



Board of Directors Meeting Agenda

August 15, 2018, 5:45 p.m.

McGrath's Fish House, Medford

I. General and Administrative

- A. Roll call Gina
- B. Approval of Minutes Astrid
 - i. May 1, 2018 board meeting
 - ii. June 12, 2018 annual meeting
 - iii. June 12, 2018 board meeting
 - iv. June 19, 2018 special board meeting
- C. Officer reports
 - i. President Gina
 - (a) Organization chart and duties
 - (b) Bylaws
 - (c) File sharing (Dropbox)
 - (d) Gift for Zack
 - ii. Treasurer Astrid
 - (a) Bank account setup/signers
 - (b) Money handling procedures
 - (c) Contracts with vendors
 - (d) Financial statements update Gina
 - iii. Secretary Astrid
 - (a) Club email account and calendar
 - (b) Communications with members Astrid/Gina
 - (c) Club room files and procedures Astrid/Gina
 - (d) Meeting scheduling Astrid/Gina

II. Committee Reports/Continuing Business

- A. Committee reports
 - i. Ice Donna
 - (a) Camp
 - (b) Holiday show group program
 - (c) Learn to Skate/Rink
 - (i) LTS tabling
 - (ii) Jumps and spins on public ice
 - (d) Exhibition Loralie
 - ii. Membership Gina
 - iii. Publicity and Publications Astrid
 - (a) Website Alyssa/Gina
 - (b) Photo/video permissions Gina
 - iii. Test Sara
 - iv. SafeSport Sara
 - (a) Member compliance update
 - (b) Who needs to be compliant
 - (c) Club room security/room door code
 - (d) Communication to members
- B. Other
 - i. OSC Rep Nancy
 - ii. Junior Rep Loralie
 - (a) Date for harvest party

III. New Business

- A. Freestyle session rules Gina/Astrid
- B. Newsletter Gina/Astrid
- C. Excel program Donna