

Mountain View Baptist Church Daycare
4005 Bristol Highway
Johnson City, TN 37601
(423) 282-3265

Application for Employment
Please read entire application before filling it out.

Personal Information:

Position desired _____ Salary Desired: _____

Name: _____ Date: _____

Address: _____ City: _____

State/Zip: _____

E-Mail Address: _____

Are you over the age 18? _____ Yes _____ No

Are you prevented from lawfully becoming employed in the country because of Visa or
Immigration status? _____ Yes _____ No

Social Security # _____ Telephone: _____ Cell: _____

Can you produce documentation proof of your eligibility for employment in the United States?
Yes _____ No _____

(Either driver's license Social Security card or Birth Certificate)

Are you active member of any church? _____

If so, name of church: _____

Pastor's name, address and telephone number _____

List any position of leadership you have held in a church or association that would demonstrate
knowledge of the Southern Baptist Sunday School, Missions or Training Union preschool
programs. _____

Have you ever been convicted of a misdemeanor or a felony? _____ Yes _____ No. If yes, please explain: _____

Are you employed now? _____ Yes _____ No If yes, reason for desiring to change position: _____

May we contact your present employer? _____ Yes _____ No

When would you be available to start? _____

List any experience you have had with budgeting, payroll, and accounting. _____

List any volunteer experience you have ever done with children. _____

List any special abilities, experience or skills that you could bring to a daycare ministry: (typing, computer, artistic, musical, etc.) _____

- Attach a personal testimony in your own handwriting of your personal relationship with Jesus Christ. (Use back of application, please)

Name	Education	Yrs. Completed Major/Minor	Degree
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Elementary School: _____

High School: _____

College or University: _____

Special Courses: _____

Membership in any professional organizations? _____

PRIOR WORK RECORD (Start with most recent or present employer and complete in full.)

1. Name and Address of Most Recent Employer _____ Telephone No. _____

Immediate Supervisor (Name & Position) _____ Date Hire _____ Starting Rate _____

Job Title & Duties _____ Date Left _____ Last Rate _____

Reason for Leaving _____ May we contact this employer? Yes No

2. Name and Address of Most Recent Employer _____ Telephone No. _____

Immediate Supervisor (Name & Position) _____ Date Hire _____ Starting Rate _____

Job Title & Duties _____ Date Left _____ Last Rate _____

Reason for Leaving _____ May we contact this employer? Yes No

3. Name and Address of Most Recent Employer _____ Telephone No. _____

Immediate Supervisor (Name & Position) _____ Date Hire _____ Starting Rate _____

Job Title & Duties _____ Date Left _____ Last Rate _____

Reason for Leaving _____ May we contact this employer? Yes No

Please provide any additional information such as special skills, training, management experience, equipment operation, or qualifications you feel will be helpful to us in considering your application. _____

REFERENCES

Name _____ Address _____ Telephone _____

Name _____ Address _____ Telephone _____

Name _____ Address _____ Telephone _____

JOB APPLICANT'S AGREEMENT AND CERTIFICATION

"I certify that the information given by me in this application is true in all respects, and I agree that if the information given is found to be false in any way, it shall be considered sufficient cause for denial of employment or discharge. I authorize the use of any information in this application to verify my statements, and I authorize the past employers, doctors, all references, and any other persons to answer all questions asked concerning my ability, character, reputation, and previous employment record. I release all such persons from any liability or damages on account of having furnished such information."

"I understand that nothing contained in this employment application or in the granting of an interview is intended to create an employment contract between (Name of Employer) and myself for either employment or for the providing of any benefit. No promises regarding employment have been made to me, and I understand that no such promise or guarantee is binding upon (Name of Employer) unless made in writing. If an employment relationship is established, I understand that I have the right to terminate my employment at any time and that (Name of Employer) retains the same right."

"I agree to submit to a physical examination whenever requested, and I understand my becoming employed and/or my continued employment are subject to my successfully passing any physical examination in accordance with company policies and procedures."

"I understand that if employed, policies and rules which are issued are not conditions of employment and that the employer may revise policies or procedures, in whole or in part, at any time."

"I understand that this application will be kept on active file for _____ days from the date completed, after which time I would have to reapply in accordance with established company procedures."

Signature of Applicant _____

Date _____