

**AGENDA
EAST NOTTINGHAM TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING
APRIL 10, 2018**

- I. Call Meeting To Order**
- II. Pledge of Allegiance & Moment of Silence**
- III. Public Comment on Agenda Items-**
- IV. Approve Agenda-**
- V. Executive Sessions & Fact Finding Meeting-**
- VI. Minutes- Regular Meeting, March 13, 2018**
- VII. Treasurer's Report-**
- VIII. Escrow Release-** Tweed Crossing Escrow Release Request reduction of \$170,635.41.
- IX. Road Report-**
- X. OASA Report-**
- XI. OARA Report-**
- XII. Subdivisions-**
 - Century Oak Phase 3A Final Subdivision Plan
Resolution # 2018-89 for Sewage Facilities Planning Module
- XIII. Supervisors-**
 - 1)- Nicole & Kyle Frees-
 - 2)- Replace 2008 F350 Ford Truck-
 - 3)- Vehicle Replacement Policy-
 - 3)- Capitalization Policy, Resolution-
 - 4)- RTK part time help-
 - 5)- Kids to Park Donation-

- 6)- Emergency Management Symposium-
- 7)- Approve to advertise to open & award at the May 8, 2018 Board of Supervisor Meeting, Road Bids for Black Top & Stone –
- 8)- Amend Personnel Policy Resolution-

XIV. Bills For Approval-

XV. Minutes For Approval- Regular Meeting, March 13, 2018

XVI. Correspondence-

- Email dated 4/3/18 from PECO Re: Common Ground
- Email dated 4/3/18 from SCCC Re: Women in Business Breakfast
- Postcard from Cauler Containers, Inc. waste services
- Postcard from PATH Re: Municipal Budget Learning
- Letter dated 3/22/18 from PSATS Re: 2018 proposed resolutions & nominations report
- Catalog from Cedar Forest Products
- Email dated 4/2/18 & minutes of 3/2018 from OxREM, OxREM action items completed, OxREM radio proposal, OxREM radio response
- Email dated 4/2/18 from CCATO, Re: Fire Tax Emergency Responders Questionnaire
- Email dated 4/2/18 from Mark Gallant Re: ORPC March Meeting Report, ORPC Opioid Meeting Ad, April 25, 2018 Special Meeting Agenda
- Email dated 3/29/18 from chesco.org Re: 2018 senior games & senior picnic
- Email dated 3/28/18 from Penn State Extension Re: Healthy Trees Healthy People
- Email dated 3/27/18 from OARA Re: monthly report, minutes from 2/15/18 & 3/15/18, draft agenda for 3/15/18, profit & loss, deposit detail, detailed bills list, balance sheet
- Postcard from Dansko Re: meeting 4/24/18 on Incremental Growth
- Letter dated 3/23/18 from PSATS Re: membership
- Flyer from DCCC Re: college credits
- Card from Oxford FFA, thank you note
- Letter dated 3/20 & 3/28/18 from Gawthrop Greenwood, PC
- Letter dated 3/20/18 from CCPC Re: Landscapes 3
- Flyer from CC Conservation District Re: The Back 40 Spring/Summer 2018
- Email dated 3/18/18 from CCEDC Re: Weekend Edition
- SCCRA January 2018 Minutes & Documents
- Letter dated 3/12/18 from PECO Re: gratitude for township support during storms
- Flyer from Shred One, schedule our shredding event
- PSATS News Bulletin, March 2018
- Flyer from Skill Path Re: Seminars

- Email dated 4/5/18 from L-Ag- Community Re: upcoming urban & community forestry programs
- Email dated 4/4/18 from Land Conservancy of SCC Re: Exec. Dir. Resigns, kids summer program , free paddle trip, astronomy night, open hive days & more
- SCC Chamber of Commerce email dated 4/9/18 Re: You Need To Know
- SIMS Report- March 2018
- OASA agenda for 3/21/18, Meeting Minutes 2/21/18, Treasurer's Report for 3/21/18, Financial Summary, Payroll Account, List of vouchers to be paid, 2017-2018 Projection Summary, 4% increase starting in January 2018, statement of revenue, expenses & retained earnings, engineer's report, revenue history & projection 2-17-2018, operations report, lagoon inventory, wastewater treatment facility

XVII. Recognition of Visitors-

XVIII. Adjournment-

**MINUTES
EAST NOTTINGHAM TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING
APRIL 10, 2018**

The Regular Meeting of the East Nottingham Township Board of Supervisors was held in the Township Building on April 10, 2018, immediately following the work session. Those present were Chairman Joe Herlihy, Vice Chairman Sam Goodley Jr., Supervisor Art Rieck, Supervisor Shelley Meadowcroft, Supervisor Michael Watson, Solicitor Winifred M. Sebastian, Treasurer Suzanne Hamlin, Zoning Officer PJ Scheese, Secretary Pat Brady and guests.

Chairman Joe Herlihy called the meeting to order at 7:54 P.M. immediately following the work session.

The Pledge of Allegiance was led by Chairman Herlihy and a moment of silence was observed.

Public Comment On Agenda Items- Motion made by Supervisor Meadowcroft seconded by Supervisor Rieck to amend the agenda by adding #9 under Supervisors, Flexible Spending Account.

Aye: 5 Nay: 0

Approve Agenda- Motion made by Supervisor Meadowcroft seconded by Supervisor Rieck to approve the agenda as amended.

Aye: 5 Nay: 0

Fact Finding Meeting & Executive Session- Solicitor Winifred M. Sebastian stated there was a Fact Finding Meeting before the Regular Meeting with discussions on the Flexible Spending Account, Mobile Home Park Ordinance, the Capitalization Policy and the proposed public meeting. The Executive Session also held before the Regular Meeting personnel was discussed.

Minutes- Regular Meeting, March 13, 2018- Chairman Herlihy stated there are copies of the Minutes on the table for review.

Treasurer's Report- There are copies on the back table of the Treasurer's Report for review. Suzie Hamlin added to her report one addition to the bills for Barbacane Thornton in the amount of \$2,625.00 making a new total of \$20,124.10

Motion made by Vice Chairman Goodley seconded by Supervisor Meadowcroft to accept the Treasurer's Report as submitted with the addition.

Aye: 5 Nay: 0

Escrow Release- Tweed Crossing Escrow Release Request reduction of \$170,635.41. PJ stated it should read Estates at Tweed Crossing. Chairman Herlihy stated we will pause the Escrow Release at this time and go to Nicole & Kyle Frees #1 under Supervisors.

PAGE 2

Nicole & Kyle Frees- Spoke to the Board concerning a water problem they have had since day one of owning their home in Tweed Crossing. Asking if the Board can in any way help them get this taken care of. Rouse Chamberlain (Builder) is not cooperating. There was much discussion.

Motion made by Vice Chairman Goodley seconded by Supervisor Rieck to approve the Escrow Release Request Reduction for Tweed Crossing of \$170,635.41.

Aye: 5 Nay: 0

Road Report- Road Master Bill Weaver stated they have been busy with patching pot holes, maintaining the equipment, removing tree limbs broken off by the high winds and preparing for snow storms and clean up. Getting ready for paving & milling. Street sweeping will start today.

OASA Report- Vice Chairman Goodley reported all the member municipalities except Oxford Borough responded to the request to contribute to the next payment due. The representatives from the Borough didn't add anything to the conversation at their meeting. The unused property is for sale. They are trying to maintain operating and trying to address the deficit.

OARA REPORT- Supervisor Watson reported they have submitted the grant to PECO for the walking trails. Someone turfed up the fields and the damage totals just over \$2,000.. The person was caught and they are trying to get restitution. The money will be used to pay back the Authority. Possibly going through the insurance. The Dog Park grand opening will be 4/20/18. They will be selling bricks with names on them to help raise money. Pitch Hit & Run was very successful. The Sports Committee met for the second time. Their goal is to get sports organizations on the fields. Supervisor Watson believes they are booked up.

Subdivisions-

- Century Oak Phase 3A Final Subdivision Plan
Resolution #2018-89 for Sewage Facilities Planning Module

Motion made by Supervisor Rieck seconded by Supervisor Meadowcroft to adopt Resolution #2018-89 for Century Oak, Phase 3A Final Subdivision Plan for the Sewage Planning Module.

Aye: 4 Nay: 0 Abstain: Watson

Supervisors-

1)- **Nicole & Kyle Frees-** already discussed their concern earlier.

2)- **Replace 2008 F350 Ford Truck-** Road Master Bill Weaver explained to the Board that the F350 Ford Truck with 63,000 miles on it has the same engine that the F550 has . Should they get rid of it or keep it. A new truck will cost approximately \$50,000.

Motion made by Supervisor Watson seconded by Supervisor Meadowcroft to replace the F350 Ford Truck through costars. Bill Weaver will look into this.

Aye: 5 Nay: 0

PAGE 3

3)- Vehicle Replacement Policy- Supervisor Watson stated a policy would keep the Township on track and keep things organized. Solicitor Sebastian will put something together and get back to the Board.

3)- Capitalization Policy, Resolution- Motion made by Supervisor Meadowcroft seconded by Chairman Herlihy to increase the amount from \$500.00 to \$2,500.00.

Aye: 5 Nay: 0

4)- RTK part time help- Supervisor Meadowcroft spoke stating we previously hired 2 part time helpers for RTK requests. That has slowed down and Shelley is suggesting that we keep the two ladies on for office help, hours as needed and approved by 2 supervisors.

Motion made by Supervisor Meadowcroft seconded by Supervisor Watson to approve keeping both part time temporary office helpers Lucille and Kelli, hours as needed and approved by 2 Supervisors. They will coordinate through Pat

Aye: 5 Nay: 0

5)- Kids to Park Donation- Supervisor Watson spoke concerning a Kids to Park Donation from East Nottingham Township asking \$250.00 to the Oxford Recreation Authority.

Motion made by Chairman Herlihy seconded by Supervisor Meadowcroft to approve the \$250.00 Kids to Park Donation.

Aye: 5 Nay: 0

6)- Emergency Management Symposium- Supervisor Meadowcroft stated the ORPC Meeting is at Lower Oxford at 7:00 P.M. on May 23, 2018. Also there will be a mandatory emergency management training session at that time.

7)- Approve to advertise to open & award at the May 8, 2018 Board of Supervisor Meeting, Road Bids for Black Top & Stone-

Motion made by Vice Chairman Goodley seconded by Supervisor Meadowcroft to approve the advertising to open and award at the May 8, 2018 Board of Supervisors Meeting Road Bids for Black Top & Stone.

Aye: 5 Nay: 0

8)- Amend Personnel Policy Resolution- Suzie and Winnie will work together on this.

9)- Flexible Spending Account- Motion made by Supervisor Watson seconded by Supervisor Meadowcroft to resind the motion made last month.

Aye: 5 Nay: 0

Bills For Approval- Motion made by Supervisor Meadowcroft seconded by Chairman Herlihy to pay all bills except for Winifred M. Sebastian’s bill.

Aye: 5 Nay: 0

PAGE 4

Motion made by Supervisor Meadowcroft seconded by Chairman Herlihy to approve paying Winifred M. Sebastian's bill.

Aye: 4 Nay: 0 Abstain: Goodley

Minutes For Approval- Regular Meeting, March 13, 2018- Motion made by Supervisor Meadowcroft seconded by Supervisor Rieck to approve the Minutes for March 13, 2018 as submitted by the Secretary.

Aye: 5 Nay: 0

Correspondence-

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Recognition of Visitors- No Comments

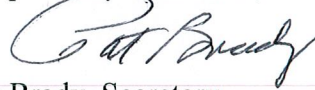
Adjournment- Motion made by Supervisor Meadowcroft seconded by Supervisor Rieck to adjourn the Meeting at 8:48 P.M..

Aye: 5

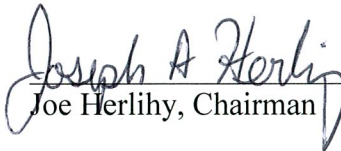
Nay: 0

ATTEST: _____

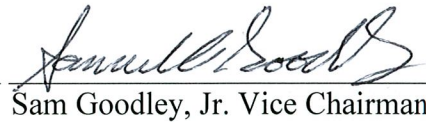
Respectfully Submitted,



Pat Brady, Secretary



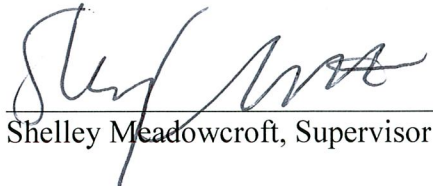
Joe Herlihy, Chairman



Sam Goodley, Jr. Vice Chairman



Art Rieck, Supervisor



Shelley Meadowcroft, Supervisor



Michael Watson, Supervisor