

**AGENDA**  
**EAST NOTTINGHAM TOWNSHIP**  
**BOARD OF SUPERVISORS**  
**REGULAR MEETING**  
**APRIL 8, 2014**

- I. Call Meeting to Order**
- II. Pledge of Allegiance**
  - \* **Moment of Silence**
- III. Public Comment**
- IV. Approve Agenda**
- V. Executive Session-**
  - 1)- 4/8/2014- BOS, Re: fact finding
- VI. Minutes - copies on table for review**
  - 1)- March 11, 2014 – Regular Meeting
- VII. Treasurer’s Report-**
- VIII. Subdivisions-**
  - \* Herr’s Add-On Lot Minor Subdivision Plan
  - \* Waiver Requests from SALDO
    - ⚡ 22-403.C.1 – Existing Features
    - ⚡ 22-502.11 – Streets, Access Drives and Driveways
    - ⚡ 22-506.1.A – survey Monuments and Markers
    - ⚡ 22-403.A - Requiring plan scale to be 1” = 100’
  - \* Request for Final Plan Approval
- IX. Escrow Reduction- None**

**X. Supervisors-**

- 1)- Ann Broomall- Township Trash Clean Up
- 2)- Authorize advertising for Road Bids to be opened at May 13, 2014 Reg. Mtg.
- 3)- Stormwater Best Management Practices OMI Plan and Agreement for  
Benuel Miller
- 4)- Stormwater Management Fee Resolution
- 5)- Stormwater Management Contract Resolution
- 6)- Computer upgrades
- 7)- Bills For Approval

**XI. Minutes For Approval-**

- 1)- March 11, 2014- Regular Meeting

**XII. Correspondence-**

**XIII. Recognition of Visitors-**

**XIV. Adjournment-**

**MINUTES**  
**EAST NOTTINGHAM TOWNSHIP**  
**BOARD OF SUPERVISORS**  
**REGULAR MEETING**  
**APRIL 8, 2014**

The Regular Meeting of the Board of Supervisors of East Nottingham Township was held in the Township Building on April 8, 2014. Those present were: Chairman Scott Blum, Vice Chairman John P. Coldiron, Supervisor Gene Turns, Supervisor Art Rieck, Secretary Pat Brady, Zoning Officer P.J. Scheese, Treasurer Suzanne Hamlin and guests. Supervisor Jane Ladley was unable to attend.

**The Meeting was called to order** at 7:40 P.M..

**The Pledge of Allegiance** was led by Chairman Blum.

**Moment of Silence** was observed.

**Public Comment** – None

**Approve Agenda-** Chairman Blum amended the agenda as follows:

- 1)- under Supervisors , add #8 Traffic Study for weight limit on Barren Road
- 2)- under executive sessions ,change to show none and on 4/8/2014 a fact finding with Solicitor Sebastian and all Board members except Supervisor Ladley
- 3)- add after #6 on agenda, Trooper Strosser Re: incident report

Motion made by Chairman Blum seconded by Vice Chairman Coldiron to amend the agenda as stated above.

Aye: 4

Nay: 0

Motion made by Chairman Blum seconded by Vice Chairman Coldiron to approve the agenda as amended .

Aye: 4

Nay: 0

**Executive Session-** None

4/8/2014- Winifred Sebastian Esquire & all Board members present, except Supervisor Ladley  
Re: Fact Finding

**Minutes For Review-** Chairman Blum stated there are copies of the Minutes for March 11, 2014 on the table for review .

**Trooper Strosser-** Incident Report- read the report and stated he doesn't see anything out of the ordinary and in line with other months.

**Treasurer's Report-** Suzie gave her report stating ENT cash assets amounts to \$3,519,443.61. Income received from March totals \$77,473.41 realized from taxes, escrow, court fines, permits, inspection fees, fire hydrant reimbursement and miscellaneous fees. General Fund balance as of March 31, 2014 is \$860,004.16.

Bill Carey- Wyndham Creek asked Suzie what amount has been paid to the Solicitor regarding Wyndham Creek. Suzie replied no change , total paid out \$48,535.81 and nothing paid back.

**Subdivisions**

- \* Herr's Add-On Lot Minor Subdivision Plan- Waiver Requests from SALDO
  - ✦ 22-403.C.1 – Existing Features
  - ✦ 22-502.11 – Streets, Access Drives and Driveways
  - ✦ 22-506.1.A – survey Monuments and Markers
  - ✦ 22-403.A - Requiring plan scale to be 1" = 100'

Motion made by Vice Chairman Coldiron seconded by Chairman Blum to accept waivers #22-403.C.1, #22-502.11, #22-506.1.A and #22-403.A for Herr's Add On Lot Minor Subdivision Plan

Aye: 4

Nay: 0

- \* Request for Final Plan Approval - Motion made by Supervisor Rieck seconded by Vice Chairman Coldiron to approve Herr's 2 Lot Add On Minor Subdivision Final Plan.

Aye: 4

Nay: 0

**Escrow Reduction-** None

**Supervisors-**

1)- **Ann Broomall-** Township Trash Clean Up- not present

2)- **Authorize advertising for Road Bids to be opened at May 13, 2014 Regular Meeting.-** Motion made by Chairman Blum seconded by Supervisor Turns to authorize advertising for the Road Bids to be opened at the May 13, 2014 Regular Meeting.

Aye: 4

Nay: 0

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**3)- Stormwater Best Management Practices OMI Plan and Agreement for Benuel Miller.**

\*Do #5 first, in so doing, it will solve #3

**4)- Stormwater Management Fee Resolutiuon-** Motion made by Chairman Blum, seconded by Supervisor Rieck to adopt Resolution #2014-29.

Aye: 4

Nay: 0

**5)- Stormwater Management Contract Resolution-** Motion made by Supervisor Turns seconded by Chairman Blum to adopt Resolution #2014-30

Aye: 4

Nay: 0

**6)- Township Computers-** Motion made by Chairman Blum seconded by Vice Chairman Coldiron to table this until the May 13, 2014 Regular Meeting.

Aye: 4

Nay: 0

**7)- Bills For Approval –** Motion made by Chairman Blum seconded by Supervisor Rieck to approve the bills to be paid as presented by the Treasurer with the exception of #14107 Conrad O'Brien P.C. for \$589.00, which is stricken from the bills.

Aye: 4

Nay: 0

**8)- Traffic Study for weight limit on Barren Road-** Motion made by Vice Chairman Coldiron seconded by Chairman Blum to approve the expenditure for Barren Road not to exceed \$3,000. That would be splitting the cost with Elk Township.

Aye: 4

Nay: 0

**Minutes For Approval , March 11, 2014 Regular Meeting**

Motion made by Chairman Blum seconded by Supervisor Rieck to approve the Minutes for March 11, 2014 as submitted by the Secretary.

Aye: 4

Nay: 0

**Correspondence-**

\* email from Helen Esbenshade, Esq. dated 4/7/14 Re: Variance Application for Michael E. Davis

\* OASA agenda, reports,, project updates, minutes , annual financial report

\* letter dated 3/12/14 from Union Fire Co. No. 1 Re: invitation to meeting on 4/16/14

\* letter dated 1/8/14 from Barbacane Thornton & Cp. To OARA Re: services

\* brochure from FRS Capital Management Re: Municipal Seminar 5/6/14

\* letter dated 3/25/14 from John A. Lawrence State Rep. Re: PECO

\* PSATS MEMO dates 3/19/14 Re: 2014 Proposed Resolutions

- \* letter dated 3/21/14 from Andrew E. Dinniman State Senator Re: hearing for notifying the public of proposed natural gas pipeline projects
- \* letter & brochure from dvrpc Re: Funding Trails
- \* Penn Dot moving Forward Spring 2014
- \* postcard Re: Pedal to Preserve cycling event June 7, 14
- \* brochure from Natural Lands Trust Re: Upcoming Events

**Recognition of Visitors-**

- \* Bill Carey discussed with the Board the fact that at the budget meeting it was brought up about possibly looking into getting another Solicitor. Chairman Blum replied that the Board is discussing this and a decision has not been made.
- \* P.J.- Brandywine Conservancy is having a tree planting behind Nottingham Elementary School on April 26, 2014 at 9:00 A.M..

**Adjournment-** Motion made by Chairman Blum seconded by Vice Chairman Coldiron to adjourn the meeting at 8:40 P.M..

Aye: 4

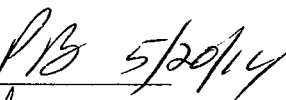
Nay: 0

Respectfully Submitted,



Pat Brady, Secretary

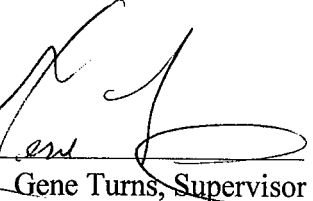
ATTEST:



Scott Blum, Chairman



John P. Coldiron  
Vice Chairman



Gene Turns, Supervisor



Art Rieck, Supervisor

GENERAL FUND BALANCE 2/28/2014

867,114.25

BILLS PRESENTED FOR PAYMENT 3/11/2014  
WEEKLY PAYROLL FOR MARCH

39,079.47  
22,274.73

Date	Number	Payee	Payment		
3/3/2014	ACH	941 Federal Tx Dep	2,468.16		
3/3/2014	debit	Keystone Health Plan East	5,754.21		
3/3/2014		13997 Lincoln National Life Insurance Company	438.31		
3/3/2014		13998 PECO	936.12		
3/3/2014		13999 Verizon	743.03		
3/4/2014	debit	Logmein Pro	79.00		
3/5/2014	ACH	National Penn Bank	5.00		
3/5/2014	ACH	PA Dept. of Revenue	527.48		
3/6/2014	debit	Consolidated Plastics Company, Inc.	119.65		
3/6/2014		14006 AFLAC	80.60		
3/6/2014		14007 cash	113.49		
3/10/2014	ACH	941 Federal Tx Dep	2,246.18		
3/13/2014		14051 Weaver, Mike	280.00		
3/13/2014		14052 Joyce Krauss	165.55		
3/14/2014		14056 Allied Administrators for Delta Dental	119.16		
3/14/2014		14057 Deer Park	60.58		
3/14/2014		14058 Pennsylvania One Call System, Inc.	28.60		
3/14/2014		14059 Toshiba Business Solution	82.86		
3/17/2014	ACH	941 Federal Tx Dep	2,969.78		
3/17/2014	ACH	PA Dept. of Revenue	534.10		
3/17/2014	debit	Carrot-Top Industries Inc.	307.94		
3/18/2014	debit	PSATS	450.00		
3/18/2014		14060 Recorder of Deeds	48.50		
3/20/2014		14069 William C. Weaver	101.54		
3/20/2014		14070 PitneyBowes	88.35		
3/21/2014	debit	Jasper Eco Tech	226.47		
3/24/2014	ACH	941 Federal Tx Dep	1,929.80		
3/27/2014		14078 Dennis Lindsey	72.60		
3/27/2014		14079 Joyce Krauss	150.00		
3/27/2014		14080 Zee Medical Service Co.	180.00		
3/31/2014	ACH	941 Federal Tx Dep	2,122.24		
			<u>23,429.30</u>	23,429.30	84,783.50
		FUNDS DEPOSITED DURING MARCH 2014			77,473.41
		VOIDED CHECK 13959			200.00
		GENERAL FUND BALANCE 3/31/2014			860,004.16

**East Nottingham Township  
Bills for Approval  
April 8, 2014**

<b>Date</b>	<b>Number</b>	<b>Payee</b>	<b>Description</b>	<b>Payment</b>
4/8/2014	14093	US Municipal Supply, Inc.	signs	546.98
4/8/2014	14094	Smoker Fabricating, LLC	parts	215.68
4/8/2014	14095	Martin Stone Quarries Inc.	anti-skid	1,848.44
4/8/2014	14096	Lawson Products, Inc.	parts	554.32
4/8/2014	14097	Lancaster Truck Bodies	parts	318.15
4/8/2014	14098	Keen Compressed Gas	gas	55.00
4/8/2014	14099	Long's Asphalt, Inc.	patching	36,230.00
4/8/2014	14100	Alger Oil, Inc	fuel	1,328.87
4/8/2014	14101	Cameron's Hardware & Supply, Inc.	supplies	24.56
4/8/2014	14102	Carrot-Top Industries Inc.	parts	56.37
4/8/2014	14103	Allied Waste Services #319	trash removal	96.25
4/8/2014	14104	Armstrong One Wire	internet	39.95
4/8/2014	14105	Barbacane Thornton & Company	2013 Audit	6,800.00
4/8/2014	14106	Central Penn Gas	gas	589.96
4/8/2014	14107	Conrad O'Brien P.C.	Solicitor fee-Ladley Lawsuit RTK request	589.00
4/8/2014	14108	Conrad O'Brien P.C.	Solicitor fee-General Matters	57.00
4/8/2014	14109	Daily Local News	52 week subscription	323.20
4/8/2014	14110	DCED	state fee for building inspectors	60.00
4/8/2014	14111	Daily Local News	advertising	315.32
4/8/2014	14112	Engle Printing & Publishing Company, Inc.	advertising	39.00
4/8/2014	14113	Office Basics, Inc.	supplies	132.55
4/8/2014	14114	Oxford Regional Emergency Management	dues	200.00
4/8/2014	14115	Purchase Power	postage	108.99
4/8/2014	14116	Solanco Engineering Associates	BCO/engineering fees	2,113.75
4/8/2014	14117	Summers & Zim's, Inc.	heater repair	898.00
4/8/2014	14118	Toshiba Business Solution	color copies	36.77
4/8/2014	14119	Toshiba Financial Services	maintenance contract	203.52
4/8/2014	14120	Zee Medical Service Co.	supplies	262.71
4/8/2014	14121	Hamlin, Suzanne	tax clerk/tax certifications	507.37
4/8/2014	14122	PJ Scheese	mileage	68.15
4/8/2014	14123	Winifred Moran Sebastian	solicitor fee	2,569.50
				<b>57,189.36</b>

**Escrow Fund:**

4/8/2014	406	Solanco Engineering	engineering fees	261.25
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**Supplemental Checks:**

3/3/2014	ACH	941 Federal Tx Dep	federal tax deposit	2,468.16
3/3/2014	debit	Keystone Health Plan East	health insurance	5,754.21
3/3/2014	13997	Lincoln National Life Insurance Company	life insurance	438.31
3/3/2014	13998	PECO	electric	936.12
3/3/2014	13999	Verizon	phones	743.03
3/4/2014	debit	Logmein Pro	remote access	79.00
3/5/2014	ACH	National Penn Bank	e-cash manager fee	5.00
3/5/2014	ACH	PA Dept. of Revenue	state tax deposit	527.48
3/6/2014	debit	Consolidated Plastics Company, Inc.	rug	119.65
3/6/2014	14006	AFLAC	employee paid health insurance	80.60
3/6/2014	14007	cash	petty cash	113.49
3/10/2014	ACH	941 Federal Tx Dep	federal tax deposit	2,246.18



**East Nottingham Township**  
**Bills for Approval**  
**April 8, 2014**

3/13/2014	14051	Weaver, Mike	snow plowing	280.00
3/13/2014	14052	Joyce Krauss	cleaning plus supplies	165.55
3/14/2014	14056	Allied Administrators for Delta Dental	dental insurance	119.16
3/14/2014	14057	Deer Park	water	60.58
3/14/2014	14058	Pennsylvania One Call System, Inc.	communications	28.60
3/14/2014	14059	Toshiba Business Solution	color copies	82.86
3/17/2014	ACH	941 Federal Tx Dep	federal tax deposit	2,969.78
3/17/2014	ACH	PA Dept. of Revenue	state tax deposit	534.10
3/17/2014	debit	Carrot-Top Industries Inc.	sign	307.94
3/18/2014	debit	PSATS	2014 PSATS Conference	450.00
3/18/2014	14060	Recorder of Deeds	Benuel Lapp SWM	48.50
3/20/2014	14069	William C. Weaver	clothing allowance	101.54
3/20/2014	14070	PitneyBowes	postage machine rental	88.35
3/21/2014	debit	Jasper Eco Tech	54W Jasper Flex Light	226.47
3/24/2014	ACH	941 Federal Tx Dep	federal tax deposit	1,929.80
3/27/2014	14078	Dennis Lindsey	clothing allowance	72.60
3/27/2014	14079	Joyce Krauss	cleaning	150.00
3/27/2014	14080	Zee Medical Service Co.	First Aid/CPR/ AED course	180.00
3/31/2014	ACH	941 Federal Tx Dep	federal tax deposit	<u>2,122.24</u>
				<b>14,768.62</b>

**Supplemental Checks-Open Space:**

3/25/2014	ACH	Wells Fargo	interest	988.86
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EAST NOTTINGHAM TOWNSHIP

158 Election Road  
Oxford, PA 19363  
(610)932-8494  
Fax (610)932-9441

Scott Blum, Chairman  
John P. Coldiron, Vice-Chairman  
Gene Turns, Supervisor  
Jane Ladley, Supervisor  
Art Rjeck, Supervisor

William C. Weaver, Road Master  
Suzanne Hamlin, Treasurer  
Patricia Brady, Secretary  
PJ Scheese, Code Enforcement

April 8, 2014

TO: Board of Supervisors  
FROM: PJ Scheese, Zoning Officer  
RE: Permit Report for March 1<sup>st</sup> through 31<sup>st</sup> 2014  
Code Enforcement Report for March 10<sup>th</sup> through April 4<sup>th</sup>, 2014

**Permits**

# of Residential Building Permits Issued	2
# of Commercial Building Permits Issued	0
# of Zoning Permits (w/o Bldg Permits)	5
Construction Value	\$ 69,691
# of Sign Permits Issued	0
# of Home Occupation Permits Issued	1
# of Demolition Permits	0
# of Certificates of Occupancy	0
# of Change in Use & Occupancy Permits	0
# of Highway Occupancy Permits	0
# of Temporary Trailer Permits	3
# of Stormwater Management Permits	1
# of Stormwater Management Permit Exemptions	3
Amount collected in escrow for Erosion & Sedimentation permits	\$ 500.
Total Fee Income collected for ENT	<hr/> \$1,147

Respectfully submitted,  
*PJ Scheese*  
PJ Scheese  
Zoning Officer