

**AGENDA  
EAST NOTTINGHAM TOWNSHIP  
BOARD OF SUPERVISORS  
REGULAR MEETING**

**JUNE 13, 2011**

- I. Call Meeting to Order**
- II. Pledge of Allegiance**
- III. Approve Agenda**
- IV. Public Comment on Agenda**
- V. Executive Sessions- 5/24/2011, BOS & Road Crew, Re: employee meeting**
- VI. Minutes for Review- copies on table for review**
  - 1)- Regular Meeting, May 9, 2011
  - 2)- Special Meeting , May16, 2011
- VII. Treasurer's Report-**
- VIII. Open Space Committee Report**
- IX. Road Report-**
- X. Zoning Report-**
- XI. Building Inspector Report-**
- XII. Comprehensive Plan Committee Report-**
- XIII. Oxford Area Recreation Authority Report-**
- XIV. Oxford Area Sewer Authority Report-**
- XV. Historic Commission Report**
- XVI. Letter of Credit Releases-**
  - 1)- Hopewell Ridge, escrow release #39 for \$971.00
  - 2)- Elam Riehl Land Development, escrow release #11 for \$115.00

**XVII. Subdivisions-**

Letters of Extension to be date specific for September 15, 2011:

- Meadowview Estates (Frost) (Option 1)
- Timothy Bishop – Minor Subdivision Plan
- Stephen & Lydia Fisher –Minor Subdivision Plan
- David T. Muehlmatt – Minor Subdivision Plan

**XVIII . Supervisors-**

- 1)- Dave Bolesta and Doug Fasick
- 2)- Motion to sign Certification of Twp. Matching Funds for CC Challenge Grant Program for 2011
- 3)- TDR's
- 4)- Adopt Resolution for USDA Loan
- 5)- Limerick Sirens( see memo from John Reynolds)
- 6)- Refurbish 1992 Dump Truck
- 7)- Virginia Woollens, Zoning Hearing
- 8)- Alvarez- 1086 Shadyside Road property
- 9)- Doc Star
- 10)- Bills For Approval

**XIX . Minutes For Approval-**

- 1) Regular Meeting, May 9, 2011
- 2) Special Meeting, May 16, 2011

**XX. Correspondence-**

**XXI . Recognition of Visitors-**

**XXII. Adjournment-**

**MINUTES  
EAST NOTTINGHAM TOWNSHIP  
BOARD OF SUPERVISORS  
REGULAR MEETING  
JUNE 13, 2011**

The Regular Meeting of the Board of Supervisors of East Nottingham Township was held in the Township Building on June 13, 2011. Those present were: Chairman Leo M. Levandowski, Vice-Chairman Percy Reynolds, Supervisor Gene Turns, Supervisor Ed Lobley, Supervisor John P. Coldiron, Treasurer Suzanne Hamlin, Secretary Pat Brady, Zoning Officer P.J. Scheese and guests.

**The Meeting was called to order** at 7:00 P.M.

**The Pledge of Allegiance** was led by Vice-Chairman Reynolds.

**Approve Agenda-** Chairman Levandowski amended the agenda by moving up from Supervisors to after Public Comment as follows: Move up #1 Dave Bolesta & Doug Fasick, #7 Virginia Woolens, #8 Alvarez and add and move up #11 Robert Adriaanse, 165 Greenhouse Road.

Motion made by Vice-Chairman Reynolds seconded by Supervisor Coldiron to approve the agenda as amended above.

Aye: 5

Nay: 0

**Public Comment on Agenda-** None

#1- Dave Bolesta & Doug Fasick- Advised the Board that they are both having work done to their properties to alleviate the water problem and asked if the Board would inform Mr. Nash as to what they are doing. The Board agreed that Supervisors Coldiron and Lobley will visit with Mr. Nash and discuss the situation.

#7- Virginia Woolens- Discussed with the Board her situation concerning the fact that she has just a little over 5 acres and would like to sub-divide an acre off for herself and sell the rest. In order to do so, she must have a Zoning Hearing. The Board agreed for her to proceed with the steps necessary to have a Zoning Hearing.

#8- Alvarez- 1086 Shadyside Road property- Discussed with the Board they are considering purchasing the property at 1086 Shadyside Road and would like to run their mushroom spawning business from there. Initially they would be storing equipment at the property and eventually they would like to grow mushrooms on site. Trucks, approximately 8 would be coming and going two times a day, not every day. The Board approved for P.J. to send a letter to their mortgage company advising that the Board agreed this is in compliance with the zoning ordinance and is considered agricultural use.

#11- Robert Adriaanse 165 Greenhouse Road- Approached the Board to discuss the fact that Armstrong Cable has advised him they are not willing to put cable to his new home, due to cost. The Board is going to contact Armstrong to see if anything can be done .

**Executive Sessions-** Chairman Levandowski stated there was on 5/24/2011 an executive session with the BOS and Road Crew for an employee meeting.

**Minutes for Review-** Chairman Levandowski advised there are copies of the Minutes on the table for review. The Minutes will be approved later on in the meeting for the following:

- 1)- Regular Meeting, May 9, 2011
- 2)- Special Meeting, May 16, 2011

**Treasurer's Report-** Suzanne Hamlin reported East Nottingham's cash assets amount to \$3,143,764.21. Income received from May totals \$302,176.15 realized from taxes, escrow, court fines, permits, inspection fees, fire hydrant reimbursement and miscellaneous fees. General Fund balance as of 5/31/2011 is \$268,719.01.

Also on 5/26/2011 the Township had their liquid fuels audit and there were no findings. The Township received their copy of the audit from Union Fire Company.

**Open Space Committee Report-** Supervisor Lobley stated there was nothing to report at this time.

**Road Report-** Bill Weaver, Road Master gave the report stating they road crew have been busy doing normal maintenance to the roads and are currently doing spot paving.

**Zoning Report-** P.J. reported there were 9 residential building permits issued in May, 1 commercial building permit, 3 zoning permits, 11 certificates of occupancy, 1 change in use & occupancy permit and 3 highway occupancy permits for a total fee income collected of \$3,911.00.

P.J. reported the property at 1902 Twin House Road, they cut most of the property. 2412 Baltimore Pike is being worked on and some letters she sent out have been returned

**Building Inspector Reports-** The Board reviewed reports from Charlie Shock & Scott Moran with no comments.

**Comprehensive Plan Committee Report-** Vice-Chairman Reynolds stated their last meeting was on 5/25/2011 and they discussed the Land Use Inventory & Plan.

**Oxford Area Recreation Authority Report-** Supervisor Turns reported ,we met on Thursday



#4- Adopt Resolution for USDA Loan- Motion made by Supervisor Coldiron seconded by Vice-Chairman Reynolds to adopt Resolution #2011-5. Supervisor Lobley asked to be excused from voting.

Aye: 4

Nay: 0

#5- Limerick Sirens- Vice-Chairman Reynolds will speak to John Reynolds and have him attend the Regular Meeting on 7/11/2011 to further discuss this and answer questions.

#6- Refurbish 1992 Dump Truck- Bill Weaver advised the Board he received a quote from Lancaster Truck Bodies in the amount of \$9,375.00.

Motion made by Supervisor Lobley seconded by Supervisor Coldiron to approve the dump truck body being replaced not to exceed \$10,000..

Aye: 5

Nay: 0

Bill will get a quote for painting the front of the truck and have it for the work session on 6/20/2011.

#9- Doc Star- Supervisor Lobley stated there was a meeting with Supervisor Coldiron, Supervisor Lobley, P.J. and Suzie Hamlin with Doc Star. They contacted Chairman Levandowski and agreed to sign up immediately so that they could get the grant that would be expiring very soon.

#10- Bills For Approval- Motion made by Vice-Chairman Reynolds seconded by Supervisor Turns to approve the bills to be paid as submitted by the Treasurer.

Aye: 5

Nay: 0

**Minutes For Approval-**

1)- Regular Meeting, May 9, 2011

2)- Special Meeting, May 16, 2011

Motion made by Vice-Chairman Reynolds seconded by Supervisor Turns to approve the minutes as submitted by the Secretary for May 9 and May 16, 2011.

Aye: 5

Nay: 0

**Recognition of Visitors-**

\* Jane Ladley- wanted to discuss the problem on Wickersham Road and speed limit signs. The Board advised the township has an ordinance that governs the speed on Wickersham Road, however they will look this and let Jane know.

**Correspondence-**

- \* email from OARA with Meeting Minutes from 6/9/2011
- \* May statistics from Avondale State Police Barracks
- \* Newsletter Township Today
- \* Oxford Public Library Meeting Minutes, April 28, 2011 Meeting
- \* PSATS April-May News Bulletin
- \* Letter from PA Dept. of Environmental Protection Re: Act 537 Plan Update
- \* Letter 5/13/2011 CC Dept. of Community Development Re: Fiscal Years 2012-2014 Programs
- \* Letter 5/13/2011 from John A. Lawrence Re: open house on May 18, 2011
- \* Letter 5/10/2011 from Borough of Oxford Re: Act 537 Plan Update
- \* Letter 5/6/2011 Chester Water Authority Re: Dinner meeting on 6/8/2011
- \* Letter 5/5/2011 CC Economic Dev. Council Re: Route 1 Business Corridor Municipal Meeting
- \* Motion made by Vice-Chairman Reynolds seconded by Chairman Levandowski to appoint John P. Coldiron as alternate voting delegate for Tax Collection Committee and adopt Resolution 6-2011.

Aye: 5

Nay: 0

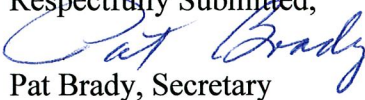
Vice-Chairman Reynolds addressed the Board concerning John Reynolds, Emergency Management Coordinator requesting to add \$250.00 to his salary. The Board will discuss this.

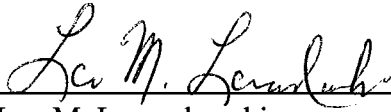
**Adjournment-** Motion made by Supervisor Turns seconded by Supervisor Coldiron to adjourn the meeting at 10:00 P.M..

Aye: 5

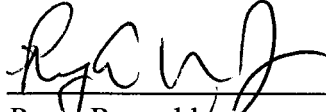
Nay: 0

ATTEST: Pat Brady 7/11/2011

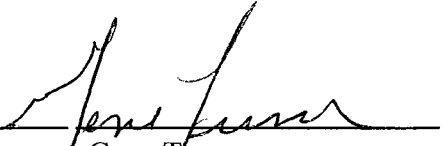
Respectfully Submitted,  
  
Pat Brady, Secretary



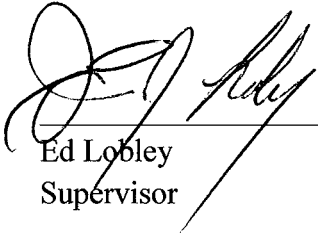
Leo M. Levandowski  
Chairman



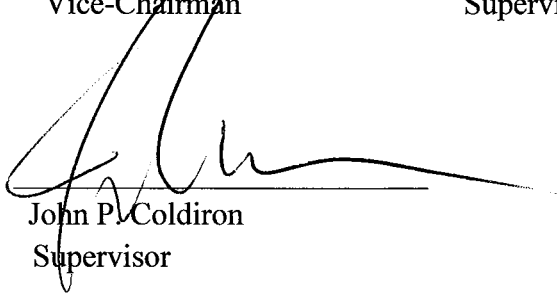
Percy Reynolds  
Vice-Chairman



Gene Turns  
Supervisor



Ed Lobley  
Supervisor



John P. Coldiron  
Supervisor



**East Nottingham Township****Bills for Approval****June 13, 2011**

<b>Date</b>	<b>Number</b>	<b>Payee</b>	<b>Description</b>	<b>Payment</b>
6/13/2011	11206	Alger Oil, Inc	fuel	1,859.62
6/13/2011	11207	Aramark	uniforms	741.87
6/13/2011	11208	Cameron's Hardware & Supply, Inc.	supplies	564.21
6/13/2011	11209	Carquest Auto Parts	parts	473.00
6/13/2011	11210	Farm Plan	supplies	256.14
6/13/2011	11211	Lawson Products, Inc.	supplies	303.39
6/13/2011	11212	Montage Enterprises Inc.	parts	181.72
6/13/2011	11213	Oxford Auto Parts	parts	158.53
6/13/2011	11214	Pine Valley Eco Products, Inc.	slickster-5 gallon	501.50
6/13/2011	11215	Smoker Fabricating, LLC	parts	278.80
6/13/2011	11216	Tractor Supply Co.	supplies	108.95
6/13/2011	11217	Accent Printing & Graphics	business cards	40.00
6/13/2011	11218	Allied Administrators for Delta Dental	dental insurance	111.78
6/13/2011	11219	Allied Waste Services #319	trash removal	72.88
6/13/2011	11220	Armstrong One Wire	internet	39.95
6/13/2011	11221	Brandywine Conservancy	TDR Ordinance ammendments	754.63
6/13/2011	11222	Central Penn Gas	gas	60.92
6/13/2011	11223	Chester County SPCA	1st quarter 2011	70.00
6/13/2011	11224	Conrad O'Brien P.C.	solicitor fees	255.00
6/13/2011	11225	Daily Local News	advertising	65.42
6/13/2011	11226	Francis Hall Ins. & Risk Mgmt	worker's compensation renewal	10,704.00
6/13/2011	11227	H.A. Berkheimer	EIT commission	121.30
6/13/2011	11228	H.A. Thomson Co.	property/equip/auto insurance	9,772.00
6/13/2011	11229	Howett's Custom Screen Printing, Inc.	shirts	238.00
6/13/2011	11230	J. A. Prettyman, Jr.	pumping of septic tanks	295.00
6/13/2011	11231	Office Basics, Inc.	supplies	493.84
6/13/2011	11232	PitneyBowes	postage machine rental 2months	42.98
6/13/2011	11233	PitneyBowes	postage machine supplies	93.48
6/13/2011	11234	Purchase Power	postage	107.99
6/13/2011	11235	Ragan Engineering	engineering fees	1,138.50
6/13/2011	11236	Ragan Engineering	Act 537 plan	1,215.00
6/13/2011	11237	SECCRA	tires	140.00
6/13/2011	11238	Stantec Consulting Services Inc.	engineering fees	1,548.00
6/13/2011	11239	Toshiba Business Solution STE 180	color copies	29.95
6/13/2011	11240	United Inspection Agency, Inc.	building inspector	400.00
6/13/2011	11241	Wyatt Computer Services	computer repair	398.90
6/13/2011	11242	Coldiron, John P	2nd quarter Supervisor Salary	561.12
6/13/2011	11243	Levandowski, Leo M	2nd quarter Supervisor Salary	561.12
6/13/2011	11244	Lobley, Edwin	2nd quarter Supervisor Salary	561.12
6/13/2011	11245	Reynolds, Percy E	2nd quarter Supervisor Salary	561.12
6/13/2011	11246	Turns, Gene	2nd quarter Supervisor Salary	561.11
6/13/2011	11247	Hamlin, Suzanne	tax clerk/tax certifications	623.96
6/13/2011	11249	Scott J. Moran	cell phone reimbursement	66.15
6/13/2011	11250	Shock, Charles C	building inspector	1,804.00
6/13/2011	11251	John P. Coldiron	PSATS conference hotel reimb	133.10

**East Nottingham Township  
Bills for Approval  
June 13, 2011**

6/13/2011	11252 William C. Weaver	backhoe rental	740.00
6/13/2011	11253 Winifred Moran Sebastian	solicitor fees	825.00
6/13/2011	11254 Moran, J. Scott	building inspector	919.42
6/13/2011	11255 Advantage Financial Services	DocStar	416.74
6/13/2011	11256 Pennsylvania One Call System, Inc.	communications	78.08
6/13/2011	11257 PJ Scheese	mileage reimbursement	144.31
6/13/2011	11258 Toshiba Financial Services	maintenance contract	203.00
6/13/2011	11259 Union Fire Co. #1	2011 donation	104,235.84
			<u>146,632.44</u>

**Open Space Fund:**

6/13/2011	238 H.A. Berkheimer	commission	115.74
-----------	---------------------	------------	--------

**State Fund:**

6/13/2011	162 Independence Construction Materials	Waterway Road	44,642.07
6/13/2011	163 Long's Asphalt, Inc.	patching	12,535.00
			<u>57,177.07</u>

**Escrow Fund:**

6/13/2011	337 Stantec Consulting	engineering fees	883.32
-----------	------------------------	------------------	--------

**Supplemental Checks:**

5/1/2011	11093 Allied Administrators for Delta Dental	dental insurance	111.78
5/1/2011	11094 Keystone Health Plan East	health insurance	3,873.60
5/1/2011	11095 Lincoln National Life Insurance Company	life insurance	217.50
5/1/2011	11096 Nextel	cell phones	219.95
5/1/2011	11097 PECO	electric	601.38
5/1/2011	11098 Verizon	phones	493.87
5/3/2011 ACH	PA Dept. of Revenue	state tax deposit	367.91
5/3/2011	11099 Recorder of Deeds	Joe England Subdivision	121.50
5/9/2011 ACH	941 Federal Tx Dep	federal tax deposit	1,532.09
5/12/2011	11158 Joyce Krauss	cleaning	150.00
5/12/2011	11159 AFLAC	employee paid health insurance	391.04
5/16/2011 ACH	941 Federal Tx Dep	federal tax deposit	2,047.91
5/16/2011	11160 Deer Park	water	62.74
5/17/2011 ACH	PA Dept. of Revenue	state tax deposit	434.57
5/17/2011	11161 Brutscher, Foley, Milliner & Land, LLP	zoning hearing-approved 5/16/11	1,265.10
5/17/2011	11162 Pennsylvania One Call System, Inc.	communications-appr 5/16/11	53.76
5/17/2011	11163 Toshiba Financial Services	maintenance con-appr 5/16/2011	203.00
5/18/2011 debit	Aramark	raingear-approved 5/9/2011	821.92
5/19/2011	11171 Joyce Krauss	windows	90.00
5/19/2011	11172 Imagenet/docSTAR	document storage	300.00
5/19/2011	11173 Imagenet/docSTAR	document storage	300.00
5/23/2011 ACH	941 Federal Tx Dep	federal tax deposit	1,685.11
5/24/2011	11174 Recorder of Deeds	Andy King Subdivision	411.50
5/25/2011 debit	resident	check returned NSF	80.00
5/26/2011 ACH	941 Federal Tx Dep	federal tax deposit	1,532.05
5/26/2011	11182 Joyce Krauss	cleaning	164.51
			<u>17,532.79</u>

**Supplemental Checks-Open Space**

5/25/2011 ACH	Wells Fargo	interest	14,929.44
---------------	-------------	----------	-----------