

**AGENDA
EAST NOTTINGHAM TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING**

MAY 9, 2011

- I. Call Meeting to Order**
- II. Pledge of Allegiance**
- III. Approve Agenda**
- IV. Public Comment on Agenda**
- V. Executive Sessions- None**
- VI. Minutes for Review- copies on table for review**
 - 1)- Regular Meeting, April 11, 2011
 - 2)- Special Meeting, April 18, 2011
- VII. Treasurer's Report-**
- VIII. Open Space Committee Report**
- IX. Road Report-**
- X. Zoning Report-**
- XI. Building Inspector Report-**
- XII. Comprehensive Plan Committee Report-**
- XIII. Oxford Area Recreation Authority Report-**
- XIV. Oxford Area Sewer Authority Report-**
- XV. Historic Commission Report**
- XVI. Letter of Credit Releases-**
 - *Woods at Nottingham - Close out the Performance Guarantee Escrow
\$17,600.42

XVII. Subdivisions-

*Langston Major Subdivision – Request for approval of calculations of the TDR coming from:

- Merrill Property
- Fisher Property

*Letter of Extension for the conditional approval of the Tom Swift Estates Subdivision Plan, to be date specific for August 15, 2011.

XVIII . Supervisors-

- 1)- Adopt Resolution consenting of West Nottingham Township joining OARA
- 2)- Rain gear
- 3)- Letter to Kelly Sweeney Re: Act 537 Plan Update
- 4)- 594 Fifth Street property maintenance
- 5)- Bills For Approval

XIX . Minutes For Approval-

- 1) Regular Meeting, April 11, 2011
- 2) Special Meeting, April 18, 2011

XX . Correspondence-

XXI . Recognition of Visitors-

XXII. Adjournment-

**MINUTES
EAST NOTTINGHAM TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING
MAY 9, 2011**

The Regular Meeting of the Board of Supervisors of East Nottingham Township was held in the Township Building on May 9, 2011. Those present were: Chairman Leo M. Levandowski, Vice-Chairman Percy Reynolds, Supervisor Gene Turns, Supervisor JohnP. Coldiron, Supervisor Ed Lobley, Secretary Pat Brady, Treasurer Suzanne Hamlin, Zoning Officer P.J. Scheese and guests.

The Meeting was called to order at 7:00 P.M..

The Pledge of Allegiance was led by Vice-Chairman Reynolds.

Approve Agenda- Motion made by Supervisor Lobley seconded by Vice-Chairman Reynolds to approve the agenda as submitted by the Secretary.

Aye: 5

Nay: 0

Public Comment on Agenda- None

Executive Sessions- None

Minutes For Review- Chairman Levandowski stated there are copies of the Minutes for review on the table for the following:

- 1)- Regular Meeting, April 11, 2011
- 2)- Special Meeting, April 18, 2011

Treasurer's Report- Suzie Hamlin reported East Nottingham's cash assets amount to \$2,751,413.39. Income received from April totals \$110,839.84 realized from taxes, escrow, court fines, permits, inspection fees, fire hydrant reimbursement and miscellaneous fees. General Fund balance as of 4/30/2011 is \$88,230.02. Suzie requested to add 2 new bills one to the General Fund for the Post office for \$190.00 for bulk mailing making a new total for General Fund of \$85,480.62 and one for the State Fund, Long's Asphalt in the amount of \$17,510 making a new total for the State Fund of \$37,640.00.

Open Space Committee Report- Supervisor Lobley stated that he, PJ and Suzie Hamlin went to Harrisburg to the State Open Space Preservation Board Meeting regarding Andy King's subdivision approval. The Subdivision was approved.

Road Report- The Board reviewed the Report with no comments. Road Master Bill Weaver was excused from the Meeting.

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Zoning Report- P.J. reported there were 8 residential bldg. permits that she issued, 1 commercial bldg. permit, 3 zoning permits, 2 sign permits, 4 certificates of occupancy, 2 demolition permits, 2 highway occupancy permits and 3 erosion & sedimentation permits for a total fee income collected of \$8,315.00.

Building Inspector Reports- The Board reviewed Charlie Shock & Scott Morans reports with no comments.

Comprehensive Plan Committee Report- Janice Gavin reported the 3 plan chapters are now included on their web site.

Oxford Area Recreation Authority Report- Supervisor Turns reported the Authority will rent the field for \$50.00 and the pavilion will rent for \$35.00. The Grand Opening of the OA Recreation field will be on May 10, 2011 at 1:00 P.M.. The Governor has been invited. The Board agreed, at the request of Supervisor Turns, to maintain the trash cans at the field for one month.

Oxford Area Sewer Authority Report- Motion made by Vice-Chairman Reynolds seconded by Supervisor Turns to approve the Chairman signing the letter to DEP extending the 537 Plan application

Aye: 5 Nay: 0

Historic Commission Report- No Report, PJ is going to check with Chairman Ralph Denlinger concerning Mike King's house on Hopewell Road.

Letter of Credit Release-

***Woods at Nottingham-** lose out the Performance Guarantee Escrow \$17,600.42.

Motion made by Vice-Chairman Reynolds seconded by Supervisor Lobley to approve closing out the Performance Guarantee Escrow for Woods at Nottingham in the amount of \$17,600.42.

Aye: 5 Nay: 0

Subdivisions-

***Langston Major Subdivision-** Request for approval of calculations of the TDR coming from:

*** Merrill Property-** Motion made by Supervisor Coldiron seconded by Supervisor Lobley to approve the calculations of the TDR's for this property.

Aye: 4 Nay: 1 (Reynolds)

*** Fisher Property-** Motion made by Supervisor Coldiron seconded by Supervisor Lobley to approve the calculations of the TDR's for this property.

Aye: 5 Nay: 0

- * letter from Penn Dot
- * Chester Cty. Letter Grant application, Vision Partnership
- * tape change 8:40 P.M.

Recognition of Visitors-

* Vice-Chairman Reynolds discussed with the Board concerning the road that has been abandoned at the end of Little Elk Creek Road at Barnsley Road. Back in the 1990's Eric Coates was the Solicitor at the time and the property was owned by Price who said it had been abandoned. Vice-Chairman Reynolds will check with Mark Denlinger from Chester County GIS to review this issue.

* Vice-Chairman Reynolds asked the Board if anything has been done concerning John Reynolds, our EMS Coordinator regarding the increase he requested verbally. The Board agreed the request must be put in writing . Vice-Chairman Reynolds will take care of this.

* Vice-Chairman Reynolds had questions concerning the driveway the Fire Department is putting in. The Board agreed that the \$500.00 escrow for the ENS Plan will be deferred to the Escrow collected for the Land Development Plan.

Adjournment- Motion made by Vice-Chairman Reynolds seconded by Supervisor Coldiron to adjourn the Meeting at 8:45 P.M..

Aye: 5

Nay: 0

ATTEST: *PB 4/13/11*

Respectfully Submitted,

Pat Brady
Pat Brady, Secretary

Leo M. Levandowski
Leo M. Levandowski
Chairman

Percy Reynolds
Percy Reynolds
Vice-Chairman

Gene Turns
Gene Turns
Supervisor

John P. Coldiron
John P. Coldiron
Supervisor

Ed Lobley
Ed Lobley
Supervisor

East Nottingham Township
Bills for Approval
May 9, 2011

Date	Number	Payee	Description	Payment
5/9/2011	11107	ACS Supplies	multipurpose handtowels	319.55
5/9/2011	11108	Alger Oil, Inc	fuel	705.73
5/9/2011	11109	Aramark	uniforms	778.39
5/9/2011	11110	Cameron's Hardware & Supply, Inc.	supplies	273.59
5/9/2011	11111	Farm Plan	supplies	7.99
5/9/2011	11112	FreCom	phone repair	55.00
5/9/2011	11113	Keen Compressed Gas	supplies	18.65
5/9/2011	11114	Mt. Rocky Trucking	truck inspections	380.00
5/9/2011	11115	Oxford Auto Parts	supplies	99.03
5/9/2011	11116	Penn Container	containers-trash day	1,980.00
5/9/2011	11117	Reilly Sweeping Inc.	rental broom sweeper	2,235.00
5/9/2011	11118	Smoker Fabricating, LLC	supplies	41.58
5/9/2011	11119	Tractor Supply Co.	supplies	75.09
5/9/2011	11120	US Muncipal Supply, Inc.	signs	145.83
5/9/2011	11121	All-States Flag & Banner Co.	repairs flagpole	216.00
5/9/2011	11122	Allied Waste Services #319	trash removal	66.43
5/9/2011	11123	Armstrong One Wire	internet	39.95
5/9/2011	11124	Barbacane Thornton & Company	auditors	550.00
5/9/2011	11125	Brandywine Conservancy	TDR Ordinance ammendments	742.50
5/9/2011	11126	Conrad O'Brien P.C.	solicitor fees	2,974.37
5/9/2011	11127	Daily Local News	advertising	537.74
5/9/2011	11128	Daily Local News	1 yr subscription	205.40
5/9/2011	11129	Ehrlich	pest control	79.00
5/9/2011	11130	H.A. Berkheimer	EIT commission	95.40
5/9/2011	11131	Karasch & Associates	Zoning Hearing-Nelson	172.60
5/9/2011	11132	Office Basics, Inc.	supplies	41.44
5/9/2011	11133	PIRMA	liability insurance	19,761.79
5/9/2011	11134	PitneyBowes	postage machine	42.98
5/9/2011	11135	Ragan Engineering	Act 537 Plan	370.20
5/9/2011	11136	Ragan Engineering	engineering fees	505.20
5/9/2011	11137	SCCEMS	2011 donation	41,694.00
5/9/2011	11138	Toshiba Business Solution STE 180	color copies	42.97
5/9/2011	11139	United Inspection Agency, Inc.	building Inspector	440.00
5/9/2011	11140	Wise Preservation Planning	King house Impact study	783.50
5/9/2011	11141	Hamlin, Suzanne	tax clerk/tax certifications	646.42
5/9/2011	11142	Shock, Charles C	building Inspector	699.05
5/9/2011	11143	Ed Lobley	mileage reimbursement	248.10
5/9/2011	11144	PJ Scheese	mileage reimbursement	80.07
5/9/2011	11145	William C. Weaver	backhoe rental	1,480.00
5/9/2011	11146	Winifred Moran Sebastian	solicitor fees	525.00
5/9/2011	11147	Scott Moran	building Inspector	1,737.94
5/9/2011	11148	Scott Moran	cell phone reimbursement	66.15
5/9/2011	11149	Commercial Maintenance & Management Corp	bulk rock salt	3,331.00
				85,290.63
		Open Space Fund:		
5/9/2011	237	H.A. Berkheimer	commission	91.12
		State Fund:		
5/9/2011	160	Long's Asphalt, Inc.	Waterway Road	20,130.00

East Nottingham Township

Bills for Approval

May 9, 2011

Supplemental Checks:

4/1/2011	11001	Keystone Health Plan East	health Insurance	3,873.60
4/1/2011	11002	Lincoln National Life Insurance Company	life Insurance	217.50
4/1/2011	11003	Nextel	cell phones	258.36
4/1/2011	11004	PECO	electric	657.76
4/1/2011	11005	Verizon	phones	583.01
4/5/2011	ACH	PA Dept. of Revenue	state tax deposit	489.02
4/6/2011	11006	East Nottingham Township-Escrow Fund	transfer to escrow fund	3,617.00
4/11/2011	ACH	941 Federal Tx Dep	federal tax deposit	1,532.03
4/11/2011	11051	USPS	postage	44.00
4/11/2011	11052	Aflac	employee paid health Insurance	391.04
4/11/2011	11053	OARA	reissue ck#2113 that remained uncashed	74.00
4/11/2011	11054	Oxford Auto Parts	reissue ck#2711 that remained uncashed	38.50
4/11/2011	11055	Oxford Auto Parts	reissue ck#8628 that remained uncashed	79.31
4/11/2011	11056	Kathy Kovach	reissue ck#3262 that remained uncashed	23.40
4/11/2011	11057	Kathy Kovach	reissue ck#3364 that remained uncashed	28.80
4/11/2011	11058	Walt Leis	reissue ck#5503 that remained uncashed	42.72
4/13/2011	ACH	Comptroller of Maryland	1st quarter taxes-Elville	644.33
4/13/2011	11068	Joyce Krauss	cleaning	150.00
4/14/2011	11069	Commonwealth of Pennsylvania	uncashed checks sent to unclaimed property	834.24
4/18/2011	ACH	941 Federal Tx Dep	federal tax deposit	1,980.31
4/18/2011	11070	Deer Park	water	60.66
4/19/2011	11071	cash	petty cash	78.21
4/20/2011	ACH	PA Dept. of Revenue	state tax deposit	428.52
4/25/2011	ACH	941 Federal Tx Dep	federal tax deposit	2,041.14
4/26/2011	11079	PSATS - UC Group Trust	1st quarter taxes	2,494.44
4/26/2011	11081	PA UC FUND	1st quarter taxes	81.50
4/27/2011	ACH	Keystone Collections Group	1st quarter taxes	1,451.04
4/28/2011	11089	Joyce Krauss	cleaning plus supplies	193.48
4/29/2011	ACH	941 Federal Tx Dep	federal tax deposit	1,561.94
				<u>23,949.86</u>

Supplemental Checks-Open Space

4/25/2011	ACH	Well Fargo	interest	14,929.44
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