

**AGENDA
EAST NOTTINGHAM TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING
JANUARY 7, 2008**

I. Call Meeting to Order

II. Pledge of Allegiance

III. Approve Agenda

IV. Public Comment on Agenda

V. Executive Sessions-

- 1)- December 17, 2007- BOS, Solicitor Alan Novak re: T. Olivieri**
- 2)- December 20, 2007- BOS re: organizational agenda**
- 3)- January 2, 2008- BOS , Pat Brady re: organizational agenda**
- 4)- January 2, 2008- BOS, Winnie Sebastian re: Shepherd DeCarlo**

VI. Minutes for Review- copies on table for review

- 1)- BOS Regular Meeting, December 10, 2007**
- 2)- BOS Special Meeting/Close Out, December 27, 2007**

VII. Treasurer's Report-

VIII. Road Report-

IX. Zoning Report

X. Building Inspector Report

XI. Police Study Committee Report-

XII. Comprehensive Plan Committee Report-

XIII. Oxford Area Recreation Authority Report-

XIV. Oxford Area Sewer Authority Report-

XV. Open Space Committee Report-

XVI. Historic Commission Report-

XVII. Newsletter Committee Report-

XVIII. Welcome Committee Report

XIX. Old Business

XX. Letter of Credit Releases-

- 1)- Hopewell Ridge, Escrow Release #15 in the amount of \$546.00
- 2)- Woods at Nottingham, Escrow Release #19 in the amount of \$115.00
- 3)- Century Oak, Escrow Release #19 in the amount of \$130,541.40
- 4)- Wiltshire, Escrow Release #52 in the amount of \$57.50

XXI. Subdivisions-

TDT Prime Development

- ❖ Request for Preliminary Plan Approval
- ❖ Approval and signing of Sewage Operation & Maintenance Agreement
- ❖ Resolution to Sewage Facilities Planning Module

Letters of Extension

- ❖ Date specific for April 15, 2008
 1. Meadowview Estates – Preliminary Subdivision Plan
 2. Shepherd DeCarlo – Preliminary Subdivision Plan
 3. Lewis Tract – Final Subdivision Plan
 4. Tom Swift Estates – Final Subdivision Plan
 5. *TDT Prime – Preliminary Subdivision Plan (only if BOS did not approve Plan)*

XXII. Supervisors-

- A. Proposed Ordinance authorizing an Intergovernmental Agreement between West Nottingham Township & East Nottingham Township
- B. Proposed Sidewalk Ordinance
- C. Bills For Approval

XXIII. Minutes for Approval-

- 1)- BOS Regular Meeting, December 10, 2007
- 2)- BOS Special Meeting/Close Out, December 27, 2007

XXIV. Correspondence-

XXV. Recognition of Visitors-

XXVI. Adjournment-

**MINUTES
EAST NOTTINGHAM TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING
JANUARY 7, 2008**

The Regular Meeting of the Board of Supervisors of East Nottingham Township was held in the Township Building on January 7, 2008. Those present were: Chairman Leo M. Levandowski, Vice-Chairman Michael P. Miller, supervisor Percy Reynolds, Supervisor Gene Turns, Supervisor Charles D. Shelton, Solicitor Helen Esbenshade, Treasurer Suzanne Hamlin, Secretary Pat Brady and numerous guests. Zoning Officer P.J. Scheese left after the Pledge of Allegiance, due to illness.

The Meeting was called to order at 8:17 P.M..

The Pledge of Allegiance was led by Vice-Chairman Miller.

Approve Agenda- Motion made by Supervisor Reynolds seconded by Supervisor Shelton to approve the agenda amending to move under Supervisors A & B up to Under 4A.

Aye: 5

Nay: 0

Executive Sessions- Motion made by Supervisor Reynolds seconded by Vice-Chairman Miller to accept the Executive Sessions as follows:

Aye: 5

Nay: 0

- 1)- December 17, 2007- BOS, Solicitor Alan Novak re: T. Olivieri
- 2)- December 20, 2007- BOS, re: Organizational Agenda
- 3)- January 2, 2008- BOS, Pat Brady re: Organizational Agenda
- 4)- January 2, 2008- BOS, Winnie Sebastian Re: Shepherd DeCarlo

• **Proposed Ordinance authorizing an Intergovernmental Agreement between West Nottingham Township and East Nottingham Township.**

Chairman Levandowski read the Ordinance.

Motion made by Supervisor Reynolds seconded by Vice-Chairman Miller to adopt the Ordinance as read and assigned Ordinance #8-2008.

Aye: 5

Nay: 0

Motion made by Supervisor Reynolds seconded by Vice-Chairman Miller to appoint Chairman Levandowski to be the contact person for the negotiations with the Armstrong Cable Contract.

Aye: 5

Nay: 0

PAGE 2

Motion made by Vice-Chairman Miller seconded by Supervisor Reynolds to accept Exhibit A of the Intergovernmental Agreement for the negotiations of the Cable Franchise renewal with Armstrong Cable.

Aye: 5

Nay: 0

- **Proposed Sidewalk Ordinance-** Chairman Levandowski read the Ordinance. Motion made by Vice-Chairman Miller seconded by Supervisor Reynolds to adopt the Ordinance as read and assigned #9-2008.

Chairman Levandowski stated the notice of publication is available for review

Aye: 5

Nay: 0

Public Comment on Agenda- None

Minutes for Review- Chairman Levandowski stated there are copies of the Minutes on the table for review. Minutes will be approved later in the meeting.

Treasurer's Report- Suzie Hamlin gave the report stating that East Nottingham's cash assets amount to \$6,640,869.85. Bills for December totaling \$408,391.04 were presented for payment from the General Fund. Income received for December 2007 totals \$300,549.29 realized from taxes, escrow, court fines, permits, inspection fees, fire hydrant reimbursement and miscellaneous fees. General Fund balance as of 12/31/07 is \$208,531.22. The Treasurer asked for approval in adding Ralph Denlinger to the paid subscription list to the Township News. Supervisors approved. The Treasurer asked approval for returning to George Thompson from his Zoning Hearing, the amount left over of \$143.81.

Motion made by Supervisor Reynolds seconded by Vice-Chairman Miller to approve returning \$143.81 to George Thompson.

Aye: 5

Nay: 0

Road Report- Road Master Bill Weaver stated the report speaks for itself. Chairman Levandowski and Bill Weaver discussed the increase in power outages in our area.

Supervisor Turns asked Bill Weaver what he has found concerning an emergency generator for the Township Building. Bill responded, he is still getting quotes and will get back to the Supervisors at the work session in January.

Zoning Report- Treasurer Suzanne Hamlin read the report for P.J.Scheese.

Building Inspector Report- Vice-Chairman Miller stated regarding Hopewell School. They are running approximately a month behind and have sent an up-dated schedule to be reviewed by the Supervisors.

Police Study Committee- None

Comprehensive Plan Committee Report- Supervisor Reynolds stated meetings will be at Lower Oxford on the 4th Wednesday at 7:00 P.M..

Oxford Area Recreation Report- Joe Bauer stated there is a meeting of all Municipalities on January 15th at 7:00 P.M. at East Nottingham Township Building.

Oxford Area Sewer Authority- Joe Scheese read his report. Requested to have some time with Ron Ragan to discuss some issues regarding East Nottingham for the Act 537 Plan.

Motion made by Supervisor Shelton seconded by Vice-Chairman Miller to approve the Sewer Authority or Percy Reynolds to contact Ron Ragan to have a meeting.

Aye: 5

Nay: 0

*Tape Change 9:02 P.M.

Open Space Committee Report- Vice-Chairman Miller stated we have several openings .

Historic Commission Report- None

Newsletter Committee Report- None

Welcome Committee Report- None

Old Business- Treasurer Suzanne Hamlin stated she is still holding the check for Garnet Valley Contracting in the amount \$162, 338.75.

Motion made by Supervisor Reynolds seconded by Vice-Chairman Miller to hold the check at this time.

Aye: Levandowski, Miller, Reynolds

Nay: Shelton, Turns

Letter of Credit Releases-

- 1)- Hopewell Ridge, Escrow Release #15 in the amount of \$546.00
- 2)- Woods at Nottingham, Escrow Release #19 in the amount of \$115.00
- 3)- Century Oak Escrow Release #19 in the amount of \$130,541.40
- 4)- Wiltshire, Escrow Release #52 in the amount of \$57.50

Motion made by Vice-Chairman Miller seconded by Supervisor Reynolds to approve all of the escrow releases as read.

Aye: 5

Nay: 0

Subdivisions-

TDT Prime Development

- **Request for Preliminary Plan Approval-** Motion made by Supervisor Reynolds seconded by Vice-Chairman Miller to approve the Preliminary Plan.

Aye: 5

Nay: 0

- **Approval and signing of Sewage Operation & Maintenance Agreement**

Motion made by Supervisor Reynolds seconded by Vice-Chairman Miller to approve having the Chairman sign out side of a Public Meeting the Sewage & Maintenance Agreement and send to DEP.

Aye: 5

Nay: 0

- **Resolution to Sewage Facilities Planning Module**

Motion made by Supervisor Reynolds seconded by Vice-Chairman Miller to approve the Chairman signing the Resolution #58-2008 to the Sewage Facilities Planning Module for TDT Prime Development & send to DEP.

Aye: 5

Nay: 0

Letters of Extension-

Date Specific for April 15, 2008

- 1)- Meadowview Estates- Preliminary Subdivision Plan
- 2)- Shepherd DeCarlo- Preliminary Subdivision Plan
- 3)- Lewis Tract- Final Subdivision Plan
- 4)- Tom Swift Estates- Final Subdivision Plan
- 5)- TDT Prime- eliminated due to Plan being approved above

Motion made by Vice-Chairman Miller seconded by Supervisor Turns to grant the letters of extension as noted above expiring April 15, 2008.

Aye: 5

Nay: 0

Supervisors-

A & B are stated above after Executive Sessions

- **C. Bills For Approval-** Treasurer Suzanne Hamlin stated there are two bills to add U.S. Post Master for \$175.00 & Alger Oil for \$529.29

Motion made by Vice-Chairman Miller seconded by Supervisor Reynolds to approve the Bills with the additions of U.S. Post Master & Alger Oil.

Aye: 5

Nay: 0

Minutes For Approval-

- 1)- BOS Regular Meeting, December 10, 2007
- 2)- BOS Special Meeting/Close Out, December 27, 2007

Motion made by Vice-Chairman Miller seconded by Supervisor Reynolds to approve the Minutes above as presented by the Secretary.

Aye: 5

Nay: 0

Correspondence-

*Letter, Cameron's True Value dated 1/2/08 regarding temporary trailer
Motion made by Supervisor Reynolds seconded by Vice-Chairman Miller to have Cameron's come into compliance with the zoning regulations.

Aye: 5

Nay: 0

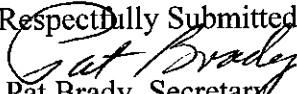
Recognition of Visitors-

- Brian Horsemen- thanked the BOS & the Secretary for helping him with his situation
- Joe Scheese- asked the BOS if the issue with Thom Olivieri has been resolved.
Chairman Levandowski responded, yes.


Adjournment- Motion made by Supervisor Reynolds seconded by Vice-Chairman Miller to adjourn the meeting at 9:43 P.M..

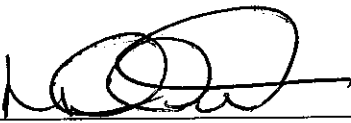
Aye: 5

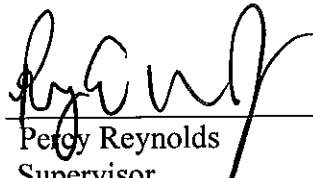
Nay: 0

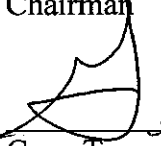
Respectfully Submitted,

Pat Brady, Secretary

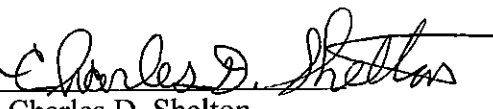
ATTEST:  1/10/08


Leo M. Levandowski
Chairman


Michael P. Miller
Vice-Chairman


Percy Reynolds
Supervisor


Gene Turns
Supervisor


Charles D. Shelton
Supervisor

**East Nottingham Township
Bills for Approval
January 7, 2008**

Date	Number Payee	Description	Payment
1/7/2008	7450 Adams Tire & Alignment	inspection	40.00
1/7/2008	7451 Alger Oil, Inc	fuel	1,767.32
1/7/2008	7452 Aramark	uniforms	612.61
1/7/2008	7453 Cameron's Inc.	supplies	80.20
1/7/2008	7454 Oxford Auto Parts	parts	183.41
1/7/2008	7455 Tractor Supply Co.	supplies	124.74
1/7/2008	7456 Allied Waste Services #319	trash collection	63.33
1/7/2008	7457 Armstrong One Wire	internet	39.95
1/7/2008	7458 Chili's Inspection Services	building inspector	1,347.00
1/7/2008	7459 DCED	state fee 4th quarter	68.00
1/7/2008	7460 Leffler Energy	oil	281.73
1/7/2008	7461 MMPMET	health insurance	4,003.92
1/7/2008	7462 Office Basics, Inc.	supplies	98.19
1/7/2008	7463 Office Depot	supplies	147.24
1/7/2008	7464 Oxford Area Recreation Authority	2008 dues	7,975.00
1/7/2008	7465 PitneyBowes	postage	85.69
1/7/2008	7466 Stantec Consulting Services Inc.	engineering fees	3,596.00
1/7/2008	7467 Toshiba Business Solution	maintenance contract	216.09
1/7/2008	7468 Union Fire Co. #1- Endowment Fund	3rd & 4th quarter 2007	1,500.00
1/7/2008	7469 Wise Preservation Planning	historic property research	7,500.00
1/7/2008	7470 Recorder of Deeds	Pat Brady notary bond	40.50
1/7/2008	7471 PJ Scheese	mileage	8.84
1/7/2008	7472 William C. Weaver	backhoe rental	240.00
1/7/2008	7473 Chester County SPCA	2008 contract	4,995.00
		Total:	<u>35,014.76</u>
	Escrow Fund:		
1/7/2008	218 Stantec Consulting Services Inc	engineering fees	9,666.00
	Supplemental Checks-Gen Fund:		
12/1/2007	7324 Nextel	cell phones	442.52
12/1/2007	7325 Peco	electric	561.08
12/1/2007	7326 Verizon	phones	490.53
12/1/2007	7327 U.S. Postal Service	postage	41.00
12/4/2007 ACH	PA Dept of Revenue	state tax	394.10
12/6/2007 ACH	941 Deposit	federal tax deposit	1,578.02
12/13/2007 ACH	941 Deposit	federal tax deposit	3,284.84
12/13/2007	7398 Joyce Krauss	cleaning/supplies	159.94
12/17/2007 ACH	PA Dept of Revenue	state tax	624.25
12/20/2007 ACH	941 Deposit	federal tax deposit	1,552.28
12/20/2007	7407 Joyce Krauss	cleaning	150.00
12/21/2007	7408 U.S. Postal Service	postage	41.00
12/26/2007	7417 Aflac	employee paid health insurance	292.88
12/31/2007 ACH	941 Deposit	federal tax deposit	1,954.70
			<u>11,567.14</u>
	Supplemental Checks-Escrow :		
12/12/2007	215 Brandolini Companies	escrow return plan w/drawn	4,825.92
	Supplemental Checks-Open Space		
12/26/2007 ACH	Commerce Bank	interest/finance charges	16,370.00