

**MINUTES  
ORGANIZATIONAL MEETING  
EAST NOTTINGHAM TOWNSHIP  
BOARD OF SUPERVISORS  
JANUARY 2, 2007**

**Temporary Meeting-**

Supervisor Levandowski read the advertisement from the Daily Local Newspaper for the Organizational Meetings.

Supervisor Levandowski called the meeting to order at 7:00 P.M..

**Appoint Temporary Chairman-** Motion made by Supervisor Shelton seconded by Supervisor Miller to appoint Leo M. Levandowski as Temporary Chairman.

Aye: Shelton, Miller

Nay: -0-

**Appoint Temporary Secretary-** Motion made by Supervisor Shelton seconded by Chairman Levandowski to appoint Pat Brady as Temporary Secretary.

Aye: Shelton, Levandowski, Miller

Nay: -0-

Board Members are Chairman Leo M. Levandowski, Charles D. Shelton and Michael P. Miller

**Oath of Office-** Gene Turns and Percy Reynolds are both sworn in by P.J. Scheese.

**Close of Temporary Meeting** -Motion made by Supervisor Shelton seconded by Supervisor Miller to close the temporary meeting.

Aye: Shelton, Miller, Levandowski

Nay: -0-

Chairman Levandowski welcomed Supervisor Reynolds and Supervisor Turns to the Board of Supervisors with a five member Board.

The Organizational Meeting of the East Nottingham Township Board of Supervisors was held in the Township Building on January 2, 2007. Those present were: Supervisor Leo M. Levandowski, Supervisor Michael P. Mille, Supervisor Charles D. Shelton, Supervisor Percy Reynolds and Supervisor Gene Turns, Treasurer Suzanne Hamlin, Zoning Officer P.J. Scheese, Secretary Pat Brady and numerous guests.

Supervisor Levandowski called the meeting to order at 7:05 P.M..

**Approve Agenda-** Motion made by Supervisor Shelton seconded by Supervisor Turns to approve the agenda as presented by the Secretary.

Aye: Shelton, Turns, Levandowski, Reynolds, Miller

Nay: -0-



**Appoint Township Solicitor-** Motion made by Vice-Chairman Miller seconded by Supervisor Shelton to appoint Conrad O'Brien Gellman & Rohn as the Township Solicitor at the hourly rate of \$135.00 until March 2007 and thereafter \$150.00 an hour.

Aye: Miller, Shelton, Levandowski, Reynolds, Turns                      Nay: -0-

**Appoint Earned Income Tax Collector-** Motion made by Vice-Chairman Miller seconded by Supervisor Reynolds to appoint Berkheimer Associates as Earned Income Tax Collector for the year 2007.

Aye: Miller, Reynolds, Levandowski, Shelton, Turns                      Nay: -0-

**Set the rate for Berkheimer Associates-** Motion made by Vice-Chairman Miller seconded by Supervisor Turns to set the monthly rate at 2.55 percent for the year 2007.

Aye: Miller, Turns, Levandowski, Shelton, Reynolds                      Nay: -0-

**Appoint Open Space Tax Collector the year 2007.** Motion made by Vice-Chairman Miller seconded by Supervisor Shelton to appoint Berkheimer Associated as the Open Space Tax Collector for the year 2007.

Aye: Miller, Shelton, Levandowski, Reynolds, Turns                      Nay: -0-

**Appoint Solicitor for the Zoning Hearing Board-** Motion made by Supervisor Shelton seconded by Supervisor Reynolds to appoint Brutscher and Brutscher as the Solicitor for the Zoning Hearing Board for the year 2007 at the hourly rate of \$140.00.

Aye: Shelton, Reynolds, Levandowski, Miller, Turns                      Nay: -0-

**Set the salary for Zoning Hearing Board Members for the year 2007-** Motion made by Supervisor Turns seconded by Supervisor Shelton to set the salary for the Zoning Hearing Board Members at \$75.00 per member per hearing for the year 2007.

Aye: Turns, Shelton, Levandowski, Reynolds, Miller                      Nay: -0-

**Appoint Secretary for the Zoning Hearing Board and rate-** Motion made by Supervisor Shelton seconded by Supervisor Turns to appoint Pat Brady as Secretary for the Zoning Hearing Board at an hourly rate of \$20.00 for administrative work done for the year 2007.

Aye: Shelton, Turns, Levandowski, Reynolds, Miller                      Nay: -0-

**Appoint Vacancy Board Member-** Motion made by Vice-Chairman Miller seconded by Supervisor Turns to appoint Joe Scheese to the Vacancy Board for the year 2007.

Aye: Miller, Turns, Levandowski, Reynolds, Shelton                      Nay: -0-

**Appoint Road Master for the year 2007-** Motion made by Supervisor Shelton seconded by Supervisor Turns to appoint Bill Weaver as Road Master at a rate to be discussed at the February Supervisors meeting.

Aye: Shelton, Turns, Levandowski, Reynolds, Miller                      Nay: -0-

**Appoint Road Crew-** Motion made by Supervisor Shelton seconded by Vice-Chairman Miller to appoint Dennis Lindsey, Tom Elville and Roger Blevins as Road Crew for the year 2007 at a rate to be discussed at the February Supervisors Meeting.

Aye: Shelton, Miller, Levandowski, Reynolds, Turns                      Nay: -0-

Motion made by Supervisor Shelton seconded by Vice-Chairman Miller to hire Roger Blevins as a full time employee with health & life insurance effective immediately, at a rate to be discussed at the February Supervisors Meeting.

Aye: Shelton, Miller, Levandowski, Reynolds, Turns                      Nay: -0-

**Set the wages for part-time help for the year 2007.-** Motion made by Supervisor Shelton seconded by Supervisor Turns to set the snow plowing hourly rate at \$16.00 and the temporary help hourly rate at \$15.00 for the year 2007.

Aye: Shelton, Turns, Levandowski, Reynolds, Miller                      Nay: -0-

**Appoint Zoning Officer, Subdivision Officer, Code Enforcement Officer for the year 2007.** Motion made by Supervisor Shelton seconded by Supervisor Turns to appoint P.J. Scheese as Zoning, Code Enforcement & Subdivision Officer for the year 2007.

Aye: Shelton, Turns, Levandowski, Miller, Reynolds                      Nay: -0-

**Appoint alternate Zoning Officer-** defer to February Supervisors Meeting.

**Appoint Bldg. Code Officer & Inspector-** Motion made by Supervisor Shelton seconded by Vice-Chairman Miller to appoint United Inspections as Bldg. Code Officer & Inspector until the February Supervisors Meeting at their current rate and also to authorize the Secretary to advertise for a Bldg. Code Officer & Inspector with resume's to be received no later than 1/30/07.

Aye: Shelton, Miller, Levandowski, Reynolds, Turns                      Nay: -0-

**Appoint alternate Bldg. Code Inspector-** defer to February Supervisors Meeting

**Accept fee schedule proposal-** defer to February Supervisors Meeting

**Appoint Tax Clerk & rate for the year 2007-** Motion made by Supervisor Shelton seconded by Vice-Chairman Miller to appoint Suzanne Hamlin as Tax Clerk at the rate of \$600.00 per month for the year 2007.

Aye: Shelton, Miller, Levandowski, Reynolds, Turns                      Nay: -0-

**Designate Peoples Bank of Oxford as depository-** Motion made by Supervisor Shelton seconded by Supervisor Turns to designate Peoples Bank of Oxford as depository for all Township funds including taxes collected by the Tax Collector for the year 2007.

Aye: Shelton, Turns, Levandowski, Reynolds, Miller                      Nay: -0-

**2 Signatures on all checks-** Motion made by Supervisor Shelton seconded by Vice-Chairman Miller to require 2 signatures on all checks, one being the Treasurer and one being an individual Supervisor until the February Supervisors Meeting.

Aye: Shelton, Miller, Levandowski, Reynolds, Turns                      Nay: -0-

**Designate News paper for advertising-** Motion made by Supervisor Reynolds seconded by Vice-Chairman Miller to designate The Daily Local News for advertising for 2007.

Aye: Reynolds, Miller, Levandowski, Shelton, Turns                      Nay: -0-

**Approve Regular Monthly Meetings-** Motion made by Vice-Chairman Miller seconded by Supervisor Turns to approve the following dates for the year 2007 for Regular Monthly Meetings at 7:00 P.M. in the Township Building: January 2, February 12, March 12, April 9, May 14, June 11, July 9, August 13, September 10, October 9, November 13, December 10, 2007.

Aye: Miller, Turns, Levandowski, Shelton, Reynolds                      Nay: -0-

**Approve Work Sessions for the year 2007-** Motion made by Vice-Chairman Miller seconded by Supervisor Reynolds to approve the following dates for work sessions to be held at 7:00 P.M. in the Township Building: January 16, February 20, March 19, April 16, May 21, June 18, July 16, August 20, September 17, October 15, November 19, 2007. No work session will be held in December of 2007.

Aye: Miller, Reynolds, Levandowski, Shelton, Turns                      Nay: -0-

**Approve State Holidays to full time employees-** Motion made by Supervisor Shelton seconded by Vice-Chairman Miller to grant State Holidays for January 1 and January 15, 2007. The remainder will be discussed at the February Supervisors Meeting.

Aye: Shelton, Miller, Levandowski, Reynolds, Turns                      Nay: -0-

**Set the mileage reimbursement rate for 2007-** Motion made by Vice-Chairman Miller seconded by Supervisor Shelton to defer this to the February Supervisors Meeting.

Aye: Miller, Shelton, Levandowski, Reynolds, Turns                      Nay: -0-

**Appoint Chairman of Ag. Security Committee-** Motion made by Supervisor Shelton seconded by Supervisor Turns to appoint Leo M. Levandowski as Chairman of the Ag Security Advisory Committee.

Aye: Shelton, Turns, Miller, Reynolds    Nay: -0-

**Appoint Emergency management Coordinator-** Motion made by Supervisor Reynolds seconded by Vice-Chairman Miller to appoint John C. Reynolds as Emergency Management Coordinator at the yearly rate of \$300.00.

Aye: Reynolds, Miller, Levandowski, Shelton, Turns                      Nay: -0-

**Appoint representative to the OARA for a five year term-** Motion made by Vice-Chairman Miller seconded by Supervisor Reynolds to appoint Michael Vitale to the OARA for a five year term.

Aye: Miller, Reynolds, Levandowski, Shelton, Turns                      Nay: -0-

**Appoint representative to the OASA for a five year term-** Motion made by Vice-Chairman Miller seconded by Supervisor Turns to appoint Joe Scheese to the OASA for a five year term.


Aye: Miller, Turns, Levandowski, Shelton, Reynolds                      Nay: -0-

**Appoint representative to the Planning Commission-** Motion made by Supervisor Reynolds seconded by Supervisor Turns to appoint Joe Bauer to the Planning Commission for a four year term.


Aye: Reynolds, Turns, Levandowski, Shelton, Miller                      Nay: -0-


**Adjournment-** Motion made by Vice-Chairman Miller seconded by Supervisor Turns to adjourn the meeting at 7:40 P.M..

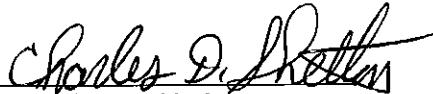
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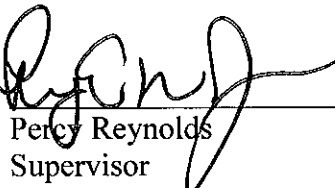
  
Pat Brady, Secretary

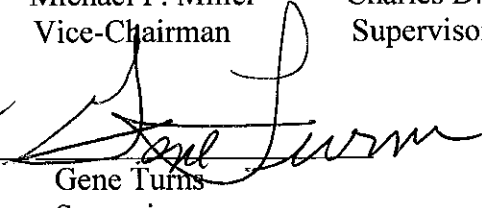
ATTEST: 

  
Leo M. Levandowski  
Chairman

  
Michael P. Miller  
Vice-Chairman

  
Charles D. Shelton  
Supervisor

  
Percy Reynolds  
Supervisor

  
Gene Turns  
Supervisor