

**REGULAR MEETING  
EAST NOTTINGHAM TOWNSHIP  
BOARD OF SUPERVISORS  
JANUARY 05, 2004**

The regular meeting of the East Nottingham Township Board of Supervisors was held in the Township building on January 5, 2004. Those present were Chairman, Samuel A. Goodley, Jr., Vice-Chairman, Thom J. Olivieri, and Supervisor, Charles D. Shelton; Zoning Officer, Pamela A. Mason; Secretary, Mary Ellen McCormack; Road Master, Howard Wiley and numerous guests.

Chairman, Samuel A. Goodley, Jr., called the meeting to order at 8:00pm.

Vice-Chairman, Thom J. Olivieri, led the Pledge of Allegiance.

On motion by the Chairman, seconded by the Vice-Chairman, it was unanimously approved to accept the agenda as modified for the January 5, 2004 meeting with following additions; (1) appointment of Planning Commission Member and (2) Township employee salary increases. Guest inquiry concerned ENT Sewer Representative Appointee, this will be addressed at the next Regular Meeting.

On motion by the Chairman, seconded by the Vice-Chairman, it was unanimously approved to accept the December 08, 2003 Regular Meeting minutes.

Aye: Goodley, Shelton

Abstention: Olivieri

On motion by the Chairman, seconded by the Supervisor, it was unanimously approved to accept the December 15, 2003 Work Session Meeting minutes.

Aye: Goodley, Shelton

Abstention: Olivieri

On motion by Supervisor, seconded by the Vice-Chairman, it was unanimously approved to accept the December 29, 2003 Special Meeting minutes.

Aye: Goodley, Shelton

Abstention: Olivieri

**NOTE OF INTEREST:** Chairman Goodley amended for the record comment made concerning the Building Inspectors Certification as previously stated. Charles Shock, ENT Building Inspector, Certificates of Training are currently on file and valid. John Coldiron is accredited having passed BOCA required testing and certificates of verification have been applied for and will be filed appropriately when received.

**Treasurer's Report:**

(1) Bills for Approval: Mrs. Mason presented the treasurer's report stating that East Nottingham's total cost assets amount to \$2,130,066.41. Bills totaling \$27,970.54 were presented for approval for payment from the General Fund. Income received for December 2003 totaled \$104,479.54. This is realized from taxes, franchise fees, court fines, interest fees, endowment fees, escrow, and permit fees. On motion by Supervisor and seconded by Vice-Chairman, it was unanimously approved to pay all the bills as presented from the General Funds for a total of \$27,970.54.

Aye: Goodley, Olivieri, Shelton

Nay: -0-

(2) Proposed Budget Amendments: Amendments to the 2004 Proposed Budget for following line items were presented for approval for advertisements and acceptance at a future date. (1) 411.55/Foreign Fire Company (\$30,000.00), (2) 413.14/Zoning Officer's Salary (\$37,970.00), (3) 430.70/Major Equipment (\$280,000.00), and (4) 487.156/Employee Benefits (\$14,646.00). On motion by Chairman, seconded by Supervisor, submitted that the proposed amendments presented to the Budget be advertised the Proposed Amendments.

Aye: Goodley, Olivieri, Shelton

Nay: -0-

**Zoning Officer's Report:** Mrs. Kovach, Township Zoning Officer (ZO), reported a total of 12 permits were issued during the month of December for 13 certificates of occupancy for fees totaling \$9,118 with construction costs amounting to \$1,335,478.

East Nottingham Township  
Bills for Approval  
January 5, 2004

Date	Number	Payee	Amount
1/5/04	2970	Hamlin, James	Tax collector for Dec. 646.41
1/5/04	2971	Mason, Pamela A.	Treasurer for Dec. 750.1
1/5/04	2972	Armstrong	internet 39.95
1/5/04	2973	ARAMARK	uniforms 99.15
1/5/04	2974	Ragan Engineering	engineering fees 7,076.39
1/5/04	2975	Winifred Moran Sebastian	solicitor fees 1,392.88
1/5/04	2976	Charles Shock, Inc.	building review fees 2,686.46
1/5/04	2977	John D. Coldiron	building inspection and review fees 3,675.00
1/5/04	2978	Chester County SPCA	2004 contract 3,202.50
1/5/04	2979	PA Dept. of Revenue	PA withholding 321.19
1/5/04	2980	Office Basics, Inc.	office supplies 124.94
1/5/04	2981	Belmont and Crystal Sp..	water for cooler 14.98
1/5/04	2982	MMPMET	health, life and disability insurance 1,535.23
1/5/04	2983	PA UC FUND	4th qtr deposit 11.08
1/5/04	2984	PSATS - UC Group Trust	4th qtr deposit 254.12
1/5/04	2985	HAB-EIT	4th qtr deposit 593.09
1/5/04	2986	Peoples Bank of Oxford	941 deposit 5547.07
		Total General Fund	27970.54



(b) On motion by Chairman, seconded by Vice-Chairman, it was unanimously approved to accept the Letter of Extension for Hopewell Ridge. This extension will run through and include the date of March 22, 2004.

(c) On motion by Chairman, seconded by Vice-Chairman, it was unanimously approved to accept the Letter of Extension for Lawrlane Farms. This extension will run through and include the date of March 20, 2004.

(d) On motion by Chairman, seconded by Vice-Chairman, it was unanimously approved to accept the Letter of Extension for Pennwood Subdivision. This extension will run through and include the date of January 20, 2004.

(e) On motion by Chairman, seconded by Vice-Chairman, it was unanimously approved to accept the Letter of Extension for Liz Miller Farm. This extension will run through and include the date of February 28, 2004.

(f) On motion by Chairman, seconded by Supervisor, it was unanimously approved to accept the Letter of Extension for Cooper Farm. This extension will run through and include the date of February 10, 2004.

#### D. Waiver Requests

(1) Cooper Farm - On motion by Chairman, seconded by Supervisor, waiver request (Section 51/Fencing) was unanimously denied as justification presented was too vague and not in compliance with requirements.

Aye: Goodley, Shelton

Abstention: Olivieri

(2) Bethany Christian School - On motion by Chairman, seconded by Supervisor, waiver request for changes to parking lot and placement of 24" X 48" modular was approved as submitted and endorsed by Planning Commission at their December 22, 2003 meeting.

Aye: Goodley, Olivieri, Shelton

Nay: -0-

(3) Operation and Maintenance (O&M) Agreements - On motion by Chairman, seconded by Supervisor, requested approval was authorized unanimously as the review by the Township solicitor of required issues was received and endorsed relative to the Hopewell Ridge Operation and Maintenance Agreement as submitted. Chairman, seconded by Supervisor, allowing any supervisor to sign submitted O&M Agreement outside public meeting as final copy for signature is pending, entered a second motion.

Aye: Goodley, Olivieri, Shelton

Nay: -0-

**MEMO FOR RECORD:** On motion by Chairman, seconded by Supervisor, it was unanimously approved that all Agendas be finalized Thursday prior to meetings and anything needed to be added be approved first by at least one Supervisor.

Aye: Goodley, Olivieri, Shelton

Nay: -0-

#### E. Escrow Releases

On motion by Samuel A. Goodley and seconded by Supervisor indicated, the following escrows were unanimously approved for release; **Blackburn Knoll**, Release #08 for \$60,826.70 (Goodley/Shelton); **Brightwell Reserves**, Release #03 for \$126,081.72; **Darlington Hunt IV**, Release #25, for \$127,517.15, **Oxford Area High School**, Release #11 for \$592,797.39, **Misty Meadows**, Release #10, for \$342.00, **Pennwood Subdivision**, Release #01 for \$110.40, **Happy Harry's**, Release #05 for \$40.40 and **Twin Ponds, Phase II**, Release #17 for \$40.40 (Goodley/Olivieri).

Aye: Goodley, Olivieri, Shelton

Nay: -0-

**MEMO FOR RECORD:** Appointment of Planning Commission Member - Chairman reported interviews were held for this position with selection of Michael Rebert being unanimous among selection committee for appointment to Planning Commission. Chairman, seconded by Vice-Chairman and Supervisor, unanimously approved, entered motion.

Aye: Goodley, Olivieri, Shelton

Nay: -0-

**Correspondence:**

Oxford Area Sewer Authority Minutes, 11/19/03  
 Local Government Commission List of Acts Signed Into Law, 12/04/03  
 Oxford Area School District Minutes Regular Meeting, 12/16/03  
 Oxford Public Library/Board of Trustees Meeting, 12/30/03  
 Southeastern Chester County Refuse Authority Newsletter, Winter 2003

**Supervisors:**

(1) Thom J. Olivieri discussed Crowl Toot Road and residents concerning relating to lack of fencing of retention pond. On motion by Chairman, seconded by Supervisor, it was unanimously approved to have Zoning Officer re-Contact developer, Wilmer Hostetter, to consider fencing the retention pond on Crowl Toot Road, siting safety concerns and township resident complaints concerning the retention basin. Motion was then modified to allow the developer to reply within ten (10) days of receipt of second contact.

Aye: Goodley, Olivieri, Shelton

Nay: -0-

(2) On motion by Vice-Chairman, seconded by Chairman, and unanimously approved it was requested of the Planning Commission to initiate a search for members to serve on a Traffic Impact Advisory Committee in attempts to impose traffic impact fees.

Aye: Goodley, Olivieri, Shelton

Nay: -0-

(3) On motion by Vice-Chairman, seconded by Chairman, it was unanimously approved to contact Walt Lece, ENT resident and Hydrylic Engineer, to discuss ENT's Stormwater Ordinances and other relative matters including the possible submission of a proposal for review.

Aye: Goodley, Olivieri, Shelton

Nay: -0-

(4) On motion by Vice-Chairman, seconded by Chairman, it was unanimously approved to adopt regulations for plumbing, HVAC, electrical and establishing building codes fees for the Township. Discussion ensued amongst Supervisors and guests with motion entered by Chairman, seconded by Vice-Chairman and unanimously approved to authorize advertising for certified/qualified electrical, plumbing and HVAC inspectors.

Aye: Goodley, Olivieri, Shelton

Nay: -0-

(5) On motion by Supervisor, seconded by Vice-Chairman, it was unanimously approved to authorize the Planning Commission to contact the Roadmaster to join in site inspections and authorize overtime when called for after work hours.

Aye: Goodley, Olivieri, Shelton

Nay: -0-

**Recognition of Visitors:**

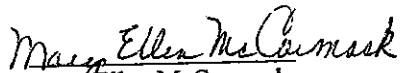
Jack Baughman discussed issue of fencing ponds and other safety measures possible concerning this safety issues. Second issue of inquiry was the status of proposed traffic light at Waterway Rd and Baltimore Pike.

Joe Bauer, OARA Representative, reported next OARA meeting is scheduled for Thursday, January 8, 2004 at the Oxford Borough Hall at 7:00pm.

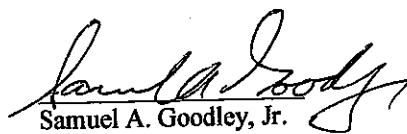
**Adjournment:** On motion by Samuel A. Goodley, seconded by Leo M. Levandowski, it was unanimously approved to adjourn the meeting at 9:45pm.

Respectfully submitted,


Approved:

  
Mary Ellen McCormack  
Secretary

1-9-4  
Date

  
Samuel A. Goodley, Jr.  
Chairman

  
Thom J. Olivieri  
Vice-Chairman

  
Charles D. Shelton  
Supervisor