

AGENDA
EAST NOTTINGHAM TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING
November 13, 2018

- I. Call Meeting To Order
- II. Pledge of Allegiance & Moment of Silence
- III. Public Comment on Agenda Items
- IV. Approve Agenda
- V. Executive Session & Fact Finding Meeting
- VI. Minutes – Draft Minutes on the table
- VII. Junior Township Supervisor, Elizabeth Estes, Appoint & Oath of Office
- VIII. Treasurer’s Report – Suzanne Hamlin
- IX. Road Report - Roadmaster Bill Weaver
- X. OASA Report
- XI. OARA Report
- XII. Escrow
 - 1) N/A
- XIII. Subdivisions
 - 1) Hoover Treated Wood Products, Inc. Land Development Plan
 - a. Waiver Request from SALDO Section 304.4
 - b. Request for Preliminary/Final Plan Approval –
 - 2) Letters of Extension
 - a. Century Oaks Phase 3A Final Subdivision Plan

XIV. Supervisors

- 1) **Approve advertising to adopt Ordinance to join PLGIT**
- 2) **Traffic Impact Fee**
- 3) **Zoning Revisions**
- 4) **Annity Cancellation for Patricia Brady in the Amount of \$36,914.47**
- 5) **Approve Proposed Budget for 2019 and Approve Advertisement**
- 6) **Approval TDR Langston**
- 7) **Approve advertising for Barbacane Thornton & Company to replace elected auditors**
- 8) **2019 Health Care**
- 9) **Approve advertising to adopt Ordinance to join Delaware Valley Health Trust**
- 10) **Set Mill Rate**
- 11) **Office Security Construction 2018**
- 12) **Township Secretary Salary**
- 13) **Employee / Volunteers Holiday Dinner at the Township**
- 14) **Transfer John Seitz Escrow Funds \$202.25 to General Fund**
- 15) **Advertising / RFP for Solicitor – 2019**

XV. Bills For Approval

XVI. Minutes - Regular Meeting October 9, 2018

XVII. Residents asked to be on Agenda

- **Wilson King RE: 155 Barnsley Road**

XVIII. Recognition of Visitors

XIX. Correspondence

- Union Fire Co. #1 Alarm Report
- PSATS NEWS Bulletin
- Oxford Area School District Regular Meeting Agenda
- 2019 Training PA State Association of Borough
- Township Emergency Management Fall Exercise Forum Seminar 11/1 and 11/8
- Oxford Region Planning Committee Memo/Agenda
- PADOT Utility Maintenance Resurfacing Meeting, King
- PSATS 97th Annual Educational Conference & Exhibit Show
- Chester County Planning Commission, David Ward to Retire
- PA Dept. of Transportation Free Road Surface Workshop 12/10/18
- PSATS Performing Annual MS4 Outfall Inspections class 12/12/18
- PSATS Township Legal Defense Partnership newsletter
- Upper Nazareth Recruitment of its Township Manager
- PADOT Utility Maintenance Resurfacing Meeting 11/10/18
- SCCCC Breakfast 11/8/18
- Schuylkill Township Appoints New Manager
- Southern Chester County Emergency Medical Services, Inc. Monthly Municipal Report, October 2018
- Chester County Dept. of ER Services, Winter weather coordination meeting 10/24/18
- Borough of Oxford Emergency Management Coordinator Resolution
- ORPC October Meeting Agenda / Memo
- Route 1 Economic Delv. Breakfast
- PECO News Release reminding customers of importance of natural gas safety
- Chester County Grants to Municipalities for Public Parks, Trails and Preserves
- Elam M. Herr is retiring
- National Student Safety & Security Conference & Workshop, Las Vegas
- 2018 Fall CCATO Conference
- Oxford Area Chamber of Commerce ENews
- Green Light-Go Year 5 Application Period Now open PennDOT's Traffic Signal Asset Management

- SCCCC New Magazine, Connections
- Grassroots Lobbying Network
- SCCCC Annual Fall Luncheon
- Wolf Administration Boosts Local Recycling & Leaf Collection (DEP WEB)
- PSAB News
- Lancaster Farmland Trust Annual Dinner and Auction
- 2018 September 911 calls
- Chester County Health Departments 50th Anniversary
- Pipeline Safety
- Emergency Siren Testing in Lincoln University 10/11/18
- Southeastern Chester County Refuse Authority Minutes
- DEP Continuing Campaign to Modernize Permitting
- Grassroots 10/9/18
- PSATS Webinar Wednesdays 10/9/18
- Township Engineers Fall Seminar at PSATS 10/23/18
- OxREM Meeting Minutes Sept. 2018 / Draft Pending Approval
- Delaware Valley Regional Planning Commission
- PSATS Township Legal Defense Partnership Fall 2018
- CCSIGA Agenda for November
- SCCCC Women in Business Breakfast 11/7/18
- Riley Riper Hollin & Colagreco RE: Chester County Food Bank

XX. Adjournment

MEETING MINUTES
EAST NOTTINGHAM TOWNSHIP
BOARD OF SUPERVISORS - REGULAR MEETING
November 13, 2018

The Regular Meeting of the East Nottingham Township Board of Supervisors was held in the Township Building on November 13, 2018 at 7 p.m. Those present were: Chairman Joe Herlihy, Vice Chairman Sam Goodley, Jr., Supervisor Art Rieck, Supervisor Shelley Meadowcroft, Supervisor Michael Watson, Solicitor Winifred M. Sebastian, Treasurer Suzanne Hamlin, Zoning Officer PJ Scheese, Township Secretary, Kelli Karlton and Guests.

Chairman Joe Herlihy called the meeting to order at 7:18 P.M. immediately following the work session.

The Pledge of Allegiance was led by Chairman Herlihy and a moment of silence was observed.

Public Comment on Agenda Items - None

AGENDA APPROVAL

A motion was made by Supervisor Meadowcroft, seconded by Vice Chairman Goodley to add to the Agenda Item #16, Resolution No. 2018-100 Ag. Security correction to Resolution No. 2018-88. The motion carried.

Ayes: 5 Nays: 0 Abstain: 0

A motion was made by Vice Chairman Goodley, seconded by Supervisor Rieck to add to the Agenda Item #17, to approve Budget Meeting Minutes from October 23, 2018. The motion carried.

Ayes: 5 Nays: 0 Abstain: 0

A motion was made by Supervisor Meadowcroft, seconded by Vice Chairman Goodley to approve the Agenda. The motion carried.

Ayes: 5 Nays: 0 Abstain: 0

Executive Session & Fact Finding Meeting – Solicitor Sebastian reported there was an Executive Session regarding litigation and agenda items. Vice Chairman Goodley reported also discussed were employee matters and real estate.

Chairman Herlihy told the audience that the Draft Regular Meeting Minutes for October 9, 2018 and October 23, 2018 Budget Meeting Minutes were on the table if anyone wished to read them.

Junior Township Supervisor – Elizabeth Estes

A motion was made by Supervisor Rieck, seconded by Chairman Herlihy to accept and adopt Resolution No. 2018-101 Junior Township Supervisor Elizabeth Estes. The motion carried.

Ayes: 5 Nays: 0 Abstain: 0

Elizabeth Estes was then sworn in by Judge Scott Massey as a non-voting Junior Township Supervisor and which point she took a seat at the Board table and gave a brief speech and thanked Judge Massey and the Board for this opportunity.

TOWNSHIP TREASURER'S REPORT - Suzie Hamlin gave her report stating cash assets amount to \$3,813,381.29. Income received for October 2018 totals \$84,640.68. General Fund balance as of 10/31/18 is \$1,571,142.54. Bills for Approval total \$49,414.38.

ROAD REPORT – Roadmaster Bill Weaver reported that Fall Dumpster Day brought in 30 yards. Electronics were down this year. Catch basins needing clean up, posts repainted, snow plows are ready, mowed road banks for last time this year.

OASA REPORT - Vice Chairman Goodley reported OASA moving ahead with possible sale. A new force main has been installed.

OARA REPORT - Michael Watson gave the report – Special Meeting was held on October 4, 2018. Main update is The Haunted Park, it was a success. Gross income was \$4000 and \$50 in the 50/50.

SUBDIVISIONS

- **Hoover Treated Wood Products, Inc. Land Development Plan**

- a. Waiver Request for SALDO Section 304.4**

A motion was made by Vice Chairman Goodley, seconded by Supervisor Meadowcroft to approve the waiver request SALDO Section 304.4. The motion carried.

Ayes: 5 Nays: 0 Abstain: 0

- b. Request for preliminary/final plan approval – Resolution No. 2018-99**

A motion was made by Supervisor Rieck, seconded by Supervisor Meadowcroft to adopt Resolution No. 2018-99. The motion carried.

Ayes: 5 Nays: 0 Abstain: 0

- **Letter of Extension**

- a. **Century Oak Phase 3A Final Subdivision Plan**

A motion was made by Chairman Herlihy, seconded by Supervisor Rieck to except extension. The motion carried.

Ayes: 4 Nays: 0 Abstain: 1 (Watson)

SUPERVISORS

1) Approve advertising to adopt Ordinance to join PLGIT

A motion was made by Chairman Herlihy, seconded by Vice Chairman Goodley to approve advertising to adopt Ordinance to join PLGIT. The motion carried.

Ayes: 5 Nays: 0 Abstain: 0

2) Traffic Impact Fee – Solicitor Sebastian reported that she spoke to Traffic Planning Design, and they are willing to meet with the Township at no cost (Supervisor Watson ask that it be Zoning Officer and Roadmaster) to go over likely intersection impacted and where proposed development is coming from.

3) Zoning Revisions - ROSD Provisions, Solicitor Sebastian to meet with Planning Commission on November 19, 2018.

4) Annuity cancelation for Patricia Brady in the Amount of \$36,914.47

A motion was made by Vice Chairman Goodley, seconded by Supervisor Rieck, for Treasurer write a check in the amount of \$36,914.47. The motion carried.

Ayes: 5 Nays: 0 Abstain: 0

5) Approve proposed budget for 2019 and approve advertising

A motion was made by Vice Chairman Goodley, seconded by Chairman Goodley, to approve proposed 2019 Budget, will be in Township Secretary's office for 20 days to view before board of supervisors adopt and to advertise in the newspaper. The motion carried.

Ayes: 4 Nays: 0 Abstain: 1 (Meadowcroft)

6) Approval TDR Langston –

A motion was made by Chairman Herlihy, seconded by Supervisor Rieck, to approve form of deed once Solicitor Sebastian approves. The motion carried.

Ayes: 4 Nays: 0 Abstain: 1 (Goodley)

7) Approve advertising for Barbacane Thornton & Company to replace elected auditors –

A motion was made by Supervisor Rieck, seconded by Supervisor Meadowcroft, to approve advertising for Barbacane Thornton & Co. to replace elected auditors. The motion carried.

Ayes: 5 Nays: 0 Abstain: 0

8) 2019 Health Care

A motion was made by Vice Chairman Goodley, seconded by Supervisor Rieck, to approve Delaware Valley Health Trust to be the new health care provider for the employees. The motion carried.

Ayes: 5 Nays: 0 Abstain: 0

9) Approve advertising to adopt Ordinance to join Delaware Valley Health Trust

A motion was made by Vice Chairman Goodley, seconded by Supervisor Rieck, to approve advertising of adoption of Ordinance Delaware Valley Health Trust. The motion carried.

Ayes: 5 Nays: 0 Abstain: 0

10) Set Millage Rate

A motion was made by Chairman Herlihy, seconded by Supervisor Meadowcroft, to set the Millage Rate at Zero. The motion carried.

Ayes: 5 Nays: 0 Abstain: 0

11) Office Security

A motion was made by Vice Chairman Goodley, seconded by Supervisor Meadowcroft, to approve spending \$4490 on office security construction. The motion carried.

Ayes: 5 Nays: 0 Abstain: 0

12) Township Secretary Salary

A motion was made by Chairman Herlihy, seconded by Vice Chairman Goodley, to approve the Township Secretary, Kelli Karlton, an hourly rate of \$22 per hour for every hour worked retroactive to October 10, 2018. The motion carried.

Ayes: 5 Nays: 0 Abstain: 0

13) Employee/Volunteer Holiday Dinner at the Township

A motion was made by Supervisor Meadowcroft, seconded by Supervisor Rieck, to approve up to \$1200 to use for a Holiday dinner for Township employees and volunteers to be held at the Township. The motion carried.

Ayes: 5 Nays: 0 Abstain: 0

14) Transfer John Seitz Escrow Funds \$202.25 to General Fund

A motion was made by Vice Chairman Goodley, seconded by Supervisor Rieck, to approve transferring John Seitz \$202.25 escrow funds to general fund. The motion carried.

Ayes: 5 Nays: 0 Abstain: 0

15) Advertising / RFP for Solicitor - 2019

A motion was made by Supervisor Watson, seconded by Supervisor Rieck, to approve advertising for Solicitor position 2019 with provided RFP. The motion carried.

Ayes: 3 Nays: 1 (Meadowcroft) Abstain: 1 (Goodley)

16) Resolution 2018-100 Ag-Security Correction

A motion was made by Chairman Herlihy, seconded by Supervisor Meadowcroft to approve Resolution No. 2018-100 Ag. Security correction to Resolution No. 2018-88. The motion carried.

Ayes: 5 Nays: 0 Abstain: 0

17) Approve Budget Meeting Minutes from October 23, 2018

A motion was made by Vice Chairman Goodley, seconded by Supervisor Rieck to approve October 23, 2018 Budget Meeting Minutes. The motion carried.

Ayes: 5 Nays: 0 Abstain: 0

BILLS FOR APPROVAL

A motion was made by Chairman Herlihy and seconded by Supervisor Rieck to approve all bills except for Solicitor Sebastian. The motion carried.

Ayes: 5 Nays: 0 Abstain: 0

A motion was made by Chairman Herlihy and seconded by Supervisor Rieck to approve payment of Solicitor Sebastian. The motion carried.

Ayes: 4 Nays: 0 Abstain: 1 (Sam Goodley)

MINUTES FOR APPROVAL

A motion was made by Vice Chairman Goodley, seconded by Supervisor Rieck, to approve the Regular Minutes of October 9, 2018. The motion carried.

Ayes: 5 Nays: 0 Abstain: 0

A motion was made by Vice Chairman Goodley, seconded by Supervisor Rieck, to approve the Budget Meeting Minutes of October 23, 2018. The motion carried.

Ayes: 5 Nays: 0 Abstain: 0

RESIDENTS ASKED TO BE ON AGENDA

- Wilson King RE: 155 Barnsley Road – was not in attendance.

RECOGNITION OF VISITORS

- John Seitz – Asked about driveway permits

FINAL COMMENTS

Resignation of Supervisor – Supervisor Shelley Meadowcroft announced that she is resigning as Township Supervisor effective November 29, 2018 as she is building a new home and will need to rent a home outside the Township for several months. She thanked everyone for their support during her time on the Board.

CORRESPONDENCE

- Union Fire Company Ambulance Division Financial Statements for year ending 12/31/17
- Hands-On Disruption Palo Alto
- Parkesburg Borough New Manager
- Brandywine Conservancy Events
- PSATS Salary Survey
- SCCCC Introducing “Connections”
- Township ER Management Fall Exercise Forum
- PennDot Connects Newsletter
- PSATS CDL Program education

- PCCA PA Construction Codes Academy
- OARA 9/20/18 Balance Sheet
- OARA Reconciliation Detail Period Ending 7/31/18
- OARA Profit & Loss 1/1 through 9/20/18
- OARA YTD Budget Report
- OARA Detailed Bills List 8/17/18 through 9/20/18
- OARA 8/17/18 through 9/20/18
- OARA Reconciliation Detail Period Ending 8/31/18
- Oxford Area Sewer Authority Agenda September 18, 2018
- PROP's September News and Updates
- PSATS – Do you know your townships role in an emergency
- Grassroots September Digest
- CCEDC's Weekend Edition
- Legislative & Trending News for Local Government Fall 2018
- National School Safety & Security Conference and Workshop
- ORPC Meeting cancelled ILO Opioid Town Hall Meeting 9/27/18
- Urban Places, The Missing Middle
- News from Boucher & James, Inc. Consulting Engineers
- PennDot Resurfacing Roads in Chester County
- PSATS Zoning Hearing Board Members
- Lafayette College Annual Forum 2018
- PROP Recycling 540 Grant Writing and Admin
- PMG Newsletter
- J.P. Mascaro & Sons Complete Solid Waste Disposal Systems
- Critical Sewer & Water Chronicles September Issue
- OARA July 19, 2018 Meeting Minutes
- OARA Draft Agenda 9/20/18
- Core Certification Class
- Recycling 110, 115 & 150
- Chesco Safety Training
- Community Awareness Bulletin for Dissemination
- Families Love Fall at the Brandywine and Other Events
- CCSIGA Meeting Notice / Agenda 9/25/18
- SCCEMS-MEDIC 94 Monthly Muni Report 8/2018
- Emergency Storm Erosion Funding for Local Gov.
- Oxford Area School District Meeting 9/18/18
- Union 1 Incidents by Township
- Ins and Outs of Septic Systems in PA
- Brandywine Conservancy Environmental Currents Fall 2018
- Neuman University Anti-Human Trafficking Panel Discussion
- CCEDC's Weekend Edition
- 457 Plan Informational Webinar
- PSATS SEO PreCert. Academy
- PATH Comprehensive Training for Elected Auditors
- Woods Road – Road Signs
- SECCRA May 2018 & July 2018 Minutes
- Music on the Brandywine
- Beyond the Great Society
- September 13th PAAZP Meeting RE: CCSIGA Meeting – July 24, 2018
- Pint of Chester County 2018 – 11th year celebration
- PECO Readies Ahead of Hurricane Florence
- Chester County Solid Waste Municipal Meeting 9/13/18
- Delaware Valley Regional Planning “Changing Climate”
- Public Health 50 years
- Visit to Chesco's Safety Training Campus
- PSATS Grassroots Lobbying Network
- PSATS Webinar Wednesdays 10/1/18
- CCEDC's Weekend Edition
- OACC ENews 10/1/18

- OARA Aug. & Sept. no meeting – No Quorum email, Special Meeting 10/4/18 RE: Haunted Hayride and other matters.
- Nominations are now open for the 2019 Local Gov. Awards
- PennDot
- Comprehensive Training for Elected Auditors Fax
- The Land Conservancy for Southern Chester County
- PSATS Upcoming Educational Events
- Tax Collection Committee Meeting Agenda

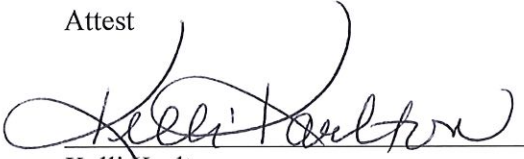
A motion was made by Chairman Herlihy, seconded by Vice Chairman Goodley to adjourn the meeting. The motion carried.

Ayes: 5 Nays: 0 Abstain: 0


The meeting adjourned at 8:18 p.m.

Respectfully submitted by Kelli Karlton


Attest



Kelli Karlton
Township Secretary

Date: 12/11/18


Chairman Joe Herlihy


Vice Chairman Sam Goodley


Supervisor, Art Rieck


Supervisor, Bill Weaver

Supervisor Michael Watson

**East Nottingham Township
Treasurer's Report**

FUND BALANCES AS OF 10/31/2018

GENERAL FUND:		
REGULAR ACCOUNT	1,571,142.54	
SAVINGS ACCOUNT	1,352,267.38	
TOTAL GEN FUND:		2,923,409.92
OPEN SPACE FUND:	884,240.20	884,240.20
STATE FUND:	6,031.17	6,031.17
TOTAL CASH ASSETS OF ENT:		3,813,681.29

INCOME SUMMARY FOR OCTOBER 2018

TOTAL TAXES AND CERTIFICATIONS:	73,737.19
TOTAL FINES:	406.92
SUBDIVISION & LAND APP FEE	-
PERMITS, REVIEW FEES, INSPECTION FEES:	3,445.00
ENGINEERING FEES/INSPECTIONS	610.00
RECYCLING ACT 101 GRANT	2,503.00
INTEREST EARNED GENERAL FUND	37.71
PUBLIC UTILITY REALTY TAX	1,727.31
FIRE HYDRANT FEE REIMBURSEMENT	1,306.80
LIEN PAYOFF	325.00
WEST NOTTINGHAM REIMBURSE 300 ANNIVER EXPENSES	540.00
MISCELLANEOUS	1.75
TOTAL INCOME:	<u>84,640.68</u>

GENERAL FUND BALANCE 9/30/2018

1,712,050.19

BILLS PRESENTED FOR PAYMENT 10/9/2018
WEEKLY PAYROLL FOR OCTOBER

86,676.50
29,650.87

Date	Number	Payee	Payment		
10/1/2018	ACH	Keystone Health Plan East	5,255.54		
10/1/2018	ACH	941 Federal Tx Dep	2,490.64		
10/1/2018	ACH	PA Dept. of Revenue	573.17		
10/1/2018	ACH	Intuit	20.00		
10/1/2018		18764 Lincoln National Life Insurance Company	447.96		
10/2/2018	ACH	Nationwide Trust Company	1,400.00		
10/4/2018		18775 William C. Weaver	133.56		
10/8/2018	ACH	941 Federal Tx Dep	2,515.68		
10/8/2018	debit	Malwarebytes	79.99		
10/11/2018		18822 Joyce Krauss	150.00		
10/11/2018		18823 England, Steven L	22.52		
10/11/2018		18824 Roger Blevins	-		
10/11/2018		18825 Roger Blevins	122.54		
10/11/2018		18826 East Nottingham Township-Escrow Fund	81,914.09		
10/15/2018	debit	Homestead	299.99		
10/17/2018	ACH	941 Federal Tx Dep	2,042.54		
10/17/2018	ACH	PA Dept. of Revenue	587.52		
10/18/2018		18837 England, Steven L	170.00		
10/18/2018		18838 William C. Weaver	110.52		
10/18/2018		18839 AT&T Mobility	262.92		
10/18/2018		18840 Daisy Mae Printing & Design	10.12		
10/18/2018		18841 Marco Protection Systems, LLC	195.84		
10/18/2018		18842 Napa Auto Parts	341.28		
10/18/2018		18843 Pennsylvania One Call System, Inc.	30.34		
10/18/2018		18844 Toshiba Financial Services	203.52		
10/18/2018		18845 Tractor Supply Co.	27.98		
10/18/2018		18846 U.S. Postal Service	50.00		
10/19/2018		18847 PECO	356.19		
10/19/2018		18848 Toshiba America Business Solutions, USA	247.50		
10/21/2018	debit	BB&T	18.00		
10/22/2018	ACH	941 Federal Tx Dep	3,842.12		
10/25/2018		18858 Weaver, Mike	144.93		
10/25/2018		18859 Joyce Krauss	150.00		
10/29/2018	ACH	941 Federal Tx Dep	2,380.44		
10/29/2018	ACH	PA UC FUND	73.83		
10/29/2018	ACH	PSATS - UC Group Trust	74.03		
10/29/2018	ACH	Keystone Collections Group	1,595.66		
10/29/2018	debit	PSAB	250.00		
10/30/2018	debit	Intuit	30.00		
			109,220.96	109,220.96	225,548.33

FUNDS DEPOSITED DURING OCTOBER 2018

84,640.68

GENERAL FUND BALANCE 10/31/2018

1,571,142.54

**East Nottingham Township
Bills for Approval
November 13, 2018**

Date	Number	Payee	Description	Payment
11/13/2018	18887	Alger Oil, Inc	fuel	619.79
11/13/2018	18888	Allan Myers	rice stone to mix with rock salt	886.24
11/13/2018	18889	Cameron's Hardware & Supply, Inc.	supplies	143.66
11/13/2018	18890	Eastern Salt Company	rock salt	11,893.47
11/13/2018	18891	John Deer Financial	supplies	89.16
11/13/2018	18892	Lawson Products, Inc.	parts	858.36
11/13/2018	18893	Northern Tool & Equipment Co.	supplies	39.99
11/13/2018	18894	Responsible Recycling Services, LLC	Fall Dumpster Days	2,887.67
11/13/2018	18895	VOID	print error	-
11/13/2018	18896	Trash Tech LLC	Fall Dumpster Days	2,475.00
11/13/2018	18897	21st Century Media	advertising	242.02
11/13/2018	18898	Allied Administrators for Delta Dental	dental insurance	119.16
11/13/2018	18899	Armstrong One Wire	phones/internet	333.55
11/13/2018	18900	AT&T Mobility	cell phones	268.78
11/13/2018	18901	B.K. Campbell	return balance E1154	500.00
11/13/2018	18902	B.K. Campbell	return balance E1155	500.00
11/13/2018	18903	Brutscher, Foley, Milliner & Land, LLP	Keller	385.00
11/13/2018	18904	Central Penn Gas	gas	48.17
11/13/2018	18905	Ehrlich	pest contril	96.00
11/13/2018	18906	H.A. Thomson Co.	treasurer bond	2,372.00
11/13/2018	18907	International Code Council, INC	member dues	135.00
11/13/2018	18908	KDI Office Technology	DocStar contract renewal	1,868.00
11/13/2018	18909	Neighborhood Services	2018 Donation	2,000.00
11/13/2018	18910	Oxford Senior Center	2018 Donation	3,500.00
11/13/2018	18911	Republic Services	trash removal	113.83
11/13/2018	18912	Stantec Consulting Services Inc.	engineering fees	1,857.50
11/13/2018	18913	Toshiba Financial Services	maintenance contract	203.52
11/13/2018	18914	W.B. Mason Co., Inc	office supplies/fire proof cab	3,822.10
11/13/2018	18915	Hamlin, Suzanne	tax clerk/tax certifications	550.20
11/13/2018	18916	PJ Scheese	mileage	29.98
11/13/2018	18917	Ralph Denlinger	historic commission	212.57
11/13/2018	18918	William C. Weaver	back hoe rental	1,400.00
11/13/2018	18919	Winifred Moran Sebastian	solicitor fees	5,798.52
11/13/2018	18921	SECCRA	Fall Dumpster Days	3,165.14
				49,414.38

Escrow Fund:				
11/13/2018	539	E. Miller, LLC	return escrow balance Res 2018-96	22,150.01
11/13/2018	540	Stantec Consulting Services Inc.	engineering fees	2,647.95
11/13/2018	541	Winifred Moran Sebastian	solicitor fees	910.00
				25,707.96

**East Nottingham Township
Bills for Approval
November 13, 2018**

Supplemental Checks:

10/1/2018	ACH	Keystone Health Plan East	health insurance	5,255.54
10/1/2018	ACH	941 Federal Tx Dep	federal tax deposit	2,490.64
10/1/2018	ACH	PA Dept. of Revenue	state tax deposit	573.17
10/1/2018	ACH	Intuit	monthly payroll fee	20.00
10/1/2018	18764	Lincoln National Life Insurance Company	life insurance	447.96
10/2/2018	ACH	Nationwide Trust Company	employee paid 457 plan	1,400.00
10/4/2018	18775	William C. Weaver	reimbursement	133.56
10/8/2018	ACH	941 Federal Tx Dep	federal tax deposit	2,515.68
10/8/2018	debit	Malwarebytes	1 year subscription renewal	79.99
10/11/2018	18822	Joyce Krauss	cleaning	150.00
10/11/2018	18823	England, Steven L	clothing allowance	22.52
10/11/2018	18824	Roger Blevins	VOID: print error	-
10/11/2018	18825	Roger Blevins	clothing allowance	122.54
10/11/2018	18826	East Nottingham Township-Escrow Fund	transfer BOS approved 10/9/2018	81,914.09
10/15/2018	debit	Homestead	website	299.99
10/17/2018	ACH	941 Federal Tx Dep	federal tax deposit	2,642.54
10/17/2018	ACH	PA Dept. of Revenue	state tax deposit	587.52
10/18/2018	18837	England, Steven L	clothing allowance	170.00
10/18/2018	18838	William C. Weaver	reimbursement	110.52
10/18/2018	18839	AT&T Mobility	cell phones	262.92
10/18/2018	18840	Daisy Mae Printing & Design	300 th Anniversary	10.12
10/18/2018	18841	Marco Protection Systems, LLC	fire extinguisher inspection	195.84
10/18/2018	18842	Napa Auto Parts	parts	341.28
10/18/2018	18843	Pennsylvania One Call System, Inc.	communications	30.34
10/18/2018	18844	Toshiba Financial Services	maintenance contract	203.52
10/18/2018	18845	Tractor Supply Co.	supplies	27.98
10/18/2018	18846	U.S. Postal Service	postage	50.00
10/19/2018	18847	PECO	electric	356.19
10/19/2018	18848	Toshiba America Business Solutions, USA	color copies	247.50
10/21/2018	debit	BB&T	service charge	18.00
10/22/2018	ACH	941 Federal Tx Dep	federal tax deposit	3,842.12
10/25/2018	18858	Weaver, Mike	clothing allowance	144.93
10/25/2018	18859	Joyce Krauss	cleaning	150.00
10/29/2018	ACH	941 Federal Tx Dep	federal tax deposit	2,380.44
10/29/2018	ACH	PA UC FUND	3rd Quarter taxes	73.83
10/29/2018	ACH	PSATS - UC Group Trust	3rd Quarter taxes	74.03
10/29/2018	ACH	Keystone Collections Group	3rd Quarter taxes	1,595.66
10/29/2018	debit	PSAB	seminar	250.00
10/30/2018	debit	Intuit	monthly payroll fee	30.00
				109,220.96

**East Nottingham Township
Budget vs. Actual
November 13, 2018**

UNAUDITED

Ordinary Income/Expense	<u>Actual</u>	<u>Budget</u>
Income		
391.00 · Proceeds of General Fixed Asset	15,400.00	
310.000 · Local Tax Enabling Act (511)		
310.03 · P.C. Taxes-Delinquent	22.00	
310.10 · Realty Transfer Taxes	199,102.66	200,000.00
310.21 · Earned Income Tax-Current Year		
310.211 · Keystone Collections Group	1,179,097.30	1,194,600.00
Total 310.21 · Earned Income Tax-Current Year	<u>1,179,097.30</u>	<u>1,194,600.00</u>
310.23 · Earned Income Tax-Open Space		
310.231 · Keystone Collections Group	543,862.80	570,500.00
310.23 · Earned Income Tax-Open Space - Other	0.00	0.00
Total 310.23 · Earned Income Tax-Open Space	<u>543,862.80</u>	<u>570,500.00</u>
Total 310.000 · Local Tax Enabling Act (511)	<u>1,922,084.76</u>	<u>1,965,100.00</u>
321.80 · Cable TV Franchise	111,440.79	106,000.00
331.000 · Fines		
331.11 · Fines-violations vehicle code	3,668.95	10,000.00
331.12 · Fines - Violation of ordinances	0.00	2,000.00
Total 331.000 · Fines	<u>3,668.95</u>	<u>12,000.00</u>
341.00 · Interest Earnings		
341.111 · Interest Earnings-State Fund	56.39	200.00
341.11 · Interest Earnings-Open Space	390.28	300.00
341.00 · Interest Earnings - Other	2,807.72	5,000.00
Total 341.00 · Interest Earnings	<u>3,254.39</u>	<u>5,500.00</u>
354 · State Capital/Operating Grant		
354.15 · Recycling/Act 101	3,350.97	2,000.00
Total 354 · State Capital/Operating Grant	<u>3,350.97</u>	<u>2,000.00</u>
355.01 · Public Utility Realty Tax	1,727.31	2,000.00
355.02 · Liquid Fuels Allocation	362,355.81	356,525.00
355.05 · Annuity Cancellation	36,914.47	
355.06 · Pension Allocation From State	13,598.03	14,000.00
355.07 · Foreign Fire Ins. Premium	48,295.06	60,000.00
361.000 · Charges for Services		
361.58 · Tax Certifications	270.00	500.00
361.30 · Sub. & Land Dev. Application	2,922.50	3,000.00
361.34 · Zoning Hearing Board Fees	0.00	3,000.00
361.36 · Engineering Fees/Inspections	27,437.00	10,000.00
361.45 · Legal/Review Fees	996.00	500.00
361.54 · Sale of Books/Bid Package	0.00	200.00
361.56 · Conditional Use Application Fee	0.00	300.00
Total 361.000 · Charges for Services	<u>31,625.50</u>	<u>17,500.00</u>
362.000 · Charges - Public Safety		
362.62 · Commercial Permit	0.00	500.00
362.61 · Contractor Registration App	50.00	

**East Nottingham Township
Budget vs. Actual
November 13, 2018**

UNAUDITED

	Actual	Budget
362.41 · Building Permits	3,876.50	7,000.00
362.45 · Use & Occupancy Permits	150.00	300.00
362.46 · Mobile Home permits/in park	0.00	10.00
362.47 · Road/Driveway Permits	1,120.00	1,500.00
362.48 · Sign Permits	30.50	700.00
362.49 · Zoning Permit	9,792.00	15,000.00
362.51 · Bldg Code Inspection Fees		
362.511 · Building Code Official	2,864.00	4,000.00
362.51 · Bldg Code Inspection Fees - Other	300.00	600.00
Total 362.51 · Bldg Code Inspection Fees	3,164.00	4,600.00
362.55 · Demolition Permits	100.00	500.00
362.57 · Fire Co. Endowment	1,604.50	3,500.00
362.58 · State fee for bldg inspectors	346.50	500.00
362.59 · Home Occupation Permit	0.00	150.00
362.60 · Erosion & Sedimentation Permit		
362.602 · Exemption Application & Permit	4,525.00	5,500.00
362.601 · Stormwater Management Permit	6,850.00	4,000.00
362.60 · Erosion & Sedimentation Permit - Other	7,500.00	5,000.00
Total 362.60 · Erosion & Sedimentation Permit	18,875.00	14,500.00
Total 362.000 · Charges - Public Safety	39,109.00	48,760.00
378.00 · Fire Hydrant Fees Reimbursement	20,908.80	23,000.00
379.00 · Other Charges for Service	0.00	500.00
380 · Miscellaneous Revenue		
380.01 · Lien Payoff	4,794.00	2,500.00
387.00 · Donations from Private Sectors	0.00	6,000.00
380 · Miscellaneous Revenue - Other	980.50	1,000.00
Total 380 · Miscellaneous Revenue	5,774.50	9,500.00
390.000 · Other Financing Sources		
392.000 · Interfund Operating Transfers	181,914.09	
395.00 · Refund of Prior Yr Expenditures		
395.01 · Refund Current Yr Expenditure	1,588.03	2,500.00
395.00 · Refund of Prior Yr Expenditures - Other	4.00	2,500.00
Total 395.00 · Refund of Prior Yr Expenditures	1,592.03	5,000.00
Total 390.000 · Other Financing Sources	183,506.12	5,000.00
Total Income	2,803,014.46	2,627,385.00
Gross Profit	2,803,014.46	2,627,385.00
Expense		
400.000 · General Government		
400.11 · Supervisor Salary	9,375.00	12,500.00
400.21 · Office Supplies	8,849.65	9,000.00
400.23 · Postage	1,657.99	2,000.00
400.24 · Phone Lines	9,188.14	12,500.00
400.37 · Office Equip. Maint. Contract	3,403.64	4,000.00
400.42 · PSAT dues, subscriptions, etc.	2,899.00	3,500.00

East Nottingham Township
Budget vs. Actual
November 13, 2018

UNAUDITED

	Actual	Budget
400.46 · Meetings and Conferences	174.00	1,000.00
400.47 · Recording, Notary Fees, etc.	202.50	500.00
Total 400.000 · General Government	35,749.92	45,000.00
402.000 · Auditors		
402.109 · Auditing Services	10,250.00	10,000.00
Total 402.000 · Auditors	10,250.00	10,000.00
403.000 · Tax Collection		
403.11 · Tax Clerk	6,000.00	7,200.00
403.115 · Tax Certification Wages	270.00	500.00
403.18 · Commission EIT Collection	14,560.56	18,000.00
403.19 · Commission OpenSpace Collection	6,304.41	8,000.00
Total 403.000 · Tax Collection	27,134.97	33,700.00
404.000 · Law		
404.310 · Solicitor Fees	45,217.46	87,070.00
Total 404.000 · Law	45,217.46	87,070.00
405.000 · Secretary		
405.12 · Wages		
405.122 · Administrative Assistant	18,150.33	10,000.00
405.12 · Wages - Other	48,317.27	55,000.00
Total 405.12 · Wages	66,467.60	65,000.00
405.26 · Minor Equip/Sm Tools/Computers	8,020.81	6,000.00
405.33 · Newsletter	1,822.76	4,000.00
405.34 · Advertising, Printing	4,063.01	8,000.00
405.46 · Seminars	500.00	100.00
Total 405.000 · Secretary	80,874.18	83,100.00
406.000 · Treasurer		
406.120 · Wages	58,969.20	67,000.00
406.350 · Bonding	2,372.00	2,500.00
Total 406.000 · Treasurer	61,341.20	69,500.00
408.000 · Engineer		
408.001 · MS4 Permitting	3,192.52	165,000.00
408.000 · Engineer - Other	5,005.50	8,000.00
Total 408.000 · Engineer	8,198.02	173,000.00
409.000 · Buildings & Grounds		
409.74 · Building Security	0.00	5,000.00
409.231 · Heating-gas	2,340.24	2,500.00
409.25 · Supplies/Maintenance	4,040.85	6,000.00
409.26 · Supplies-Sm. Tools/Minor Equip	196.70	3,500.00
409.27 · Building furnishings	4,399.35	500.00
409.30 · Other services & charges	575.84	1,000.00
409.36 · Electric	4,727.49	6,500.00
409.37 · Repair & Maintenance Services	12,231.79	4,000.00
Total 409.000 · Buildings & Grounds	28,512.26	29,000.00
411.000 · Public Safety		

**East Nottingham Township
Budget vs. Actual
November 13, 2018**

UNAUDITED

	<u>Actual</u>	<u>Budget</u>
411.58 · Union Fire Co. Ambulance Divisi	42,247.00	42,247.00
411.53 · Office of Emergency Management	0.00	1,000.00
411.54 · Contribution to Vol Fire Co	136,761.00	136,761.00
411.55 · Disb. of Foreign Fire Co. Prem.	48,295.06	60,000.00
411.56 · Workmen's Comp. for Fire Co.	16,715.00	17,500.00
411.57 · Fire Co. Endowment	1,300.00	3,500.00
Total 411.000 · Public Safety	245,318.06	261,008.00
413.000 · Code Enforcement		
413.57 · Return OpenSpace Application Fee	500.00	
413.14 · Zoning Officer Wages	51,049.60	60,000.00
413.33 · Other Services-milage	499.83	600.00
413.40 · Court cost-filing fees	0.00	100.00
413.45 · Code Books	1,195.00	100.00
413.47 · Refund permit fees	1,050.00	4,000.00
413.48 · Building Inspector		
413.482 · BCO Non Employee	0.00	3,500.00
Total 413.48 · Building Inspector	0.00	3,500.00
413.49 · Plan Review		
413.492 · Non Employee	0.00	400.00
Total 413.49 · Plan Review	0.00	400.00
Total 413.000 · Code Enforcement	54,294.43	68,700.00
414.000 · Zoning and Planning		
414.31 · Professional Services	560.00	2,000.00
414.47 · Zoning Hearing Board		
414.472 · Return Zoning Hearing Fees	0.00	100.00
414.471 · Wages	0.00	1,000.00
414.47 · Zoning Hearing Board - Other	4,173.20	3,000.00
Total 414.47 · Zoning Hearing Board	4,173.20	4,100.00
414.48 · Eng. Fees/Inspections	21,353.50	10,000.00
414.50 · Solicitor/Document Review	996.00	1,500.00
414.51 · State Inspection Fee	335.00	500.00
414.52 · E&S Review/Inspection		
414.521 · Stormwater Management Permit		
414.523 · Record Storm Water Agreement	0.00	100.00
414.522 · Storm Water Managemen Exemption	2,100.00	5,500.00
414.521 · Stormwater Management Permit - Other	3,810.00	4,000.00
Total 414.521 · Stormwater Management Permit	5,910.00	9,600.00
414.52 · E&S Review/Inspection - Other	1,210.00	5,000.00
Total 414.52 · E&S Review/Inspection	7,120.00	14,600.00
Total 414.000 · Zoning and Planning	34,537.70	32,700.00
419 · Animal Control	3,844.39	6,500.00
427 · Trash Removal		
427.01 · Wages-Trash Day	7,702.71	8,000.00
427 · Trash Removal - Other	25,081.18	18,000.00

**East Nottingham Township
Budget vs. Actual
November 13, 2018**

UNAUDITED

	<u>Actual</u>	<u>Budget</u>
Total 427 · Trash Removal	32,783.89	26,000.00
430.000 · Highways		
438.236 · Line Painting	11,443.06	17,500.00
430.231 · Fuels-gas, diesel, etc.	10,809.47	9,000.00
430.238 · Uniforms/Clothing Allowance	2,606.76	6,000.00
430.239 · Inspections, batteries, tires	615.56	3,500.00
430.251 · Vehicle parts/repair	6,802.52	10,000.00
430.26 · Supplies/Small Tools	13,004.47	15,000.00
430.32 · Communications	220.18	600.00
430.70 · Major Equip purchases	76,231.72	100,000.00
432.000 · Snow/Ice Removal Wages		
432.01 · Snow Removal-Non Employee	0.00	2,000.00
432.000 · Snow/Ice Removal Wages - Other	12,319.67	20,000.00
Total 432.000 · Snow/Ice Removal Wages	12,319.67	22,000.00
433.000 · Traffic Signs		
433.01 · Traffic Signal	515.00	4,000.00
433.000 · Traffic Signs - Other	3,419.06	3,500.00
Total 433.000 · Traffic Signs	3,934.06	7,500.00
437.000 · Repair - Tools & Equipment	0.00	2,000.00
438.100 · Wages - road maintenance	231,627.40	260,000.00
438.235 · Maintenance - Roads	66,969.18	66,000.00
439.000 · Road Construction	449,745.34	450,000.00
Total 430.000 · Highways	886,329.39	969,100.00
448.00 · Fire Hydrant Fees	54,168.60	36,500.00
450.000 · Culture & Recreation		
451.000 · Recreation	8,930.00	8,930.00
456.50 · Library Donation	10,000.00	10,000.00
458.50 · Senior Center Donatlon	3,500.00	3,500.00
459.00 · Other Culture and Recreation		
459.000 · SCCEMS Donation	42,543.00	42,543.00
459.02 · Historic Commision	469.42	5,000.00
459.01 · Neighborhood Services Donation	2,000.00	2,000.00
Total 459.00 · Other Culture and Recreation	45,012.42	49,543.00
Total 450.000 · Culture & Recreation	67,442.42	71,973.00
461.00 · Open Space Preservation		
461.01 · Property Monitoring	0.00	650.00
461.00 · Open Space Preservation - Other	235,042.40	570,500.00
Total 461.00 · Open Space Preservation	235,042.40	571,150.00
486.000 · Miscellaneous		
486.357 · Community Christmas	120.07	
486.356 · 300th Anniversary	897.84	
486.352 · Insurance-liability, fire, etc	44,059.00	45,000.00
486.354 · Workmen's Compensation Ins.	14,265.00	17,000.00
486.000 · Miscellaneous - Other	4,742.80	6,000.00

East Nottingham Township
Budget vs. Actual
November 13, 2018

UNAUDITED

	<u>Actual</u>	<u>Budget</u>
Total 486.000 · Miscellaneous	64,084.71	68,000.00
487.000 · Employee Benefits		
487.162 · Twp share of Medicare	6,434.86	7,000.00
487.151 · Disability Insurance	3,182.01	3,000.00
487.152 · Dental Insurance	1,390.20	1,750.00
487.156 · Health Insurance	57,810.94	64,000.00
487.158 · Life Insurance	2,152.20	3,045.00
487.160 · Pension contributions	12,000.00	14,000.00
487.161 · Twp share of Soc.Sec	27,514.43	30,000.00
487.163 · Unemployment Compensation	1,347.16	2,500.00
487.164 · Pension distribution	38,512.50	
Total 487.000 · Employee Benefits	<u>150,344.30</u>	<u>125,295.00</u>
490.00 · Other Financing Uses		
492.00 · Interfund Operating Transfers	181,914.09	
Total 490.00 · Other Financing Uses	<u>181,914.09</u>	
Total Expense	<u>2,307,382.39</u>	<u>2,767,296.00</u>