

MEETING MINUTES
EAST NOTTINGHAM TOWNSHIP
BOARD OF SUPERVISORS - REGULAR MEETING
December 11, 2018

The Regular Meeting of the East Nottingham Township Board of Supervisors was held in the Township Building on December 11, 2018 at 7 p.m. Those present were: Chairman Joe Herlihy, Vice Chairman Sam Goodley, Jr., Supervisor Art Rieck, Supervisor Michael Watson, Supervisor Bill Weaver, Solicitor Winifred M. Sebastian, Treasurer Suzanne Hamlin, Zoning Officer PJ Scheese, Township Secretary Kelli Karlton and Guests.

Chairman Joe Herlihy called the meeting to order at 7:28 P.M. immediately following the work session.

The Pledge of Allegiance was led by Chairman Herlihy and a moment of silence was observed.

Public Comment on Agenda Items – N/A

AGENDA APPROVAL

A motion was made by Vice Chairman Goodley, seconded by Supervisor Weaver to approve the Agenda. The motion carried.

Ayes: 5 Nays: 0 Abstain: 0

A motion was made by Vice Chairman Goodley, seconded by Chairman Herlihy to amend the Agenda adding “Consideration of Food Bank at 1100 Hickory Hill Road”. The motion carried.

Ayes: 5 Nays: 0 Abstain: 0

Public Comment on Agenda Items – There were no comments on the amended agenda.

A motion was made by Vice Chairman Goodley, seconded by Supervisor Rieck to approve the amended Agenda. The motion carried.

Ayes: 5 Nays: 0 Abstain: 0

Executive Session & Fact Finding Meeting – Chairman Herlihy reported there was an Executive Session regarding Employment Manual and RFP and Fact Finding Meeting regarding Ordinances.

Chairman Herlihy told the audience that the Draft Regular Meeting Minutes for November 13 and Special Board Meeting November 29, 2018

JUNIOR SUPERVISOR REPORT - Lizzie Estes reported that the Oxford Area High School held their holiday festival earlier this month with more than 200 kids that came out and more than a dozen school clubs that participated.

TREASURER REPORT – Suzanne Hamlin gave her report stating cash assets amount to \$4,005,909.53. Income received for November 2018 totals \$260,709.45. General Fund balance as of 12/11/18 is \$1,685,966.05. Bills for Approval total \$22,436.79.

ROAD REPORT – Roadmaster Bill Weaver that they did some tree trimming. The crew was using up some of their vacation time. Had our first snow storm of the season. Had some road sign damage that were repaired. Getting the equipment ready for the winter season.

OASA REPORT – Sam Goodley reported OASA moving ahead with possible sale with the goal of protecting the rate payers.

OARA REPORT - Michael Watson reported November meeting was cancelled due to snow storm.

SUBDIVISIONS

- **Letter of Extension**

- **a. Wicklow Final Subdivision Plan – Date Specific for January 6, 2020.**

A motion was made by Supervisor Rieck, seconded by Chairman Herlihy to accept the Wicklow extension granted for the Final Subdivision Plan date specific to January 6, 2020. The motion carried.

Ayes: 5 Nays: 0 Abstain: 0

SUPERVISORS

A motion was made by Supervisor Rieck, seconded by Chairman Herlihy to forward proposed draft amendment, to add Food Bank as by right use to the C-1 District the Zoning Ordinance to Chester County Planning Commission and East Nottingham Township Planning Commission for their review. The motion carried.

Ayes: 5 Nays: 0 Abstain: 0

1) Approve Treasurer to sign PLGIT all necessary paperwork to join PLGIT

A motion was made by Vice Chairman Goodley, seconded by Supervisor Watson for Township Treasure to sign all necessary PLGIT paperwork. The motion carried.

Ayes: 5 Nays: 0 Abstain: 0

2) PLGIT Ordinance – There was discussion about authorizing East Nottingham Township to join PLGIT for the purpose of purchasing certificates of deposits.

A motion was made by Chairman Herlihy, seconded by Supervisor Rieck to adopt Ordinance No. 2018-43. The motion carried.

Ayes: 5 Nays: 0 Abstain: 0

A motion was made by Vice Chairman Goodley seconded by Supervisor Weaver to approve the Agenda. The motion carried.

Ayes: 5 Nays: 0 Abstain: 0

Public Comment on Agenda Items – There were no comments on the amended agenda.

2a. A motion was made by Vice Chairman Goodley, seconded by Supervisor Watson to amend the Agenda adding “Item, #2a: Adding \$961,000 to Budget for PLGIT”. The motion carried.

Ayes: 5 Nays: 0 Abstain: 0

3) Delaware Valley Trust Ordinance

A motion was made by Vice Chairman Goodley, seconded by Supervisor Watson to adopt Ordinance No. 2018-44 enter into intergovernmental agreement authorizing participation in the Delaware Valley Trust. The motion carried.

Ayes: 5 Nays: 0 Abstain: 0

4) Brake Retarder Ordinance, Barnsley Road

A motion was made by Chairman Herlihy, seconded by Supervisor Rieck to authorize PennDot to do an impact study on Barnsley Road. The motion carried.

Ayes: 5 Nays: 0 Abstain: 0

5) Amend June 12, 2018 Meeting Minutes to add “Approval of Agenda”

A motion was made by Chairman Herlihy, seconded by Supervisor Rieck to approve Township Secretary, Kelli Karlton to hand write in the June 12, 2018 Meeting Minutes and initial that Supervisor Meadowcroft made the motion, seconded by Supervisor Rieck to approve the June 12, 2018 Agenda. The motion carried.

Ayes: 5 Nays: 0 Abstain: 0

6) Sign Union Fire Company Agreement

A motion was made by Vice Chairman Goodley, seconded by Supervisor Watson for Chairman Herlihy to sign Union Fire Company Agreement. The motion carried.

Ayes: 5 Nays: 0 Abstain: 0

7) Sign Union Fire Company Ambulance Division Agreement

A motion was made by Vice Chairman Goodley, seconded by Supervisor Weaver for Chairman Herlihy to sign Union Fire Company Ambulance Division Agreement. The motion carried.

Ayes: 5 Nays: 0 Abstain: 0

8) Agenda Submission Deadline for Staff / Official

A motion was made by Supervisor Watson, seconded by Supervisor Rieck for Agenda submission deadline for Staff and Officials to be the Monday prior to the Board of Supervisors Meeting at 2 PM. The motion carried.

Ayes: 5 Nays: 0 Abstain: 0

9) Early Posting for Agenda

A motion was made by Supervisor Watson, seconded by Supervisor Rieck to post Draft Agenda the Monday prior to the Board of Supervisors Meeting by 4 PM on the website and front of Township Building. The motion carried.

Ayes: 5 Nays: 0 Abstain: 0

10) Solicitor RFP – Supervisor Watson reported that seven were received.

11) Solicitor Appointment – This Agenda Item Tabled.

12) Personal Policy Revision – Review and amendments to documents will be done and will be circulated for review before adoption.

13) Township Closed December 26, 2018

A motion was made by Chairman Herlihy, seconded by Supervisor Rieck to approve the Township to be closed, Wednesday, December 26, 2018. The motion carried.

Ayes: 5 Nays: 0 Abstain: 0

14) Snow delays / cancelation – Follow Oxford Area School District – Township Employees will follow state of emergencies and Township will set delays and cancellation and not follow Oxford Area School District.

15) SANTA coming to the Township, Friday, December 14, 2018 from 6PM – 8PM

BILLS FOR APPROVAL

A motion was made by Chairman Herlihy and seconded by Vice Chairman Goodley to approve all bills except for Solicitor Sebastian. The motion carried.

Ayes: 5 Nays: 0 Abstain: 0

A motion was made by Chairman Herlihy and seconded by Supervisor Rieck to approve payment of Solicitor Sebastian. The motion carried.

Ayes: 4 Nays: 0 Abstain: 1 (Sam Goodley)

A motion was made by Vice Chairman Goodley, seconded by Chairman Herlihy to approve amending the Agenda adding “Set Close Out Meeting Date and Authorize Advertising for the 12/27/18 Close Out Meeting”. The motion carried.

Ayes: 5 Nays: 0 Abstain: 0

A motion was made by Vice Chairman Goodley, seconded by Supervisor Rieck to approve the Agenda. The motion carried.

Ayes: 5 Nays: 0 Abstain: 0

A motion was made by Vice Chairman Goodley, seconded by Chairman Herlihy to Set the Closet Out Meeting for 12/27/18 at 1 PM and Advertise and Post on Township. The motion carried.

Ayes: 5 Nays: 0 Abstain: 0

Public Comment on Agenda Items – There were no comments on the amended agenda.

MINUTES FOR APPROVAL

A motion was made by Supervisor Rieck, seconded by Chairman Herlihy, to approve the Regular Minutes of November 13, 2018. The motion carried.

Ayes: 5 Nays: 0 Abstain: 0

A motion was made by Supervisor Rieck, seconded by Vice Chairman Goodley, to approve the Special Meeting Minutes of November 29, 2018. The motion carried.

Ayes: 5 Nays: 0 Abstain: 0

A motion was made by Vice Chairman Goodley, seconded by Supervisor Weaver to refund a double payment made by Greenpoint Farm in the amount of \$871.20. The motion carried.

Ayes: 5 Nays: 0 Abstain: 0

RESIDENTS ASKED TO BE ON AGENDA

- Gary Coates RE: Legislating morality, socialism, township park
- Rick Orner RE: Township Business

RECOGNITION OF VISITORS - Supervisor Michael Watson – Supervisor Michael Watson announced his resignation as East Nottingham Township Supervisor effective, December 12, 2018. Supervisor Watson also announced he is resigned from OARA effective the same date.

A motion was made by Chairman Herlihy, seconded by Supervisor Weaver to amend the Agenda adding “Supervisor Michael Watsons Resignation”. The motion carried.

Ayes: 3 Nays: 1 (Rieck) Abstain: 1 (Watson)

A motion was made by Chairman Herlihy, seconded by Supervisor Rieck to approve the Agenda. The motion carried.

Ayes: 4 Nays: 0 Abstain: 1 (Watson)

A motion was made by Chairman Herlihy, seconded by Supervisor Weaver to accepting Supervisor Michael Watsons Resignation. The motion carried.

Ayes: 3 Nays: 1 (Rieck) Abstain: 1 (Watson)

Public Comment on Agenda Items – There were no comments on the amended agenda.

CORRESPONDENCE

- PennDot News Release: U.S. 202, U.S. 30 Lane and Ramp Closures Scheduled at Night Next Week for Construction in Chester County, Single Lane of U.S. 202 South to shift onto new bridge Saturday, 12/16/2018
- Thank you for making Blue Wave a Reality
- Chester County Food Bank Project at 1100 Hickory Hill Road
- 3 Day Leadership Training Program April 2019
- Open Space in Southern Chester County

- Brandywine Conservancy Holiday Party, 12/13/2018, Brandywine River Museum of Art
- PECO to Restrict Route 340 (Bondsville Road) for Utility Improvement in Caln Township, Chester County
- Oxford Area School District Reorganization Meeting, Administration Building, 12/4/2018 at 7pm
- Chester Water Project
- CCEDC's Weekend Edition
- PSATS Webinar Wednesday: Is your Fire Department Ready for Medical Marijuana
- The Land Conservancy of Southern Chester County: Don't Miss December Fun at TLC
- Chester County News Release: It's Not too Late to Get your Family Vaccinated Against Flu
- December ENews: 2018 OACC Board Meetings, December 11, 2018, Vista Ridge on the Ware Presbyterian Village Campus at 1163 Kensington Drive, Oxford, PA, 8am, Lower Level
- Pipeline Emergency Preparedness & Training Table Top Exercise
- Rick Orner RTK
- The Keystone Update
- Oxford Area Senior Center, 12 East Locust Street, Oxford, PA
- USDA RD & PA Municipalities
- The Land Conservancy for Southern Chester County Giving Tuesday
- Reminder Invitation to Floods, Roads and Infrastructure: Payback and Protection
- PCCA PA Construction Codes Academy, RA01: Residential Plumbing Academy
- Union Fire Company Alarm Reports
- PA Dept. of Transportation, MPMS 109599-Bridge Replacement Group U – Utility Verification
- PA Dept. of Transportation Workshop – Pavement Preventative Maintenance, 12/4/2018, 8am to 12pm, Chester County Caln Township Municipal Building, 253 Municipal Drive, Thorndale, PA
- 2019 Brandywine Conservancy Rate Letter, Consultant Rates
- Oxford Area Board of School Directors, Regular Meeting, 11/20/2018, Agenda, November 2018
- Brandywine Christmas Opens November 23, 2018 and other Events through January 6, 2019
- Neuman University, November Workshops
- Pennsylvania Department of Environment Protection is sharing some recently release materials to help avoid home heating oil spills
- SCCCC Member Invitation, Holiday Party, Hilton Gardens Inn, Kennett Square
- Bridge Wave Webinar, Creating Bill of Materials for Navigator Single/Dual Core Microwave Radio

- DVRPC Regional Trails Program: Making Trails Happen: New Funding Opportunity
- Law Enforcement Consumer Fireworks Reference Guide
- Joe Riper RE: Property at 1100 Hickory Hill Road for Food Bank use

A motion was made by Supervisor Rieck, seconded by Vice Chairman Goodley to adjourn the meeting. The motion carried.

Ayes: 5 Nays: 0 Abstain: 0

The meeting adjourned at 8:43 p.m.

Respectfully submitted by Kelli Karlton

Attest

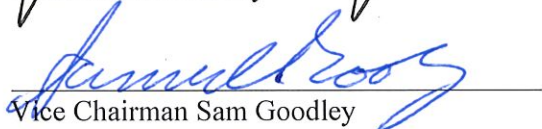


Kelli Karlton
Township Secretary

Date: 1/7/19



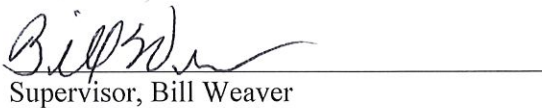
Chairman Joe Herlihy



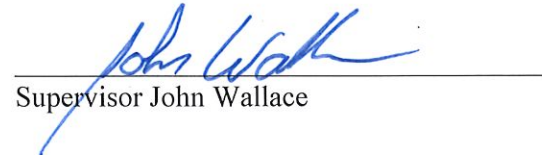
Vice Chairman Sam Goodley



Supervisor, Art Rieck



Supervisor, Bill Weaver



Supervisor John Wallace