

AGENDA
EAST NOTTINGHAM TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING
February 12, 2018

- I. Call Meeting to Order
- II. Pledge of Allegiance
- III. Public Comment on Agenda Items
- IV. Approve Agenda
- V. Executive Session & Fact Finding Meeting
- VI. Minutes – Draft Minutes on the table
- VII. Junior Township Supervisor - Elizabeth Estes
- VIII. Treasurer’s Report – Suzanne Hamlin
- IX. Road Report - Roadmaster Bill Weaver
- X. OASA Report
- XI. OARA Report
- XII. Subdivisions
 - 1) NORTH CREEK NURSERY
 - Waiver Request SALDO Section
 - 202 Definition of Access Drive
 - 304.4 Combine Preliminary and Final Plans into a single submission
 - 502.17 Street, Access Drives and Driveways
 - PC Recommendation to require 25-foot ROW
 - 2) MARK PROPERTY MGT. LDP.
 - Waiver request SALDO Section 304.4 combine Preliminary and final plans
 - Plan Approval

XIII. Supervisors

- 1) PC request to have Township Solicitor come to 2/25/19 PC Meeting**
- 2) PA 811**
- 3) Fee Resolution**
- 4) Appointment of Joe Bauer to represent ENT PC at the ORPC**
- 5) Zoning Officer's Computer**
- 6) Appoint ORPC Member**
- 7) Appoint Engineer**
- 8) Dump Truck Replacement**
- 9) New Tires for John Deere 624J Loader**
- 10) Flexible Spending Account**
- 11) Fire Hydrant on Baltimore Pike across from BB's**

XIV. Bills For Approval

XV. Minutes – Organizational / Regular Meeting January 7, 2019

XVI. Residents asked to be on Agenda

- Michael Watson

XVII. Recognition of Visitors

XVIII. Correspondence

- PSATS's Township Legal Defense Partnership
- Oxford Area Historical Association Winter/Spring 2019 Programs
- ESM Environmentally Sensitive Maintenance Training Course
- Board of Auditors Meeting Minutes 1/8/19
- Board of Auditors Meeting Minutes 1/14/19
- Oxford Area School District Agenda 1/8/19
- PennDOT Connects Newsletter
- Armstrong Rate Adjustment (increase)
- National Crime Victimization Survey
- Oxford Area Chamber of Commerce ENews
- Chester County Food Bank
- U.S. Rt. 30 Ramp to US 202 N. Construction
- 2019 Elected Official Workshop
- Southeastern Chester County Refuse Authority Meeting Minutes
- PSATS's Township Legal Defense Partnership Newsletter Winter 2019
- Chester Water Authority Proposed Rate Increase
- ORPC Memo 1/2019

- ORPC Memorandum 1/22/19
- OARA Meeting Minutes 12/18/18
- Oxford Area Chamber of Commerce 2019 Professional Development Workshops
- ORPC January Meeting
- Chester County Planning Commission new Landscape3
- Pennsylvania Department of Conservation and Natural Resources
- 2019 CCDES Elected Officials Workshops
- Chesco – Municipal Park and Open Space Grants
- January ORPC Meeting update
- Brandywine Conservancy & Museum of Art
- Union Fire co. #1 Incident List 12/1-12/31/18)
- Oxford Area School District Agenda
- 911 Call Log
- OARA Minutes October 4, 2018
- Wyddham Creek – Chester Water Authority
- PECO Street Lighting Forum
- Oxford Area Sewer Authority Agenda 1/16/19
- East Nottingham Township 911 Call Log
- COSTARS Winter Edition
- Department of Environmental Protection Inspection Report RE: Hickory Hill Road Site

XIX. Adjournment

MEETING MINUTES

East Nottingham Township • Board of Supervisors REGULAR MEETING February 12, 2019

The Regular Meeting of the East Nottingham Township Board of Supervisors was held in the Township Building on February 12, 2019. Those present were: Chairman Joe Herlihy, Vice Chairman John Wallace, Supervisor Sam Goodley, Supervisor Art Rieck, Supervisor/Roadmaster Bill Weaver, Solicitor Winifred M. Sebastian, Treasurer Suzanne Hamlin, Zoning Officer PJ Scheese, Township Secretary Kelli Karlton and Guests.

Call Meeting to Order at 7:00 P.M. by Chairman Herlihy.

Pledge of Allegiance by Chairman Herlihy.

Public Comment on Agenda Items – There were no public comments on agenda items.

Approve Agenda

A motion was made by Supervisor Art Rieck, seconded by Vice Chairman Wallace, to approve the Agenda. The motion carried.

Ayes: 5 Nay: 0 Abstain: 0

Executive Session & Fact Finding Meeting –Solicitor Sebastian reported Executive Session Litigation and Fact Finding on the Agenda items.

Organizational / Regular Meeting Minutes January 7, 2019 – Draft Minutes on the table

Junior Township Supervisor Report – Elizabeth Estes reported on the Riparian the buffer project through the Oxford Area High School along Little Elk Creek that runs along the Oxford Area High School property.

TREASURER REPORT – Treasurer Suzanne Hamlin gave her report stating cash assets amount to \$3,869,017.85. Income received for January 2019 totals \$87,029.60. General Fund balance as of 1/31/19 is \$699,316.53. Bills for Approval total \$39,264.61.

ROAD REPORT – Roadmaster Bill Weaver reported that they had a routine month. Repaired some pot holes, did some tree trimming, snowed several days and did some truck repairs and maintenance.

OASA REPORT – Sam Goodley reported OASA is still working on sale to DELCORA. Supervisor Goodley reported that they are 85% through their due diligence. He also reported that it is possible that the Municipalities will need to pay their portion of the arrears to the USDA.

A motion was made by Supervisor Goodley, seconded by Supervisor Rieck, to approve Township Solicitor to draft a letter of intent. The motion carried.

Ayes: 5 Nay: 0 Abstain: 0

OARA Report – Chip Benke reported that their reorganization meeting was rescheduled. He reported that they are in the process of applying for a docsetter grant. They are still working on the Book Trail with the library, looking to have this trail paved. Brick fundraiser runs till spring.

Subdivisions

1) NORTH CREEK NURSERY

Waiver Request SALDO Section

A motion was made by Chairman Herlihy, seconded by Supervisor Bill Weaver to grant waivers from SALDO Sections 202 Definition of Access Drive, 304.4 Combine Preliminary and Final Plans into a single submission and 502.17 Street, Access Drives and Driveways. The motion carried.

Ayes: 5 Nay: 0 Abstain: 0

PC Recommendation to require 25-foot ROW – the applicant agree to the Ultimate ROW.

2) Mark Property Mgt. LDP.

A motion was made by Chairman Herlihy, seconded by Vice Chairman Wallace, to accept Waiver request SALDO Section 304.4 combine preliminary and final plans approval Resolution No, 2019-03. The motion carried.

Ayes: 5 Nay: 0 Abstain: 0

Supervisors

1) PC request to have Township Solicitor come to 2/25/19 PC Meeting

A motion was made by Chairman Herlihy, seconded by Chairman Wallace, to approve Township Solicitor, Winifred Sebastian to attend the 2/25/19 Planning Commission Meeting. The motion carried.

Ayes: 5 Nay: 0 Abstain: 0

2) PA 811 – Safe Digging Month in April

A motion was made by Supervisor Goodley, seconded by Supervisor Weaver to table this item till March. The motion carried.

Ayes: 5 Nay: 0 Abstain: 0

3) Fee Resolution

A motion was made by Supervisor Goodley, seconded by Chairman Herlihy, to adopt Resolution No. 2019-04 Fee Resolution. The motion carried.

Ayes: 5 Nay: 0 Abstain: 0

4) Appointment of Member to represent ENT PC at the ORPC

A motion was made by Chairman Herlihy, seconded by Supervisor Rieck, to appoint Joe Bauer Oxford Regional Planning Commission member to represent East Nottingham Township. The motion carried.

Ayes: 5 Nay: 0 Abstain: 0

5) Zoning Officer's Computer

A motion was made by Chairman Herlihy, seconded by Supervisor Rieck, to approve to replace the Zoning Officers computer. The motion carried.

Ayes: 5 Nay: 0 Abstain: 0

6) Appoint ORPC Member

A motion was made by Chairman Herlihy, seconded by Supervisor Rieck, to Appoint John Wallace ORPC Member. The motion carried.

Ayes: 5 Nay: 0 Abstain: 0

7) Appoint Engineer

A motion was made by Supervisor Weaver, seconded by Supervisor Rieck, to Appoint STANTEC as Township Engineer. The motion carried.

Ayes: 5 Nay: 0 Abstain: 0

8) Dump Truck Replacement

A motion was made by Supervisor Goodley, seconded by Vice Chairman Wallace, to purchase a 2019 International Single Axel Dump Truck. The motion carried.

Ayes: 5 Nay: 0 Abstain: 0

9) New Tires for John Deere 624J Loader

A motion was made by Supervisor Goodley, seconded by Chairman Herlihy, to approve the purchase 4 new replacement tires for the John Deere 624J Loader. The motion carried.

Ayes: 5 Nay: 0 Abstain: 0

10) Flexible Spending Account

A motion was made by Chairman Herlihy, seconded by Supervisor Weaver, to approve Suzie Hamlin to sign all associated paperwork for the Flexible Spending Account. The motion carried.

Ayes: 5 Nay: 0 Abstain: 0

A motion was made by Chairman Herlihy, seconded by Supervisor Rieck, to approve East Nottingham Township to enter into an Agreement for the Flexible Spending Account. The motion carried.

Ayes: 5 Nay: 0 Abstain: 0

11) Fire Hydrant on Baltimore Pike across from BB's

A motion was made by Chairman Herlihy, seconded by Vice Chairman Wallace, to approve Township Secretary, Kelli Karlton to send a letter to Chester Water Authority that the Township is not interested in a fire hydrant on Baltimore Pike across from the BB's location. The motion carried.

Ayes: 5 Nay: 0 Abstain: 0

12) Miranda Keller

A motion was made by Chairman Herlihy, seconded by Vice Chairman Wallace, to except Miranda Keller's letter of withdrawal. The motion carried.

Ayes: 5 Nay: 0 Abstain: 0

Bills for Approval

A motion was made by Chairman Herlihy, seconded by Supervisor Goodley, to approve all bills except for Solicitor Sebastian. The motion carried.

Aye: 5 Nays: 0 Abstain: 0

A motion was made by Chairman Herlihy, seconded by Supervisor Rieck, to approve payment of Solicitor Sebastian. The motion carried.

Aye: 4 Nays: 0 Abstain: 1 (Goodley)

Meeting Minutes

Organizational / Regular Meeting January 7, 2019

A motion was made by Supervisor Goodley, seconded by Supervisor Rieck, to approve the Organizational/Regular Meeting Minutes of January 7, 2019. The motion carried.

Aye: 5 Nays: 0 Abstain: 0

Residents asked to be on Agenda

- Michael Watson

Recognition of Visitors

- Rob Frenza

Correspondence

- PSATS's Township Legal Defense Partnership
- Oxford Area Historical Association Winter/Spring 2019 Programs
- ESM Environmentally Sensitive Maintenance Training Course
- Board of Auditors Meeting Minutes 1/8/19
- Board of Auditors Meeting Minutes 1/14/19
- Oxford Area School District Agenda 1/8/19
- PennDOT Connects Newsletter
- Armstrong Rate Adjustment (increase)
- National Crime Victimization Survey
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- 911 Call Log
- OARA Minutes October 4, 2018
- Wyddham Creek – Chester Water Authority
- PECO Street Lighting Forum
- Oxford Area Sewer Authority Agenda 1/16/19
- East Nottingham Township 911 Call Log
- Department of Environmental Protection Inspection Report RE: Hickory Hill Road Site

A motion was made by Supervisor Rieck, seconded by Vice Chairman Wallace, to adjourn. The motion carried.

Aye: 5 Nays: 0 Abstain: 0

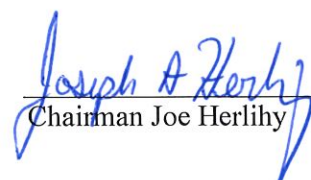
The meeting adjourned at 8:01 p.m.

Respectfully submitted by Kelli Karlton,


Attest


 Kelli Karlton
 Township Secretary

Date: 3/12/19


 Chairman Joe Herlihy

 Vice Chairman, John Wallace


 Supervisor, Art Rieck


 Supervisor, Sam Goodley


 Supervisor, Bill Weaver

**East Nottingham Township
Treasurer's Report**

FUND BALANCES AS OF 1/31/2019

GENERAL FUND:		
REGULAR ACCOUNT	699,316.53	
SAVINGS ACCOUNT	1,354,525.82	
TOTAL GEN FUND:		2,053,842.35
OPEN SPACE FUND:	849,909.77	849,909.77
STATE FUND:	6,044.65	6,044.65
CERTIFICATE OF DEPOSITS:		
PLGIT 6 month CD		244,221.08
PLGIT 12 month CD		242,000.00
PLGIT 18 month CD		239,000.00
PLGIT 24month CD		234,000.00
TOTAL CASH ASSETS OF ENT:		3,869,017.85

INCOME SUMMARY FOR JANUARY 2019

TOTAL TAXES AND CERTIFICATIONS:	78,606.68
TOTAL FINES:	213.71
SUBDIVISION & LAND APP FEE	-
PERMITS, REVIEW FEES, INSPECTION FEES:	2,972.00
ENGINEERING FEES/INSPECTIONS	-
INTEREST EARNED GENERAL FUND	655.56
FIRE HYDRANT FEES REIMBURSEMENT	3,920.40
LIEN PAYOFF	625.00
MISCELLANEOUS	36.25
TOTAL INCOME:	<u>87,029.60</u>

GENERAL FUND BALANCE 12/31/2018

703,914.77

BILLS PRESENTED FOR PAYMENT 1/7/2019
WEEKLY PAYROLL FOR JANUARY

31,496.95
35,119.62

Date	Number	Payee	Payment		
1/1/2019	ACH	Keystone Health Plan East	4,245.60		
1/2/2019	ACH	941 Federal Tx Dep	2,364.18		
1/4/2019	ACH	PA Dept. of Revenue	552.26		
1/7/2019	ACH	941 Federal Tx Dep	2,175.34		
1/10/2019	ACH	Nationwide Trust Company	1,400.00		
1/10/2019	debit	Wulff Enterprises	327.00		
1/10/2019		19114 Joyce Krauss	150.00		
1/14/2019	ACH	941 Federal Tx Dep	2,301.72		
1/14/2019	debit	PSATS	170.00		
1/14/2019	debit	Hershey Lodge	662.67		
1/15/2019	ACH	PA Dept. of Revenue	533.14		
1/15/2019	ACH	Homestead	299.99		
1/16/2019	ACH	Network Solutions	41.98		
1/17/2019		19115 England, Steven L	289.99		
1/17/2019		19116 Roger Blevins	125.37		
1/17/2019		19126 AT&T Mobilty	192.58		
1/17/2019		19127 PECO	350.39		
1/18/2019		19128 Pennsylvania One Call System, Inc.	19.98		
1/18/2019		19129 Tractor Supply Co.	255.74		
1/18/2019		19130 Purchase Power	208.89		
1/21/2019	ACH	BB&T	1.50		
1/22/2019	ACH	941 Federal Tx Dep	2,575.94		
1/24/2019	debit	Norton Anti Virus	7.36		
1/24/2019	debit	IBackup	199.50		
1/24/2019		19140 Cash	82.34		
1/24/2019		19141 U.S. Postal Service	50.00		
1/25/2019	ACH	PA UC FUND	76.88		
1/25/2019	ACH	PSATS - UC Group Trust	41.67		
1/25/2019	ACH	Keystone Collections Group	1,659.98		
1/25/2019		19142 Citadel	5.00		
1/28/2019	ACH	941 Federal Tx Dep	3,267.80		
1/30/2019	debit	Intult	28.00		
1/31/2019		19152 England, Steven L	158.38		
1/31/2019		19153 Joyce Krauss	190.00		
			25,011.27	25,011.27	91,627.84
					87,029.60
					699,316.53

East Nottingham Township
Bills for Approval
February 12, 2019

Date	Number	Payee	Description	Payment
2/12/2019	19166	Alger Oil, Inc	fuel	302.34
2/12/2019	19167	Allan Myers	rice stone	3,547.12
2/12/2019	19168	Cameron's Hardware & Supply, Inc.	supplies	354.06
2/12/2019	19169	Carquest Auto Parts	parts	43.47
2/12/2019	19170	D & J Farm Store	supplies	232.25
2/12/2019	19171	Eastern Salt Company	salt	6,015.88
2/12/2019	19172	Ideal Hydraulics LLC	parts	219.68
2/12/2019	19173	Lawson Products, Inc.	supplies	848.28
2/12/2019	19174	Productivity Plus Account	Ag Industrial	66.32
2/12/2019	19175	Tractor Supply Co.	supplies/clothing allowance	245.18
2/12/2019	19176	21st Century Media	advertising and	389.36
2/12/2019	19177	Armstrong One Wire	internet and phones	348.55
2/12/2019	19178	AT&T Mobility	cell phones	316.98
2/12/2019	19179	Barbacane Thornton & Company	Audit 2018	475.00
2/12/2019	19180	Borough of Oxford	Workers Compensation Union Fire Co.	15,010.00
2/12/2019	19181	Brandywine Valley SPCA	animal control	360.69
2/12/2019	19182	Brutscher, Foley, Milliner & Land, LLP	Keller	17.50
2/12/2019	19183	Brutscher, Foley, Milliner & Land, LLP	Seitz/Hickory Hill Group	665.00
2/12/2019	19184	CCHPN	2019 Dues	85.00
2/12/2019	19185	Central Penn Gas	gas	484.35
2/12/2019	19186	Centric Business Systems	copier maintenance contract	75.70
2/12/2019	19187	Concord Land Planners & Surveyors, Inc.	copies	104.00
2/12/2019	19188	Daily Local News	subscription renewal	212.00
2/12/2019	19189	DCED	4th quarter 2018	144.00
2/12/2019	19190	Ehrlich	pest control	96.00
2/12/2019	19191	Purchase Power	postage machine	34.40
2/12/2019	19192	Republic Services	trash removal	113.83
2/12/2019	19193	Stantec Consulting Services Inc.	engineering	710.00
2/12/2019	19194	Toshiba America Business Solutions, USA	final invoice old copier	108.87
2/12/2019	19195	TSDI Corp.	computer repair	112.50
2/12/2019	19196	TSDI Corp.	new secretary computer	1,763.00
2/12/2019	19197	Union Fire Co. #1- Endowment Fund	3rd and 4th quarter 2018	1,200.00
2/12/2019	19198	W.B. Mason Co., Inc	office supplies	955.97
2/12/2019	19199	Hamlin, Suzanne	tax clerk/tax certifications	518.58
2/12/2019	19200	Winifred Moran Sebastian	solicitor fees	3,088.75
				39,264.61
		Escrow Fund		
2/12/2019	547	Stantec Consulting Services Inc.	engineering fees	2,957.50
		Supplemental Checks:		
1/1/2019	ACH	Keystone Health Plan East	health insurance	4,245.60
1/2/2019	ACH	941 Federal Tx Dep	federal tax deposit	2,364.18
1/4/2019	ACH	PA Dept. of Revenue	state tax deposit	552.26
1/7/2019	ACH	941 Federal Tx Dep	federal tax deposit	2,175.34
1/10/2019	ACH	Nationwide Trust Company	employee paid 457 plan	1,400.00
1/10/2019	debit	Wulff Enterprises	Toshiba copier removal	327.00
1/10/2019	19114	Joyce Krauss	cleaning	150.00
1/14/2019	ACH	941 Federal Tx Dep	federal tax deposit	2,301.72
1/14/2019	debit	PSATS	annual convention	170.00
1/14/2019	debit	Hershey Lodge	annual convention	662.67

**East Nottingham Township
Bills for Approval
February 12, 2019**

1/15/2019	ACH	PA Dept. of Revenue	state tax deposit	533.14
1/15/2019	ACH	Homestead	website	299.99
1/16/2019	ACH	Network Solutions	domain name renewal	41.98
1/17/2019	19115	England, Steven L	clothing allowance	289.99
1/17/2019	19116	Roger Blevins	clothing allowance	125.37
1/17/2019	19126	AT&T Mobility	cell phones	192.58
1/17/2019	19127	PECO	electric	350.39
1/18/2019	19128	Pennsylvania One Call System, Inc.	communications	19.98
1/18/2019	19129	Tractor Supply Co.	supplies/clothing allowance	255.74
1/18/2019	19130	Purchase Power	postage machine	208.99
1/21/2019	ACH	BB&T	Service Charge	1.50
1/22/2019	ACH	941 Federal Tx Dep	federal tax deposit	2,575.94
1/24/2019	debit	Norton Anti Virus	computer security	7.36
1/24/2019	debit	IBackup	computer back up	199.50
1/24/2019	19140	Cash	petty cash	82.34
1/24/2019	19141	U.S. Postal Service	postage	50.00
1/25/2019	ACH	PA UC FUND	4th quarter taxes 2018	76.88
1/25/2019	ACH	PSATS - UC Group Trust	4th quarter taxes 2018	41.67
1/25/2019	ACH	Keystone Collections Group	4th quarter taxes 2018	1,659.98
1/25/2019	19142	Citadel	required acct to open new savings acct	5.00
1/28/2019	ACH	941 Federal Tx Dep	federal tax deposit	3,267.80
1/30/2019	debit	Intuit	monthly payroll fee	28.00
1/31/2019	19152	England, Steven L	clothing allowance	158.38
1/31/2019	19153	Joyce Krauss	cleaning plus supplies	190.00
				25,011.27

**East Nottingham Township
Budget vs. Actual
February 12, 2019**

UNAUDITED

	Actual	Budget
Ordinary Income/Expense		
Income		
301.000 · Real Estate Taxes & Cert.		
301.40 · R.E. Taxes-Delinquent	12.98	
Total 301.000 · Real Estate Taxes & Cert.	12.98	
310.000 · Local Tax Enabling Act (511)		
310.10 · Realty Transfer Taxes	17,953.82	250,000.00
310.21 · Earned Income Tax-Current Year		
310.211 · Keystone Collections Group	193,007.92	1,290,659.00
Total 310.21 · Earned Income Tax-Current Year	193,007.92	1,290,659.00
310.23 · Earned Income Tax-Open Space		
310.231 · Keystone Collections Group	88,309.04	643,550.00
Total 310.23 · Earned Income Tax-Open Space	88,309.04	643,550.00
Total 310.000 · Local Tax Enabling Act (511)	299,270.78	2,184,209.00
321.80 · Cable TV Franchise	0.00	107,000.00
331.000 · Fines		
331.11 · Fines-violations vehicle code	213.71	8,000.00
331.12 · Fines - Violation of ordinances	0.00	2,000.00
Total 331.000 · Fines	213.71	10,000.00
341.00 · Interest Earnings		
341.111 · Interest Earnings-State Fund	5.71	200.00
341.11 · Interest Earnings-Open Space	789.77	500.00
341.00 · Interest Earnings - Other	1,172.31	10,000.00
Total 341.00 · Interest Earnings	1,967.79	10,700.00
354 · State Capital/Operating Grant		
354.15 · Recycling/Act 101	0.00	2,000.00
Total 354 · State Capital/Operating Grant	0.00	2,000.00
355.01 · Public Utility Realty Tax	0.00	2,000.00
355.02 · Liquid Fuels Allocation	0.00	362,215.00
355.06 · Pension Allocation From State	0.00	14,000.00
355.07 · Foreign Fire Ins. Premium	0.00	55,000.00
361.000 · Charges for Services		
361.58 · Tax Certifications	30.00	400.00
361.30 · Sub. & Land Dev. Application	0.00	3,500.00
361.34 · Zoning Hearing Board Fees	0.00	3,000.00
361.36 · Engineering Fees/Inspections	0.00	30,000.00
361.45 · Legal/Review Fees	0.00	1,000.00
361.54 · Sale of Books/Bid Package	0.00	100.00
361.56 · Conditional Use Application Fee	0.00	150.00
Total 361.000 · Charges for Services	30.00	38,150.00
362.000 · Charges - Public Safety		
362.62 · Commercial Permit	0.00	500.00
362.61 · Contractor Registration App	100.00	
362.41 · Building Permits	393.00	7,000.00

East Nottingham Township
Budget vs. Actual
February 12, 2019

UNAUDITED

	Actual	Budget
362.45 · Use & Occupancy Permits	50.00	300.00
362.46 · Mobile Home permits/in park	0.00	10.00
362.47 · Road/Driveway Permits	50.00	2,000.00
362.48 · Sign Permits	0.00	500.00
362.49 · Zoning Permit	472.00	10,500.00
362.51 · Bldg Code Inspection Fees		
362.511 · Building Code Official	250.00	4,000.00
362.51 · Bldg Code Inspection Fees - Other	0.00	500.00
Total 362.51 · Bldg Code Inspection Fees	250.00	4,500.00
362.55 · Demolition Permits	0.00	500.00
362.56 · Fire Co. Endowment Admin	0.00	0.00
362.57 · Fire Co. Endowment	100.00	2,500.00
362.58 · State fee for bldg inspectors	63.00	500.00
362.59 · Home Occupation Permit	0.00	150.00
362.60 · Erosion & Sedimentation Permit		
362.602 · Exemption Application & Permit	225.00	5,500.00
362.601 · Stormwater Management Permit	0.00	4,000.00
362.60 · Erosion & Sedimentation Permit - Other	1,500.00	5,000.00
Total 362.60 · Erosion & Sedimentation Permit	1,725.00	14,500.00
Total 362.000 · Charges - Public Safety	3,203.00	43,460.00
378.00 · Fire Hydrant Fees Reimbursement	6,751.80	25,000.00
379.00 · Other Charges for Service	0.00	500.00
380 · Miscellaneous Revenue		
380.01 · Lien Payoff	625.00	5,000.00
387.00 · Donations from Private Sectors	0.00	4,200.00
380 · Miscellaneous Revenue - Other	36.25	1,000.00
Total 380 · Miscellaneous Revenue	661.25	10,200.00
390.000 · Other Financing Sources		
395.00 · Refund of Prior Yr Expenditures		
395.01 · Refund Current Yr Expenditure	0.00	2,500.00
395.00 · Refund of Prior Yr Expenditures - Other	0.00	2,500.00
Total 395.00 · Refund of Prior Yr Expenditures	0.00	5,000.00
Total 390.000 · Other Financing Sources	0.00	5,000.00
Total Income	312,111.31	2,869,434.00
Gross Profit	312,111.31	2,869,434.00
Expense		
400.000 · General Government		
400.11 · Supervisor Salary	0.00	12,500.00
400.21 · Office Supplies	1,760.48	9,000.00
400.23 · Postage	293.39	2,000.00
400.24 · Phone Lines	1,206.66	7,500.00
400.37 · Office Equip. Maint. Contract	745.86	4,000.00
400.42 · PSAT dues, subscriptions, etc.	2,437.00	3,000.00
400.46 · Meetings and Conferences	662.67	750.00

**East Nottingham Township
Budget vs. Actual
February 12, 2019**

UNAUDITED

	Actual	Budget
400.47 · Recording, Notary Fees, etc.	0.00	500.00
Total 400.000 · General Government	7,106.06	39,250.00
402.000 · Auditors		
402.109 · Auditing Services	475.00	10,500.00
Total 402.000 · Auditors	475.00	10,500.00
403.000 · Tax Collection		
403.11 · Tax Clerk	600.00	7,200.00
403.115 · Tax Certification Wages	30.00	400.00
403.18 · Commission EIT Collection	480.03	17,500.00
403.19 · Commission OpenSpace Collection	307.75	7,000.00
403.000 · Tax Collection - Other	666.70	
Total 403.000 · Tax Collection	2,084.48	32,100.00
404.000 · Law		
404.310 · Solicitor Fees	5,757.50	70,000.00
Total 404.000 · Law	5,757.50	70,000.00
405.000 · Secretary		
405.12 · Wages		
405.122 · Administrative Assistant	1,872.00	10,000.00
405.12 · Wages - Other	5,258.00	50,000.00
Total 405.12 · Wages	7,130.00	60,000.00
405.26 · Minor Equip/Sm Tools/Computers	2,424.33	7,500.00
405.33 · Newsletter	0.00	8,000.00
405.34 · Advertising, Printing	734.60	6,000.00
405.46 · Seminars	0.00	250.00
Total 405.000 · Secretary	10,288.93	81,750.00
406.000 · Treasurer		
406.120 · Wages	8,096.40	69,800.00
406.350 · Bonding	0.00	2,500.00
Total 406.000 · Treasurer	8,096.40	72,300.00
408.000 · Engineer		
408.001 · MS4 Permitting	0.00	165,000.00
408.000 · Engineer - Other	0.00	6,000.00
Total 408.000 · Engineer	0.00	171,000.00
409.000 · Buildings & Grounds		
409.74 · Building Security	0.00	5,000.00
409.231 · Heating-gas	860.33	2,500.00
409.25 · Supplies/Maintenance	340.00	6,000.00
409.26 · Supplies-Sm. Tools/MInor Equip	0.00	500.00
409.27 · Building furnishings	0.00	500.00
409.30 · Other services & charges	96.00	750.00
409.36 · Electric	350.39	6,000.00
409.37 · Repair & Maintenance Services	0.00	4,000.00
Total 409.000 · Buildings & Grounds	1,646.72	25,250.00
411.000 · Public Safety		

**East Nottingham Township
Budget vs. Actual
February 12, 2019**

UNAUDITED

	<u>Actual</u>	<u>Budget</u>
411.58 · Union Fire Co. Ambulance Divisi	0.00	43,270.00
411.53 · Office of Emergency Management	0.00	1,000.00
411.54 · Contribution to Vol Fire Co	0.00	137,672.00
411.55 · Disb. of Foreign Fire Co. Prem.	0.00	55,000.00
411.56 · Workmen's Comp. for Fire Co.	15,010.00	17,500.00
411.57 · Fire Co. Endowment	1,200.00	2,500.00
Total 411.000 · Public Safety	<u>16,210.00</u>	<u>256,942.00</u>
413.000 · Code Enforcement		
413.14 · Zoning Officer Wages	7,007.60	60,000.00
413.33 · Other Services-mileage	0.00	600.00
413.40 · Court cost-filing fees	0.00	100.00
413.45 · Code Books	1,195.00	1,000.00
413.47 · Refund permit fees	0.00	2,000.00
413.49 · Plan Review		
413.492 · Non Employee	0.00	400.00
413.49 · Plan Review - Other	0.00	0.00
Total 413.49 · Plan Review	<u>0.00</u>	<u>400.00</u>
Total 413.000 · Code Enforcement	<u>8,202.60</u>	<u>64,100.00</u>
414.000 · Zoning and Planning		
414.35 · UCC Appeal Board	665.00	
414.31 · Professional Services	0.00	1,500.00
414.47 · Zoning Hearing Board		
414.472 · Return Zoning Hearing Fees	0.00	100.00
414.471 · Wages	0.00	1,000.00
414.47 · Zoning Hearing Board - Other	17.50	3,000.00
Total 414.47 · Zoning Hearing Board	<u>17.50</u>	<u>4,100.00</u>
414.48 · Eng. Fees/Inspections	0.00	30,000.00
414.50 · Solicitor/Document Review	0.00	1,000.00
414.51 · State Inspection Fee	144.00	500.00
414.52 · E&S Review/Inspection		
414.521 · Stormwater Management Permit		
414.522 · Storm Water Managemen Exemption	0.00	5,500.00
414.521 · Stormwater Management Permit - Other	325.00	4,000.00
Total 414.521 · Stormwater Management Permit	<u>325.00</u>	<u>9,500.00</u>
414.52 · E&S Review/Inspection - Other	500.00	5,000.00
Total 414.52 · E&S Review/Inspection	<u>825.00</u>	<u>14,500.00</u>
Total 414.000 · Zoning and Planning	<u>1,651.50</u>	<u>51,600.00</u>
419 · Animal Control	360.69	6,000.00
427 · Trash Removal		
427.01 · Wages-Trash Day	0.00	8,000.00
427 · Trash Removal - Other	1,307.62	20,000.00
Total 427 · Trash Removal	<u>1,307.62</u>	<u>28,000.00</u>
430.000 · Highways		
438.236 · Line Painting	0.00	17,500.00

**East Nottingham Township
Budget vs. Actual
February 12, 2019**

UNAUDITED

	<u>Actual</u>	<u>Budget</u>
430.231 · Fuels-gas, diesel, etc.	302.34	10,000.00
430.238 · Uniforms/Clothing Allowance	1,026.68	6,000.00
430.239 · Inspections, batteries, tires	0.00	3,500.00
430.251 · Vehicle parts/repair	263.15	7,000.00
430.26 · Supplies/Small Tools	2,510.58	15,000.00
430.32 · Communications	19.98	300.00
430.70 · Major Equip purchases	0.00	150,000.00
432.000 · Snow/Ice Removal Wages		
432.01 · Snow Removal-Non Employee	0.00	500.00
432.000 · Snow/Ice Removal Wages - Other	8,144.44	18,000.00
Total 432.000 · Snow/Ice Removal Wages	<u>8,144.44</u>	<u>18,500.00</u>
433.000 · Traffic Signs		
433.01 · Traffic Signal	0.00	3,500.00
433.000 · Traffic Signs - Other	0.00	3,500.00
Total 433.000 · Traffic Signs	<u>0.00</u>	<u>7,000.00</u>
437.000 · Repair - Tools & Equipment	0.00	500.00
438.100 · Wages - road maintenance	31,578.40	265,000.00
438.235 · Maintenance - Roads	9,563.00	60,000.00
439.000 · Road Construction	0.00	450,000.00
Total 430.000 - Highways	<u>53,408.57</u>	<u>1,010,300.00</u>
448.00 · Fire Hydrant Fees	12,196.80	31,000.00
450.000 · Culture & Recreation		
451.000 · Recreation	8,962.00	26,790.00
456.50 · Library Donation	0.00	11,245.00
458.50 · Senior Center Donation	0.00	3,500.00
459.00 · Other Culture and Recreation		
459.000 · SCCEMS Donation	0.00	42,507.00
459.02 · Historic Commission	85.00	1,000.00
459.01 · Neighborhood Services Donation	0.00	2,000.00
Total 459.00 · Other Culture and Recreation	<u>85.00</u>	<u>45,507.00</u>
Total 450.000 · Culture & Recreation	<u>9,047.00</u>	<u>87,042.00</u>
461.00 · Open Space Preservation		
461.01 · Property Monitoring	0.00	800.00
461.00 · Open Space Preservation - Other	3,768.96	643,550.00
Total 461.00 · Open Space Preservation	<u>3,768.96</u>	<u>644,350.00</u>
486.000 · Miscellaneous		
486.358 · Impact Fee	0.00	4,200.00
486.352 · Insurance-liability, fire, etc	0.00	46,500.00
486.354 · Workmen's Compensation Ins.	0.00	15,000.00
486.000 · Miscellaneous - Other	187.84	5,000.00
Total 486.000 · Miscellaneous	<u>187.84</u>	<u>70,700.00</u>
487.000 · Employee Benefits		
487.162 · Twp share of Medicare	907.50	7,000.00
487.151 · Disability Insurance	356.93	4,000.00

**East Nottingham Township
Budget vs. Actual
February 12, 2019**

UNAUDITED

	Actual	Budget
487.152 · Dental Insurance	99.30	1,750.00
487.156 · Health Insurance	9,860.05	56,000.00
487.158 · Life Insurance	278.00	3,000.00
487.160 · Pension contributions	0.00	14,000.00
487.161 · Twp share of Soc.Sec	3,880.39	30,000.00
487.163 · Unemployment Compensation	372.91	1,500.00
Total 487.000 · Employee Benefits	15,755.08	117,250.00
490.00 · Other Financing Uses		
491.00 · Refund of Prior Yr Expenditures	-119.16	
Total 490.00 · Other Financing Uses	-119.16	
Total Expense	157,432.59	2,869,434.00

ROADMASTER'S REPORT

JANUARY 2019

The following work was performed by the Road Workers during the month of January 2019.

Township Roadwork

Mr. Weaver presented the following Roadmaster's Report:

- Clean debris and limbs off Woods Road
- Clean out outlet pipes out of inlet pipes (leaves and limbs)
- Replace 2 damaged stop signs
- Worked in shop
- Trim and chip trees
- Filter inventory
- Sign inventory and reorganize sign room
- Clean and organize rear garage
- Put decals on damaged signs
- Clean windows and interiors in dump trucks
- Put new markers on 3 snowplows
- Pick up 4 tires along road
- Grease 2 dump trucks and adjust rear brakes
- Ride the roads and check inlet boxes, signs and pot holes
- Start drilling holes in junk tires picked up along road to let water out
- Bill - worked on moving 2018 files and starting file folders for 2019
- Help state police get 4 cows in on Waterway Road
- Pick up parts
- Ride roads, clean leaves and mud off inlet boxes
- Put O-rings in couplers that were leaking oil on trucks
- Odds and ends in shop
- Replace spinner motor on salt spreader on 2010 International Dump
- Drill hole in tires picked up along roads to drain water out of
- Cut some nuisance tree limbs off
- Bill – paperwork and files
- Finish pricing out new dump truck
- Repack faucet in shop faucet
- Mop and clean shop bathroom and lunch room
- Put bearing in 2 plow wheels
- Put air in loader tires and pressure wash salt off of it and grease it
- 1/11/19 Fuel dump truck up and load with salt for pending snow
- Put new spinner on salt spreader
- Pick up parts and supplies
- New wiper blades on 2 trucks
- 1/12/19 – 1/13/19 Salt roads
- Replace 2 plow light on roof of 1992 International Dump Truck

- Dump salt off trucks and hose off
- Hand wash pick up and F550 truck
- Pick up bags of trash and tires on side of road
- Rec'd 3 loads of rice stone and mix with salt
- Ride roads for issues
- Put cold patch in couple pot holes
- Fix non-working light on 2010 truck (wire broken)
- Bill – phone calls and work on files
- Put hydraulic oil in 2 dump trucks
- Check air and all dump trucks
- Changed hydraulic filter on 2004 truck
- Fix rear clearance lights on 2002 truck
- Reload salt on trucks for pending snow (1/16/19)
- Snow – salt and plow all day
- Rec'd load of rice stone and mix with salt
- 1/18/19 – 1/19/19 snow – salt and plow
- Bill – sharpen 7 chainsaw chains
- Handwash pickup truck and 2008 F550 truck
- Replace threaded adjustment rod and bearing on snowplow
- Bill – get prices for tires for loader
- Check road for sign damage and tree limbs and pot holes
- Salt icy spot
- Adjust brakes on 2 dump trucks
- Cut tree limbs off on Old Creek Road sticking out in travel lane
- Put new batteries and bulbs in emergency light on office side
- Unload salt off trucks
- Rec'd 4 loads of salt and pushed up in saltbox
- Replace 2 hoses on John Deere 624 loader
- Start tearing Ford 6610 boom mower tractor apart to replace crankshaft seal
- Order parts for Ford 6610 tractor
- Finish tearing Ford 6610 Tractor apart
- Pick up tractor parts @ Ag Ind.
- Put crankshaft seal in Ford 6610 tractor, install new radiator hoses and 3 new Vee belts and put tractor back together
- Pick up parts at NAPA Auto Parts
- 1/29/19 Snow – salt and plow all day
- 1/30/19 Snow – salt and plow all day
- 1/31/19 Salt roads, rec'd 2 loads of rice stone and mix with salt