

**AGENDA**  
**EAST NOTTINGHAM TOWNSHIP**  
**BOARD OF SUPERVISORS**  
**REGULAR MEETING**  
*April 9, 2019*

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- I. Call Meeting to Order
- II. Pledge of Allegiance
- III. Public Comment on Agenda Items
- IV. Approve Agenda
- V. Executive Session / Fact Finding Meeting
- VI. Minutes – Draft Minutes on the table
- VII. Junior Township Supervisor - Elizabeth Estes
- VIII. Treasurer’s Report – Suzanne Hamlin
- IX. Road Report - Roadmaster Bill Weaver
- X. OASA Report
- XI. OARA Report
- XII. Subdivisions
  - 1. Mark L. Brown Subdivision Plan
    - o Waiver Requests from SALDO:
      - 302.1 – Combine Preliminary and Final Subdivision process
      - 403.D(4) – Final Plans – Plan Information – structures
      - 403.D(14) – Final Plans – Plan Information – grading
      - 403.D(18) – Final Plans – Plan Information – Stormwater Management
      - 502 – Streets, Access Drives, & Driveways
      - 508 – Stormwater Management & Flood Controls
      - 512 – Parks & Open Space

2. Letters of Extension

- o Century Oak Phase 3A Final Subdivision Plan – to May 31, 2019
- o North Creek Nursery

3. Letter of Credit Release #1, Media Mennonite in the amount of \$237,227.70

**XIII. Supervisors**

**1) Barnsley Road Brake Retarder Ordinance**

**2) Landscape3**

**3) Hazardous Waste Collection Program**

**4) Road Bids, Equipment and Road Materials advertise and awards bids at May meeting**

**XIV. Bills for Approval**

**XV. Minutes – Regular Meeting March 12, 2019**

**XVI. Residents asked to be on Agenda**

**XVII. Recognition of Visitors**

**XVIII. Correspondence**

- 2018 Chester Water Authority Quality Report
- Parks & Green Infrastructure Workshop
- Chester County Planning Commission March Meeting
- Octoraro Watershed Association Spring 2019 Newsletter
- PA ONE Paving 5-year plan
- Oxford Area School District March Agenda
- PennDot award PAVING TO Allan Myers
- Revenue for ambulance services
- OARA Cooperation Agreement – Discussion email from Lower Oxford Township
- OASD Work Session Agenda
- Oxford Area Chamber of Commerce Legislative Breakfast 5/30/19
- East Nottingham Township 911 calls
- 30<sup>th</sup> Anniversary Open Space Preservation
- Union Fire Calls for East Nottingham Township
- April 2019 DVRPC newsletter

**XIX. Adjournment**

# **MEETING MINUTES**

## **East Nottingham Township • Board of Supervisors**

### **REGULAR MEETING**

**April 9, 2019**

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**The Regular Meeting of the East Nottingham Township Board of Supervisors was held in the Township Building on April 9, 2019. Those present were: Chairman Joe Herlihy, Vice Chairman John Wallace, Supervisor Sam Goodley, Supervisor Art Rieck, Supervisor/Roadmaster Bill Weaver, Solicitor Winifred M. Sebastian, Treasurer Suzanne Hamlin, Zoning Officer PJ Scheese, Township Secretary Kelli Karlton and Guests.**

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**Call Meeting to Order** at 7:01 P.M. by Chairman Herlihy

**Pledge of Allegiance** by Chairman Herlihy

**Public Comment on Agenda Items** – There were no public comments on agenda items.

#### **Approve Agenda**

A motion was made by Supervisor Rieck, seconded by Supervisor Goodley, to approve the Agenda. The motion carried.

Ayes: 5      Nay: 0      Abstain: 0

**Executive Session & Fact-Finding Meeting** –Solicitor Sebastian reported that there was an Executive Session regarding Agenda items.

**Regular Meeting Minutes March 12, 2019** – Draft Minutes on the table

**TREASURER REPORT** – Treasurer Suzanne Hamlin gave her report stating cash assets amount to \$4,474,393.70. Income received for March 2019 totals \$86,745.12. General Fund balance as of 3/31/19 is \$821,958,07. Bills for Approval total \$17,447.69.

**ROAD REPORT** – Roadmaster Bill Weaver reported that it was another routine month with pot holes filled. Lots of mechanics in the garage. Street sweeping crew next week.

**OASA REPORT** – Sam Goodley reported OASA--Mr. Goodley reported that he was not at the last meeting. He did report that an asset agreement circulating, once vetted will go to the OASA Board to review.

**OARA Report** – Chip Benke reported – Justin Webb from Oxford Little League asked to use the fields. C. Miller to open two more fund accounts. Doc agreement in the works. Mr. Benke also reported that the material bins are now completed.

## **SUBDIVISIONS**

1. **Mark L. Brown Subdivision Plan**

**A motion was made by Chairman Herlihy, seconded by Vice Chairman John Wallace to approve Mark L. Brown Subdivision Plan for the following:**

- **Waiver Requests from SALDO**
  - **302.1 – Combine Preliminary and Final Subdivision process**
  - **403.D(4) – Final Plans – Plan Information - structures**
  - **403.D(14) – Final Plans – Plan Information - grading**
  - **403.D(18) – Final Plans – Plan Information – Stormwater Management**
  - **502 – Streets, Access Drives, & Driveways**
  - **508 – Stormwater Management & Flood Controls**
  - **512 – Parks & Open Space**

**The motion carried.**

**Aye: 4            Nays: 0            Abstain: 1 (Goodley)**

2. **Letters of Extension – Century Oak Phase 3A Final Subdivision Plan – to May 31, 2019**

**A motion was made by Chairman Herlihy, seconded by Supervisor Bill Weaver to accept the letter of extension to May 31, 2019. The motion carried.**

**Aye: 5            Nays: 0            Abstain: 0**

3. **North Creek Nursery**

**A motion was made by Supervisor Rieck, seconded by Vice Chairman Wallace to adopt Resolution No. 2019-05 approval of conditional land development plan. The motion carried.**

**Aye: 5            Nays: 0            Abstain: 0**

**A motion was made by Chairman Herlihy, seconded by Supervisor Rieck to accept the March 13, 2019 letter of extension 90 days, June 17, 2019. The motion carried.**

**Aye: 5            Nays: 0            Abstain: 0**

4. **Letter of Credit Release #1, Release Mennonite in the amount \$237,227.70**

**A motion was made by Chairman Herlihy, seconded by Supervisor Rieck to approve the Letter of Credit Release #1, Media Mennonite in the amount of \$237,227.70. The motion carried.**

**Aye: 5            Nays: 0            Abstain: 0**

## SUPERVISORS

- 1) Barnsley Road Brake Retarder Ordinance  
A motion was made by Chairman Herlihy, seconded by Supervisor Rieck to adopt Ordinance No. 2019-01, Barnsley Road Brake Retarder Ordinance. The motion carried.  
Aye: 5          Nays: 0          Abstain: 0
  
- 2) Landscape3  
A motion was made by Chairman Herlihy, seconded by Vice Chairman Wallace to adopt a Landscape3 Resolution. The motion failed.  
Aye: 2          Nays: 3          Abstain: 0
  
- 3) Hazardous Waste Collection Program  
A motion was made by Supervisor Goodley, seconded by Supervisor Rieck to enter into a commitment for the 2019-2022 Regional Hazardous Waste Collection Program. The motion carried.  
Aye: 5          Nays: 0          Abstain: 0
  
- 4) Road Bids, Equipment and Road Material advertise and award bids at May meeting.  
A motion was made by Vice Chairman Wallace, seconded by Supervisor Rieck to approve advertising bids for road, equipment and materials to be awarded at the May 14, 2019 Board of Supervisors Meeting. The motion carried.  
Ayes: 5          Nay: 0          Abstain: 0

### Bills for Approval

A motion was made by Chairman Herlihy, seconded by Supervisor Weaver, to approve all bills except for Solicitor Sebastian. The motion carried.

Aye: 5          Nays: 0          Abstain: 0

A motion was made by Chairman Herlihy, seconded by Supervisor Rieck, to approve payment of Solicitor Sebastian. The motion carried.

Aye: 4          Nays: 0          Abstain: 1 (Goodley)

### Meeting Minutes

#### Regular Meeting March 12, 2019

A motion was made by Supervisor Rieck, seconded by Supervisor Weaver, to approve the Regular Meeting Minutes of March 12, 2019. The motion carried.

Aye: 5          Nays: 0          Abstain: 0

**Residents asked to be on Agenda – No residents asked to be on the Agenda.**

- None

**Recognition of Visitors – N/A**

**Correspondence**

- 2018 Chester Water Authority Quality Report
- Parks & Green Infrastructure Workshop
- Chester County Planning Commission March Meeting
- Octoraro Watershed Association Spring 2019 Newsletter
- PA ONE Paving 5-year plan
- Oxford Area School District March Agenda
- PennDOT award PAVING TO Allan Myers
- Revenue for ambulance services
- OARA Cooperation Agreement – Discussion email from Lower Oxford Township
- OASD Work Session Agenda
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- East Nottingham Township 911 calls
- 30<sup>th</sup> Anniversary Open Space Preservation
- Union Fire Calls for East Nottingham Township
- April 2019 DVRPC newsletter


**A motion was made by Supervisor Goodley, seconded by Vice Chairman Wallace, to adjourn.  
The motion carried.**

**Aye: 5          Nays: 0          Abstain: 0**

**The meeting adjourned at 7:32 p.m.**

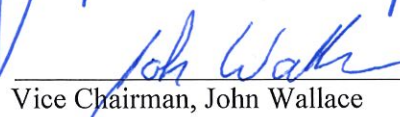
Respectfully submitted by Kelli Karlton,

Attest

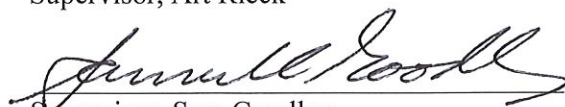
  
\_\_\_\_\_  
Kelli Karlton  
Township Secretary


Date: 5/14/19

  
\_\_\_\_\_  
Chairman Joe Herlihy

  
\_\_\_\_\_  
Vice Chairman, John Wallace

  
\_\_\_\_\_  
Supervisor, Art Rieck

  
\_\_\_\_\_  
Supervisor, Sam Goodley

  
\_\_\_\_\_  
Supervisor, Bill Weaver

**East Nottingham Township  
Treasurer's Report**

**FUND BALANCES AS OF 3/31/2019**

<b>GENERAL FUND:</b>		
REGULAR ACCOUNT	816,281.00	
SAVINGS ACCOUNT	1,358,886.45	
TOTAL GEN FUND:		<b>2,175,167.45</b>
<b>OPEN SPACE FUND:</b>	959,272.21	<b>959,272.21</b>
<b>STATE FUND:</b>	380,732.96	<b>380,732.96</b>
<b>CERTIFICATE OF DEPOSITS:</b>		
PLGIT 6 month CD		<b>244,221.08</b>
PLGIT 12 month CD		<b>242,000.00</b>
PLGIT 18 month CD		<b>239,000.00</b>
PLGIT 24month CD		<b>234,000.00</b>
<b>TOTAL CASH ASSETS OF ENT:</b>		<b>4,474,393.70</b>

**INCOME SUMMARY FOR MARCH 2019**

TOTAL TAXES AND CERTIFICATIONS:	76,290.15
TOTAL FINES:	437.49
SUBDIVISION & LAND APP FEE	150.00
PERMITS, REVIEW FEES, INSPECTION FEES:	3,518.00
ENGINEERING FEES/INSPECTIONS	-
INTEREST EARNED GENERAL FUND	1,096.58
FIRE HYDRANT FEES REIMBURSEMENT	1,742.40
RECYCLING ACT 101 GRANT	3,439.00
REFUND OF CURRENT YR EXPENDITURES	25.00
MISCELLANEOUS	46.50
TOTAL INCOME:	<u>86,745.12</u>



GENERAL FUND BALANCE 2/28/2019

821,958.07

BILLS PRESENTED FOR PAYMENT 3/12/2019  
WEEKLY PAYROLL FOR MARCH

43,302.98  
27,194.68

Date	Number	Payee	Payment		
3/4/2019	ACH	941 Federal Tx Dep	2,564.26		
3/4/2019	ACH	PA Dept. of Revenue	617.79		
3/4/2019	debit	Infull	18.00		
3/4/2019		19235 Delaware Valley Health Trust	5,713.75		
3/4/2019		19236 Republic Services	113.83		
3/6/2019	ACH	Nationwide Trust Company	1,400.00		
3/7/2019	debit	Amazon	48.83		
3/8/2019	debit	Amazon	333.89		
3/11/2019	ACH	941 Federal Tx Dep	2,419.74		
3/12/2019		19274 US Postal Service	55.00		
3/13/2019	debit	Network Solutions	9.99		
3/14/2019	debit	Oxford Area Chamber of Commerce	75.00		
3/14/2019		19283 Joyce Krauss	150.00		
3/15/2019	ACH	The Hartford	188.97		
3/15/2019	ACH	Homestead	249.99		
3/18/2019	ACH	941 Federal Tx Dep	3,688.68		
3/18/2019	ACH	PA Dept. of Revenue	731.69		
3/18/2019		19284 Cash	96.63		
3/18/2019		19285 AT&T Mobility	290.49		
3/18/2019		19286 Flexible Benefit Administrators, Inc	17.86		
3/18/2019		19287 Napa Auto Parts	139.48		
3/18/2019		19288 PitneyBowes	74.61		
3/21/2019		19297 Centric Business Systems	12.99		
3/26/2019	ACH	941 Federal Tx Dep	2,257.52		
3/28/2019		19306 Joyce Krauss	150.00		
3/29/2019		19307 PECO	596.55		
			<u>21,924.53</u>	21,924.53	92,422.19
					86,745.12
					816,281.00

FUNDS DEPOSITED DURING MARCH 2019  
GENERAL FUND BALANCE 3/31/2019

86,745.12  
816,281.00

**East Nottingham Township  
Bills for Approval  
April 9, 2019**

Date	Number	Payee	Description	Payment
4/9/2019	19323	A & R Tire Sales & Recycling, Inc.	tire recycling	398.00
4/9/2019	19324	Alger Oil, Inc	fuel	1,214.95
4/9/2019	19325	Allan Myers	cold patch and rice stone	1,490.57
4/9/2019	19326	Bayshore Ford Truck Sales Inc.	parts	155.11
4/9/2019	19327	Cameron's Hardware & Supply, Inc.	supplies	115.19
4/9/2019	19328	Carrot-Top Industries Inc.	flag	284.35
4/9/2019	19329	Lawson Products, Inc.	supplies	877.29
4/9/2019	19330	US Municipal Supply, Inc.	traffic signs	634.01
4/9/2019	19331	Armstrong One Wire	internet and phones	348.55
4/9/2019	19332	Brandywine Valley SPCA	animal control	87.40
4/9/2019	19333	Brutscher, Foley, Milliner & Land, LLP	Zoning Hearing Board-Keller	1,750.00
4/9/2019	19334	Central Penn Gas	gas	410.27
4/9/2019	19335	Cohen Law Group	3rd Installment cable franchise renewal	2,521.66
4/9/2019	19336	DCED	state fee for building inspectors	126.00
4/9/2019	19337	Purchase Power	postage	208.99
4/9/2019	19338	Republic Services	trash removal	113.83
4/9/2019	19339	Stantec Consulting Services Inc.	engineering fees	1,010.00
4/9/2019	19340	W.B. Mason Co., Inc	office supplies	750.80
4/9/2019	19341	Hamlin, Suzanne	tax clerk/tax collector	530.80
4/9/2019	19342	Kelli Karlton	mileage	28.42
4/9/2019	19343	Winifred Moran Sebastian	solicitor fees	4,392.50
				<b>17,448.69</b>
<b>Escrow Fund:</b>				
4/9/2019	551	Stantec Consulting	engineering fees	2,854.50
<b>State Fund</b>				
4/9/2019	208	Long's Ashalt, Inc	road construction	159,151.50
<b>Supplemental Checks:</b>				
3/4/2019	ACH	941 Federal Tx Dep	federal tax deposit	2,564.26
3/4/2019	ACH	PA Dept. of Revenue	state tax deposit	617.79
3/4/2019	debit	Intuit	payroll monthly fee	18.00
3/4/2019	19235	Delaware Valley Health Trust	health insurance	5,713.75
3/4/2019	19236	Republic Services	trash removal	113.83
3/6/2019	ACH	Nationwide Trust Company	employee paid 457 plan	1,400.00
3/7/2019	debit	Amazon	laminator supplies	49.83
3/8/2019	debit	Amazon	laminator	333.89
3/11/2019	ACH	941 Federal Tx Dep	federal tax deposit	2,419.74
3/12/2019	19274	U.S. Postal Service	stamps	55.00
3/13/2019	debit	Network Solutions	website	9.99
3/14/2019	debit	Oxford Area Chamber of Commerce	legislative breakfast meeting	75.00
3/14/2019	19283	Joyce Krauss	cleaning	150.00
3/15/2019	ACH	The Hartford	life insurance and STD	186.97
3/15/2019	ACH	Homestead	website	249.99
3/18/2019	ACH	941 Federal Tx Dep	federal tax deposit	3,598.68
3/18/2019	ACH	PA Dept. of Revenue	state tax deposit	731.69
3/18/2019	19284	Cash	petty cash	96.63
3/18/2019	19285	AT&T Mobility	cell phones	290.49
3/18/2019	19286	Flexible Benefit Administrators, Inc	flexible spending account fee	17.85
3/18/2019	19287	Napa Auto Parts	parts	139.48

**East Nottingham Township  
Bills for Approval  
April 9, 2019**

**Supplemental Checks (continued)**

3/18/2019	19288 PitneyBowes	postage machine	74.61
3/21/2019	19297 Centric Business Systems	color copies	12.99
3/26/2019	ACH 941 Federal Tx Dep	federal tax deposit	2,257.52
3/28/2019	19306 Joyce Krauss	cleaning	150.00
3/29/2019	19307 PECO	electric	596.55
			<u>21,924.53</u>

**East Nottingham Township  
Budget vs. Actual  
April 9, 2019**

**UNAUDITED**

	Actual	Budget
<b>Ordinary Income/Expense</b>		
<b>Income</b>		
391.00 · Proceeds of General Fixed Asset	1,250.00	
301.000 · Real Estate Taxes & Cert.		
301.40 · R.E. Taxes-Delinquent	12.98	
<b>Total 301.000 · Real Estate Taxes &amp; Cert.</b>	<b>12.98</b>	
310.000 · Local Tax Enabling Act (511)		
310.10 · Realty Transfer Taxes	34,415.98	250,000.00
310.21 · Earned Income Tax-Current Year		
310.211 · Keystone Collections Group	333,210.32	1,290,659.00
<b>Total 310.21 · Earned Income Tax-Current Year</b>	<b>333,210.32</b>	<b>1,290,659.00</b>
310.23 · Earned Income Tax-Open Space		
310.231 · Keystone Collections Group	156,069.20	643,550.00
<b>Total 310.23 · Earned Income Tax-Open Space</b>	<b>156,069.20</b>	<b>643,550.00</b>
<b>Total 310.000 · Local Tax Enabling Act (511)</b>	<b>523,695.50</b>	<b>2,184,209.00</b>
321.80 · Cable TV Franchise	27,836.86	107,000.00
331.000 · Fines		
331.11 · Fines-violations vehicle code	1,587.54	8,000.00
331.12 · Fines - Violation of ordinances	0.00	2,000.00
<b>Total 331.000 · Fines</b>	<b>1,587.54</b>	<b>10,000.00</b>
341.00 · Interest Earnings		
341.111 · Interest Earnings-State Fund	516.10	200.00
341.11 · Interest Earnings-Open Space	3,128.98	500.00
341.00 · Interest Earnings - Other	7,599.49	10,000.00
<b>Total 341.00 · Interest Earnings</b>	<b>11,244.57</b>	<b>10,700.00</b>
354 · State Capital/Operating Grant		
354.15 · Recycling/Act 101	3,439.00	2,000.00
<b>Total 354 · State Capital/Operating Grant</b>	<b>3,439.00</b>	<b>2,000.00</b>
355.01 · Public Utility Realty Tax	0.00	2,000.00
355.02 · Liquid Fuels Allocation	374,177.92	362,215.00
355.06 · Pension Allocation From State	0.00	14,000.00
355.07 · Foreign Fire Ins. Premium	0.00	55,000.00
361.000 · Charges for Services		
361.58 · Tax Certifications	105.00	400.00
361.30 · Sub. & Land Dev. Application	150.00	3,500.00
361.34 · Zoning Hearing Board Fees	1,000.00	3,000.00
361.36 · Engineering Fees/Inspections	0.00	30,000.00
361.45 · Legal/Review Fees	0.00	1,000.00
361.54 · Sale of Books/Bid Package	0.00	100.00
361.56 · Conditional Use Application Fee	0.00	150.00
<b>Total 361.000 · Charges for Services</b>	<b>1,255.00</b>	<b>38,150.00</b>
362.000 · Charges - Public Safety		
362.62 · Commercial Permit	0.00	500.00
362.61 · Contractor Registration App	100.00	

**East Nottingham Township  
Budget vs. Actual  
April 9, 2019**

**UNAUDITED**

	<u>Actual</u>	<u>Budget</u>
362.41 · Building Permits	1,869.00	7,000.00
362.45 · Use & Occupancy Permits	50.00	300.00
362.46 · Mobile Home permits/in park	2.00	10.00
362.47 · Road/Driveway Permits	200.00	2,000.00
362.48 · Sign Permits	43.00	500.00
362.49 · Zoning Permit	3,986.18	10,500.00
362.51 · Bldg Code Inspection Fees		
362.511 · Building Code Official	825.00	4,000.00
362.51 · Bldg Code Inspection Fees - Other	0.00	500.00
<b>Total 362.51 · Bldg Code Inspection Fees</b>	<b>825.00</b>	<b>4,500.00</b>
362.55 · Demolition Permits	50.00	500.00
362.56 · Fire Co. Endowment Admin	0.00	0.00
362.57 · Fire Co. Endowment	500.00	2,500.00
362.58 · State fee for bldg inspectors	148.50	500.00
362.59 · Home Occupation Permit	0.00	150.00
362.60 · Erosion & Sedimentation Permit		
362.602 · Exemption Application & Permit	750.00	5,500.00
362.601 · Stormwater Management Permit	1,800.00	4,000.00
362.60 · Erosion & Sedimentation Permit - Other	2,500.00	5,000.00
<b>Total 362.60 · Erosion &amp; Sedimentation Permit</b>	<b>5,050.00</b>	<b>14,500.00</b>
362.000 · Charges - Public Safety - Other	37.60	
<b>Total 362.000 · Charges - Public Safety</b>	<b>12,861.18</b>	<b>43,460.00</b>
378.00 · Fire Hydrant Fees Reimbursement	10,672.20	25,000.00
379.00 · Other Charges for Service	0.00	500.00
380 · Miscellaneous Revenue		
380.01 · Lien Payoff	625.00	5,000.00
387.00 · Donations from Private Sectors	0.00	4,200.00
380 · Miscellaneous Revenue - Other	172.75	1,000.00
<b>Total 380 · Miscellaneous Revenue</b>	<b>797.75</b>	<b>10,200.00</b>
390.000 · Other Financing Sources		
395.00 · Refund of Prior Yr Expenditures		
395.01 · Refund Current Yr Expenditure	25.00	2,500.00
395.00 · Refund of Prior Yr Expenditures - Other	119.16	2,500.00
<b>Total 395.00 · Refund of Prior Yr Expenditures</b>	<b>144.16</b>	<b>5,000.00</b>
<b>Total 390.000 · Other Financing Sources</b>	<b>144.16</b>	<b>5,000.00</b>
<b>Total Income</b>	<b>968,974.66</b>	<b>2,869,434.00</b>
<b>Gross Profit</b>	<b>968,974.66</b>	<b>2,869,434.00</b>
<b>Expense</b>		
400.000 · General Government		
400.11 · Supervisor Salary	3,125.00	12,500.00
400.21 · Office Supplies	3,613.36	9,000.00
400.23 · Postage	631.99	2,000.00
400.24 · Phone Lines	2,194.25	7,500.00
400.37 · Office Equip. Maint. Contract	1,428.44	4,000.00

**East Nottingham Township  
Budget vs. Actual  
April 9, 2019**

**UNAUDITED**

	<u>Actual</u>	<u>Budget</u>
400.42 · PSAT dues, subscriptions, etc.	2,512.00	3,000.00
400.46 · Meetings and Conferences	691.09	750.00
400.47 · Recording, Notary Fees, etc.	0.00	600.00
<b>Total 400.000 · General Government</b>	<b>14,196.13</b>	<b>39,250.00</b>
<b>402.000 · Auditors</b>		
402.109 · Auditing Services	7,350.00	10,500.00
<b>Total 402.000 · Auditors</b>	<b>7,350.00</b>	<b>10,500.00</b>
<b>403.000 · Tax Collection</b>		
403.11 · Tax Clerk	1,800.00	7,200.00
403.115 · Tax Certification Wages	90.00	400.00
403.18 · Commission EIT Collection	3,617.84	17,500.00
403.19 · Commission OpenSpace Collection	1,723.10	7,000.00
403.000 · Tax Collection - Other	666.70	
<b>Total 403.000 · Tax Collection</b>	<b>7,897.64</b>	<b>32,100.00</b>
<b>404.000 · Law</b>		
404.310 · Solicitor Fees	16,626.66	70,000.00
<b>Total 404.000 · Law</b>	<b>16,626.66</b>	<b>70,000.00</b>
<b>405.000 · Secretary</b>		
405.12 · Wages		
405.122 · Administrative Assistant	2,016.00	10,000.00
405.12 · Wages - Other	12,078.00	60,000.00
<b>Total 405.12 · Wages</b>	<b>14,094.00</b>	<b>60,000.00</b>
405.26 · Minor Equip/Sm Tools/Computers	4,240.72	7,500.00
405.33 · Newsletter	0.00	8,000.00
405.34 · Advertising, Printing	734.60	6,000.00
405.46 · Seminars	0.00	250.00
<b>Total 405.000 · Secretary</b>	<b>19,069.32</b>	<b>81,750.00</b>
<b>406.000 · Treasurer</b>		
406.120 · Wages	18,944.40	69,800.00
406.350 · Bonding	0.00	2,500.00
<b>Total 406.000 · Treasurer</b>	<b>18,944.40</b>	<b>72,300.00</b>
<b>408.000 · Engineer</b>		
408.001 · MS4 Permitting	0.00	165,000.00
408.000 · Engineer - Other	0.00	6,000.00
<b>Total 408.000 · Engineer</b>	<b>0.00</b>	<b>171,000.00</b>
<b>409.000 · Buildings &amp; Grounds</b>		
409.74 · Building Security	0.00	5,000.00
409.231 · Heating-gas	1,789.03	2,500.00
409.25 · Supplies/Maintenance	940.00	6,000.00
409.26 · Supplies-Sm. Tools/Minor Equip	174.89	500.00
409.27 · Building furnishings	0.00	500.00
409.30 · Other services & charges	96.00	750.00
409.36 · Electric	1,525.12	6,000.00
409.37 · Repair & Maintenance Services	284.35	4,000.00

**East Nottingham Township  
Budget vs. Actual  
April 9, 2019**

**UNAUDITED**

	<u>Actual</u>	<u>Budget</u>
<b>Total 409.000 · Buildings &amp; Grounds</b>	4,809.39	25,250.00
<b>411.000 · Public Safety</b>		
411.58 · Union Fire Co. Ambulance Divisi	0.00	43,270.00
411.53 · Office of Emergency Management	0.00	1,000.00
411.54 · Contribution to Vol Fire Co	0.00	137,672.00
411.55 · Disb. of Foreign Fire Co. Prem.	0.00	55,000.00
411.56 · Workmen's Comp. for Fire Co.	15,010.00	17,500.00
411.57 · Fire Co. Endowment	1,200.00	2,500.00
<b>Total 411.000 · Public Safety</b>	<u>16,210.00</u>	<u>256,942.00</u>
<b>413.000 · Code Enforcement</b>		
413.14 · Zoning Officer Wages	16,396.40	60,000.00
413.33 · Other Services-mileage	42.34	600.00
413.40 · Court cost-filing fees	0.00	100.00
413.45 · Code Books	1,195.00	1,000.00
413.47 · Refund permit fees	0.00	2,000.00
413.49 · Plan Review		
413.492 · Non Employee	0.00	400.00
413.49 · Plan Review - Other	0.00	0.00
<b>Total 413.49 · Plan Review</b>	<u>0.00</u>	<u>400.00</u>
<b>Total 413.000 · Code Enforcement</b>	<u>17,633.74</u>	<u>64,100.00</u>
<b>414.000 · Zoning and Planning</b>		
414.35 · UCC Appeal Board	665.00	
414.31 · Professional Services	0.00	1,500.00
414.47 · Zoning Hearing Board		
414.472 · Return Zoning Hearing Fees	0.00	100.00
414.471 · Wages	150.00	1,000.00
414.47 · Zoning Hearing Board - Other	2,975.00	3,000.00
<b>Total 414.47 · Zoning Hearing Board</b>	<u>3,125.00</u>	<u>4,100.00</u>
414.48 · Eng. Fees/Inspections	0.00	30,000.00
414.50 · Solicitor/Document Review	0.00	1,000.00
414.51 · State Inspection Fee	270.00	500.00
414.52 · E&S Review/Inspection		
414.521 · Stormwater Management Permit		
414.522 · Storm Water Managemen Exemption	150.00	5,500.00
414.521 · Stormwater Management Permit - Other	463.50	4,000.00
<b>Total 414.521 · Stormwater Management Permit</b>	<u>613.50</u>	<u>9,500.00</u>
414.52 · E&S Review/Inspection - Other	1,650.00	5,000.00
<b>Total 414.52 · E&amp;S Review/Inspection</b>	<u>2,263.50</u>	<u>14,500.00</u>
<b>Total 414.000 · Zoning and Planning</b>	<u>6,323.50</u>	<u>51,600.00</u>
419 · Animal Control	535.49	6,000.00
427 · Trash Removal		
427.01 · Wages-Trash Day	0.00	8,000.00
427 · Trash Removal - Other	1,535.28	20,000.00
<b>Total 427 · Trash Removal</b>	<u>1,535.28</u>	<u>28,000.00</u>

**East Nottingham Township  
Budget vs. Actual  
April 9, 2019**

**UNAUDITED**

	<u>Actual</u>	<u>Budget</u>
<b>430.000 · Highways</b>		
438.236 · Line Painting	0.00	17,500.00
430.22 · Operating Supplies	326.27	
430.231 · Fuels-gas, diesel, etc.	3,543.06	10,000.00
430.238 · Uniforms/Clothing Allowance	1,026.68	6,000.00
430.239 · Inspections, batteries, tires	7,187.20	3,500.00
430.251 · Vehicle parts/repair	1,312.51	7,000.00
430.26 · Supplies/Small Tools	4,580.04	15,000.00
430.32 · Communications	59.20	300.00
430.70 · Major Equip purchases	0.00	150,000.00
<b>432.000 · Snow/Ice Removal Wages</b>		
432.01 · Snow Removal-Non Employee	0.00	500.00
432.000 · Snow/Ice Removal Wages - Other	13,326.80	18,000.00
<b>Total 432.000 · Snow/Ice Removal Wages</b>	<u>13,326.80</u>	<u>18,500.00</u>
<b>433.000 · Traffic Signs</b>		
433.01 · Traffic Signal	0.00	3,500.00
433.000 · Traffic Signs - Other	634.01	3,500.00
<b>Total 433.000 · Traffic Signs</b>	<u>634.01</u>	<u>7,000.00</u>
437.000 · Repair - Tools & Equipment	0.00	500.00
438.100 · Wages - road maintenance	74,024.50	265,000.00
438.235 · Maintenance - Roads	24,755.88	60,000.00
439.000 · Road Construction	159,151.50	450,000.00
<b>Total 430.000 · Highways</b>	<u>289,927.65</u>	<u>1,010,300.00</u>
448.00 · Fire Hydrant Fees	12,196.80	31,000.00
<b>450.000 · Culture &amp; Recreation</b>		
451.000 · Recreation	8,962.00	26,790.00
456.50 · Library Donation	0.00	11,245.00
458.50 · Senior Center Donation	0.00	3,500.00
<b>459.00 · Other Culture and Recreation</b>		
459.000 · SCCEMS Donation	0.00	42,507.00
459.02 · Historic Commission	85.00	1,000.00
459.01 · Neighborhood Services Donation	0.00	2,000.00
<b>Total 459.00 · Other Culture and Recreation</b>	<u>85.00</u>	<u>45,507.00</u>
<b>Total 450.000 · Culture &amp; Recreation</b>	<u>9,047.00</u>	<u>87,042.00</u>
<b>461.00 · Open Space Preservation</b>		
461.01 · Property Monitoring	0.00	800.00
461.00 · Open Space Preservation - Other	3,768.96	643,550.00
<b>Total 461.00 · Open Space Preservation</b>	<u>3,768.96</u>	<u>644,350.00</u>
<b>486.000 · Miscellaneous</b>		
486.358 · Impact Fee	0.00	4,200.00
486.352 · Insurance-liability, fire, etc	0.00	46,500.00
486.354 · Workmen's Compensation Ins.	0.00	15,000.00
486.000 · Miscellaneous - Other	367.06	5,000.00
<b>Total 486.000 · Miscellaneous</b>	<u>367.06</u>	<u>70,700.00</u>



East Nottingham Township  
Budget vs. Actual  
April 9, 2019

UNAUDITED

	<u>Actual</u>	<u>Budget</u>
487.000 · Employee Benefits		
487.165 · Flex Maintenance Fees	17.85	
487.162 · Twp share of Medicare	2,052.64	7,000.00
487.161 · Disability Insurance	535.27	4,000.00
487.152 · Dental Insurance	297.90	1,750.00
487.156 · Health Insurance	21,088.95	56,000.00
487.168 · Life Insurance	473.60	3,000.00
487.160 · Pension contributions	0.00	14,000.00
487.161 · Twp share of Soc.Sec	8,776.85	30,000.00
487.163 · Unemployment Compensation	405.22	1,500.00
<b>Total 487.000 · Employee Benefits</b>	<u>33,648.28</u>	<u>117,250.00</u>
<b>Total Expense</b>	<u>480,087.30</u>	<u>2,869,434.00</u>

# **TOWNSHIP ROADWORK • ROADMASTER REPORT**

## **MARCH 2019**

*Roadmaster Weaver presented the following Roadmaster's Report for the month of March:*

- Plow and salt roads
- Plow and salt
- Put new wheel bearing in plow wheels on 93 Int and 2010 Int. trucks
- Replace tire on spare for dump trucks
- Weld plow bracket on F550 plow
- Repair exhaust on 2002 truck
- Put new cutting edge on F550 plow
- Fix a couple of pot holes
- Go to Northeast and pick up load of cold patch
- Trim back several nuisance tree limbs
- Put Lawson parts in inventory
- Grease plows and salt spreaders and load up salt for pending snow and fuel up trucks
- Work rest of day in shop on trucks and equipment
- Plow and salt all day
- Unload salt off of all 5 trucks and pressure wash loader
- Replace sign at Woods and Hilltop Roads
- Grease loader
- Free up pin on loader bucket (wouldn't take grease)
- Wash shop floor and clean drains
- Patch potholes on Waterway Road, Mount Pleasant and Grant Street
- Clean off inlet boxes on Woods Road and Morningmist
- Ride and measure road to start putting road bids together
- Clean tree limbs and leaves out of several culvert pipes
- Replace 3 signs with graffiti on them
- Sharpen chainsaw chains
- Fill potholes on Woods Road and dead end of Little Elk Creek
- Clean up piles of gravel in cul-de-sac on New Furnace Road
- Clean and organize back garage
- Trim and chip trees on various roads
- Phone calls, paperwork and work on road bids
- Ride roads and check signs, clean off inlet boxes
- Do sign inventory and order some new signs and decals
- Work on short in wiring for lights on 1992 Truck
- Chip around 40 Christmas trees beside shop
- Remove snow plows and salt spreaders from 2002 and 2004 Sterling Trucks and put in storage

- Fix yard on Paper Mill from snowplow damage (Topsoil, rake and seed)
- Fill pot holes on Twinhouse at railroad tracks, Exeter Drive, Oaks Road and in Autumn Hill
- Straighten up several leaving sign posts from high winds
- Put new decals on some signs
- Put some Rip-Rap stone on shoulder of roads from wash outs.
- Hard Rains
- Take 2008 F550 Ford to Ramsey Ford for warranty work on new engine that was installed in March 2018.
- Rain all night
- Clean off several inlet boxes and shovel out end of some culvert pipes so water will flow
- Start John Deere grader to charge batteries and put air in tires
- Pick up parts at Cumberland
- Adjust brake on 1992, 2002 and 2004 dump trucks and grease and check oil levels in transmissions and rears
- Remove large dead tree off Media Road at Sunset Drive, road blocked
- Clean upstairs storage area and do parts inventory on filters, wiper blades and miscellaneous parts
- Repair or replace 3 stop ahead signs
- Patch more potholes
- Ride roads for problems
- Replace 3 faded stop signs
- Patch more potholes
- Ride roads for problems
- Remove snow plows and salt spreaders from 2011 and 1992 trucks and put in storage
- Fix siding on salt box
- Fix oil line lead on 2004 truck (hose)
- Clean interiors in trucks and wash windows
- Load over 100 tires on truck for A&R tires out of Lancaster
- Spray lubricant tailgate linkages to loosen up from salt
- Repair sink faucet in shop bathroom
- Pickup old couch and chair along road
- Bill and Kelli finish up road bids
- Fuel up and check oil levels in all trucks to get ready for road milling next week
- Hand wash pickup truck
- Put some decals on some signs
- Pick up 4 tires along road
- Clean shop bathroom, lunch room and Bill's office and mop floors
- Pick up parts
- Do inventory on culvert pipes and inlet boxes behind shop