

**AGENDA**  
**EAST NOTTINGHAM TOWNSHIP**  
**BOARD OF SUPERVISORS**  
**REGULAR MEETING**  
*May 14, 2019*

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- I. Call Meeting to Order
- II. Pledge of Allegiance
- III. Public Comment on Agenda Items
- IV. Approve Agenda
- V. Executive Session / Fact Finding Meeting
- VI. Minutes – Draft Minutes on the table
- VII. Junior Township Supervisor - Elizabeth Estes
- VIII. Treasurer’s Report – Suzanne Hamlin
- IX. Road Report - Roadmaster Bill Weaver
- X. OASA Report
- XI. OARA Report
- XII. Letter of Credit Release #2
  - Media Mennonite Church \$178,126.03
- XIII. Subdivisions
  - Mark L. Brown Subdivision Plan
    - Resolution for Sewage Facility Planning Module to be adopted
  - Letters of Extension
    - Century Oak Phase 3A Final Subdivision Plan
- XIV. Supervisors
  - 1) Opening and Awarding Bids for Road Materials & Equipment Rental
  - 2) Review of Variance Request for Media Mennonite Church Property, Oakes Ministry
  - 3) Review of Special Exception Application, Justin & Jane Yesilonis, 2232 Baltimore Pike

- 4) **Meadow Creek**
- 5) **Township Credit Cards**
- 6) **Robert Hotchkiss, Jr. CHIEF EXECUTIVE OFFICER/EMS CHIEF, Southern Chester County EMS, Inc.**
- 7) **OASA Subdivision Fees**

**XV. Bills for Approval**

**XVI. Minutes – Regular Meeting April 9, 2019**

**XVII. Residents asked to be on Agenda**

- **Gary Coates**
- **Brandon & Courtney VanWagner**
- **Crystal Burns**
- **Reginald Nash**

**XVIII. Recognition of Visitors**

**XIX. Correspondence**

- CWA Annual Steering Committee Meeting
- OARA Report / Meeting Minutes March
- Chester County Planning Commission
- ACER Associates RE: Cellular Antenna Facility at 1044 Hickory Hill Road
- PAAZO Agenda May / Meeting Minutes March
- CWA Update
- Armstrong rates
- Southern Chester County Emergency Medical Services, Inc. Medic 94 April 2019 Monthly Municipal Report
- Chester County Food Back 1100 Hickory Hill Road withdrawing agreement
- ORPC April 29, 2019 Meeting Follow up
- Bureau of Dog Law Enforcement Dog License Canvass
- Union Fire Co. #1 Incident List (3/1/2019 – 3/31/2019)
- UGI RE: 262 Wickersham Road safety standards
- Oxford Area School District April 16, 2019 Regular Meeting / Agenda
- ORPC April 18, 2019 Memorandum
- OARC Feb. 2019 Minutes
- Chester Water Authority Legal Proceeding Notice April 2019 Post Card
- Chester County Open Space Summit Preservation May 2, 2019
- Southern Chester County Emergency Medical Services Updated Contact Sheet
- East Nottingham Township 911 Calls
- 2019 Chester County EOC Training
- OXREM Annual Report 5.9.19
- Incident Report for ENT April 2019
- Chester County EMC Training
- PennDOT U.S. 202 North, U.S. 30 East Ramp Restricted at Night Next Week and Weekend for Pavement Repairs in Chester County 5/18-5/19
- Chester County Conservation District THE BACK 40 Spring/Summer 2019
- Oxford Area School District Agenda 5.14.19
- ACER Associates RE: Cellular Antenna Facility at 1026 Hickory Hill Road

**XX. Adjournment**

# **MEETING MINUTES**

## **East Nottingham Township • Board of Supervisors**

### **REGULAR MEETING**

**May 14, 2019**

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**The Regular Meeting of the East Nottingham Township Board of Supervisors was held in the Township Building on May 14, 2019. Those present were: Chairman Joe Herlihy, Vice Chairman John Wallace, Supervisor Sam Goodley, Supervisor Art Rieck, Supervisor/Roadmaster Bill Weaver, Solicitor Winifred M. Sebastian, Treasurer Suzanne Hamlin, Zoning Officer PJ Scheese, Township Secretary Kelli Karlton and Guests.**

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**Call Meeting to Order** at 7:15 P.M. by Chairman Herlihy

**Pledge of Allegiance** by Chairman Herlihy

**Public Comment on Agenda Items** – There were no public comments on agenda items.

**Approve Agenda**

**A motion was made by Vice Chairman Wallace, seconded by Supervisor Goodley, to approve the Agenda. The motion carried.**

**Ayes: 5      Nay: 0      Abstain: 0**

**Executive Session & Fact-Finding Meeting** –Solicitor Sebastian reported that there was an Executive Session regarding Agenda items.

**Regular Meeting Minutes March 12, 2019** – Draft Minutes on the table

**JUNIOR TOWNSHIP SUPERVISOR** – Student Township Supervisor Lizzie Estes reported that in April she completed her project along with the High School a Riparian Buffer along Little Elk Creek on the Oxford Area High School property along with 30 other high school students from environmental and agricultural science classes as well as the FFA. Lizzie also reported that Oxford Area High Schools class of 2019's Graduation is June 7, 2019. May 31<sup>st</sup> the High School will be inducting three new members into its OAHS Distinguished Alumni Class.

**TREASURER REPORT** – Treasurer Suzanne Hamlin gave her report stating cash assets amount to \$4,413,920.14. Income received for April 2019 totals \$120,413.87. General Fund balance as of 4/30/19 is \$863,255.38. Bills for Approval total \$120,323.49.

**ROAD REPORT** – Roadmaster Bill Weaver reported that it was a busy month with milling and paving several streets. Spring Dumpster Day was held and the after-winter season street sweeping has been completed. Routine maintenance in the garage and signage, etc. taking place as well.

**OASA REPORT** – Sam Goodley reported OASA--Mr. Goodley reported that OASA has been talking to DELCORA and are in the process of an Asset Agreement. DELCORA is on the OASA's Agenda. Hope is to settle in the fall.

**OARA Report** – Chip Benke reported that the bricks for the Dog Park have been delivered, McFadden's to be scheduled once weather clears. Baer Electric working to get electric to pavilion and shed. Pitch Hit & Run was held last week. Saturday, May 18, 2019 is Kids to Park to be held.

### **Letters of Credit Release #2**

- Media Mennonite Church \$178,126.03

**A motion was made by Vice Chairman Wallace, seconded by Supervisor Rieck to release Letter of Credit #3 Media Mennonite Church in the amount of \$178,126.03. The motion carried.**

**Aye: 5          Nays: 0          Abstain: 0**

### **SUBDIVISIONS**

1. Mark L. Brown Subdivision Plan

**A motion was made by Chairman Herlihy, seconded by Vice Chairman John Wallace to adopt Resolution for Sewage Facility Planning Module. The motion carried.**

**Aye: 5          Nays: 0          Abstain: 0**

2. Letters of Extension – Century Oak Phase 3A Final Subdivision Plan

**A motion was made by Chairman Herlihy, seconded by Supervisor Rieck to accept the letter of extension to June 28, 2019. The motion carried.**

**Aye: 5          Nays: 0          Abstain: 0**

### **SUPERVISORS**

- 1) Opening and Awarding Bids for Road Materials & Equipment Rental – **Chairman Herlihy opened the bids and Supervisor/Roadmaster Weaver read the bids submitted.**

**A motion was made by Supervisor Goodley, seconded by Supervisor Rieck to award Longs – 2 years for Equipment Rental in the amount of \$514,870, Allan Myers for Stone in the amount of \$ 50,045 & Allan Myers for Road materials in the amount of \$410,853.10. The motion carried.**

**Aye: 5          Nays: 0          Abstain: 0**

- 2) Review of Variance Request for Media Mennonite Church Property, Oaks Ministry

**A motion was made by Chairman Herlihy, seconded by Supervisor Weaver to issue a letter from the Board of Supervisors in support of the idea of the Oaks Ministry purchasing the Media Mennonite Church location with the understanding that all Chester County Health Department requirements are satisfied. The motion carried.**

**Aye: 4          Nays: 0          Abstain: 1 (Wallace)**

- 3) Review of Special Exception Application, Justin & Jane Yesilonis, 2232 Baltimore Pike

**A motion was made by Supervisor Goodley, seconded by Supervisor Weaver to send a letter of support to the Zoning Hearing Board expressing support with conditions that the house be completely brought up to code. The motion carried.**

**Aye: 5          Nays: 0          Abstain: 0**

- 4) Meadow Creek

**A motion was made by Chairman Herlihy, seconded by Supervisor Goodley to approve Solicitor Sebastian to do research and write a letter for Meadow Creek. The motion carried.**

**Aye: 5          Nay: 0          Abstain: 0**

- 5) Township Credit Cards

**A motion was made by Vice Chairman Wallace, seconded by Chairman Herlihy to authorize Bill Weaver and Kelli Karlton to have Township Credit Cards with a \$1000 limit. The motion carried.**

**Aye: 4          Nay: 0          Abstain: 1 (Weaver)**

- 6) Robert Hotchkiss, Jr. Chief Executive Officer / Southern Chester County EMS, Inc. – **Mr. Hotchkiss spoke during the work session.**

- 7) OASA Subdivision Fees

**A motion was made by Supervisor Goodley, seconded by Chairman Herlihy to waive subdivision application fee. The motion carried.**

**Aye: 5          Nay: 0          Abstain: 0**

## **Bills for Approval**

A motion was made by Chairman Herlihy, seconded by Supervisor Rieck, to approve all bills except for Solicitor Sebastian and Bill Weaver. The motion carried.

Aye: 5          Nays: 0          Abstain: 0

A motion was made by Chairman Herlihy, seconded by Supervisor Rieck, to approve payment of Solicitor Sebastian. The motion carried.

Aye: 4          Nays: 0          Abstain: 1 (Goodley)

A motion was made by Chairman Herlihy, seconded by Vice Chairman Wallace, to approve payment of Bill Weaver. The motion carried.

Aye: 4          Nays: 0          Abstain: 1 (Weaver)

## **Meeting Minutes**

### **Regular Meeting April 9, 2019**

A motion was made by Chairman Herlihy, seconded by Supervisor Goodley, to approve the Regular Meeting Minutes of April 9, 2019. The motion carried.

Aye: 5          Nays: 0          Abstain: 0

### **Residents asked to be on Agenda**

- Gary Coates – *Mr. Coates was not in attendance*
- Brandon & Courtney VanWagner – *The VanWagner's were not in attendance*
- Crystal Burns
- Reginald Nash

### **Recognition of Visitors – N/A**

### **Correspondence**

- CWA Annual Steering Committee Meeting
- OARA Report / Meeting Minutes March
- Chester County Planning Commission
- ACER Associates RE: Cellular Antenna Facility at 1044 Hickory Hill Road
- PAAZO Agenda May / Meeting Minutes March
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- ACER Associates RE: Cellular Antenna Facility at 1026 Hickory Hill Road

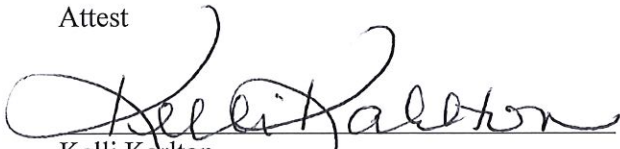
**A motion was made by Supervisor Goodley, seconded by Vice Chairman Wallace, to adjourn.  
The motion carried.**

**Aye: 5                      Nays: 0                      Abstain: 0**

**The meeting adjourned at 8:31 p.m.**

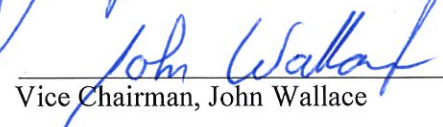
Respectfully submitted by Kelli Karlton,


Attest

  
Kelli Karlton  
Township Secretary


Date: 6/11/19

  
Chairman Joe Herlihy

  
Vice Chairman, John Wallace

  
Supervisor, Art Rieck

  
Supervisor, Sam Goodley

  
Supervisor, Bill Weaver

**East Nottingham Township  
Treasurer's Report**

**FUND BALANCES AS OF 4/30/2019**

<b>GENERAL FUND:</b>		
REGULAR ACCOUNT	863,255.38	
SAVINGS ACCOUNT	1,361,109.08	
<b>TOTAL GEN FUND:</b>		<b>2,224,364.46</b>
<b>OPEN SPACE FUND:</b>	1,008,408.21	<b>1,008,408.21</b>
<b>STATE FUND:</b>	221,926.39	<b>221,926.39</b>
<b>CERTIFICATE OF DEPOSITS:</b>		
PLGIT 6 month CD		<b>244,221.08</b>
PLGIT 12 month CD		<b>242,000.00</b>
PLGIT 18 month CD		<b>239,000.00</b>
PLGIT 24month CD		<b>234,000.00</b>
<b>TOTAL CASH ASSETS OF ENT:</b>		<b>4,413,920.14</b>



**INCOME SUMMARY FOR APRIL 2019**

TOTAL TAXES AND CERTIFICATIONS:	111,258.16
TOTAL FINES:	254.00
SUBDIVISION & LAND APP FEE	-
PERMITS, REVIEW FEES, INSPECTION FEES:	4,578.50
ENGINEERING FEES/INSPECTIONS	-
INTEREST EARNED GENERAL FUND	1,069.21
ZONING HEARING BOARD FEES	2,000.00
SOLD USED TIRES	1,250.00
MISCELLANEOUS	4.00
<b>TOTAL INCOME:</b>	<b><u>120,413.87</u></b>

GENERAL FUND BALANCE 3/31/2019

816,281.00

BILLS PRESENTED FOR PAYMENT 4/9/2019  
WEEKLY PAYROLL FOR APRIL

17,448.69  
29,294.51

Date	Number	Payee	Payment		
4/1/2019	ACH	941 Federal Tx Dep	2,269.32		
4/1/2019	ACH	PA Dept. of Revenue	531.41		
4/2/2019	debit	Amazon	174.89		
4/2/2019		19308 Delaware Valley Health Trust	5,713.75		
4/2/2019		19309 Centric Business Systems	123.31		
4/2/2019		19310 U.S. Bank Equipment Finance	272.18		
4/8/2019	ACH	941 Federal Tx Dep	2,241.20		
4/8/2019	ACH	Nationwide Trust Company	1,400.00		
4/8/2019		19319 U.S. Postal Service	561.22		
4/8/2019		19320 Cash	82.69		
4/8/2019		19321 Moran, Roger	66.02		
4/8/2019		19322 Taylor, Joseph R.	66.02		
4/11/2019		19344 U.S. Postal Service	168.42		
4/11/2019		19354 Joyce Krauss	150.00		
4/11/2019		19355 21st Century Media	226.48		
4/11/2019		19356 AT&T Mobility	295.75		
4/11/2019		19357 Pennsylvania One Call System, Inc.	24.42		
4/11/2019		19358 Tractor Supply Co.	10.98		
4/11/2019		19359 Flexible Benefit Administrators, Inc	17.85		
4/13/2019	debit	Network Solutions	9.99		
4/15/2019	ACH	The Hartford	186.97		
4/15/2019	ACH	941 Federal Tx Dep	2,645.50		
4/15/2019	ACH	Homestead	249.99		
4/16/2019		19360 William C. Weaver	116.04		
4/17/2019	ACH	PA Dept. of Revenue	587.93		
4/18/2019		19370 Centric Business Systems	12.99		
4/18/2019		19371 PECO	527.81		
4/19/2019	debit	Hershey Lodge	192.25		
4/22/2019	ACH	941 Federal Tx Dep	3,686.74		
4/23/2019	ACH	PA UC FUND	77.62		
4/23/2019	ACH	PSATS - UC Group Trust	656.13		
4/23/2019	ACH	Keystone Collections Group	1,676.55		
4/24/2019	debit	JAMAR Technologies, Inc.	682.00		
4/25/2019		19381 Joyce Krauss	150.00		
4/25/2019		19382 United States Treasury	51.00		
4/30/2019	ACH	941 Federal Tx Dep	2,438.98		
4/30/2019	debit	Intuit	111.99		
			<b>28,446.29</b>	<b>28,446.29</b>	<b>75,189.49</b>
		FUNDS DEPOSITED DURING APRIL 2019			<b>120,413.87</b>
		VOIDED CHECK # 19333			<b>1,750.00</b>
		GENERAL FUND BALANCE 4/30/2019			<b>863,255.38</b>

**East Nottingham Township**  
**Bills for Approval**  
**May 14,2019**

Date	Number	Payee	Description	Payment
5/14/2019	19408	Alger Oil, Inc	fuel	1,302.26
5/14/2019	19409	Allan Myers	cold patch	205.40
5/14/2019	19410	Cameron's Hardware & Supply, Inc.	supplies	141.66
5/14/2019	19411	Lawson Products, Inc.	parts	917.07
5/14/2019	19412	Reilly Sweeping Inc.	street sweeping	5,617.00
5/14/2019	19413	Responsible Recycling Services, LLC	spring trash days	1,400.50
5/14/2019	19414	Rhodstar Retreading & Tire Center	tires	1,493.70
5/14/2019	19415	Tractor Supply Co.	supplies	65.91
5/14/2019	19416	Trash Tech LLC	spring trash days	9,500.00
5/14/2019	19417	Wilson's Forklift Service LLC	forklift repair	490.26
5/14/2019	19418	21st Century Media	advertising	780.12
5/14/2019	19419	AT&T Mobility	cell phones	289.98
5/14/2019	19420	Barbacane Thornton & Company	2018 Audit	3,350.00
5/14/2019	19421	Brandywine Conservancy	annual subscription	450.00
5/14/2019	19422	Brandywine Valley SPCA	animal control	371.50
5/14/2019	19423	Brutscher, Foley, Milliner & Land, LLP	zoning hearing board	2,084.06
5/14/2019	19424	Central Penn Gas	gas	202.81
5/14/2019	19425	Ehrlich	pest control	100.00
5/14/2019	19426	H.A. Thomson Co.	property, equipment, auto ins renewal	11,441.00
5/14/2019	19427	Marco Protection Systems, LLC	fire hydrant inspections	374.66
5/14/2019	19428	PIRMA	Liability Insurance	34,035.00
5/14/2019	19429	SCCEMS	2019 Donation	42,507.00
5/14/2019	19430	Stantec Consulting Services Inc.	engineering fees	2,786.25
5/14/2019	19431	TSDI Corp.	computer repair	168.75
5/14/2019	19432	U.S. Postal Service	permit renewal	235.00
5/14/2019	19433	W.B. Mason Co., Inc	office supplies	599.00
5/14/2019	19434	Zee Medical Service Co.	medical supplies	398.27
5/14/2019	19435	Esh, Christian and Salomie	refund balance on permit SW1166	222.50
5/14/2019	19436	Hamlin, Suzanne	tax clerk/tax certifications	530.80
5/14/2019	19437	Kelli Kariton	mileage	129.34
5/14/2019	19438	PJ Scheese	mileage	41.18
5/14/2019	19439	William C. Weaver	back hoe rental	880.00
5/14/2019	19440	Winifred Moran Sebastian	solicitor fee	2,327.50
				<b>125,438.48</b>
		<b>Escrow Fund:</b>		
5/14/2019	552	Winifred Moran Sebastian	solicitor fee	332.50
5/14/2019	553	Stantec Consulting Services Inc.	engineering fees	4,073.00
				<b>4,405.50</b>
		<b>State Fund:</b>		
5/14/2019	209	Allan Myers	road construction	139,244.44
5/14/2019	210	Long's Asphalt, Inc.	road construction	42,393.50
5/14/2019	211	Allan Myers	road construction	27,266.21
				<b>208,904.15</b>
		<b>Supplemental Checks:</b>		
4/1/2019	ACH	941 Federal Tx Dep	federal tax deposit	2,259.32
4/1/2019	ACH	PA Dept. of Revenue	state tax deposit	531.41
4/2/2019	debit	Amazon	laminator	174.89
4/2/2019	19308	Delaware Valley Health Trust	health insurance	5,713.75
4/2/2019	19309	Centric Business Systems	color copies	123.31

**East Nottingham Township  
Bills for Approval  
May 14, 2019**

<b>Supplemental Checks (continued)</b>			
4/2/2019	19310	U.S. Bank Equipment Finance	copier contract 272.18
4/8/2019	ACH	941 Federal Tx Dep	federal tax deposit 2,241.20
4/8/2019	ACH	Nationwide Trust Company	employee paid 457 plan 1,400.00
4/8/2019	19319	U.S. Postal Service	spring newsletter 561.22
4/8/2019	19320	Cash	petty cash 82.59
4/8/2019	19321	Moran, Roger	Zoning Hearing Board 66.02
4/8/2019	19322	Taylor, Joseph R.	Zoning Hearing Board 66.02
4/11/2019	19344	U.S. Postal Service	postage 168.42
4/11/2019	19354	Joyce Krauss	cleaning 150.00
4/11/2019	19355	21st Century Media	advertising 226.48
4/11/2019	19356	AT&T Mobility	cell phones 295.75
4/11/2019	19357	Pennsylvania One Call System, Inc.	communications 24.42
4/11/2019	19358	Tractor Supply Co.	supplies 10.98
4/11/2019	19359	Flexible Benefit Administrators, Inc	flexible spending account fee 17.85
4/13/2019	debit	Network Solutions	website 9.99
4/15/2019	ACH	The Hartford	life insurance and STD 186.97
4/15/2019	ACH	941 Federal Tx Dep	federal tax deposit 2,645.50
4/15/2019	ACH	Homestead	website 249.99
4/16/2019	19360	William C. Weaver	reimbursement trash day 116.04
4/17/2019	ACH	PA Dept. of Revenue	state tax deposit 587.93
4/18/2019	19370	Centric Business Systems	color copies 12.99
4/18/2019	19371	PECO	electric 527.81
4/19/2019	debit	Hershey Lodge	PSATS 2019 Annual Conference 192.25
4/22/2019	ACH	941 Federal Tx Dep	federal tax deposit 3,686.74
4/23/2019	ACH	PA UC FUND	1st quarter 2019 77.62
4/23/2019	ACH	PSATS - UC Group Trust	1st quarter 2019 656.13
4/23/2019	ACH	Keystone Collections Group	1st quarter 2019 1,676.55
4/24/2019	debit	JAMAR Technologies, Inc.	distance sensor 682.00
4/25/2019	19381	Joyce Krauss	cleaning 150.00
4/25/2019	19382	United States Treasury	1st quarter 2019 51.00
4/30/2019	ACH	941 Federal Tx Dep	federal tax deposit 2,438.98
4/30/2019	debit	Intult	payroll fee and compliance poster 111.99
			<b>28,446.29</b>

**East Nottingham Township  
Budget vs. Actual  
May 14, 2019**

**UNAUDITED**

	<u>Actual</u>	<u>Budget</u>
<b>Ordinary Income/Expense</b>		
<b>Income</b>		
391.00 · Proceeds of General Fixed Asset	1,250.00	
301.000 · Real Estate Taxes & Cert.		
301.40 · R.E. Taxes-Delinquent	12.98	
<b>Total 301.000 · Real Estate Taxes &amp; Cert.</b>	<u>12.98</u>	
310.000 · Local Tax Enabling Act (511)		
310.10 · Realty Transfer Taxes	46,153.72	250,000.00
310.21 · Earned Income Tax-Current Year		
310.211 · Keystone Collections Group	562,712.24	1,290,659.00
<b>Total 310.21 · Earned Income Tax-Current Year</b>	<u>562,712.24</u>	<u>1,290,659.00</u>
310.23 · Earned Income Tax-Open Space		
310.231 · Keystone Collections Group	263,748.73	643,550.00
<b>Total 310.23 · Earned Income Tax-Open Space</b>	<u>263,748.73</u>	<u>643,550.00</u>
<b>Total 310.000 · Local Tax Enabling Act (511)</b>	<u>872,614.69</u>	<u>2,184,209.00</u>
321.80 · Cable TV Franchise	54,753.27	107,000.00
331.000 · Fines		
331.11 · Fines-violations vehicle code	1,841.54	8,000.00
331.12 · Fines - Violation of ordinances	0.00	2,000.00
<b>Total 331.000 · Fines</b>	<u>1,841.54</u>	<u>10,000.00</u>
341.00 · Interest Earnings		
341.111 · Interest Earnings-State Fund	861.03	200.00
341.11 · Interest Earnings-Open Space	4,386.09	500.00
341.00 · Interest Earnings - Other	10,891.33	10,000.00
<b>Total 341.00 · Interest Earnings</b>	<u>16,138.45</u>	<u>10,700.00</u>
354 · State Capital/Operating Grant		
354.15 · Recycling/Act 101	3,439.00	2,000.00
<b>Total 354 · State Capital/Operating Grant</b>	<u>3,439.00</u>	<u>2,000.00</u>
355.01 · Public Utility Realty Tax	0.00	2,000.00
355.02 · Liquid Fuels Allocation	374,177.92	362,215.00
355.06 · Pension Allocation From State	0.00	14,000.00
355.07 · Foreign Fire Ins. Premlum	0.00	55,000.00
361.000 · Charges for Services		
361.58 · Tax Certifications	135.00	400.00
361.30 · Sub. & Land Dev. Application	150.00	3,500.00
361.34 · Zoning Hearing Board Fees	3,000.00	3,000.00
361.36 · Engineering Fees/Inspections	0.00	30,000.00
361.45 · Legal/Review Fees	0.00	1,000.00
361.54 · Sale of Books/Bid Package	0.00	100.00
361.56 · Conditional Use Application Fee	0.00	150.00
<b>Total 361.000 · Charges for Services</b>	<u>3,285.00</u>	<u>38,150.00</u>
362.000 · Charges - Public Safety		
362.62 · Commercial Permit	0.00	500.00
362.61 · Contractor Registration App	150.00	

**East Nottingham Township  
Budget vs. Actual  
May 14, 2019**

**UNAUDITED**

	<u>Actual</u>	<u>Budget</u>
362.41 · Building Permits	2,415.00	7,000.00
362.45 · Use & Occupancy Permits	50.00	300.00
362.46 · Mobile Home permits/in park	6.00	10.00
362.47 · Road/Driveway Permits	400.00	2,000.00
362.48 · Sign Permits	43.00	500.00
362.49 · Zoning Permit	5,313.18	10,500.00
362.51 · Bldg Code Inspection Fees		
362.511 · Building Code Official	1,175.00	4,000.00
362.51 · Bldg Code Inspection Fees - Other	0.00	500.00
<b>Total 362.51 · Bldg Code Inspection Fees</b>	<b>1,175.00</b>	<b>4,500.00</b>
362.55 · Demolition Permits	100.00	500.00
362.56 · Fire Co. Endowment Admin	0.00	0.00
362.57 · Fire Co. Endowment	900.00	2,500.00
362.58 · State fee for bldg inspectors	189.00	500.00
362.59 · Home Occupation Permit	0.00	150.00
362.60 · Erosion & Sedimentation Permit		
362.602 · Exemption Application & Permit	1,125.00	5,500.00
362.601 · Stormwater Management Permit	1,800.00	4,000.00
362.60 · Erosion & Sedimentation Permit - Other	4,000.00	5,000.00
<b>Total 362.60 · Erosion &amp; Sedimentation Permit</b>	<b>6,925.00</b>	<b>14,500.00</b>
362.000 · Charges - Public Safety - Other	37.50	
<b>Total 362.000 · Charges - Public Safety</b>	<b>17,703.68</b>	<b>43,460.00</b>
378.00 · Fire Hydrant Fees Reimbursement	10,672.20	25,000.00
379.00 · Other Charges for Service	0.00	500.00
380 · Miscellaneous Revenue		
380.01 · Lien Payoff	625.00	5,000.00
387.00 · Donations from Private Sectors	0.00	4,200.00
380 · Miscellaneous Revenue - Other	191.00	1,000.00
<b>Total 380 · Miscellaneous Revenue</b>	<b>816.00</b>	<b>10,200.00</b>
390.000 · Other Financing Sources		
395.00 · Refund of Prior Yr Expenditures		
395.01 · Refund Current Yr Expenditure	25.00	2,500.00
395.00 · Refund of Prior Yr Expenditures - Other	160.70	2,500.00
<b>Total 395.00 · Refund of Prior Yr Expenditures</b>	<b>185.70</b>	<b>5,000.00</b>
<b>Total 390.000 · Other Financing Sources</b>	<b>185.70</b>	<b>5,000.00</b>
<b>Total Income</b>	<b>1,356,890.43</b>	<b>2,869,434.00</b>
<b>Gross Profit</b>	<b>1,356,890.43</b>	<b>2,869,434.00</b>
<b>Expense</b>		
400.000 · General Government		
400.11 · Supervisor Salary	3,125.00	12,500.00
400.21 · Office Supplies	4,524.30	9,000.00
400.23 · Postage	921.99	2,000.00
400.24 · Phone Lines	3,128.53	7,500.00
400.37 · Office Equip. Maint. Contract	1,713.61	4,000.00

**East Nottingham Township  
Budget vs. Actual  
May 14, 2019**

**UNAUDITED**

	<u>Actual</u>	<u>Budget</u>
400.42 · PSAT dues, subscriptions, etc.	2,512.00	3,000.00
400.46 · Meetings and Conferences	1,012.68	750.00
400.47 · Recording, Notary Fees, etc.	0.00	500.00
<b>Total 400.000 · General Government</b>	<b>16,938.11</b>	<b>39,250.00</b>
<b>402.000 · Auditors</b>		
402.109 · Auditing Services	10,700.00	10,500.00
<b>Total 402.000 · Auditors</b>	<b>10,700.00</b>	<b>10,500.00</b>
<b>403.000 · Tax Collection</b>		
403.11 · Tax Clerk	2,400.00	7,200.00
403.115 · Tax Certification Wages	135.00	400.00
403.18 · Commission EIT Collection	5,642.93	17,500.00
403.19 · Commission OpenSpace Collection	2,355.84	7,000.00
<b>Total 403.000 · Tax Collection</b>	<b>10,533.77</b>	<b>32,100.00</b>
<b>404.000 · Law</b>		
404.310 · Solicitor Fees	18,954.16	70,000.00
<b>Total 404.000 · Law</b>	<b>18,954.16</b>	<b>70,000.00</b>
<b>405.000 · Secretary</b>		
405.12 · Wages		
405.122 · Administrative Assistant	3,654.00	10,000.00
405.12 · Wages - Other	16,379.00	50,000.00
<b>Total 405.12 · Wages</b>	<b>20,033.00</b>	<b>60,000.00</b>
405.26 · Minor Equip/Sm Tools/Computers	4,669.45	7,500.00
405.33 · Newsletter	729.64	8,000.00
405.34 · Advertising, Printing	1,741.20	6,000.00
405.46 · Seminars	0.00	250.00
<b>Total 405.000 · Secretary</b>	<b>27,173.29</b>	<b>81,750.00</b>
<b>406.000 · Treasurer</b>		
406.120 · Wages	25,724.40	69,800.00
406.350 · Bonding	0.00	2,500.00
<b>Total 406.000 · Treasurer</b>	<b>25,724.40</b>	<b>72,300.00</b>
<b>408.000 · Engineer</b>		
408.001 · MS4 Permitting	0.00	165,000.00
408.000 · Engineer - Other	585.00	6,000.00
<b>Total 408.000 · Engineer</b>	<b>585.00</b>	<b>171,000.00</b>
<b>409.000 · Buildings &amp; Grounds</b>		
409.74 · Building Security	0.00	5,000.00
409.231 · Heating-gas	1,991.84	2,500.00
409.25 · Supplies/Maintenance	1,638.27	6,000.00
409.26 · Supplies-Sm. Tools/Minor Equip	174.89	500.00
409.27 · Building furnishings	0.00	500.00
409.30 · Other services & charges	570.66	750.00
409.36 · Electric	2,052.93	6,000.00
409.37 · Repair & Maintenance Services	284.35	4,000.00
<b>Total 409.000 · Buildings &amp; Grounds</b>	<b>6,712.94</b>	<b>25,250.00</b>

**East Nottingham Township  
Budget vs. Actual  
May 14, 2019**

**UNAUDITED**

	<u>Actual</u>	<u>Budget</u>
<b>411.000 · Public Safety</b>		
411.58 · Union Fire Co. Ambulance Divisi	0.00	43,270.00
411.53 · Office of Emergency Management	0.00	1,000.00
411.54 · Contribution to Vol Fire Co	0.00	137,672.00
411.55 · Disb. of Foreign Fire Co. Prem.	0.00	55,000.00
411.56 · Workmen's Comp. for Fire Co.	15,010.00	17,500.00
411.57 · Fire Co. Endowment	1,200.00	2,500.00
<b>Total 411.000 · Public Safety</b>	<u>16,210.00</u>	<u>256,942.00</u>
<b>413.000 · Code Enforcement</b>		
413.14 · Zoning Officer Wages	22,264.40	60,000.00
413.33 · Other Services-mileage	83.52	600.00
413.40 · Court cost-filing fees	0.00	100.00
413.45 · Code Books	1,195.00	1,000.00
413.47 · Refund permit fees	222.50	2,000.00
413.49 · Plan Review		
413.492 · Non Employee	0.00	400.00
413.49 · Plan Review - Other	0.00	0.00
<b>Total 413.49 · Plan Review</b>	<u>0.00</u>	<u>400.00</u>
<b>Total 413.000 · Code Enforcement</b>	<u>23,765.42</u>	<u>64,100.00</u>
<b>414.000 · Zoning and Planning</b>		
414.35 · UCC Appeal Board	665.00	
414.31 · Professional Services	450.00	1,500.00
414.47 · Zoning Hearing Board		
414.472 · Return Zoning Hearing Fees	0.00	100.00
414.471 · Wages	150.00	1,000.00
414.47 · Zoning Hearing Board - Other	3,309.06	3,000.00
<b>Total 414.47 · Zoning Hearing Board</b>	<u>3,459.06</u>	<u>4,100.00</u>
414.48 · Eng. Fees/Inspections	0.00	30,000.00
414.50 · Solicitor/Document Review	0.00	1,000.00
414.51 · State Inspection Fee	270.00	500.00
414.52 · E&S Review/Inspection		
414.521 · Stormwater Management Permit		
414.522 · Storm Water Managemen Exemption	412.50	5,500.00
414.521 · Stormwater Management Permit - Other	1,362.25	4,000.00
<b>Total 414.521 · Stormwater Management Permit</b>	<u>1,774.75</u>	<u>9,500.00</u>
414.52 · E&S Review/Inspection - Other	2,690.00	5,000.00
<b>Total 414.52 · E&amp;S Review/Inspection</b>	<u>4,464.75</u>	<u>14,500.00</u>
<b>Total 414.000 · Zoning and Planning</b>	<u>9,308.81</u>	<u>61,600.00</u>
<b>419 · Animal Control</b>	906.99	6,000.00
<b>427 · Trash Removal</b>		
427.01 · Wages-Trash Day	3,849.59	8,000.00
427 · Trash Removal - Other	13,429.61	20,000.00
<b>Total 427 · Trash Removal</b>	<u>17,279.20</u>	<u>28,000.00</u>
<b>430.000 · Highways</b>		



**East Nottingham Township  
Budget vs. Actual  
May 14, 2019**

**UNAUDITED**

	<u>Actual</u>	<u>Budget</u>
438.236 · Line Painting	0.00	17,500.00
430.22 · Operating Supplies	326.27	
430.231 · Fuels-gas, diesel, etc.	4,845.32	10,000.00
430.238 · Uniforms/Clothing Allowance	1,026.68	6,000.00
430.239 · Inspections, batteries, tires	8,680.90	3,500.00
430.251 · Vehicle parts/repair	1,802.77	7,000.00
430.26 · Supplies/Small Tools	6,397.86	16,000.00
430.32 · Communications	83.62	300.00
430.70 · Major Equip purchases	0.00	150,000.00
432.000 · Snow/Ice Removal Wages		
432.01 · Snow Removal-Non Employee	0.00	500.00
432.000 · Snow/Ice Removal Wages - Other	13,326.80	18,000.00
Total 432.000 · Snow/Ice Removal Wages	<u>13,326.80</u>	<u>18,500.00</u>
433.000 · Traffic Signs		
433.01 · Traffic Signal	0.00	3,500.00
433.000 · Traffic Signs - Other	634.01	3,500.00
Total 433.000 · Traffic Signs	<u>634.01</u>	<u>7,000.00</u>
437.000 · Repair - Tools & Equipment	0.00	500.00
438.100 · Wages - road maintenance	101,408.87	285,000.00
438.235 · Maintenance - Roads	30,578.28	60,000.00
439.000 · Road Construction	368,055.65	450,000.00
Total 430.000 · Highways	<u>537,166.83</u>	<u>1,010,300.00</u>
448.00 · Fire Hydrant Fees	12,196.80	31,000.00
450.000 · Culture & Recreation		
451.000 · Recreation	8,962.00	26,790.00
456.50 · Library Donation	0.00	11,245.00
458.50 · Senior Center Donation	0.00	3,500.00
459.00 · Other Culture and Recreation		
459.000 · SCCEMS Donation	42,507.00	42,507.00
459.02 · Historic Commission	85.00	1,000.00
459.01 · Neighborhood Services Donation	0.00	2,000.00
Total 459.00 · Other Culture and Recreation	<u>42,592.00</u>	<u>45,507.00</u>
Total 450.000 · Culture & Recreation	<u>51,554.00</u>	<u>87,042.00</u>
461.00 · Open Space Preservation		
461.01 · Property Monitoring	0.00	800.00
461.00 · Open Space Preservation - Other	3,768.96	643,550.00
Total 461.00 · Open Space Preservation	<u>3,768.96</u>	<u>644,350.00</u>
486.000 · Miscellaneous		
486.358 · Impact Fee	0.00	4,200.00
486.352 · Insurance-liability, fire, etc	46,476.00	46,500.00
486.354 · Workmen's Compensation Ins.	0.00	15,000.00
486.000 · Miscellaneous - Other	644.96	5,000.00
Total 486.000 · Miscellaneous	<u>46,120.96</u>	<u>70,700.00</u>
487.000 · Employee Benefits		

**East Nottingham Township  
Budget vs. Actual  
May 14, 2019**

**UNAUDITED**

	<b>Actual</b>	<b>Budget</b>
487.165 · Flex Maintenance Fees	53.55	
487.162 · Twp share of Medicare	2,780.37	7,000.00
487.151 · Disability Insurance	624.44	4,000.00
487.152 · Dental Insurance	397.20	1,750.00
487.156 · Health Insurance	26,703.40	56,000.00
487.158 · Life Insurance	571.40	3,000.00
487.160 · Pension contributions	0.00	14,000.00
487.161 · Twp share of Soc.Sec	11,888.52	30,000.00
487.163 · Unemployment Compensation	1,071.17	1,500.00
<b>Total 487.000 · Employee Benefits</b>	<b>44,090.05</b>	<b>117,250.00</b>
<b>Total Expense</b>	<b>879,689.69</b>	<b>2,869,434.00</b>