

AGENDA
EAST NOTTINGHAM TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING
June 11, 2019

- I. Call Meeting to Order**
- II. Pledge of Allegiance**
- III. Public Comment on Agenda Items**
- IV. Approve Agenda**
- V. Executive Session / Fact Finding Meeting**
- VI. Minutes – Draft Minutes on the table**
- VII. Junior Township Supervisor - Elizabeth Estes**
- VIII. Treasurer’s Report – Suzanne Hamlin**
- IX. Road Report - Roadmaster Bill Weaver**
- X. OASA Report**
- XI. OARA Report**
- XII. Subdivisions**
 - 1) Letters of Extension – Century Oak 3S Final Subdivision Plan**
 - 2) Approve Letter of Extension – North Creek Nursery**
 - 3) Oxford Sewer Authority Plan Approval**
- XIII. Supervisors**
 - 1) David Busch, Executive Director, OASA to discuss Asset Purchase Agreement with Delcora**
 - 2) Reappoint Bill Cookson as Alternate for Zoning Hearing Board**

3) Appoint second Zoning Hearing Board Member

XIV. Bills for Approval

XV. Minutes – Regular Meeting May 14, 2019

XVI. Residents asked to be on Agenda

- Gary Coates
- Brandon & Courtney VanWagner

XVII. Recognition of Visitors

XVIII. Correspondence

- UGI Notice to 413 Nottingham Ave. Improper Ventilation
- Boyer and Ritter LLC – Report related to their Audit of the Financial Statement of Chester County Tax Collection Committee for the year ended December 31, 2018
- PA State Police Reminder Notice for Pet Owners of “Hot Car Bill”
- PSATS “Fulfilled Resolutions Report”
- Delaware Valley Health Trust 2019 Annual Report
- PennDot Open House for Route 41/841 June 11 8-8 PM
- Southern Chester County Emergency Medical Services, Inc. Medic 94 Monthly Municipal Report, May 2019
- Oxford Area Board of School Directors, May 28, 2019 Regular Meeting Agenda
- Oxford Region Planning Committee Meeting Agenda, May 22, 2019
- Email Notice of ORPC May Meeting
- Notice from PECO Energy Company, Vegetation Management, Routine Tree Trimming in the near future
- Oxford Regional Emergency Management Meeting Minutes, March 28, 2019
- Letter from Chester County Fire Chiefs Association concerning Chester County Fire and EMS Strategic Plan Kick Off
- Letter from the Chester County Planning Commission concerning the relaunch of the Vision Partnership Program, 2019 Round 1 Grants
- Union Fire Incident List by Township, Alarm Date between 4/1/19 and 4/30/19

XIX. Adjournment

MEETING MINUTES
East Nottingham Township • Board of Supervisors
REGULAR MEETING
June 11, 2019

The Regular Meeting of the East Nottingham Township Board of Supervisors was held in the Township Building on June 11, 2019. Those present were: Chairman Joe Herlihy, Vice Chairman John Wallace, Supervisor Sam Goodley, Supervisor Art Rieck, Supervisor/Roadmaster Bill Weaver, Solicitor Winifred M. Sebastian, Treasurer Suzanne Hamlin, Zoning Officer PJ Scheese, Township Secretary Kelli Karlton and Guests.

Call Meeting to Order at 7:06 P.M. by Chairman Herlihy

Pledge of Allegiance by Chairman Herlihy

Public Comment on Agenda Items – There were no public comments on agenda items.

Approve Agenda

A motion was made by Supervisor Rieck, seconded by Supervisor Weaver, to approve the Agenda. The motion carried.

Ayes: 5 Nay: 0 Abstain: 0

Executive Session & Fact-Finding Meeting –Solicitor Sebastian reported that there was an Executive Session regarding personal matters.

Regular Meeting Minutes May 14, 2019 – Draft Minutes on the table

JUNIOR TOWNSHIP SUPERVISOR – Student Township Supervisor Lizzie Estes was not in attendance. Township Secretary, Kelli Karlton, read her report. Lizzie gave updates on Oxford Area H.S. graduation date, June 11, 2019 and summer activities and camps and the high school this summer and her plans to submit the riparian buffer project to the PSATS youth awards contest.

TREASURER REPORT – A motion was made by Vice Chairman Wallace, seconded by Supervisor Rieck to except the Treasurer’s Report as submitted. The motion carried.

Ayes: 5 Nay: 0 Abstain: 0

Treasurer Suzanne Hamlin gave her report stating cash assets amount to \$4,428,635.68. Income received for May totals \$279,826.67. General Fund balance as of 5/31/19 is \$969,399.70. Bills for Approval total \$197,911.70.

ROAD REPORT – Roadmaster Bill Weaver reported it was a routine month with mowing and bank mowing, sign repair, etc.

OASA REPORT – Sam Goodley reported that David Busch from OASA to attend this meeting to give an update.

OARA Report – No one from OARA was in attendance.

SUBDIVISIONS

1. Letters of Extension – Century Oak 3S Final Subdivision Plan

A motion was made by Supervisor Goodley, seconded by Supervisor Rieck accept extension to August 31, 2019. The motion carried.

Aye: 5 Nays: 0 Abstain: 0

2. Approval Letter of Extension – North Creek Nursery

A motion was made by Chairman Herlihy, seconded by Vice Chairman Wallace to accept 90-day extension and approve Resolution No. 2019-07. The motion carried.

Aye: 5 Nays: 0 Abstain: 0

3. Oxford Sewer Authority Plan Approval

A motion was made by Supervisor Rieck, seconded by Chairman Herlihy to adopt Resolution No. 2019-08 for 2 lot subdivision for Oxford Area Sewer Authority Plan Approval dated March 27, 2019. The motion carried.

Aye: 5 Nays: 0 Abstain: 0

SUPERVISORS

- 1) David Busch, Ex. Director, OASA to discuss Asset Purchase Agreement with Delcora.

Mr. Busch was present at the time this agenda item came up so the Board of Supervisors skipped over it for the time being.

- 2) Reappoint Bill Cookson as Alternate for Zoning Hearing Board

A motion was made by Chairman Herlihy, seconded by Supervisor Rieck to appoint Bill Cookson as Zoning Hearing Board Alternate for a 3-year term. The motion carried.

Aye: 5 Nays: 0 Abstain: 0

3) Appoint second Alternate Zoning Hearing Board Member

A motion was made by Vice Chairman Wallace, seconded by Supervisor Goodley to appoint Rick Orner as Zoning Hearing Board Alternate. The motion carried.

Aye: 5 Nays: 0 Abstain: 0

4) Tree / trimming on Roads

A motion was made by Chairman Herlihy, seconded by Vice Chairman Wallace to find that its necessary for the road crew to trim trees as determined by the Roadmaster for public safety. The motion carried.

Aye: 5 Nays: 0 Abstain: 0

Bills for Approval

A motion was made by Chairman Herlihy, seconded by Supervisor Weaver, to approve all bills except for Solicitor Sebastian and Bill Weaver. The motion carried.

Aye: 5 Nays: 0 Abstain: 0

< There was a 30 second Recess so the Solicitor could speak to the Township Treasurer >

A motion was made by Chairman Herlihy, seconded by Supervisor Rieck, to approve payment of Solicitor Sebastian. The motion carried.

Aye: 4 Nays: 0 Abstain: 1 (Goodley)

Meeting Minutes

Regular Meeting May 14, 2019

A motion was made by Supervisor Rieck, seconded by Supervisor Weaver, to approve the Regular Meeting Minutes of May 14, 2019. The motion carried.

Aye: 5 Nays: 0 Abstain: 0

Residents asked to be on Agenda

- Gary Coates – *Mr. Coates needed to leave the meeting early*
- Brandon & Courtney VanWagner – *The VanWagner's were not in attendance*

Recognition of Visitors – N/A

At 7:19 PM the Board of Supervisors recessed to await the arrival of Mr Busch from OASA.

At 8:00 PM Mr. Busch arrived and spoke about the sale of the OASA to DelCora.

Correspondence

- UGI Notice to 413 Nottingham Ave. Improper Ventilation
- Boyer and Ritter LLC – Report related to their Audit of the Financial Statement of Chester County Tax Collection Committee for the year ended December 31, 2018
- PA State Police Reminder Notice for Pet Owners of “Hot Car Bill”
- PSATS “Fulfilled Resolutions Report”
- Delaware Valley Health Trust 2019 Annual Report
- PennDot Open House for Route 41/841 June 11 8-8 PM
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- Letter from the Chester County Planning Commission concerning the relaunch of the Vision Partnership Program, 2019 Round 1 Grants
- Union Fire Incident List by Township, Alarm Date between 4/1/19 and 4/30/19

**A motion was made by Supervisor Rieck, seconded by Supervisor Goodley, to adjourn.
The motion carried.**

Aye: 5 Nays: 0 Abstain: 0

The meeting adjourned at 8:23 p.m.

Respectfully submitted by Kelli Karlton,

Attest



Kelli Karlton
Township Secretary


Date: 7/9/19



Chairman Joe Herlihy




Vice Chairman, John Wallace



Supervisor, Art Rieck



Supervisor, Sam Goodley



Supervisor, Bill Weaver

**East Nottingham Township
Treasurer's Report**

FUND BALANCES AS OF 5/31/2019

GENERAL FUND:

REGULAR ACCOUNT	969,399.70	
SAVINGS ACCOUNT	1,363,414.56	
TOTAL GEN FUND:		2,332,814.26

OPEN SPACE FUND:	1,123,398.62	1,123,398.62
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STATE FUND:	13,201.72	13,201.72
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CERTIFICATE OF DEPOSITS:

PLGIT 6 month CD	244,221.08
PLGIT 12 month CD	242,000.00
PLGIT 18 month CD	239,000.00
PLGIT 24month CD	234,000.00

TOTAL CASH ASSETS OF ENT:	4,428,635.68
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INCOME SUMMARY FOR MAY 2019

TOTAL TAXES AND CERTIFICATIONS:	243,342.43
TOTAL FINES:	1,155.28
SUBDIVISION & LAND APP FEE	100.00
PERMITS, REVIEW FEES, INSPECTION FEES:	5,938.00
ENGINEERING FEES/INSPECTIONS	-
INTEREST EARNED GENERAL FUND	1,316.76
ZONING HEARING BOARD FEES	1,000.00
CABLE TV FRANCHISE FEE	26,916.41
REFUND OF PRIOR YR EXPENDITURES	41.54
MISCELLANEOUS	16.25
TOTAL INCOME:	<u>279,826.67</u>

GENERAL FUND BALANCE 4/30/2019

863,255.38

BILLS PRESENTED FOR PAYMENT 5/14/2019
WEEKLY PAYROLL FOR MAY

120,323.48
32,560.49

Date	Number	Payee	Payment		
5/1/2019	19383	U.S. Bank Equipment Finance	272.18		
5/1/2019	19384	Cash	110.88		
5/2/2019	debit	BB&T	65.00		
5/3/2019	ACH	PA Dept. of Revenue	683.21		
5/3/2019	debit	The Hartford	186.97		
5/3/2019	19394	Delaware Valley Health Trust	5,713.75		
5/3/2019	19395	Armstrong One Wire	348.55		
5/3/2019	19396	Republic Services	113.83		
5/6/2019	ACH	941 Federal Tx Dep	2,331.50		
5/6/2019	19397	Flexible Benefit Administrators, Inc	17.85		
5/6/2019	19398	U.S. Postal Service	55.00		
5/7/2019	ACH	Nationwide Trust Company	1,400.00		
5/7/2019	debit	Intuit	186.13		
5/9/2019	ACH	Network Solutions	9.99		
5/13/2019	ACH	941 Federal Tx Dep	2,319.02		
5/15/2019	ACH	Homestead	249.99		
5/16/2019	19442	Joyce Krauss	160.00		
5/16/2019	19443	England, Steven L	309.98		
5/20/2019	ACH	PA Dept. of Revenue	572.51		
5/20/2019	ACH	941 Federal Tx Dep	2,411.36		
5/20/2019	19452	Cash	93.87		
5/21/2019	19453	PECO	363.36		
5/23/2019	19454	Joyce Krauss	160.00		
5/23/2019	19464	Centric Business Systems	12.99		
5/28/2019	ACH	941 Federal Tx Dep	2,331.44		
5/28/2019	19465	Moran, Roger	66.02		
5/28/2019	19466	Taylor, Joseph R.	66.02		
5/29/2019	debit	CC2020	75.00		
5/30/2019	debit	Intuit	22.00		
5/30/2019	19467	Joyce Krauss	100.00		
			<u>20,798.38</u>	20,798.38	173,682.35
		FUNDS DEPOSITED DURING MAY 2019			279,826.67
		GENERAL FUND BALANCE 5/31/2019			969,399.70

**East Nottingham Township
Bills for Approval
June 11, 2019**

Date	Number	Payee	Description	Payment
6/11/2019	19489	Alger Oil, Inc	fuel	442.58
6/11/2019	19490	Cameron's Hardware & Supply, Inc.	supplies	87.75
6/11/2019	19491	J.D. Peterson Trucking	truck inspections	410.00
6/11/2019	19492	Kimball Midwest	parts	452.37
6/11/2019	19493	Lawson Products, Inc.	supplies	800.42
6/11/2019	19494	Rising Sun Supply	supplies	62.64
6/11/2019	19495	Tractor Supply Co.	clothing allowance	473.84
6/11/2019	19496	Ideal Hydraulics LLC	supplies	84.25
6/11/2019	19497	21st Century Media	advertising	84.03
6/11/2019	19498	Armstrong One Wire	internet and phones	348.55
6/11/2019	19499	AT&T Mobility	cell phones	276.12
6/11/2019	19500	Brandywine Valley SPCA	animal control	152.97
6/11/2019	19501	CCATO	2019 CCATO dues	300.00
6/11/2019	19502	Central Penn Gas	gas	60.71
6/11/2019	19503	Daily Local News	subscription	213.00
6/11/2019	19504	Flexible Benefit Administrators, Inc	flexible spending account fee	17.85
6/11/2019	19505	PECO	electric	208.99
6/11/2019	19506	PitneyBowes	postage machine rental	74.61
6/11/2019	19507	Republic Services	trash removal	113.83
6/11/2019	19508	Stantec Consulting Services Inc.	engineering fees	1,989.00
6/11/2019	19509	U.S. Bank Equipment Finance	copier contract	272.18
6/11/2019	19510	Union Fire Co. #1	2019 Donation	137,672.00
6/11/2019	19511	Union Fire Co. #1 Ambulance Division	2019 Donation	43,270.00
6/11/2019	19512	W.B. Mason Co., Inc	office supplies	585.76
6/11/2019	19513	Weaver's Mowing & Tractor Service LLC	2656 Baltimore Pike	525.00
6/11/2019	19514	Harmln, Suzanne	tax clerk/certifications	530.80
6/11/2019	19515	Goodley, Jr., Samuel A.	2nd quarter Supervisor salary	550.19
6/11/2019	19516	Herlihy, Joseph A	2nd quarter Supervisor salary	550.19
6/11/2019	19517	Rieck, Arthur E	2nd quarter Supervisor salary	550.19
6/11/2019	19518	Wallace, John	2nd quarter Supervisor salary	550.19
6/11/2019	19519	Weaver(Roadmaster), William C.	2nd quarter Supervisor salary	550.19
6/11/2019	19520	PJ Scheese	mileage	29.00
6/11/2019	19521	Winifred Moran Sebastian	solicitor fees	5,022.50
6/11/2019	19522	Weaver's Mowing & Tractor Service LLC	Wyndham Creek	600.00
				197,911.70
Escrow Fund:				
6/11/2019	554	East Nottigham Twsp General Fund	Mortimer engineering fees	130.00
6/11/2019	555	Daniel Mortimer	return escrow balance	175.00
6/11/2019	556	Stantec Consulting Services Inc.	engineering fees	1,862.50
6/11/2019	557	Winifred Moran Sebastian	solicitor fees	70.00
				2,237.50
Supplemental Checks:				
5/1/2019	19383	U.S. Bank Equipment Finance	copier contract	272.18
5/1/2019	19384	Cash	petty cash	110.86
5/2/2019	debit	BB&T	safe deposit box	65.00
5/3/2019	ACH	PA Dept. of Revenue	state tax deposit	683.21
5/3/2019	debit	The Hartford	life insurance & STD	186.97
5/3/2019	19394	Delaware Valley Health Trust	health insurance	5,713.75

**East Nottingham Township
Bills for Approval
June 11, 2019**

Supplemental Checks (continued)

5/3/2019	19395	Armstrong One Wire	internet and phones	348.55
5/3/2019	19396	Republic Services	trash removal	113.83
5/6/2019	ACH	941 Federal Tx Dep	federal tax deposit	2,331.50
5/6/2019	19397	Flexible Benefit Administrators, Inc	flexible spending account fee	17.85
5/6/2019	19398	U.S. Postal Service	postage	55.00
5/7/2019	ACH	Nationwide Trust Company	employee paid 457 plan	1,400.00
5/7/2019	debit	Intuit	update to Quickbooks 2019	196.13
5/9/2019	ACH	Network Solutions	website	9.99
5/13/2019	ACH	941 Federal Tx Dep	federal tax deposit	2,319.02
5/15/2019	ACH	Homestead	website	249.99
5/16/2019	19442	Joyce Krauss	cleaning	150.00
5/16/2019	19443	England, Steven L	clothing allowance	309.98
5/20/2019	ACH	PA Dept. of Revenue	state tax deposit	572.51
5/20/2019	ACH	941 Federal Tx Dep	federal tax deposit	2,411.36
5/20/2019	19452	Cash	petty cash	93.87
5/21/2019	19453	PECO	electric	363.36
5/23/2019	19454	Joyce Krauss	cleaning	150.00
5/23/2019	19464	Centric Business Systems	color copies	12.99
5/28/2019	ACH	941 Federal Tx Dep	federal tax deposit	2,331.44
5/28/2019	19465	Moran, Roger	Zoning Hearing-Yesolonis	66.02
5/28/2019	19466	Taylor, Joseph R.	Zoning Hearing-Yesolonis	66.02
5/29/2019	debit	CC2020	Zoning Seminar	75.00
5/30/2019	debit	Intuit	monthly payroll fee	22.00
5/30/2019	19467	Joyce Krauss	windows/blinds	100.00
				20,798.38

East Nottingham Township
Budget vs. Actual
 June 11, 2019

UNAUDITED

	Actual	Budget
Ordinary Income/Expense		
Income		
391.00 · Proceeds of General Fixed Asset	1,250.00	
301.000 · Real Estate Taxes & Cert.		
301.40 · R.E. Taxes-Delinquent	12.98	
Total 301.000 · Real Estate Taxes & Cert.	12.98	
310.000 · Local Tax Enabling Act (511)		
310.10 · Realty Transfer Taxes	49,307.62	250,000.00
310.21 · Earned Income Tax-Current Year		
310.211 · Keystone Collections Group	672,243.56	1,290,659.00
Total 310.21 · Earned Income Tax-Current Year	672,243.56	1,290,659.00
310.23 · Earned Income Tax-Open Space		
310.231 · Keystone Collections Group	315,979.67	643,550.00
Total 310.23 · Earned Income Tax-Open Space	315,979.67	643,550.00
Total 310.000 · Local Tax Enabling Act (511)	1,037,530.85	2,184,209.00
321.80 · Cable TV Franchise	64,753.27	107,000.00
331.000 · Fines		
331.11 · Fines-violations vehicle code	2,996.82	8,000.00
331.12 · Fines - Violation of ordinances	0.00	2,000.00
Total 331.000 · Fines	2,996.82	10,000.00
341.00 · Interest Earnings		
341.111 · Interest Earnings-State Fund	1,040.51	200.00
341.11 · Interest Earnings-Open Space	5,829.71	500.00
341.00 · Interest Earnings - Other	14,508.57	10,000.00
Total 341.00 · Interest Earnings	21,378.79	10,700.00
364 · State Capital/Operating Grant		
364.15 · Recycling/Act 101	3,439.00	2,000.00
Total 364 · State Capital/Operating Grant	3,439.00	2,000.00
355.01 · Public Utility Realty Tax	0.00	2,000.00
355.02 · Liquid Fuels Allocation	374,177.92	362,215.00
355.06 · Pension Allocation From State	0.00	14,000.00
355.07 · Foreign Fire Ins. Premium	0.00	55,000.00
361.000 · Charges for Services		
361.58 · Tax Certifications	180.00	400.00
361.30 · Sub. & Land Dev. Application	250.00	3,500.00
361.34 · Zoning Hearing Board Fees	4,000.00	3,000.00
361.36 · Engineering Fees/Inspections	0.00	30,000.00
361.45 · Legal/Review Fees	0.00	1,000.00
361.54 · Sale of Books/Bid Package	0.00	100.00
361.56 · Conditional Use Application Fee	0.00	150.00
Total 361.000 · Charges for Services	4,430.00	38,150.00
362.000 · Charges - Public Safety		
362.62 · Commercial Permit	0.00	500.00
362.61 · Contractor Registration App	200.00	

**East Nottingham Township
Budget vs. Actual
June 11, 2019**

UNAUDITED

	<u>Actual</u>	<u>Budget</u>
362.41 · Building Permits	2,964.00	7,000.00
362.45 · Use & Occupancy Permits	50.00	300.00
362.46 · Mobile Home permits/in park	6.00	10.00
362.47 · Road/Driveway Permits	560.00	2,000.00
362.48 · Sign Permits	43.00	500.00
362.49 · Zoning Permit	6,464.18	10,500.00
362.51 · Bldg Code Inspection Fees		
362.511 · Building Code Official	1,625.00	4,000.00
362.51 · Bldg Code Inspection Fees - Other	0.00	500.00
Total 362.51 · Bldg Code Inspection Fees	<u>1,625.00</u>	<u>4,500.00</u>
362.55 · Demolition Permits	100.00	500.00
362.56 · Fire Co. Endowment Admin	0.00	0.00
362.57 · Fire Co. Endowment	1,100.00	2,500.00
362.58 · State fee for bldg inspectors	247.50	500.00
362.59 · Home Occupation Permit	0.00	150.00
362.60 · Erosion & Sedimentation Permit		
362.602 · Exemption Application & Permit	1,650.00	5,500.00
362.601 · Stormwater Management Permit	1,800.00	4,000.00
362.60 · Erosion & Sedimentation Permit - Other	5,000.00	5,000.00
Total 362.60 · Erosion & Sedimentation Permit	<u>8,450.00</u>	<u>14,500.00</u>
362.000 · Charges - Public Safety - Other	37.50	
Total 362.000 · Charges - Public Safety	<u>21,847.18</u>	<u>43,460.00</u>
378.00 · Fire Hydrant Fees Reimbursement	10,672.20	25,000.00
379.00 · Other Charges for Service	0.00	500.00
380 · Miscellaneous Revenue		
380.01 · Lien Payoff	625.00	5,000.00
387.00 · Donations from Private Sectors	0.00	4,200.00
380 · Miscellaneous Revenue - Other	193.38	1,000.00
Total 380 · Miscellaneous Revenue	<u>818.38</u>	<u>10,200.00</u>
390.000 · Other Financing Sources		
395.00 · Refund of Prior Yr Expenditures		
395.01 · Refund Current Yr Expenditure	25.00	2,500.00
395.00 · Refund of Prior Yr Expenditures - Other	160.70	2,500.00
Total 395.00 · Refund of Prior Yr Expenditures	<u>185.70</u>	<u>5,000.00</u>
Total 390.000 · Other Financing Sources	<u>185.70</u>	<u>5,000.00</u>
Total Income	<u>1,533,493.09</u>	<u>2,869,434.00</u>
Expense		
400.000 · General Government		
400.11 · Supervisor Salary	6,250.00	12,500.00
400.21 · Office Supplies	5,128.24	9,000.00
400.23 · Postage	996.60	2,000.00
400.24 · Phone Lines	3,753.20	7,500.00
400.37 · Office Equip. Maint. Contract	1,998.78	4,000.00
400.42 · PSAT dues, subscriptions, etc.	3,237.00	3,000.00

East Nottingham Township
Budget vs. Actual
 June 11, 2019

UNAUDITED

	<u>Actual</u>	<u>Budget</u>
400.46 · Meetings and Conferences	1,087.68	750.00
400.47 · Recording, Notary Fees, etc.	0.00	500.00
Total 400.000 · General Government	22,451.50	39,250.00
402.000 · Auditors		
402.109 · Auditing Services	10,700.00	10,500.00
Total 402.000 · Auditors	10,700.00	10,500.00
403.000 · Tax Collection		
403.11 · Tax Clerk	3,000.00	7,200.00
403.115 · Tax Certification Wages	180.00	400.00
403.18 · Commission EIT Collection	8,807.68	17,500.00
403.19 · Commission OpenSpace Collection	3,831.51	7,000.00
Total 403.000 · Tax Collection	15,819.19	32,100.00
404.000 · Law		
404.310 · Solicitor Fees	23,924.16	70,000.00
Total 404.000 · Law	23,924.16	70,000.00
405.000 · Secretary		
405.12 · Wages		
405.122 · Administrative Assistant	4,549.50	10,000.00
405.12 · Wages - Other	19,860.50	50,000.00
Total 405.12 · Wages	24,410.00	60,000.00
405.26 · Minor Equip/Sm Tools/Computers	5,361.66	7,500.00
405.33 · Newsletter	729.64	8,000.00
405.34 · Advertising, Printing	1,613.23	6,000.00
405.46 · Seminars	0.00	250.00
Total 405.000 · Secretary	32,114.53	81,750.00
406.000 · Treasurer		
406.120 · Wages	31,148.40	69,800.00
406.360 · Bonding	0.00	2,500.00
Total 406.000 · Treasurer	31,148.40	72,300.00
408.000 · Engineer		
408.001 · MS4 Permitting	0.00	165,000.00
408.000 · Engineer - Other	585.00	6,000.00
Total 408.000 · Engineer	585.00	171,000.00
409.000 · Buildings & Grounds		
409.74 · Building Security	0.00	5,000.00
409.231 · Heating-gas	2,052.55	2,500.00
409.25 · Supplies/Maintenance	2,038.27	6,000.00
409.26 · Supplies-Sm. Tools/Minor Equip	174.89	500.00
409.27 · Building furnishings	0.00	500.00
409.30 · Other services & charges	570.66	750.00
409.36 · Electric	2,625.28	6,000.00
409.37 · Repair & Maintenance Services	284.35	4,000.00
Total 409.000 · Buildings & Grounds	7,746.00	25,250.00
411.000 · Public Safety		

**East Nottingham Township
Budget vs. Actual
June 11, 2019**

UNAUDITED

	<u>Actual</u>	<u>Budget</u>
411.58 · Union Fire Co. Ambulance Divisi	43,270.00	43,270.00
411.53 · Office of Emergency Management	0.00	1,000.00
411.54 · Contribution to Vol Fire Co	137,672.00	137,672.00
411.55 · Disb. of Foreign Fire Co. Prem.	0.00	55,000.00
411.56 · Workmen's Comp. for Fire Co.	15,010.00	17,500.00
411.57 · Fire Co. Endowment	1,200.00	2,500.00
Total 411.000 · Public Safety	197,152.00	266,942.00
413.000 · Code Enforcement		
413.14 · Zoning Officer Wages	26,958.80	60,000.00
413.33 · Other Services-mileage	112.52	600.00
413.40 · Court cost-filing fees	0.00	100.00
413.45 · Code Books	1,195.00	1,000.00
413.47 · Refund permit fees	222.50	2,000.00
413.49 · Plan Review		
413.492 · Non Employee	0.00	400.00
413.49 · Plan Review - Other	0.00	0.00
Total 413.49 · Plan Review	0.00	400.00
Total 413.000 · Code Enforcement	28,488.82	64,100.00
414.000 · Zoning and Planning		
414.35 · UCC Appeal Board	665.00	
414.31 · Professional Services	450.00	1,500.00
414.47 · Zoning Hearing Board		
414.472 · Return Zoning Hearing Fees	0.00	100.00
414.471 · Wages	450.00	1,000.00
414.47 · Zoning Hearing Board - Other	3,309.06	3,000.00
Total 414.47 · Zoning Hearing Board	3,759.06	4,100.00
414.48 · Eng. Fees/Inspections	0.00	30,000.00
414.50 · Solicitor/Document Review	0.00	1,000.00
414.51 · State Inspection Fee	270.00	500.00
414.52 · E&S Review/Inspection		
414.521 · Stormwater Management Permit		
414.522 · Storm Water Managemen Exemption	525.00	5,500.00
414.521 · Stormwater Management Permit - Other	1,694.75	4,000.00
Total 414.521 · Stormwater Management Permit	2,219.75	9,500.00
414.52 · E&S Review/Inspection - Other	4,286.50	5,000.00
Total 414.52 · E&S Review/Inspection	6,506.25	14,500.00
Total 414.000 · Zoning and Planning	11,850.31	51,600.00
419 · Animal Control	1,059.96	6,000.00
427 · Trash Removal		
427.01 · Wages-Trash Day	3,849.59	8,000.00
427 · Trash Removal - Other	8,428.44	20,000.00
Total 427 · Trash Removal	12,278.03	28,000.00
430.000 · Highways		
438.236 · Line Painting	0.00	17,500.00

East Nottingham Township
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	<u>Actual</u>	<u>Budget</u>
430.22 · Operating Supplies	326.27	
430.231 · Fuels-gas, diesel, etc.	5,287.90	10,000.00
430.238 · Uniforms/Clothing Allowance	1,810.50	6,000.00
430.239 · Inspections, batteries, tires	9,090.90	3,500.00
430.251 · Vehicle parts/repair	1,887.02	7,000.00
430.26 · Supplies/Small Tools	7,800.84	15,000.00
430.32 · Communications	83.62	300.00
430.70 · Major Equip purchases	0.00	150,000.00
432.000 · Snow/Ice Removal Wages		
432.01 · Snow Removal-Non Employee	0.00	500.00
432.000 · Snow/Ice Removal Wages - Other	13,326.80	18,000.00
Total 432.000 · Snow/Ice Removal Wages	13,326.80	18,500.00
433.000 · Traffic Signs		
433.01 · Traffic Signal	0.00	3,500.00
433.000 · Traffic Signs - Other	634.01	3,500.00
Total 433.000 · Traffic Signs	634.01	7,000.00
437.000 · Repair - Tools & Equipment	0.00	500.00
438.100 · Wages - road maintenance	122,668.07	265,000.00
438.235 · Maintenance - Roads	30,578.28	60,000.00
439.000 · Road Construction	368,055.65	450,000.00
Total 430.000 · Highways	561,549.86	1,010,300.00
448.00 · Fire Hydrant Fees	12,196.80	31,000.00
450.000 · Culture & Recreation		
451.000 · Recreation	8,962.00	26,790.00
456.50 · Library Donation	0.00	11,245.00
458.50 · Senior Center Donation	0.00	3,500.00
459.00 · Other Culture and Recreation		
459.000 · SCCEMS Donation	42,507.00	42,507.00
459.02 · Historic Commission	85.00	1,000.00
459.01 · Neighborhood Services Donation	0.00	2,000.00
Total 459.00 · Other Culture and Recreation	42,592.00	45,507.00
Total 450.000 · Culture & Recreation	51,554.00	87,042.00
461.00 · Open Space Preservation		
461.01 · Property Monitoring	0.00	800.00
461.00 · Open Space Preservation - Other	3,768.96	643,550.00
Total 461.00 · Open Space Preservation	3,768.96	644,350.00
486.000 · Miscellaneous		
486.358 · Impact Fee	0.00	4,200.00
486.352 · Insurance-liability, fire, etc	45,476.00	46,500.00
486.354 · Workmen's Compensation Ins.	0.00	15,000.00
486.000 · Miscellaneous - Other	1,928.83	5,000.00
Total 486.000 · Miscellaneous	47,404.83	70,700.00
487.000 · Employee Benefits		
487.165 · Flex Maintenance Fees	71.40	

East Nottingham Township
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	<u>Actual</u>	<u>Budget</u>
487.162 · Twp share of Medicare	3,354.62	7,000.00
487.161 · Disability Insurance	713.61	4,000.00
487.152 · Dental Insurance	496.50	1,750.00
487.156 · Health Insurance	32,317.85	56,000.00
487.158 · Life Insurance	669.20	3,000.00
487.160 · Pension contributions	0.00	14,000.00
487.161 · Twp share of Soc.Sec	14,343.86	30,000.00
487.163 · Unemployment Compensation	1,092.45	1,500.00
Total 487.000 · Employee Benefits	<u>53,059.49</u>	<u>117,250.00</u>
Total Expense	1,124,651.84	2,869,434.00

TOWNSHIP ROADWORK • ROADMASTER REPORT

MAY 2019

Roadmaster Weaver presented the following Roadmaster's Report for the month of May:

- Take broom off tractor
- Put both mowing tractors in shop & start replacing blades & grease to get ready to start mowing road banks
- Mount & install new tires on 2355 mowing tractor
- Weed eat around 6x6 post (matchsticks) at Waterway & Little Elk Creek Roads
- Replace missing & broken mower blades on both mowing tractors
- Weed eat around signs
- Patch seven potholes
- Ride roads & check signs, clean off inlet boxes, check for potholes
- Work in shop
- Weed eat around more signs
- Put new decals on several signs
- Start road grader to charge batteries
- Work on list of roads for line painting
- Pick up 3 tires along road
- Replace burnt out light bulbs in rear garage
- Patch potholes
- Put millings along road edges
- Trim & chip trees on various roads
- Mow & weed eat beside & behind shop
- Check inlet boxes & clean off
- Replace 4 faded signs
- Work in shop
- Straighten up several leaning signs
- Rebuild carburetor & put new flex shaft in weed eater
- Clean sticks & debris out of several culvert pipes
- Map out stop bars to paint
- Replace 2 faded stop signs on Appletree Lane
- Weed eat around signs
- Spray weeds behind shop in storage yard
- Put cold patch in potholes
- Start mowing road banks with 3 tractors
- Weed eat around signs
- Mark 2 locations for Pa One Call for sign post replacements
- Work in shop
- Mow on Election, Mt. Pleasant & Waterway Roads
- Weed eat

- Continue mowing road banks
- Mow behind guardrails with boom mower tractor
- Look at site view complaints
- Pick up parts
- Continue mowing road banks
- Pick up trash and tires
- Continue mowing road banks *+& weed eating around signs
- Handwash pick-up truck
- Finish mowing road banks and weed earing around signs
- Work in shop
- Check inlet boxes for debris
- Check for damage and missing signs
- Put new decals on several faded signs and marked up signs at shop
- Replace 2 fading stop signed
- Put millings along Oaks Road & put millings in road on dead end going to Amish farm on Oaks
- Trim nuisance tree limbs on various roads
- Remove paint for Handicap parking place by office door
- Patch several potholes
- Pressure wash all 3 mowing tractors
- Replace bearing on mower roller on 6420 John Deere
- Put millings along edge of roads
- Oil dry on road from accident
- Cut tree on Christian Lane after storm and chip also on Frog Hallow, Elk Creek & Woods Roads
- Trim and chip trees on various roads, Mt. Pleasant and others
- Mark Mt. Pleasant and Frog Hallow for stop sign replacement
- Replace burnt out light bulbs in shop
- Sharpen chainsaw chains
- Do street sign inventory
- Clean and organize tolls in shop