

AGENDA FOR A REGULAR MEETING
OF SELDOVIA CITY COUNCIL
COUNCIL CHAMBERS

Monday
October 22, 2018
6:00pm

SWEATT COLBERG CAMPBELL MORRISON ROJAS LETHIN
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- A. Call to Order & Roll Call: MEETING CALLED TO ORDER BY MAYOR LENT AT 6:00 PM
PRESENT: COUNCILMEMBERS: SWEATT, CAMPBELL- telephonic, MORRISON, and LETHIN-telephonic

STAFF: CITY MANAGER CAMERON
CITY CLERK GEAGEL

- B. Pledge of Allegiance: Held
C. Excused Absences: ROJAS, COLBERG
D. Agenda Approval: SWEATT/MORRISON MOVED TO APPROVE THE AGENDA

SWEATT/MORRISON MOVED TO AMEND THE AGENDA TO INCLUDE ITEM L2.
ACTION MEMORANDUM 19-01 CISPRI TIDELANDS APPLICATION AND ITEM L3.
DISCUSSION- ORDINANCE 19-05 RIGHT OF WAYS
VOICE VOTE/UNANIMOUS/MOTION PASSED

SWEATT/MORRISON MOVED TO APPROVE THE AMENDED AGENDA
VOICE VOTE/UNANIMOUS/MOTION PASSED

- E. Consent Agenda: *(All items under the Consent Agenda are approved with a single motion, no discussion, and one vote. A Council Member may request to remove an item(s) for discussion and a separate vote.)*

1. Approval of Minutes: Minutes of the Regular Meeting, October 08, 2018
2. Payment Approval Report:
3. Ordinance Introduction:

1. ORDINANCE 19-02 AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SELDOVIA, ALASKA, ADOPTING CHAPTER 11.10 RIGHT OF WAY
2. ORDINANCE 19-03 AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SELDOVIA, ALASKA, AMENDING TITLE 18.52 COMMERCIAL MARINE, CHAPTER 18.20 DEFINITIONS, AND TITLE 1 GENERAL PROVISIONS SECTION 1.08.040 TO INCLUDE 18.52.120 VIOLATION—PENALTIES

CLERK GEAGEL- Read the consent agenda and include that ordinance 19-02 should state adopting chapter 11.10 permits for utility use of right-of-way as it reads in the packet.

SWEATT/MORRISON MOVED TO APPROVE THE CONSENT AGENDA
VOICE VOTE/UNANIMOUS/MOTION PASSED

- F. Mayoral Proclamations: None
G. Public Presentation Prior Notice: (each presenter has up to 10 min)
1. Tim Dillon, KPEDD- Presented a 2018 KPEDD City of Seldovia Update as a PowerPoint presentation. KPEDD oversee's the entire borough, they are a 501c(4) with a separate board of directors. They do not take orders from the borough or the city, each city has a member on the board and there is a variety of businesses on the board. The KPEDD with contract KPEDD is for \$100,000, certain things have to be recorded under Title 29 every year and KPEDD does that for KPEDD. KPEDD does the same thing for the US Dept of Commerce for \$75,000. KPEDD has

a nine-acre business incubation center with everything from driving instruction to a facility for oil and more. They can only have nine businesses in the center, but they also help a variety of businesses that are not in the center. He discussed KPEDD's vision for economic stability and growth. The quality of place is the number one reason people live on the Kenai Peninsula. KPEDD is highly involved in the LNG project. KPEDD produces a one- or two-page gross business sales snap shot for every community through date from the borough's taxes. It is a snap shot in time from several months ago. It can only contain so much information as they don't want to put any business in position where their individual information is out there. A lot of change on the snap shots was from educational services, the borough mandated a change a year ago on educational claims, like afterschool programs. Quarterly reports and the economic strategy for the KPB are available on the KPEDD website free of charge. KPEDD has a microloan program and can fund a project up to \$25,000 if the business has a solid business plan and has been turned down by at least two financial institutions previously. They are working with kids and adults through a workforce development program for them to be able to be first in line for jobs that become available on the peninsula. They can house students in the Challenger Center and during the day put them through a carpentry academy, or heavy machinery classes, or instruction for their CDL, then in the evening Wells Fargo can come in and teach about checking accounts and how to bank. Instructors could also come in and teach about insurance. The workforce program would not just be about on the job but would also be about day to day living.

LAUREL HILTS, Seldovia Fine Arts Council- Inquired about what gross business sales the entertainment category reflected on the Seldovia's Gross Business sale snap shot and how the Seldovia Fine Arts Council grants or contributions fit in.

LETHIN- Inquired if there had been any thoughts on developing mariculture.

JOHN CARLUCCIO, resident- Inquired if there was any help for recreation in Seldovia such as shooting range that the borough can't help them with property.

CAMPBELL- Discussed that one thing that was important was they had a pretty outstanding community for being small. In the last five years there had been a pretty substantial increase, they are heading in the right direction.

There had been some ups and downs, but over the five years shown it was very nice to see it trending upward.

H. Public Presentation for Items not on Agenda: (public has 3 min each)

LAUREL HILTS, resident- Discussed the events coming up. Next Saturday was the Halloween carnival, put on by SVT, and the great work of the community members and kids, from 6-8 in the school gym. The Fall Harvest party would be at the chapel and at the same time trunk or treating would be happening at the harbor. Harmony at the SOCC would be generating a map of where trick or treating would be available. Rick the sub at the post office could potentially be there for four or five months, his picture was on the Chatterbox and he was staying in town and not leaving every day. A Kachemak Bay Wilderness Park draft had been formed and there was an opportunity next month to read the plan and comment on it. It affects Cook Inlet agriculture. There was a copy at the library and on the Chatterbox and she encouraged them to look at chapter's 4 and 5 and see how they will affect everyone. For questions find Jeff Lee.

CM CAMERON- Stated that there was a copy of the Kachemak Bay Wilderness Park Draft at the city office as well and it was presented by the Kachemak group to the council awhile back.

I. Committee and Advisory Board Reports: (each member has 5 min)

1. Cemetery Update-

GREG WOLFER, Cemetery Board Member- Presented a Cemetery update to the council. The account balance was at \$1400. They were still looking for a volunteer to write a grant to the Rasmussen Foundation. Dean Lent, Mike Miller, Ted and Ginny Moore, and John Gruber were making crosses, and there was enough material on site to make two hundred more. The church was going to bring a priest to bless the crosses before they were put in ground. The Cemetery Commission recommended changing the plot size from 5x8 to 4x8, and they were still looking for volunteer help.

MAYOR LENT- Presented a cemetery draft map that Ted and Ginny Moore were working to create. A drone flew over the cemetery and showed the head stones, and the boundaries were larger than expected. He discussed that there were several items on the cemetery wish list.

TIM DILLON, KPEDD- Inquired about what was being sought from the Rasmussen Foundation and stated that when the commission gets a wish list together to let him know, he can assist with that.

CLERK GEAGEL- Stated that the cemetery map was still in draft form and updates could still be made if there were errors found and Ted and Ginny were notified.

J. Public Hearings:

1. RESOLUTION 19-05 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SELDOVIA, ALASKA ADOPTING A VIDEO SURVEILLANCE POLICY FOR THE CITY OF SELDOVIA

a. Presentation by Staff or Council

CLERK GEAGEL- Presented Resolution 19-05 adopting a video surveillance policy.

b. Council Discussion

CAMPBELL- Discussed the policy and asked about the ramifications of a typical public records request, what was legally allowed to be viewed and when.

CM CAMERON- Discussed that the policy presented covered all the bases for implementation for the City of Seldovia, but not everything would be implemented. Footage would be viewed and if criminal activity was surveyed it would be given to the police department. Video surveillance would have a 30-day retention schedule and a public records request would be needed to release footage. Video surveillance would be outside the buildings. If the policy was approved the next step would be to obtain estimates and then bring them back to council.

MORRISON- Inquired if video surveillance footage would be available for public to view after an investigation was over.

c. Public Presentation or Hearing (public has 3 min each)

MAYOR LENT called for public comment and none was offered.

d. Action/Disposition

SWEATT/MORRISON MOVED TO ADOPT RESOLUTION 19-05 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SELDOVIA, ALASKA ADOPTING A VIDEO SURVEILLANCE POLICY FOR THE CITY OF SELDOVIA

VOICE VOTE/UNANIMOUS/MOTION PASSED

K. Unfinished Business:

L. New Business: None

1. Discussion- ORDINANCE 19-04 AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SELDOVIA, ALASKA, AMENDING CHAPTER 6.18 REAL PROPERTY— SALE OR DISPOSAL

a. Presentation by Staff or Council

CLERK GEAGEL- Presented Ordinance 19-04 amending chapter 6.18 real property—sale or disposal.

b. Council Discussion

SWEATT- Spoke in support of the update including leases for space in city buildings and in support of five-year terms.

MORRISON- Asked if the changes would affect any current negotiations.

CM CAMERON- Discussed the need to update the code to make it more applicable and efficient on managing city limits. The update will help streamline the process and will open up accessibility on both sides of negotiation. Pieces already negotiated were negotiated in good faith and would be what they already are. Contracts done previously under the previous code would follow that code. There were not any current contracts following the current title six code.

CAMPBELL- Discussed not wanting to do anything contrary to the code.

c. Public Presentation or Hearing (public has 3 min each)

MAYOR LENT called for public comment and none was offered.

d. Action/Disposition

CAMPBELL/SWEATT MOVED TO INTRODUCE ORDINANCE 19-04 AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SELDOVIA, ALASKA, AMENDING CHAPTER 6.18 REAL PROPERTY— SALE OR DISPOSAL AT THE NEXT COUNCIL MEETING

VOICE VOTE/UNANIMOUS/MOTION PASSED

2. ACTION MEMORANDUM 19-01 CISPRI TIDELANDS APPLICATION

a. Presentation by Staff or Council

CLERK GEAGEL- Presented action memorandum 19-01 as written in the laydown.

b. Council Discussion

SWEATT- Spoke in support of action memorandum 19-01.

MORRISON- Spoke in support of action memorandum 19-01.

CAMPBELL- Stated he had no objection to approving action memorandum 19-01.

c. Public Presentation or Hearing (public has 3 min each)

MAYOR LENT called for public comment and none was offered.

d. Action/Disposition

SWEATT/MORRISON MOVED TO APPROVE ACTION MEMORANDUM 19-01 CISPRI TIDELANDS APPLICATION

VOICE VOTE/UNANIMOUS/MOTION PASSED

3. Discussion- Ordinance 19-05 Right of Ways

a. Presentation by Staff or Council

CLERK GEAGEL- Presented Ordinance 19-05 Right of Ways as written in the laydown.

b. Council Discussion

SWEATT- Spoke in support of the fine schedule.

CM CAMERON- Discussed that legal had spoken in support of the implementation of this ordinance.

CAMPBELL- Noted a clerical error labeling the draft as 19-02.

c. Public Presentation or Hearing (public has 3 min each)

MAYOR LENT called for public comment and none was offered.

d. Action/Disposition

CAMPBELL/MORRISON MOVED TO INTRODUCE ORDINANCE 19-05 AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SELDOVIA, ALASKA, REPEALLING CHAPTER 11.04 STREET EXCAVATION AND ADOPTING CHAPTER 11.06 RIGHT OF WAY RESTRICTIONS AND REGULATIONS AND TITLE 1 GENERAL PROVISIONS SECTION 1.08.040 CODE SECTION 11.06.35-11.06.210 AT THE NEXT MEETING

VOICE VOTE/UNANIMOUS/MOTION PASSED

M. Administration Reports:

1. Treasurer's Report: None

2. City Manager's Report: See Laydown

CM CAMERON- Presented the City Managers report as written and included; the continuation of water infrastructure projects, there were two more on the list and there had been a significant decrease in water use which means saving money. The City was being as efficient as they could be with its infrastructure. There was a complete glycol line fail on Friday at 5pm, they worked through the problems and CRW sent a plumber to have it fixed. Tim was given a tour, it never ceased to amaze her what type of plant they have and she thanked Tim for the intrinsic part he had in getting such a nice facility. The DOT airport land proposal was still ongoing. Last week Heidi was able to complete a majority of community block grant surveys after they received notice that a handful more was needed in order to establish the LMI for the grant. The auditors were there that week to finish the 2017 audit. Tomorrow ARWA would be offering a free utility management training for staff and anyone else who wanted to attend on how to better manage the utility. The training would be in the multipurpose building beginning at 8:30am. The emergency operation plan was hopefully halfway done, there were a lot of pieces and she hoped to have a first draft in December. The City was working with the state emergency operations to become TsunamiReady one of the first signs had been installed at the harbor and more installations would be coming. There had been a lot of talk about lowering the costs of health insurance for employees, she had a contact Deann, who was being sent employee health surveys and would be doing a consultation for free. The City would have to finish this current fiscal plan and if they did change there would be a process. The KPB maintenance crew finished work at the SOCC last week, it was closed for a few days but that allowed them to deal with a significant repair. The SOCC coordinator was out of town for a family situation, her hours would be closed but events were still happening. The City Manager stated that she would love to have her evaluation at the next meeting if

everyone could be in the room, that meeting would be November 26. Heidi and herself would be attending AML in a few short weeks, she asked council to let them know if there was anything, they wanted talked about with anyone around the state. She thanked Tim again for coming. Trunk or treat would be taking place next week in the harbor parking lot. There would be power there and Trinket would have a bouncy house. It would be another place for the kids to go as they go around the boardwalk and the neighborhood and was in addition to trick or treating for those people out the road who did not get trick or treaters and wanted to see the costumes.

N. Informational Items Not Requiring Action:

1. The City Manager and City Clerk will not be in office the week of November 12, 2018 so that they may attend the AML conference.

O. Executive Session:

P. Council and Mayor Comments Concerning Items Not on the Agenda:

SWEATT- Thanked everyone for coming and asked if there was an update with the fish processing.

CAMPBELL- Thanked everyone for coming and thanked Tim for all the information.

MORRISON- Thanked everyone for showing up and thanked Tim, that was pretty informative and he stated he hope to talk further with him about that. Good job staff and he spoke in appreciation of their hard work.

LETHIN- Thanked everyone for coming and Tim especially he stated he hoped more folks were able to be put on mariculture. Have a great week, see you later.

MAYOR LENT- Tim it was good to see you, you asked the question what was needed at the cemetery, they had an estimate of 15 dollars per plaque covered with laser engraving with names and dates for all the crosses, we will get you a wish list. He thanked the staff for doing a good job at a high stress level and thanked Greg for his work at the cemetery.

Q. Next Meeting: Regular Meeting will be held on Monday, November 26, 2018 at 6:00 pm

R. Adjournment:

CAMPBELL/MORRISON MOVED TO ADJOURN AT 7:30 PM
NO OBJECTION/MOTION PASSED

I certify the above represents accurate minutes of City of Seldovia Council meeting of October 22, 2018.





Heidi Geagel, City Clerk

Approved by Council 11/26/18