

SELDOVIA
CITY COUNCIL

WEDNESDAY
September 27, 2017
7:30 PM



REGULAR MEETING
MULTI-PURPOSE ROOM

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Seldovia City Council Regular Meeting September 27, 2017

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NOTES:

THE UNIVERSITY OF CHICAGO
DEPARTMENT OF CHEMISTRY
PHYSICAL CHEMISTRY

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MINUTES FROM A REGULAR MEETING
OF SELDOVIA CITY COUNCIL
COUNCIL CHAMBERS

Wednesday
September 13, 2017
7:30pm

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|---|
| PATRICK MORRISON ROJAS LETHIN SWEATT COLBERG |
|---|

- A. Call to Order & Roll Call: MEETING CALLED TO ORDER BY MAYOR LENT AT 7:30 PM
- B. IN ATTENDANCE; MORRISON, LETHIN, SWEATT, COLBERG- telephonic
- C. Pledge of Allegiance: HELD
- D. Excused Absences: PATRICK, ROJAS
- E. Agenda Approval:
SWEATT/LETHIN MOVED TO APPROVE THE AGENDA
VOICE VOTE/UNANIMOUS/MOTION PASSED
- F. Approval of Minutes: Minutes of the Regular Meeting, August 30, 2017
LETHIN/MORRISON MOVED TO APPROVE THE MINUTES OF AUGUST 30, 2017
VOICE VOTE/UNANIMOUS/MOTION PASSED
- G. Treasurer's Report/ Utility Report: None
- H. Voucher/Payroll Report : None
- I. Ordinance Introduction:
1. ORDINANCE 18-02 A NON-CODE ORDINANCE OF THE CITY OF SELDOVIA, ALASKA, AMENDING
FY 2018 FEE SCHEDULE TO INCLUDE A CEMETERY PLOT FEE
- SWEATT/LETHIN MOVED TO INTRODUCE ORDINANCE 18-02 A NON-CODE ORDINANCE OF THE
CITY OF SELDOVIA, ALASKA, AMENDING FY 2018 FEE SCHEDULE TO INCLUDE A CEMETERY
PLOT FEE
- J. Proclamations: None
- K. Public Presentation Prior Notice: (each presenter has up to 10 min) None
- K. Public Presentation for Items not on Agenda: (public has 3 min each)
LAUREL HILTS- Discussed recent events around the community. There was an open house the night before; it was the first time she didn't know half of the people with the new family of ten and the family staying on a sailboat in the harbor. This year was another successful chainsaw carving. Coming up Saturday the 23rd is a Murder Mystery Theater; it will be the Seldovia Fine Arts Councils last event. She would like to remind the Council that the Chamber and Seldovia Fine Arts Council are both arms of the City.
- L. Committee and Advisory Board Reports: (each member has 5 min)
WALT SONEN- Discussed his last CIRCAC meeting in Homer. There is a new Captain of the Port, Sean McKenzie, who is the head Coast Guard fellow in Anchorage. Some of the things they discussed were a pipeline study that had been initiated, recent leaks and spills in Inlet help lend a hand. New research has been selected for the study, it will be done in three phases, assessment, what's there, how it is, how old is it, and then a risk assessment. RCAC has pushed for a while, to see the storage tanks at Mt. Redoubt to go away, and a pipeline put across the Inlet. Hillcorp owns 4 existing pipelines across the Inlet, they would like to convert one pipeline to gas or oil, at the same time it would connect the Tyonnek platform to the West side. Most of the gas on the Peninsula is just on the West side, they hope to have it done by late 2018. There is a continuing study by NOAA, a lot done at Kasitsna Bay Laboratory, scientific study, solidities and temperatures, to help determine whether disbursement should be used during an oil spill. The ADDC is wrapping up a study on derelict vessels and what to do with them. As the president of the SOS Response team he would like to announce a coming up HAZWOPER eight hour refresher training in conjunction with CISPRI on October 6th.

M. Unfinished Business:

1. Discussion on Seldovia Clinic Workshop

a. Presentation by Staff or Council

CLERK/GEAGEL- Discussed the recent findings of the clinic survey citizens sent out to box holders. 70 surveys turned in altogether, 56 for the clinic and 14 for other use. That is a 78.5% for the clinic.

b. Public Presentation (public has 3 min each)

JERRY STRANIK- Spoke in support of having a clinic, stating it was pretty evident that the public wants a clinic. Dr. Barnes would like to start; he would encourage them to begin the paperwork. He would like to see the space be a multi-use clinic, with many practitioners and dental. If supplies are used then they are reimbursed, providers share the space, it is a community approach to a clinic and mental health can work in that space as well. In the past they have had 5 clinics in the space at one time, a dentist, optometrist, multiple physicians. He believes the committee would be redundant, if there is a problem they can go to the City Manager. The lease is to protect the City. He suggested the head EMT, Dr. Larry, and Mark Rowland for part of the committee. He mentioned there used to be a Hospital Auxiliary with 3 or 4 people.

LAUREL HILTS- Asked for clarification on if the committee would be in charge of who was practicing and that if that was the case would it be appointed by the Council, because the City should only be the landlords, otherwise they are moving into the medical business as they have stated they do not want to do. She suggested the next step is to task the City Manager to lease the space to Dr. Barnes.

c. Council Discussion

SWEATT- Discussed that she thought that if the public wanted a clinic that a committee would be established to begin negotiations with them. It is a lot of time and effort for the City Manager when we are not in the medical business. They can get with the committee if they want a lease and then go to the City Manager. She asked who would sign the lease if they have multiple providers using the space.

CM LARSON- Spoke in agreement with having an advisory committee formed. He sent a copy of the contract with La Maestra to Dr. Barnes at his request. Robin and he have been working to get the public health over here for the last several months to expand services and believe mental health would be a great asset to the community. A committee is a good concept for managing those spaces. Dr. Barnes will provide a computer that will hook up with his office in Wasilla; they will be active files so that he can see people down here from up there. For equipment the vet would like a table that elevates and weighs dogs. He asked if there should be an RFP for the space.

LETHIN- Spoke in agreement with there being an advisory committee and having Dr. Barnes start. He spoke with Dr. Barnes and the most important priority for equipment to start was a telemedicine cart. He suggested they offer use agreements instead of a lease. A committee is not necessary.

MORRISON- Discussed being in a meeting recently with mental health and is interested in that. He asked if there are state laws for using half a clinic for animals and half a clinic for people. He asked if Barnes brought in his own computer does that mean that everything would be routed through his office. He asked if money would be able to be collected for patients like SVT is able to do. He suggested they lease the space to Dr. Barnes and then it is up to him. They do not need a committee

COLBERG- Discussed that if they are just leasing the space then it is not up to them if the space is shared. He agrees they do not need a committee.

MAYOR LENT- Discussed that it is a community service like the Boardwalk and that it costs the City about \$350 a month in utilities. There are not too many details as the landlords, just the lease agreement.

d. Action/Disposition

TABLED UNTIL THE NEXT MEETING

2. Cook Inlet Ice Guidelines for Review

a. Presentation by Staff or Council

CM LARSON- Discussed that this was from the last meeting. He has no opinion on it, but put it out there in case others did.

b. Public Presentation (public has 3 min each)

LAUREL HILTS- Discussed that there is one vessel in town that engages in this activity and that is the Guardian.

c. Council Discussion

SWEATT- She read it and had no opinion.

d. Action/Disposition

NO ACTION TAKEN

N. New Business:

1. RESOLUTION 18-03 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SELDOVIA, ALASKA SUPPORTING KENAI PENINSULA BOROUGH ORDINANCE 2017-23 AN ORDINANCE AMENDING KPB 5.18.430 TO INCREASE THE MAXIMUM AMOUNT OF A SALE SUBJECT TO THE BOROUGH SALES TAX TO \$1000, EXCEPT FOR RESIDENTIAL RENTALS, SUBJECT TO VOTER APPROVAL

a. Presentation by Staff or Council

b. Public Presentation

WALT SONEN- Discussed that this was something the Borough is pushing; they will get an additional 3 million if it goes through. It failed last year because people didn't want it. He had no opinion himself.

c. Council Discussion

SWEATT- Asked for clarification that the new revenue would go towards education.

LETHIN- Discussed that they cannot have dedicated funds it will go into general funding.

d. Action/Disposition

LETHIN/SWEATT RESOLUTION 18-03 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SELDOVIA, ALASKA SUPPORTING KENAI PENINSULA BOROUGH ORDINANCE 2017-23 AN ORDINANCE AMENDING KPB 5.18.430 TO INCREASE THE MAXIMUM AMOUNT OF A SALE SUBJECT TO THE BOROUGH SALES TAX TO \$1000, EXCEPT FOR RESIDENTIAL RENTALS, SUBJECT TO VOTER APPROVAL

VOICE VOTE/UNANIMOUS/MOTION PASSED

2. Request for Proposal-Small Boat Harbor LED Lighting Upgrade for Review

a. Presentation by Staff or Council

CM LARSON- Discussed the Request for Proposal that went out, there has been two interested bidders.

b. Public Presentation (public has 3 min each)

LAUREL HILTS- Questioned how you have a motion that would ever allow for funds without the detail amount. She is confused on what the action is for this item on the agenda.

c. Council Discussion

LETHIN- Asked if money needed to be moved at this meeting as discussed at the last meeting.

SWEATT- Discussed that they did not have an amount yet; right now they just need to improve the request.

CLERK/GEAGEL- Suggested they could make a motion to approve the RFP and the ability to use funds from the reserve. She thought that in the previous meeting they were trying to approve that the money would be allowed to come from the reserves not the amount. It would work to approve the RFP now and then move to approve where the money would be appropriated from later.

MORRISON- Discussed that this was just for accessing bids. This is just to get the number to go by at the next meeting.

COLBERG- Asked if they could do the motion now and set the amount after.

d. Action/Disposition

LETHIN/MORRISON MOVED TO APPROVE THE RFP

VOICE VOTE/UNANIMOUS/MOTION PASSED

3. Discussion of Northern Edge Letter of Invitation for complete "after action review"

a. Presentation by Staff or Council

CLERK/GEAGEL- Discussed the letter in the packet addressed to the Northern Edge requesting a complete action review.

b. Public Presentation (public has 3 min each)

WALT SONEN- Spoke in support.

c. Council Discussion

SWEATT- Spoke in support, they should instruct Tod to send the letter. It would be very interesting to have them here.

COLBERG- Agreed.

d. Action/Disposition

CONSENSUS TO DIRECT THE CITY MANAGER TO SEND THE LETTER

O. Informational Items Not Requiring Action:

1. Elections update: CLERK/GEAGEL- Discussed that absentee voting had opened that day, three council candidates, Bobbi Sweat, Gerry Patrick, and Jeremiah Campbell and one mayor candidate Dean Lent. Elections will be held October 3, 2017.

P. City Manager's Report:

CM LARSON- Discussed his report as written in the packet. Announced that he was in the process of negotiating a contract with Dillingham to be their new City Manager. He will give the City his thirty day notice after he gets the contract. An interim City Manager would be a good idea; his opinion is that it is critical, especially with Heidi and Jackie being new. The interim is just a contract, for x amount of dollars, for this amount of time.

SWEATT- Asked when he would be leaving and if they need to be considering an interim. Cassidi.

MAYOR LENT- Yes because that process takes a while.

MORRISON- Asked who qualifies for that, does it have to be somebody employed by the City now, can it just be someone off the street.

LAUREL HILTS- Discussed she thought he was asking what qualifications are necessary.

LETHIN- Discussed they have a job description and qualifications.

Q. Council and Mayor Comments Concerning Items Not on the Agenda:

MORRISON- Hate to get that last little bomb dropped on them. Good luck to you, I hope everything works out and you get the contract you are looking for. Thanks for being here.

LETHIN- Thanks everyone for coming, it was good up until we just heard the news the City Manager is bailing on us.

SWEATT- Thanks everyone who is here. Thanks Paulie for coming. Tod good luck with everything.

COLBERG- Thanks everyone for coming, good luck.

MAYOR LENT- Wish you well in whatever decision you make. You got to go what you got to do.

R. Next Meeting: Regular Meeting will be held on September 27, 2017 at 7:30 pm

S. Adjournment:

COLBERG/SWEATT MOVED TO ADJOURN AT 8:35 PM
VOICE VOTE/UNANIMOUS/MOTION PASSED

I certify the above represents accurate minutes of City of Seldovia Council meeting of September 9th, 2017.

Heidi Geagel, City Clerk

Approved by Council _____

CITY OF SELDOVIA

ORDINANCE 18-02

**A NON-CODE ORDINANCE OF THE CITY OF SELDOVIA, ALASKA, AMENDING FY 2018
FEE SCHEDULE TO INCLUDE A CEMETERY PLOT FEE**

WHEREAS, the Seldovia Cemetery Commission was created by the City Council to preserve, maintain, and develop the Seldovia City Cemetery; and

WHEREAS, the Commission has recommended to the Council a plot fee of \$200 be established; and

WHEREAS, the opening and closing of a plot will be reflected on the fee schedule as actual equipment rental cost and operator fee per hour; and

WHEREAS, establishing a cemetery plot fee in the fee schedule will create funds for the maintenance, repairs, and preservation of the Seldovia Cemetery.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SELDOVIA:

SECTION 1. A Non-Code Ordinance amending FY 2018 fee schedule to include a \$200 cemetery plot fee and to establish burial openings and closings to actual equipment rental cost and operator fee per hour.

SECTION 2. EFFECTIVE DATE. This ordinance becomes effective upon its adoption by the City Council.

ADOPTED by a duly constituted quorum of the City Council of the City of Seldovia, Alaska this ____ day of _____, 2017.

ATTEST:

APPROVED:

Heidi Geagel, City Clerk

Dean Lent, Mayor

Vote: Rojas
Lethin
Sweatt
Colberg
Patrick
Morrison

FY2018 Other Fees and Services
All fees are subject to applicable tax

| | |
|--|--|
| Send Fax | \$2.00 1 st page |
| • Each additional page | \$1.00 |
| Receive Fax | \$1.50 1 st page |
| • Each additional page | \$1.00 |
| Copies | \$0.50/page |
| Returned Checks | \$30.00 per check |
| Public Records request | Actual costs |
| Electronic Submission (PDF Documents) | \$1.00/page |
| Audio/Data CD | \$2.50/ copy |
| Annual Budget, Paper Copy | \$25.00 |
| Annual Audit, Paper Copy | \$25.00 |
| Electronic Transmissions (Scanned PDF documents) | \$1.00/page |
| Water – Bulk (20 Gallon minimum) | \$1.50/ Token |
| Building Permit | <400 SQ Feet: \$50.00 >400 SQ Feet: \$100.00 |
| Variance Application Fee | \$200.00 |
| Conditional Use Permit | \$150.00 |
| Property Line Disputes Application | \$100.00 |
| Business License | \$25.00/Year |
| Dog License | \$5.00/Year (Spayed/Neutered) \$10/Year (Non Spayed/Neutered) |
| Cemetery Plot | \$200.00 |

*For burial openings and closings refer to page 8- Equipment Rentals.

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**CITY OF SELDOVIA
ORDINANCE 18-03**

AN ORDINANCE ADOPTING THE RECODIFICATION OF THE CODE OF ORDINANCES OF THE SELDOVIA MUNICIPAL CODES

WHEREAS, the Alaska State Legislature has provided for the codification and publication of the permanent and general ordinances of municipalities in Section 29.25.050 of the Alaska Statutes; and

WHEREAS, the City Clerk's office has compiled, edited and published a codification of the permanent and general ordinances of the City of Seldovia, Alaska; and

WHEREAS, there have been filed and there are now on file in the office of the City Clerk, for public inspection, five copies of a publication entitled "Seldovia Municipal Codes", and copies thereof are available for the use of persons present at the public hearing on this ordinance:

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SELDOVIA, ALASKA:

SECTION 1. ADOPTION. As authorized by Section 29.25.050 of the Alaska Statutes, there is hereby adopted the "Seldovia Municipal Code", as compiled, edited and published.

SECTION 2. TITLE-REFERENCE. This code shall be known as the "City of Seldovia Municipal Code" and it shall be sufficient for all purposes to refer to said code as the "Seldovia Municipal Code".

SECTION 3. CODIFICATION AUTHORITY. This code consists of all the regulatory and penal ordinances and administrative ordinances of the City of Seldovia, Alaska, codified pursuant to the provision of Seldovia 29.25.050 of the Alaska Statutes.

SECTION 4. EFFECT OF CODE ON PAST ACTIONS AND OBLIGATIONS. Neither the adoption of this code nor the repeal or amendments hereby made of any ordinance or part or portion of any ordinance of the City of Seldovia shall in any manner affect the prosecution for violations of ordinances, which violations were committed prior to the effective date hereof, nor be construed as a waiver of any tax, license, fee, or penalty at said effective date due and unpaid under such ordinances, nor be construed as affecting any of the provisions of such ordinances, relating to the collection of any such tax, license, fee, or penalty, or the penal provisions applicable to any violation thereof, nor to affect the validity of any bond or cash deposit in lieu thereof required to be posted, filed, or deposited pursuant to any ordinance and all rights and obligations thereunder appertaining shall continue in full force and effect.

SECTION 5. CONSTITUTIONALITY. If any section, subsection, sentence, clause, or phrase of this code is for any reason held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining portions of this code. The council hereby declares that it would have passed this code, and each section, subsection, sentence, clause, and phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, or phrases had been declared invalid or unconstitutional, and if for any reasons this code should be declared invalid or unconstitutional, then the original ordinance or ordinances shall be in full force and effect.

SECTION 6. EFFECTIVE DATE. This ordinance shall become effective upon on adoption by the Council.

ADOPTED by a duly constituted quorum of the City Council of the City of Seldovia this ____ day of _____, 2017.

ATTEST:

APPROVED:

Heidi Geagel, City Clerk

Dean Lent, Mayor



City of Seldovia

P.O. Drawer B, Seldovia, Alaska 99663
Phone: (907) 234-7643, Fax: (907) 234-7430
email: citymanager@cityofseldovia.com
website: www.cityofseldovia.com

Seldovia City Council
P.O. Drawer B
Seldovia, AK 99663

September 21, 2017

Dear City Council,

It is with mixed emotions that I must tender my resignation as the City Manager for the City of Seldovia. The Dillingham City Council met last night and approved my contract. My tenure here was a wonderful experience with a community of exceptional people and there are many things that I will miss. The City staff is one of the best groups of dedicated people I've had the pleasure to work with. I am forever grateful for having been part of Seldovia. My last day will be October 25, 2017.

I will do everything I can to make sure that the interim and the new city manager are set up for success. We have many 'irons in the fire' and I don't want those to lose momentum. I'll leave detailed information about each area of responsibility, however, as you know many of the issues are complex and I will invite the interim and permanent managers to contact me whenever they need assistance 24/7.

Thank you for the opportunity to serve your community and I can only hope that I was able to make a difference for Seldovia. My new email address will be manager@dillinghamak.us or my personal email is e.llc.111@gmail.com. Verizon does not work in Dillingham so I will be changing phone carriers and numbers. My office phone in Dillingham is (907) 842-5148. Take care and stay well.

Respectfully,

Tod Larson