

**SELDOVIA CITY COUNCIL
LAYDOWN
NOVEMBER 8, 2017**

PAGES 1-4 PAYMENT VOUCHER REPORT AS OF 11/08/17

**PAGES 5-6 TRAFFICABILITY WORKSHOP
RECOMMENDATIONS**

PAGE 7 CITY MANAGER'S REPORT



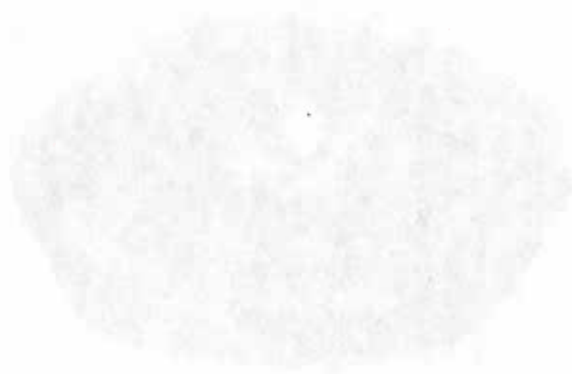
NOTES

BERKOWITZ CITY COUNCIL
LAWSON
February 8, 2017

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City Manager & Director

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ATTEN

Report Criteria:

Detail report.

Paid and unpaid invoices included

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
AETNA								
200	AETNA	102717	Employee Health Insurance	10/27/2017	10,968.88	.00		
Total AETNA					10,968.88	.00		
ALASKA CHARTER AND TRANSPORT								
360	ALASKA CHARTER AND TRANS	104-418	AML Conference Travel for Heidi	11/07/2017	360.00	.00		
360	ALASKA CHARTER AND TRANS	104-418	AML Conference Travel for Jackie	11/07/2017	360.00	.00		
360	ALASKA CHARTER AND TRANS	104-418	AML Conference Travel for Cassi	11/07/2017	360.00	.00		
Total ALASKA CHARTER AND TRANSPORT:					1,080.00	.00		
ALASKA MARINE HIGHWAY SYSTEM								
520	ALASKA MARINE HIGHWAY SY	10/31/17	Ferry Passenger Ticket Pass thro	11/02/2017	774.00	.00		
Total ALASKA MARINE HIGHWAY SYSTEM:					774.00	.00		
ALASKA ROTEQ								
640	ALASKA ROTEQ	040690	Parts- Gasket for water line	10/24/2017	560.00	.00		
640	ALASKA ROTEQ	040690	Freight for Parts- Gasket for water	10/24/2017	62.37	.00		
Total ALASKA ROTEQ					622.37	.00		
CASELLE, INC								
1460	CASELLE, INC	84232	HARBOR	11/01/2017	1.11	.00		
1460	CASELLE, INC	84232	BHO	11/01/2017	1.11	.00		
1460	CASELLE, INC	84232	DOCK	11/01/2017	1.11	.00		
1460	CASELLE, INC	84232	WATER	11/01/2017	1.11	.00		
1460	CASELLE, INC	84232	SEWER	11/01/2017	1.11	.00		
1460	CASELLE, INC	84232	ADMIN	11/01/2017	1.11	.00		
1460	CASELLE, INC	84232	FIRE	11/01/2017	1.11	.00		
1460	CASELLE, INC	84232	EMS	11/01/2017	1.11	.00		
1460	CASELLE, INC	84232	COUNCIL	11/01/2017	1.11	.00		
1460	CASELLE, INC	84232	POLICE	11/01/2017	1.11	.00		
1460	CASELLE, INC	84232	PW	11/01/2017	1.16	.00		
Total CASELLE, INC					12.26	.00		
CRABPOT GROCERY, THE								
1660	CRABPOT GROCERY, THE	224223-3594-3	Senior Meals Food	10/27/2017	694.21	.00		
Total CRABPOT GROCERY, THE					694.21	.00		
GRAINGER								
2410	GRAINGER	9590910429	Parts- Sewer lift station- magnetic	10/20/2017	1,947.22	.00		
2410	GRAINGER	9590910429	Parts- Sewer lift station- magnetic	10/20/2017	750.00	.00		
Total GRAINGER					2,697.22	.00		
OWL'S NEST								
5760	OWL'S NEST	102717	FOOD SENIOR MEALS	10/27/2017	68.83	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total OWL'S NEST:					68.83	.00		
SEA PARROT INN								
4450	SEA PARROT INN	20069-70	Senior Meals Food	10/28/2017	444.02	.00		
Total SEA PARROT INN					444.02	.00		
SELDOVIA FUEL & LUBE								
4550	SELDOVIA FUEL & LUBE	262885	SIGN RESTORATION	11/01/2017	5.19	.00		
4550	SELDOVIA FUEL & LUBE	262924	blk nipples	11/01/2017	7.37	.00		
4550	SELDOVIA FUEL & LUBE	262961	WELDER OIL	11/01/2017	19.06	.00		
4550	SELDOVIA FUEL & LUBE	263037	FUEL POLICE VEHICLE	11/01/2017	55.12	.00		
4550	SELDOVIA FUEL & LUBE	263087	HEATING FUEL OFFICE	11/01/2017	3,080.66	.00		
4550	SELDOVIA FUEL & LUBE	263156	COLORADO FUEL	11/01/2017	60.31	.00		
4550	SELDOVIA FUEL & LUBE	263198	416 FUEL	11/01/2017	18.77	.00		
4550	SELDOVIA FUEL & LUBE	263199	NYLON ROPE SHOP	11/01/2017	20.45	.00		
4550	SELDOVIA FUEL & LUBE	263286	ATLAS INSULATED	11/01/2017	16.95	.00		
4550	SELDOVIA FUEL & LUBE	263319	FUEL POLICE TRUCK	11/01/2017	51.58	.00		
4550	SELDOVIA FUEL & LUBE	263333	1/2" KC NIPPLE SEWER	11/01/2017	6.59	.00		
4550	SELDOVIA FUEL & LUBE	263344	GLOVES FERRY	11/01/2017	8.95	.00		
4550	SELDOVIA FUEL & LUBE	263394	HEATING FUEL HARBOR OFFIC	11/01/2017	117.35	.00		
4550	SELDOVIA FUEL & LUBE	263573	BOAT HAUL OUT TRAILER	11/01/2017	54.25	.00		
4550	SELDOVIA FUEL & LUBE	263618	EXPEDITION FUEL	11/01/2017	44.53	.00		
4550	SELDOVIA FUEL & LUBE	263626	PAPER TOWELS	11/01/2017	10.45	.00		
4550	SELDOVIA FUEL & LUBE	263627	FUEL POLICE TRUCK	11/01/2017	39.59	.00		
4550	SELDOVIA FUEL & LUBE	263740	GLOVES FERRY	11/01/2017	8.95	.00		
4550	SELDOVIA FUEL & LUBE	263756	RV ANIFREEZE	11/01/2017	107.40	.00		
4550	SELDOVIA FUEL & LUBE	263773	harbor heating fuel	11/01/2017	41.54	.00		
4550	SELDOVIA FUEL & LUBE	263857	AMFLO CP1 MALE SEEWER	11/01/2017	4.27	.00		
4550	SELDOVIA FUEL & LUBE	263973	COLORADO FUEL	11/01/2017	59.35	.00		
4550	SELDOVIA FUEL & LUBE	263987	TRASH SUPPLIES GLOVES	11/01/2017	16.95	.00		
4550	SELDOVIA FUEL & LUBE	263998	416 FUEL	11/01/2017	49.00	.00		
4550	SELDOVIA FUEL & LUBE	264004	9 VOLT BATTERY	11/01/2017	5.30	.00		
4550	SELDOVIA FUEL & LUBE	264065	FUEL SEWER PROJECT	11/01/2017	363.87	.00		
4550	SELDOVIA FUEL & LUBE	264209	HALOGEN BULBS	11/01/2017	32.43	.00		
4550	SELDOVIA FUEL & LUBE	264268	FUEL GARBAGE TRUCK	11/01/2017	45.43	.00		
4550	SELDOVIA FUEL & LUBE	264390	COMPACTOR FUEL	11/01/2017	19.09	.00		
4550	SELDOVIA FUEL & LUBE	264425	FUEL POLICE TRUCK	11/01/2017	39.40	.00		
4550	SELDOVIA FUEL & LUBE	2646215	FUEL POLICE TRUCK	11/01/2017	49.69	.00		
Total SELDOVIA FUEL & LUBE					4,459.84	.00		
SMOKEY BAY AIR								
4670	SMOKEY BAY AIR	100417046	Freight for Sr. Meals	10/03/2017	26.14	.00		
4670	SMOKEY BAY AIR	101117036	Sr. Meals Freight	10/11/2017	14.00	.00		
4670	SMOKEY BAY AIR	101917027	Travel For Police business	10/19/2017	124.00	.00		
4670	SMOKEY BAY AIR	101917028	Travel for Police Business	10/19/2017	62.00	.00		
Total SMOKEY BAY AIR.					226.14	.00		
THE VOYAGER HOTEL								
5768	THE VOYAGER HOTEL	967717	AML CONFERENCE HOTEL STA	10/17/2017	443.52	.00		
5768	THE VOYAGER HOTEL	967728	AML CONFERENCE HOTEL STA	10/17/2017	332.64	.00		
Total THE VOYAGER HOTEL					776.16	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
XEROX								
5710	XEROX	091174030	City office Meter charges	11/01/2017	324.63	.00		
5710	XEROX	091208830	Firehall copier meter charges	11/02/2017	107.39	.00		
Total XEROX					432.02	.00		
Grand Totals					23,255.95	.00		

Dated: _____

Mayor: _____

City Council: _____

Finance Officer: _____

Report Criteria

Detail report
Paid and unpaid invoices included.



City of Seldovia

P.O. Drawer B, Seldovia, Alaska 99663
Phone: (907) 234-7643, Fax: (907) 234-7430
email: citymanager@cityofseldovia.com
website: www.cityofseldovia.com

Seldovia City Council
Drawer B
Seldovia, AK 99663

RE: Trafficability Workshop Recommendations

September 26, 2017

The City of Seldovia's Trafficability Workgroup met on Tuesday, August 22nd, Tuesday, September 5th and Tuesday, September 26th. During these sessions, the workgroup studied the maps of the city, considered industry best practices, and utilized their personal experience and knowledge to review every roadway within the city limits.

The workgroup consisted of myself, some of the city council members, planning and zoning members and several Seldovia citizens. There was some excellent discussion and thoughts traded during these meetings.

After considerable debate, the Trafficability Workgroup provides you with the following recommendations:

1. Reduce the speed limit across town to 20 miles per hour on all roads.
Justification: Reducing the speed and making it consistent across town will assist in making the roads safer and more easily enforced.
2. Request that the State of Alaska reduce the State Highway speed to 20 miles per hour within the city limits. Justification: Reducing the speed and making it consistent across town will assist in making the roads safer and more easily enforced. This will also help in safety for the blind corner and the intersection congestion at Main Street and Anderson Way.
3. Replace all references to driveways in the "Visibility at Access Points" paragraphs in Title 18 – Zoning to reflect a 10' by 10' triangular area instead of the 20' by 20' currently. Justification: The 20' by 20' triangle is difficult to maintain in many cases and the 10' by 10' triangle combined with a reduce speed of 20 miles per hour maintain an appropriate safety level.
4. Add a reference in the driveway portion of the "Visibility at Access Points" paragraphs in Title 18 prohibiting parking within 10' of a driveway. Justification: This is connected to #3 above. If you approve #3 (10' X10' triangle) it would make sense that there should be no parking on the street adjacent to that sight triangle. Parking 10' away from the edge of the driveway would support the sight triangle.
5. Institute a 'No Parking' on any roadway in town from 4am to 4pm from November 1st through April 30th. Justification: This allows the city crew to plow the streets efficiently during the winter.

6. Institute a 30-minute loading zone in the harbor parking lot. Justification: It's difficult for people to load/unload when all the spaces are occupied.
7. Institute a 'No Parking' on 15' and 20' platted roadways. Justification: There just isn't enough room to park and have traffic pass safely on roadways this narrow. Industry best practice states a rural roadway needs 9' – 12' per lane and 7' – 9' for a parked car.
8. Institute a 30' 'No Parking' in all directions from an intersection. Justification: Parking near an intersection on our roadways causes safety issues attempting to negotiate through the intersection. There is already a state law about parking within 30' of a stop sign, so this would make it a consistent distance all around the intersection.
9. Request that the State of Alaska allow the city to paint a crosswalk from Lollipop Park across Main Street for safety. Justification: Children in the area cross the street at different areas to get ice cream across the street and it is a dangerous area. Drivers will be alerted to this danger with a crosswalk and signage the presence of children.
10. Request that the State of Alaska install "Children Playing" signs near the crosswalk in #9 above. Justification: These signs will alert drivers of the danger of children in the area.
11. Install speed limit signage to reinforce the 20 MPH speed limit throughout town. Justification: To remind all drivers of the proper speed limit.
12. Develop a flyer or something similar to send to residents outlining the changes in the city code. Justification: This could be part of the education process for changes made to the code.

Attached is the trafficability workshop agenda that the committee utilized for all three meetings as a guiding document. This lists some of the industry best practices that the committee used in their discussions. I am available for questions regarding the discussion.

Tod Larson
City Manager





City of Seldovia

P.O. Drawer B, Seldovia, Alaska 99663
Phone: (907) 234-7643, Fax: (907) 234-7430
email: citymanager@cityofseldovia.com
website: www.cityofseldovia.com

To: Seldovia City Council
From: Cassidi Cameron
Subject: City Manager's Report
Date: November 8, 2017

Report

- Chief Daniels renewed his contract for another two years; very happy to be working with him and he is a great asset to our community.
- Maintenance department is continuing the Eagle Run sewer line replacement project this week;
- Bruce Shelley -HEA generator project

Seldovia Generation – HEA has completed installation of a replacement standby generator in Seldovia. This new CAT Generator has performed well and looks to be a very good long-term standby generation source for Seldovia. During the commissioning of the new generator, HEA became aware of a high level of capacitance in the Seldovia segment of the power system. HEA is looking into ways to mitigate this capacitance so that the standby generators will not have to do this by themselves. In the meantime, HEA is adopting updated operating procedures to ensure that the standby equipment is run safely.

Bruce Shelley
Director of Member Relations

- FY17 Audit – still combing through the beginning conversion balances and compiling the summary for Caselle
- CRW/VSW punch list review and implementation
- Council email addresses
- Working with Layla and updating our Safety Plans and Injury Prevention Program; reviewing safety policy and procedures with employees
- Cruz Marine Tugs; Layla has been working actively with Cruz Marine to have them winter part of their tug fleet here in our harbor
- Developing a schedule with Heidi to have Jane Boer from Division of Community and Regional Affairs to come to Seldovia and hold special workshop for council and the community that will cover Robert's Rules of Order and procedures. Stay tuned for a possible January workshop.
- Meeting with all departments and developing priorities and goals; analyzing systems to ensure communication and effectiveness in each department

