

**AMENDED MINUTES FROM A REGULAR MEETING
OF SELDOVIA CITY COUNCIL
COUNCIL CHAMBERS**

**Wednesday
October 11, 2017
7:30pm**

ROJAS LETHIN SWEATT COLBERG CAMPBELL MORRISON
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Swearing in of new Council member

- A. Call to Order & Roll Call: MEETING CALLED TO ORDER BY MAYOR LENT AT 7:30 PM IN ATTENDANCE; LETHIN, SWEATT, COLBERG-telephonic, CAMPBELL, MORRISON, MAYOR LENT
- B. Pledge of Allegiance: Held
- C. Excused Absences: ROJAS
- D. Agenda Approval: CAMPBELL/MORRISON MOVED TO APPROVE THE AGENDA

SWEATT/CAMPBELL MOVED TO AMEND ADDING ITEMS N1. AUDITOR REPORT- EXECUTIVE SESSION AND N2. INTERIM CITY MANAGER CONTRACT- EXECUTIVE SESSION AND MOVING ITEMS AND MOVING ITEMS N1. AND N2. TO ITEM NUMBERS N3. AND N4.
VOICE VOTE/UNANIMOUS/MOTION PASSED

CAMPBELL/LETHIN MOVED TO APPROVE THE AGENDA AS AMENDED
VOICE VOTE/UNANIMOUS/MOTION PASSED

- E. Approval of Minutes: Minutes of the Regular Meeting, September 27, 2017 and Special Meeting October 4, 2017
SWEATT/COLBERG MOVED TO APPROVE THE MINUTES OF SEPTEMBER 27, 2017
VOICE VOTE/UNANIMOUS/MOTION PASSED

SWEATT/LETHIN MOVED TO APPROVE THE MINUTES OF THE SPECIAL MEETING OF OCTOBER 4, 2017
VOICE VOTE/UNANIMOUS/MOTION PASSED

CAMPBELL- Wanted it clarified even though it is not an amendment, at the top of page three of the September 27, 2017 minutes in Sweatt's comment the numbers should have been 10820 watts to 2158 watts. F/O Taylor's comment \$2500.00 savings a month would equal \$7500.00 over three months not \$15,000.00.

- F. Treasurer's Report/ Utility Report: NONE
- G. Voucher/Payroll Report : NONE
- H. Ordinance Introduction:
 - 1. ORDINANCE 18-03 AN ORDINANCE ADOPTING THE RECODIFICATION OF THE CODE OF ORDINANCES OF THE SELDOVIA MUNICIPAL CODES

- a. Presentation by Staff or Council
- b. Public Presentation (public has 3 min each)
- c. Council Discussion

SWEATT- Great job, can't say I read every word, but glanced through it and saw the cemetery is in it.

CAMPBELL- Discussed that he hadn't seen the new book yet but wanted it clarified that this was done with our government specialist Jane Boer and it is all the coded ordinances for the past three years that have been passed by council previously.

- d. Action/Disposition

COLBERG/LETHIN MOVED TO INTRODUCE ORDINANCE 18-03 AN ORDINANCE ADOPTING THE RECODIFICATION OF THE CODE OF ORDINANCES OF THE SELDOVIA MUNICIPAL CODES
VOICE VOTE/UNANIMOUS/MOTION PASSED

- I. Proclamations: None
- J. Public Presentation Prior Notice: (each presenter has up to 10 min) None
- K. Public Presentation for Items not on Agenda: (public has 3 min each)

LAUREL HILTS- Discussed things coming up in the community, Saturday November 4th SVT will be having the fall carnival. It will not be the weekend before Halloween because the high school kids are traveling for volleyball, and that is at the request of the school. Always that's an opportunity for businesses and individuals to get involved and come help run or sponsor booths. She would encourage anybody who would like to do that, to do it, they have partnered with the firehall in the past and it's always a great event for the community. November 9th is a Thursday and the week of Veterans Day, SVT will be hosting a luncheon honoring the veterans in our community and their family members, just to thank them for their service and recognize them. SVT Health and Wellness has taken on a new doctor and medical director, Doctor Carey Gear and he and his wife just moved her from Hawaii. They live in Homer but will commute over regularly to offer services, he will be here tomorrow.

L. Committee and Advisory Board Reports: (each member has 5 min)

SONEN- Discussed as the representative for Cook Inlet RCAC he was the only board member to attend a conference the previous week in Seward. He participated in a simulator exercise attended by all the Tesoro captains and pilots of the Southwest pilots association that work around here. They did several scenarios where the ship broke loose of the Nikiski dock due to ice. It was a two day thing; the second day was a ship arrest study. We don't have tug boats following tankers around as they do in Prince William Sound and they really on ships anchors to stop them, until the tug can come to the rescue. If anchor if the anchor is deployed in a manner of which slows the ship, it was pretty effective to arrest the ship. Tesoro plans to follow up try some of their studies out at a later date. The SOS team will have a hazwooper refresher all day Friday at the SOCC.

M. Unfinished Business:

1. Request for Proposal-Small Boat Harbor LED Lighting Upgrade Bids

a. Presentation by Staff or Council

CM LARSON- Discussed that they had received another bid for the small boat harbor LED lighting that was timestamped in the bidding period, though it was lost somewhere in translation. The second bid was from Puffin Electric for \$30720.00, Atlas was \$15978.00 both bids were in the packet for review. Homer did a huge survey on light pollution and the effect of the LED lights they were placing in the harbor but he was unaware of their results. Certain lights can be bad and too bright. Different colors affect people's sleep. He does not know much about it, but it has not been factored in. The \$15000.00 does cover lights; it is just two different contractors with two different approaches.

b. Public Presentation (public has 3 min each)

SONEN- Spoke on behalf of his neighbor Cindy Mom, she mentioned light pollution and they want to know if it has been addressed in this. They would like it to be discussed with the contractor if it is environmentally friendly for the same price.

c. Council Discussion

LETHIN- Suggests leaving it up to the City Manager to talk to Atlas about various lighting and make the decision.

SWEATT- Agreed with Walt that it needs to be considered how the light will affect people in the hotel and everyone else. She would like to see what Homer came up with. She suggests the City Manager call and ask Atlas, they must know from other projects what is safest and cheapest.

COLBERG- Asked if they \$15000.00 included lights as well. Discussed having partial shielding on the lights.

CAMPBELL- Discussed that there are different types of LED lights. If they are going to spend this kind of money they need to know what type of bulb is being used. Walt made a good point. He doesn't like all the light in winter, it is extremely bright and it is ridiculous what they are spending. The shield is an additional piece added to the fixture and could be an option. He agreed with Kris and supported moving forward and accepting the bid from Atlas and then if there is an added cost it can come back to the council to change the order.

MORRISON- Discussed that it is a \$2500.00 a month savings. Someone will always complain. He supports going ahead and doing it.

d. Action/Disposition

CAMPBELL/LETHIN MOVED TO ACCEPT THE PROPOSAL FROM ATLAS ELECTRIC IN THE AMOUNT OF \$15978.00 AND ASK THAT THE CITY MANAGER CLARIFY THE TYPES OF LIGHTS TO BE USED

VOICE VOTE/UNANIMOUS/MOTION PASSED

N. New Business:

1. AUDITOR REPORT- EXECUTIVE SESSION

- a. Presentation by Staff or Council
- b. Public Presentation
- c. Council Discussion

CAMPBELL/COLBERG MOVED TO EXECUTIVE SESSION DUE TO MATTERS, THE IMMEDIATE KNOWLEDGE OF WHICH WOULD CLEARLY HAVE AN ADVERSE EFFECT UPON THE FINANCES OF THE CITY AND INVITED THE CITY MANAGER, CITY CLERK, FINANCE OFFICER AND THE CITY AUDITORS

VOICE VOTE/ UNANIMOUS/ MOTION PASSED AT 7:55 PM

CAMPBELL/LETHIN MOVE TO ADJOURN EXECUTIVE SESSION AT 8:45 PM

VOICE VOTE/ UNANIMOUS/ MOTION PASSED

MAYOR LENT CALLED FOR A SHORT FIVE MINUTE RECESS

***MEETING RECONVIENED AT 9:02 PM

- d. Action/Disposition

CAMPBELL/LETHIN MOVED TO HAVE THE CITY FINANCE DEPARTMENT STOP USING THE EXISTING CASELLE FINANCE SOFTWARE AND REVERT BACK TO USING QUICKBOOKS SOFTWARE, FURTHERMORE THEY REQUEST THE CITY MANAGER DEVELOP A NEW SOFTWARE IMPLEMENTION SCHEDULE ALONG WITH ANY ADDITIONAL RESOURCES THAT THEY MAY NEED TO ACCOMPLISH THIS

VOICE VOTE/UNANIMOUS/MOTION PASSED

CAMPBELL MOVED TO SUSPEND THE RULES IN THE INTEREST OF TIME FOR THE PUBLIC SO THEY CAN TAKE UP ITEM P1. AND THEN N3 AND N4 IN THAT ORDER AND THEN THE WILL COME BACK AND COMPLETE ITEM N2.

P. City Manager's Report:

1. Presentation of Plaques of Appreciation- from the City Manager to Cassidi Cameron, Lisa Stanish, Jen Swick, Frank Agli and Maryann Agli.

CM LARSON- Took a moment to thank the ladies for their services to the city. Frank and Maryann were unable to attend so the plaques will be hand delivered by staff following the next staff meeting.

(N)3. Cedar Street Extension Survey Cost Share

- a. Presentation by Staff or Council

CM LARSON- Discussed that with the help of Walt Sonen he wrote a letter to Heidi Int-Hout with the assumption that the city would share the survey cost with the residents 50/50. He wanted to bring it before the Council before sending it out to see if they did want to share the survey cost. It will be seven lots, five owners. Int-hout mentioned in a comment to Heidi that she is not interested in giving land and paying for a survey. He would like to present her with this letter and a phone call to discuss the benefits of doing the survey, such as if they ever decide to sell they will have a survey that is accurate. He is going to try and negotiate her section of Willow Street that her property is on for the section of Cedar Street that is on her property. If the city pays half their portion would be \$5500 dollars. Then the seven lots could split the second half of \$5500, with Walt and Chissus paying double because they are combining their lots. There are other ways to look at it if they want for instance square footage. The money can come out of the permanent fund, not the operating fund.

- b. Public Presentation

LISA STANISH- Thanked the council for considering the issue, it has been long standing. She would ask the council to pay the \$11000.00 survey cost in whole, besides the recording cost, because the property owners are giving up land. It is a win-win and a positive way to move forward.

WALT SONEN- Discussed that it is important that the city picks up a fair share. He has been here 40 years and it has been the same way. He doesn't think landowners will be willing to pay through the nose for this correction. A

couple people may back out if they are asked to pay anymore than their share of 50%. Council is going to have to consider that more and more of these issues are going to come up in time.

c. Council Discussion

LETHIN- Recommends sending the letter to Heidi. He doesn't want to change the numbers, he thinks it is fair.

SWEATT-Spoke in agreement.

COLBERG- Spoke in agreement with Jeremiah. This will solve one of the major road issues.

CAMPBELL- Discussed that as a planning and zoning member he has seen a lot of areas with issues that they have not been able to fix because of some weird caveat problems. This is pretty straightforward, sometime in the past it was platted but the work was never pushed through. Willow Street is obviously way off; if it was put where it was supposed to be it would take a lot of her property. Lot 6A across from her is already owned by the city. He proposed the city pay at least 50%.

MORRISON- Discussed that he didn't see why the City would pay the whole survey. He agreed the City should pay half.

d. Action/Disposition

CAMPBELL/LETHIN MOVED TO ACCEPT THE LETTER AS WRITTEN WITH THE CITY BEING WILLING TO PAY 50% AND DIRECTED TOD TO SEND THE LETTER
VOICE VOTE/UNANIMOUS/MOTION PASSED

4. Trafficabilty Workshop Recommendations to Council

a. Presentation by Staff or Council

CM LARSON- Discussed the memorandum as written. It is the product that came out of the workgroups with council, p&z, and the community. He clarified that nothing can be done about the post office parking, it's a state highway, but they can make suggestions to the state. He clarified that the harbor parking suggestion is just a loading zone, not the whole parking lot, and that the state has very strict standards when it comes to signage. There has been a problem with these that are in our code, they are hard to enforce. If it doesn't make sense pull it, if it does leave it, for the sanity of the next city manager, what is in the books should be enforced. He clarified that the council wanted the memorandum put at the post office and on the chatterbox in its current form.

b. Public Presentation (public has 3 min each)

LAUREL HILTS- Discussed that she was looking at the item specific to children at Lollipop Park. The painted walkway should be from the harbormaster to across the street, not straight across from the park to the Pollack's. It is going to take some education; the signage is for the park for drivers to watch for kids. We know as locals to watch for kids but the majority of drivers April-September are not local. The recommendations should be placed on chatterbox.

WALT SONEN-Discussed that there is a lot of people in town that this is going to impact. He realizes that the trafficability meetings were public but a lot of people are still unaware. There needs to be away to publicize the findings. He didn't agree with all of them, but most of the people who attended the meetings did.

LISA STANISH- Discussed that she had a problem with number five. Does it include Main Street? When people go to the grocery store they park on the street. She suggested using different verbiage. She also suggested there be no boat trailers allowed on City streets, they can be a big hindrance. She would like council to consider taking this slow, a lot of people don't like to go to the meetings, if there is a stir give it ample opportunity.

c. Council Discussion

LETHIN- Discussed that he had a problem with 3 and 4, they do not need them. He agreed with Lisa that this needs to be sat on for a while, put on chatterbox and circulated around.

SWEATT- Spoke to item number three "visibility at access points". It does not need to be in there at all. Coming out of your driveway you are going to look. She asked if on number 8 they can just say on "city" streets. She asked if this issue could be put on each agenda as old business, posted at the post office and on the chatterbox. A lot of these issues have not been addressed in 20 years and were just brought to light again. Can take one or two at a time and decided the wording.

COLBERG- Discussed that he has a problem with number 8, it would include no parking at the post office or fuel and lube. He would like to see it but with an exception for the post office. Only legal places to park are SVT, Linwood, the harbor and the library because they have big enough parking lots to back out in. It would solve some issues to use Seldovia streets instead of "roadways." He likes all the suggestions and agreed with the posting of the memorandum and keeping the issue on the agenda.

CAMPBELL- Agreed with Sweatt. Number three gives him the most heartburn. They don't need 10ft or 20ft or anything else affecting private people's property. This originally had to do with public intersections and people

parking all crazy, that's what needs to be address. He is totally good with number 5, and reminded everyone that nothing is happening tonight, he agreed with going slow and keeping it on the agenda. The language needs to be airtight with the draft ordinance and with everything needed there could be ten meetings about it. He is waiting to see how others respond to number 4; the only people it is impacting are the people coming out of the driveway. He is good with the kid's suggestions. He has seen four hour and six hour parking and it is ugly, the only way to enforce it is with chalk marking, they will hold up in public court, it will take money. No parking from 4am to 4pm is really harsh; he would like to see the language mirror larger communities. Language needs to be written so it works and is enforceable. He clarified that our police officer can write a ticket with state law. He agreed with Mayor Lent, other communities worked out these issues; he has a problem with blocking out six months and thinks they can reach a compromise.

MORRISON- Suggested that they clarify down the no parking from 4am to 4pm to only when there is a storm, otherwise business as usual. Does the harbor suggestion include the whole parking lot? How many signs would they be putting up? With no parking they will need to educate people, no parking signs would be the way to go. He doesn't take issue with the rest of the suggestions.

MAYOR LENT- Clarified that the harbor parking loading zone is just a dedicated section for loading and unloading. People that can't park there have to park half a block away to unload to their boat. In Chicago they have signs that anytime there is two inches of snow there is no parking on the street. He agreed that people should be able to park in their own driveway but also agreed with number four not blocking the driveways.

d. Action/Disposition

CAMPBELL/SWEATT MOVED TO POSTPONE THIS DISCUSSION UNTIL THE FOLLOWING MEETING
VOICE VOTE/ UNANIMOUS/ MOTION PASSED

2. INTERIM CITY MANAGER CONTRACT- EXECUTIVE SESSION

- a. Presentation by Staff or Council
- b. Public Presentation
- c. Council Discussion

CAMPBELL/COLBERG MOVED TO EXECUTIVE SESSION DUE TO SUBJECTS THAT TEND TO PREJUDICE THE REPUTATION AND CHARACTER OF ANY PERSON, PROVIDED THE PERSON MAY REQUEST A PUBLIC DISCUSSION AND INVITED IN THE CITY MANAGER, CITY CLERK, FINANCE OFFICER AND CASSIDI CAMERON

VOICE VOTE/ UNANIMOUS/ MOTION PASSED AT 9:55PM

CAMPBELL/LETHIN MOVED TO ADJOURN EXECUTIVE SESSION AT 10:05PM

VOICE VOTE/ UNANIMOUS/ MOTION PASSED

d. Action/Disposition

CAMPBELL/COLBERG MOVED TO HAVE CASSIDI CAMERON EMPLOYED AS A FULL TIME TEMPORARY EMPLOYEE FOR THE PERIOD OF 90 DAYS WITH CONTINUOUS ONE MONTH EXTENSIONS AVAILABLE IF NEEDED AT A BASE PAY RATE OF \$4500.00 A MONTH PLUS BENEFITS

VOICE VOTE/UNANIMOUS/MOTION PASSED

O. Informational Items Not Requiring Action:

1. Interim City Manager- Cassidi Cameron

Q. Council and Mayor Comments Concerning Items Not on the Agenda:

LETHIN- Good meeting thank you everybody.

SWEATT- Thank you everybody who was here and Laurel you are still here thank you and thanks to you girls for all your hard work. Thank you Cassidi for accepting the position of city manager.

COLBERG- Thank everybody for coming and the ladies for all your hard work. Also at the next meeting he would like to have it on the agenda to take the word small out of the words small boat harbor. Have a good evening.

CAMPBELL- Thank you everyone that came and to the public for electing me and I am looking forward to serving for the next three years.

MORRISON- Thank you everyone for coming and welcome aboard Cassidi, I am glad you decided to join us again.

Jeremiah congrats, it's going to be an eye opener for me to sit and watch you and learn and thanks the staff and Tod.

MAYOR LENT- Thank you everybody for coming and thank you Cassidi Cameron for stepping up, I appreciate it, we are glad to have you.

- R. Next Meeting: Regular Meeting will be held on October 25, 2017 at 7:30 pm
- S. Adjournment:

CAMPBELL/SWEATT MOVED TO ADJOURN AT 10:10 PM
VOICE VOTE/UNANIMOUS/MOTION PASSED

I certify the above represents accurate minutes of City of Seldovia Council meeting of October 11, 2017.



Heidi Geagel, City Clerk

Approved by Council 10/25/2017