

MINUTES FROM A REGULAR MEETING
OF SELDOVIA CITY COUNCIL
COUNCIL CHAMBERS

Wednesday
April 25, 2018
7:30pm

LETHIN SWEATT COLBERG CAMPBELL MORRISON ROJAS
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- A. Call to Order & Roll Call: MEETING CALLED TO ORDER BY MAYOR LENT AT 7:30 PM
PRESENT: COUNCILMEMBERS: LETHIN, SWEATT, CAMPBELL-telephonic, MORRISON, And ROJAS

STAFF: CITY MANAGER CAMERON
CITY CLERK GEAGEL
FINANCE OFFICER TAYLOR

- B. Pledge of Allegiance: HELD
C. Excused Absences: COLBERG
D. Agenda Approval:

ROJAS/SWEATT MOVED TO APPROVE THE AGENDA

ROJAS- Commented that there were two typos on the agenda. Line F Proclamations, and Line M Administration.
VOICE VOTE/UNANIMOUS/MOTION PASSED

- E. Consent Agenda: *(All items under the Consent Agenda are approved with a single motion, no discussion, and one vote. A Council Member may request to remove an item(s) for discussion and a separate vote.)*

1. Approval of Minutes: Minutes of the Regular Meeting, April 11, 2018
2. Payment Approval Report: Payment Approval Report 04/01/18-04/31/18
3. Ordinance Introduction:

1. ORDINANCE 18-13 AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SELDOVIA, ALASKA, ADOPTING CHAPTER 2.58 RECORDS MANAGEMENT TO ESTABLISH A CITY WIDE RECORDS MANAGEMENT PROGRAM, AMENDING CHAPTER 2.56 PUBLIC INFORMATION AND REPEALING CHAPTER 2.40 DISPOSAL OF RECORDS
2. ORDINANCE 18-15 AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SELDOVIA, ALASKA, ADOPTING CHAPTER 10.18 MISCELLANEOUS STOPPING, STANDING AND PARKING, AMENDING TITLE 10.16 PARKING TO READ PARKING LOT REGULATIONS AND MOVING 10.16.015 PARKING DURING SNOW PROHIBITED TO 10.18.070
3. ORDINANCE 18-16 A NON-CODE ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SELDOVIA, ALASKA, AMENDING THE FY18 BUDGET BY ALLOCATING FUNDS THROUGHOUT SPECIFIED CLASS LINE ITEMS FOR FISCAL YEAR 2018

ROJAS/LETHIN MOVED TO APPROVE THE CONSENT AGENDA AS MENTIONED
VOICE VOTE/UNANIMOUS/MOTION PASSED

- F. Mayoral Proclamations: None
G. Public Presentation Prior Notice: (each presenter has up to 10 min) None
H. Public Presentation for Items not on Agenda: (public has 3 min each)

LAUREL HILTS- Discussed that she had emailed the Seldovia Arts Schedule of events for the summer to the City Clerk to forward on. Several events were coming up for the month of May. The second full week of May there will be a two day workshop on how to heal for people who have experienced tragedy, first responders, and caregivers for the end stages of life, there will be a sign at the post office and on the chatterbox. SVT will have a two day gun safety and conceal and carry course for men and women with an agency out of the central peninsula called Majority Arms, on the 11th and 12th of May. The Seldovia Arts Council will kick off its summer with a member reception on Friday May 18th featuring the band "Burnt Down House". The Seldovia Bay Ferry (SBF) will run the 18th, 19th, and

20th of May and then they will begin their regular schedule on May 24th with their normal twice a day schedule. SBF will run 6 days a week May, June and August, taking Wednesdays off and they will run seven days a week for the month of July. The chamber is putting on the Human Powered Derby for Memorial Day weekend as well as a 5k race. The gun safety course will most likely be just for adults for the initial course.

I. Committee and Advisory Board Reports: (each member has 5 min)

J. Public Hearings:

1. RESOLUTION 18-13 A RESOLUTION OF THE CITY COUNCIL, OF THE CITY OF SELDOVIA, ALASKA, ESTABLISHING THE MIL RATE FOR FY 2019.

a. Presentation by Staff or Council

CLERK/GEAGEL- Presented Resolution 18-13 establishing the Mil Rate for FY19. The resolution keeps the rate the same as FY18 at the 7.5mil rate, and the two whereas in the middle of the resolution were changed per the suggestions at the previous meeting.

b. Council Discussion

ROJAS- Spoke in favor of the resolution.

c. Public Presentation or Hearing (public has 3 min each)

d. Action/Disposition

ROJAS/SWEATT MOVED TO ADOPT RESOLUTION 18-13 A RESOLUTION OF THE CITY COUNCIL, OF THE CITY OF SELDOVIA, ALASKA, ESTABLISHING THE MIL RATE FOR FY 2019
VOICE VOTE/UNANIMOUS/MOTION PASSED

K. Unfinished Business:

L. New Business:

1. Discussion- FY19 Budget and Fee Schedule

a. Presentation by Staff or Council

CM CAMERON- Present the FY19 Budget and Fee Schedule draft for discussion. Council, staff and community have been working on the fee schedule for the past two months and how it will incorporate into the budget. She gave a recap of the changes that will be reflected in the fee schedule, increasing; harbor moorage 10%, boat yard 2%, garbage 50%, commercial water and sewer 10%, residential water and sewer 6%, and the removal of the maintenance fee for water and sewer which she recommended go into effect October 1st, 2018. The budget proposed an elimination of bulk over-time hours by adjusting the public works schedule, which is an estimated savings of \$15,000 in personnel. With the mil rate remaining the same that is an estimate of \$35,976,500 Real Property Assessed Values, the Permanent Fund remains stable at \$570,000 and change, leaving the unencumbered fund balance at \$178,000 and change. With the fee changes and budget money will be put away in the major maintenance repair fund. Water will put away an additional \$2200.00, sewer will put away \$4100.00, boat storage and haul out will put away about \$19,671.00. The loading ramps will need to be refinished in the near future, they are getting in pretty bad shape with the cement breaking apart. The harbor will put away about \$10,000 in major repairs and maintenance for future projects. She explained that the estimate for water with the new water treatment plant is \$174,000 and the City would not be making any money from the water rate increases.

b. Council Discussion

SWEATT- Commented that it looked really good, they have had a lot of discussions about it and the figures were moving them in the direction they need to go. Glad to hear they will put some monies away for maintenance and their fees are still comparable to other communities or are less.

ROJAS- Complimented the staff, it was a hard budget cycle, she was glad to see the City getting out of the red and into the black.

c. Public Presentation or Hearing (public has 3 min each)

DEAN JACKSON- resident, asked how much more money would the City be making from the water rate increases.

d. Action/Disposition

CONSENSUS OF THE COUNCIL TO INTRODUCE THE FY19 DRAFT BUDGET AND FEE SCHEDULE AT THE NEXT MEETING

2. Discussion- Excavation on City Land

a. Presentation by Staff or Council

CM CAMERON- Discussed that it had been brought up in the City office of what people can use or not for beach gravel. The City of Seldovia owns Church Beach and Outside Beach and has historically given permission for people to get five gallons of gravel for personal use to sand their driveways. Recently, there have been loader bucket loads being taken. It is a critical habitat and against the Kachemak Bay Critical Bay Habitat Management Plan to take large amounts of gravel from the beach. It destroys not only habitats, but shoreline structures and how environmentally sound they are. She clarified that Homer ordinance states gravel and or other fill materials.

b. Council Discussion

MAYOR LENT- Asked the City Manager to discuss the impact that taking gravel has on the environment and being environmentally sound.

ROJAS- Commented that if people are taking loader buckets full it is a good thing to get on the books.

SWEATT- Spoke in agreement with Rojas. She inquired as to how to inform the public.

CAMPBELL- Spoke in agreement. Homer's ordinance is pretty straightforward and a great place to start. It is not a huge section and would be a good thing to get on the books.

MORRISON- Discussed that he thought there was something already on the books and that the driftwood burning in Homer's ordinance should not be included, it is a source for people. He inquired about having the types of material defined in the code.

c. Public Presentation or Hearing (public has 3 min each)

DEAN JACKSON- Commented that there was a loader the previous weekend that took not five yards but fifty and made a huge impression. He stated he did not know where it went.

LAUREL HILTS- Commented that she appreciated being able to use the gravel for personal use.

d. Action/Disposition

THE CITY COUNCIL DIRECTED THE CITY CLERK TO WRITE A DRAFT ORDINANCE TO PRESENT TO THE CITY COUNCIL AT THE NEXT MEETING

M. Administration Reports:

1. Treasurer's Report:

2. City Manager's Report: See Laydown

CM CAMERON- Discussed the City Manager's Report as written and expanded on some items. Jackie and her are working to finish up the FY17 audit, they come across a few hiccups the previous week that they are smoothing out, and working with Caselle who has a special group to help them with the general ledger and sub-ledger account balances, they will not be in deficient in their state reporting, which is due June 30th. The last of the punch list for the water treatment plant will be completed the following week. The dehumidifier is being installed this week to keep the condensation down, with the plumber and electrician who are on site. They installed the ceiling fan to help circulate the heat. Tyler and herself will be deep cleaning before the final inspection on or around May 10th. The City is on a list with Carl High from the DOT, there is not one operating street sweeper that picks up material available, but there are sweepers that brush and then you pick up the material afterwards, she will check in with him May 15th. DOT does not charge for the street sweeper and it will only cost the City labor. Hopkins bid for street sweeping came in at \$7000. Lynn Marino with VSW is getting ready to retire and is one of the main reasons the City got the funding for the water treatment plant. She knows the sewer and septic system needs help, there was a feasibility study done in 2014 on the water infiltration along the slough, and they found a tremendous amount of salt water in the sewer system. The next phase for pursuing funding is a project planning piece where VSW puts the feasibility study along with other engineering studies into a WRP. Lynn and her worked this week to get the project funding application complete, they were the first plan turned in which is good and puts them at the top of the list, they will hopefully receive funding. Chief Daniels has given his notice and will be moving, his last day is May 15th. It is a hard position to fill and he will be missed dearly. She spoke with their public safety consultant through AMLJIA and he is sending a list of interim safety officers to fill the immediate need for the summer. The consultant Greg Russell discussed with her a model for having two police officers two weeks on and two weeks off, working seven twelve hour shifts, which is 84 hours a week. Right now the City pays 86.67 hours for every two weeks, so the new model would nearly double the police expense. She has advertised on several websites and has received quite a few applicants from out of state. Engel Entertainment is a T.V. production company out of New York that films documentary series, they reached out to

the City about filming a series on hiring cops from out of state to come to Alaska. It would give Seldovia a lot of attention. The clinic space would need a tremendous renovation to be a viable office space. There are four distinct areas in the clinic, one could be used for dental, another for medical. It could be a multi-use space, if they think outside the box, public health was here and used it two weeks ago and she has been in contact with mental health about their capabilities, the City would have to manage the space. The far side of the clinic could be cleaned up to offer temporary housing for a police officer. She was contacted by Tim Dillon with KPPEDD about President Trumps Opportunity Zone Incentive Plan, he had placed Tyonek and Seldovia on the list for funding and inquired with the state as to what else needed to be done, he was informed nothing at that point, but to contact City Managers and have them be prepared to commit. She wrote him an email thanking him for the opportunity and why they should be considered and was notified that they were on the list. Friday a press release came out from the Governor's Office and they were not on it. She wrote Tim an email appreciating that he is an advocate for Seldovia, but that they were disappointed Seldovia was not on the list, nor made aware that more criteria was needed in order to be. The DCCED called her today back tracking and the Governor's Office should be calling by the end of the week. She is hoping to have them make a reconsideration and have them put Seldovia back on the list. Community cleanup day May 19th, if Council members would like to volunteer or take charge of certain areas, let her know. She can look into the legality of having a neighborhood watch, it would be a huge expense for the City. The trooper funding comes quarterly, with Robin leaving mid-May they would receive partial funding, and would not get additional funding until the position was filled. She had not heard back yet from DNR about the Backer's Island Permit, the Army Corp had not made a decision yet. The application itself and its criteria would be discussed at the Planning Commission meeting the following week, May 2, 2018. She discussed that each business files their taxes quarterly with the borough, the borough creates a payment for Seldovia's sales tax, more than likely someone overpaid and the negative is to reconcile the account.

MORRISON- Asked if the dehumidifiers were for condensation, and inquired as to why Hopkins was not doing the street sweeping and pick up. He stated he had seen the two other series that Engel Entertainment had produced and they were very good, but he didn't know if there would be enough here to make a series. He asked if it was necessary to have another full time police officer, or if they could police themselves with a neighborhood watch.

ROJAS- Commented that it was good to know that the clinic space was not viable for City office space without a renovation, they could put that out of their minds. If the series is no cost to the City, and they want to film, let them. The crew would help out local hotels and businesses. She asked if they would not get the \$20,000 trooper funding, if they did not have a police officer. She discussed that there was no extra funds or monies for renovations of any kind.

SWEATT- Commented that she wanted to know what the other series that were produced by the company had done in order to verify that they were real and genuine. She discussed that along with paying the contract and housing for an interim police officer they could be looking at paying housing and per diem.

CHIEF DANIELS- Stated citizen's arrests could occur, but the individual would be responsible for transport and feeding them and it would open up the City for liability issues.

LAUREL HILTS- Commented that as a first class city they had to have a police officer. If they were a second class city they could have a VPSO.

DEAN JACKSON- Spoke in favor of having the City offices moved to the clinic space, instead of any further work on the city hall building. He does not think that the space should be used for medical and compete with SVT.

CAMPBELL- Inquired if the City had heard anything about the Backer's Island Permit. He inquired about the negative on the sales tax graph in the laydown for FY18 January.

N. Informational Items Not Requiring Action:

1. Community Cleanup day is scheduled for Saturday May 19, 2018

O. Executive Session:

P. Council and Mayor Comments Concerning Items Not on the Agenda:

LETHIN- Thank you staff and those who attended. Good meeting.

SWEATT- Thanked the staff for all their work and everyone for coming.

CAMPBELL- Thanked the staff for bearing with working through the budget process, you did a good job identifying the needs and laying it out, it was pretty straightforward to the Council on what they needed to do so he appreciated that. Thanks everyone else for attending.

MORRISON- Thanked the staff for the great job they are doing and the public for being there.

ROJAS- Thanked the staff and public, the budget looks really good and she feels really good about and that there will be some areas where they break even. She had a discussion with three people that day about where they can live in Seldovia, she will say again bunkhouses and hostels, for those in commercial marine the opportunity is there. Thank you all for your time.

MAYOR LENT- Hoped that by the next meeting the Cemetery Board would have had a meeting and if you have any problems with Dish Network they are becoming very efficient today he got an appointment for May 28th to get his TV fixed.

- Q. Next Meeting: Regular Meeting will be held on May 09, 2018 at 7:30 pm
- R. Adjournment:

ROJAS/SWEATT MOVED TO ADJOURN AT 8:40 PM
NO OBJECTION/MOTION PASSED

I certify the above represents accurate minutes of City of Seldovia Council meeting of April 25, 2018.



Heidi Geagel, City Clerk

Approved by Council 05/09/2018