

MINUTES FROM A REGULAR MEETING  
OF SELDOVIA CITY COUNCIL  
COUNCIL CHAMBERS

Wednesday  
April 11, 2018  
7:30pm

SWEATT COLBERG CAMPBELL MORRISON ROJAS LETHIN
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A. Call to Order & Roll Call: MEETING CALLED TO ORDER BY MAYOR LENT AT 7:30 PM

PRESENT: COUNCILMEMBERS: SWEATT, COLBERG, CAMPBELL-telephonic, MORRISON, And  
LETHIN

STAFF: CITY MANAGER CAMERON  
CITY CLERK GEAGEL  
HARBOR MASTER PEDERSEN

B. Pledge of Allegiance: HELD

C. Excused Absences: ROJAS

D. Agenda Approval:

SWEATT/COLBERG MOVED TO APPROVE THE AGENDA  
VOICE VOTE/UNANIMOUS/MOTION PASSED

E. Consent Agenda: *(All items under the Consent Agenda are approved with a single motion, no discussion, and one vote. A Council Member may request to remove an item(s) for discussion and a separate vote.)*

1. Approval of Minutes: Minutes of the Regular Meeting, March 28, 2018

2. Payment Approval Report:

3. Ordinance Introduction:

SWEATT/LETHIN MOVED TO APPROVE THE CONSENT AGENDA FOR APRIL 11, 2018  
VOICE VOTE/UNANIMOUS/MOTION PASSED

F. Mayoral Proclamations: None

G. Public Presentation Prior Notice: (each presenter has up to 10 min) None

H. Public Presentation for Items not on Agenda: (public has 3 min each)

I. Committee and Advisory Board Reports: (each member has 5 min)

WALT SONEN- Cook Inlet Regional Citizens Advisory Council (CIRCAC) Representative for Seldovia, reported on the most recent CIRCAC board meeting. The Hill Corp project to bring oil from the far side of the inlet via pipeline is coming along. They intend to have it operational by the end of the year, which will do away with the tanker that comes across every two or three weeks from the Driftriver Terminal. After the pipeline is in place they intend to dismantle the Driftriver Terminal along with its 7 tanks, 3 or 4 of which are operational. 5 or 6 years ago after the terminal was threatened they spent 53 million dollars to protect the tanks; CIRCAC had strongly suggested a pipeline be put in place to do away with the tanks, it will diminish the risk of oil spill. It is called the Cross Inlet pipeline, there are existing gas pipelines that are underutilized, they will dedicate one of those gas pipelines to transfer oil that normal goes to the Driftriver Terminal. Several sections of pipeline will have to be installed. The northern most pipeline is the Tyonek Platform, it has two ten inch pipelines, that go to Nikiski, one of those pipelines will be extended to the west side. Typically there is an exchange of gas from east to west and the exchange of oil from west to east, to satisfy the refineries in Nikiski. It is a big project that will go all winter long laying pipe a mile at a time and then cement and sand. Tim Robertson's is still going along with his project to map and assess the health of the pipelines already in the inlet, some of which have not been used in over 30 years, it's a good thing to know where they are and what condition they are in. As a Seldovia Oil Response (SOS) board member, he reported that SOS had an exercise the previous Friday at Hoen's Lagoon and will have an exercise the coming Friday at the Outside Beach in conjunction with CISPRI to try and protect the mouth of the trail right there.  
SWEATT- Asked if the oil was going to flow on the bottom of the ocean.

PAULIE CARLUCCIO- Planning Commissioner, reported that the Planning Commission was continuing to work on tightening up zoning and changing the name of Commercial Marine. She thanked all the Council Members for attending the workshops.

J. Public Hearings:

1. ORDINANCE 18-12 AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SELDOVIA, ALASKA, AMENDING TITLE 18.32.100, 18.36.090, 18.40.080, 18.44.080, 18.48.080, 18.52.080, 18.56.070 VISIBILITY AT ACCESS POINTS TO VISIBILITY AT INTERSECTIONS, ADOPTING 18.20.260 INTERSECTIONS TO CHAPTER 18.20 DEFINITIONS AND ESTABLISHING A PENALTY OF OFFENSE IN TITLE 1.08.040 MINOR OFFENSE TABLE

a. Presentation by Staff or Council

CLERK/GEAGEL- Presented Ordinance 18-12, amending visibility at access points to visibility at intersections, which removes the focus from driveways and onto intersections and includes no parking 30 feet from an intersection.

b. Council Discussion

SWEATT/COLBERG MOVED TO ADOPT ORDINANCE 18-12 AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SELDOVIA, ALASKA, AMENDING TITLE 18.32.100, 18.36.090, 18.40.080, 18.44.080, 18.48.080, 18.52.080, 18.56.070 VISIBILITY AT ACCESS POINTS TO VISIBILITY AT INTERSECTIONS, ADOPTING 18.20.260 INTERSECTIONS TO CHAPTER 18.20 DEFINITIONS AND ESTABLISHING A PENALTY OF OFFENSE IN TITLE 1.08.040 MINOR OFFENSE TABLE

c. Public Presentation or Hearing (public has 3 min each)

WALT SONEN- resident, commented that he was happy to see the ordinance go through and that it includes the caveat to allow a person to grow a tree or two that doesn't impede visibility.

PAULIE CARLUCCIO- resident, commented that she was happy to see the ordinance come about as it will be very helpful. The only thing she is sorry about is that it will not affect borough and state roads.

d. Action/Disposition

VOICE VOTE/UNANIMOUS/MOTION PASSED

K. Unfinished Business:

1. Discussion- Use of Clinic Space

a. Presentation by Staff or Council

CLERK/GEAGEL- Presented the discussion of use of clinic space as unfinished business from the previous council meeting.

b. Council Discussion

MAYOR LENT- Commented that he had talked to each of the ladies in City Hall and it is in their favor to move the city offices to the clinic space. The ferry and SOS pay rent at City Hall, SOS could move their space forward from where they are currently occupied, and there could still be office space to rent. Moving the city office would make them more centrally located with the post office and town.

SWEATT- Discussed the need to put the clinic issue to rest. The doctor who was thinking of coming has not, and is not ready to give a timeline of when he is able to come. They have dealt with this issue for about a year now and she does not think a clinic would be a survivable entity. They need to decide what else to do with the space and make some revenue. She spoke in favor of the space remaining available for dental.

LETHIN- Spoke in favor of exploring other options of revenue other than the clinic. He discussed that the move was not feasible for the city office and that they would be more likely to find a tenant for that space than the current city office. He spoke in disagreement with limiting the clinic space by no longer pursuing any further medical clinics in the space. Dr. Barnes is still interested in coming and his wife is a vet. There is a lot of room in the clinic space with back rooms and the x-ray room. He discussed that they had a survey about the clinic space in the community and the community was overwhelming in support of maintaining a clinic in the clinic space.

CAMPBELL- Spoke in favor of having the city office move to the clinic space in the hub of the city, it will centralize the office for people to come and go and is more of a professional atmosphere. The ferry would still

occupy the current city office. There could still be space available still in the clinic space for dental. It would not be detrimental for the city office to move, the clinic space is already not generating revenue and even after the remodel the current city office space is rough and the heat is costly. He discussed that he would like to see the City Manager present a plan to Council after walking through, looking at the square footage and thinking about the space and including if there is additional space for one or two other uses, and whether there could be small improvements to change of entrances. The City should take their time to formulate the plan after the budget process.

MORRISON- Spoke in agreement with moving the city office to the clinic space and renting out the space that the city office is currently in. He spoke in favor of retracting the lease agreement with Dr. Barnes.

COLBERG- Spoke in agreement with Campbell's request to have the City Manager present a plan for the clinic space to council after the budget process.

**SWEATT/COLBERG MOVED TO RETRACT THE LEASE AGREEMENT WITH DOCTOR BARNES AND NOT PURSUE ANY FURTHER MEDICAL CLINIC IN THAT SPACE**

c. Public Presentation or Hearing (public has 3 min each)

PAULIE CARLUCCIO- Spoke in agreement with Campbell and that it was premature to say they were not going to pursue any medical in the clinic space. It would be a shame to not offer some medical, SVT has been very difficult and it is expensive for her husband to go and see a doctor. To see the clinic arbitrarily go would be a disservice to the community.

WALT SONEN- Spoke in agreement with Lethin and not closing the door on the clinic here in town.

d. Action/Disposition

**ROLL CALL VOTE/SWEATT-Y, COLBERG-N, CAMPBELL-N, MORRISON-Y, LETHIN-NO/MOTION FAILS**

**CAMPBELL/LETHIN MOVED TO DIRECT THE CITY MANAGER TO BRING A MOVING PLAN AND DISPOSITION OF SPACE ALLOCATION FOR THE CURRENT CLINIC BUILDING BACK TO THE COUNCIL FOR CONSIDERATION**

**ROLL CALL VOTE/SWEATT-Y, COLBERG-Y, CAMPBELL-Y, MORRISON-Y, LETHIN-Y/ MOTION PASSES**

**L. New Business:**

**1. Discussion- Records Management Program Ordinance 18-13**

a. Presentation by Staff or Council

CLERK/GEAGEL- Presented a records management program ordinance draft for Council to review. The resolution for the new retention schedule was passed at the last Council meeting; this is language to accompany it in the code of ordinances. It also includes an update on the Public Information Request that includes FOIA request to tie the ordinances together and brings them up to date and gives cohesion. She read the purpose of the records management program to the council and stated where it reads that changes to the records retention schedule shall be approved by resolution by Council. The changes to the Public Information Request ordinance came from discussion with the other municipal clerks and from a presentation she had attended at the conference in November on FOIA requests and records management discussing the need to be really well defined so that they are using best practices and following current law.

b. Council Discussion

CAMPBELL- Discussed that this is a companion to the records retention resolution that was passed at the previous council meeting and asked if the changes being enacted were compiled from discussion within, or based on other municipalities.

COLBERG- Spoke in favor of the ordinance.

c. Public Presentation or Hearing (public has 3 min each)

d. Action/Disposition

**CONSENSUS OF THE COUNCIL TO INTRODUCE ORDINANCE 18-13 AT THE NEXT MEETING**

## 2. Discussion- Trafficability Item 7 (no parking on 20 foot or less roadway)

### a. Presentation by Staff or Council

CLERK/GEAGEL- Presented an ordinance draft on Miscellaneous Stopping, Standing, and Parking that goes back to the Trafficability item #7, no parking on 20 foot or less roadway. Following the ordinance draft is an example from the city of Ketchikan, that incorporates some of the things discussed previously, but not approached and some of the things that are common sense, but not written, such as don't park near a fire hydrant, on a sidewalk, on a bridge or over 72 hours. It is an in-depth parking ordinance. The big change is the section on city streets where parking would be prohibited based on the highlighted streets presented at the previous meeting that were platted at 20 feet or less. Are those streets a safety issue, should they be no parking? There is also a section on no parking of nonmotorized vehicles on narrow roadways which are 28 feet or less. It also moves the no parking during snow into this chapter and changes the current parking code to a parking lot regulations code, since that is its focus. 10.18.030 Parking in streets and alleys, below city streets parking prohibited, states no person shall park a vehicle in any street or alley in such a manner or under such conditions as to leave available less than 10 feet of the width of the roadway for the free movement of vehicular traffic, which could clear up some of the congestion issues that have been talked about.

### b. Council Discussion

CAMPBELL- Spoke in favor of the concept, it's simple and captures everything in one area. He reviewed the current parking code and it does not talk about all the issues they having been talking about. Platted roadways go out the window with the inconsistency of the streets and it makes sense to focus on the roads themselves.

SWEATT- Clarified that no parking during snow is just being moved from parking, which will be parking lot regulations, to the new chapter.

COLBERG- Spoke in agreement.

### c. Public Presentation or Hearing (public has 3 min each)

LAUREL HILTS- Asked if Shoreline Drive was not on the list because it was platted over 20 feet.

PAULIE CARLUCCIO- Commented that other side of the ordinance was that you cannot park on a city street if it leaves less than ten feet of road to pass by on. No parking over 72 hours is a good idea; it is good to put a time limit on it.

### d. Action/Disposition

CONSENSUS OF THE COUNCIL TO INTRODUCE THE ORDINANCE AT THE NEXT MEETING

## 3. Discussion- Mill Rate Resolution 18-13

### a. Presentation by Staff or Council

CLERK/GEAGEL- Presented the draft Resolution 18-13 for review, leaving the mill rate at 7.5 the same as FY18. It will be a public hearing item for adoption at the next Council meeting if the Council is in agreement.

### b. Council Discussion

SWEATT- Commented that she had been thinking and they ought to leave the mill rate at 7.5 and not raise it, they are making head way now.

CAMPBELL- Spoke in agreement with not changing the mill rate from 7.5. There have been enough changes with budgetary items; it is good where it is at.

COLBERG- Spoke in agreement, leave it as it is.

LETHIN- Spoke in agreement, leave it as it is.

MORRISON- Spoke in agreement, leave it as it is.

### c. Public Presentation or Hearing (public has 3 min each)

PAULIE CARLUCCIO- Spoke in favor of not raising the mill rate. She discussed that whereas #3 and #4 do not fit and are not the reasons for leaving the mill rate the same.

LAUREL HILTS- Suggested editing whereas #3 to 'are high' and whereas #4 to 'continue to diminish'.

### d. Action/Disposition

CONSENSUS OF THE COUNCIL TO BRING THE RESOLUTION BACK TO THE NEXT COUNCIL MEETING

#### 4. Discussion- DOT Seldovia Traffic and Safety Executive Summary

##### a. Presentation by Staff or Council

CM CAMERON- Presented the DOT Seldovia Traffic and Safety Executive Summary. Larry from the DOT came in October and studied the Seldovia traffic and this is the summary from that study. It relates back to trafficability recommendations from the workshops last fall. She has contacted the DOT about placing kids at play signs at Lollipop Park and it is in the works. A lot of the summary focuses on Main Street. She discussed she did not think they could request permission to paint themselves, as the DOT requires special road paint that people have to be trained to use, someone would have to come over and apply the paint. George is not trained to use the road paint.

##### b. Council Discussion

SWEATT- Commented that one thing discussed is placing signage on the blind corner, that is something they can work on. When these issues were first discussed, the state had commented that they were not going to be able to do anything for Seldovia, there is no money.

CAMPBELL- Commented that very few communities have equal pedestrians to drivers, even in the off season. The comment about observing seat belts being used only by the Police Officer was a good one. Speed limits observed driven in town were very low. The stop sign at the Post Office is a known issue. It brought up a good point to him that a couple gallons of paint and some volunteers could do some curb painting around town as a beautification project.

MAYOR LENT- Commented about the issues concerning the stop sign by the post office. There used to be a hard to see white line. In Chicago they have wide white lines that say "STOP".

COLBERG- Discussed that when taking the driver's test he learned that the driver is supposed to stop at the stop sign by the post office and then pull up to where you can see. If you don't stop and hit someone backing out of the parking lot then you are liable.

MORRISON- Discussed that he liked Walt's mirror comment, he uses the windows in Main Street Market coming around the blind corner, but it doesn't help to see a kid.

##### c. Public Presentation or Hearing (public has 3 min each)

WALT SONEN- Discussed that the possibility of having a 20 mph speed limit in town was not addressed. The report talked about curb work, mainly at the post office. If they moved the stop sign up it will take out three or four parking spaces. When he lived in Japan they had mirrors on blind corners that were very effective.

LAUREL HILTS- Commented that a mirror would be very effective on the liquor store side of the blind corner.

PAULIE CARLUCCIO- Discussed that she was disappointed with the report. Trafficability had done a lot of work, and the report makes suggestions but does not state what the state can do to help. The speed limit was addressed, people in town drive under 20 mph. Part of the report states they can mark with paint, and is that indicating that the City can request permission to do so?

##### d. Action/Disposition

NO ACTION WAS TAKEN

#### M. Administration Reports:

1. Treasurer's Report: None

2. City Manager's Report: See Laydown

CM CAMERON- Presented the City Manager's Report as written and discussed that she had attended a KPEDD City Manager's meeting in Kenai with the City Manager's from Homer, Soldotna, Seward and the Borough Mayor. The Borough Assembly is meeting now to discuss increasing the borough sales tax from 3% to 5% which would make the summer sales tax close to 10% for Homer and Seldovia. It could be detrimental to the community and there are other ways to close the gap. If people want they can write comments to the Borough about the sales tax increase. The KPB City Managers are forming an adhoc committee to help form one voice for issues like this. Street sweeping is a 40 hour project with a quick turnaround based on the ferry schedule.

LAUREL HILTS- Commented about the community Cleanup May 19, 2018 on the City Manager's Report.

Homer advertised a cleanup day in May sponsoring different businesses like the Chamber, who will have a hot dog party and offer different incentives, one being clean out your fridge and donate.

#### N. Informational Items Not Requiring Action:

1. The next FY19 Budget Workshop is scheduled for April 25, 2018

#### O. Executive Session:

#### P. Council and Mayor Comments Concerning Items Not on the Agenda:

SWEATT- Thank you everyone for coming, and your input and thanks to the girls at the City for your hard work.

COLBERG- Thank you everyone for coming, and ladies for your hard work.

CAMPBELL- Thank you everyone.

MORRISON- Thanks everybody for showing up, love having your input, it's great. Good job ladies.

LETHIN- Thank you staff and everyone else for coming.

MAYOR LENT- Thank you everyone for coming, thank you staff.

Q. Next Meeting: Regular Meeting will be held on April 25, 2018 at 7:30 pm

R. Adjournment:

COLBERG/SWEATT MOVED TO ADJOURN AT 8:55 PM  
NO OBJECTION/MOTION PASSED

I certify the above represents accurate minutes of City of Seldovia Council meeting of April 11, 2018.



Heidi Geagel, City Clerk

Approved by Council 04/25/2018