

MINUTES FROM A REGULAR MEETING
OF SELDOVIA CITY COUNCIL
COUNCIL CHAMBERS

Wednesday
March 28, 2018
7:30pm

COLBERG
CAMPBELL
MORRISON
ROJAS
LETHIN
SWEATT

- A. Call to Order & Roll Call: MEETING CALLED TO ORDER BY MAYOR LENT AT 7:30 PM IN ATTENDANCE; COLBERG, CAMPBELL-telephonic, LETHIN-telephonic, SWEATT
- B. Pledge of Allegiance: Held
- C. Excused Absences: MORRISON, ROJAS
- D. Agenda Approval:
SWEATT/COLBERG MOVED TO APPROVE THE AGENDA
VOICE VOTE/UNANIMOUS/MOTION PASSED
- E. Approval of Minutes: Minutes of the Regular Meeting, March 14, 2018
COLBERG/SWEATT MOVED TO APPROVE THE MINUTES OF THE REGULAR MEETING MAR. 14, 2018
VOICE VOTE/UNANIMOUS/MOTION PASSED
- F. Treasurer's Report/ Utility Report: See Laydown
F/O TAYLOR- Presented the Treasurer's report as written and discussed that the fire engine being donated to the City of Seldovia was at the University of Alaska Anchorage and waiting for parts.
MAYOR LENT- Inquired about the status of the fire engine being donated to Seldovia.
CM CAMERON- Explained that the fire engine was being repaired as part of a semester long class project at the University of Alaska Anchorage.
- G. Voucher/Payroll Report :
SWEATT- Asked to see a break down separating the harbor lights from the boat electric.
F/O TAYLOR- Discussed that it would be difficult to see a harbor light comparison with the returning light and that they would see the biggest difference in November.
CAMPBELL- Asked if there was a typo in the report with the way the Harkness item was broken down underneath with pretty much the same descriptions just different line items.
CM CAMERON- Explained that items are allocated in the report by the departments.
- SWEATT/COLBERG MOVED TO APPROVE THE VOUCHER FOR 2/1/18 TO 3/28/18
VOICE VOTE/UNANIMOUS/MOTION PASSED
- H. Ordinance Introduction:
1. ORDINANCE 18-12 AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SELDOVIA, ALASKA, AMENDING TITLE 18.32.100, 18.36.090, 18.40.080, 18.44.080, 18.48.080, 18.52.080, 18.56.070 VISIBILITY AT ACCESS POINTS TO VISIBILITY AT INTERSECTIONS, ADOPTING 18.20.260 INTERSECTIONS TO CHAPTER 18.20 DEFINITIONS AND ESTABLISHING A PENALTY OF OFFENSE IN TITLE 1.08.040 MINOR OFFENSE TABLE
- COLBERG/SWEATT MOVED TO INTRODUCE ORDINANCE 18-12 AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SELDOVIA, ALASKA, AMENDING TITLE 18.32.100, 18.36.090, 18.40.080, 18.44.080, 18.48.080, 18.52.080, 18.56.070 VISIBILITY AT ACCESS POINTS TO VISIBILITY AT INTERSECTIONS, ADOPTING 18.20.260 INTERSECTIONS TO CHAPTER 18.20 DEFINITIONS AND ESTABLISHING A PENALTY OF OFFENSE IN TITLE 1.08.040 MINOR OFFENSE TABLE
VOICE VOTE/UNANIMOUS/MOTION PASSED
- I. Proclamations:
- J. Public Presentation Prior Notice: (each presenter has up to 10 min)
- K. Public Presentation for Items not on Agenda: (public has 3 min each)
HELI HANSEN- Presented on behalf of the Sea Otter Community Center. She went to Kenai the previous week for a class to become an instructor of Tai Chi for arthritis. She had a scholarship for the class arranged by Jackie Taylor at the

City. She will be gone the first week of April, but there will still be a Seldovia Arts Council concert on the Thursday April 5th, by the Good Time Travelers. Yoga is still happening regularly on Mondays and Wednesdays at 9:30am, and she will be starting the workouts again soon because there have been a couple of people asking. Bookclub's book for the month is "Snowflower and the Secret Fan" and the meeting will be held Sunday April 22nd at 7pm. She gave a garden club update, they will be at the PAC meeting the following evening at 7pm, if anybody is interested or has concerns, they are encouraged to attend. Amy Woodruff will be coming to Seldovia April 20th to show her documentary Resilience and then have a discussion; it is the biology of stress and science of hope based on cutting edge brain science that disrupts the cycle of violence, addiction and disease. They are one step closer to being able to offer the ceramics class, she has ordered the clay and they will be discussing ceramics at the PAC meeting the following day. They will have a lady come from Homer off and on to offer instruction in ceramics.

L. Committee and Advisory Board Reports: (each member has 5 min)

M. Unfinished Business:

N. New Business:

1. ORDINANCE 18-11 AN ORDINANCE OF THE CITY OF SELDOVIA AMENDING TITLE 2 BY ADOPTING SECTION 2.04.065 MEETINGS—AGENDA AND AMENDING TITLE 2.04.70 MEETINGS – ORDER OF BUSINESS BY ADDING A CONSENT AGENDA, PUBLIC HEARING ITEM, AND EXECUTIVE SESSION ITEM TO THE ORDER OF BUSINESS AND PLACING COUNCIL DISCUSSION BEFORE PUBLIC DISCUSSION ON NEW AND UNFINISHED BUSINESS

a. Presentation by Staff or Council

CLERK/GEAGEL- Presented Ordinance 18-11. It includes the procedure already used for setting the agenda and the new order of business which includes a consent agenda, public hearing item, executive session and placing council discussion before public discussion.

b. Public Presentation

c. Council Discussion

d. Action/Disposition

COLBERG/LETHIN MOVED TO ADOPT ORDINANCE 18-11 AN ORDINANCE OF THE CITY OF SELDOVIA AMENDING TITLE 2 BY ADOPTING SECTION 2.04.065 MEETINGS—AGENDA AND AMENDING TITLE 2.04.70 MEETINGS – ORDER OF BUSINESS BY ADDING A CONSENT AGENDA, PUBLIC HEARING ITEM, AND EXECUTIVE SESSION ITEM TO THE ORDER OF BUSINESS AND PLACING COUNCIL DISCUSSION BEFORE PUBLIC DISCUSSION ON NEW AND UNFINISHED BUSINESS

VOICE VOTE/UNANIMOUS/MOTION PASSED

2. RESOLUTION 18-11 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SELDOVIA, ALASKA SUPPORTING THE SELDOVIA SENIOR MEALS PROGRAM

a. Presentation by Staff or Council

CLERK/GEAGEL- Presented Resolution 18-11 showing support from the City for the senior meals program for grant funding.

b. Public Presentation (public has 3 min each)

c. Council Discussion

d. Action/Disposition

SWEATT/COLBERG MOVED TO ACCEPT RESOLUTION 18-11 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SELDOVIA, ALASKA SUPPORTING THE SELDOVIA SENIOR MEALS PROGRAM

VOICE VOTE/UNANIMOUS/MOTION PASSED

3. RESOLUTION 18-12 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SELDOVIA, ALASKA ADOPTING AN UPDATED CITY OF SELDOVIA RETENTION SCHEDULE

a. Presentation by Staff or Council

CLERK/GEAGEL- Presented Resolution 18-12 adopting the updated retention schedule so that the office can implement the new schedule and proceed with filing and archiving, and creating archive and destruction logs . There will be an ordinance for records management coming forward for their approval in the near future.

- b. Public Presentation (public has 3 min each)
- c. Council Discussion
- d. Action/Disposition

COLBERG/SWEATT MOVED TO ADOPT RESOLUTION 18-12 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SELDOVIA, ALASKA ADOPTING AN UPDATED CITY OF SELDOVIA RETENTION SCHEDULE
VOICE VOTE/UNANIMOUS/MOTION PASSED

4. Memorandum of Agreement Alaska Marine Highway

- a. Presentation by Staff or Council

CM CAMERON- Discussed the contract with the Alaska Marine Highway System to use the dock and office, it expires next month. She reached out to double-check with the AMHS procurement officer on how the procedure works. The procurement officer with DOT contacted her and sent her a new MOA contract and she needs authorization from Council to enter into negotiations for the new contract. The timeline should remain the same at five year intervals.

- b. Public Presentation (public has 3 min each)
- c. Council Discussion
- d. Action/Disposition

COLBERG/ SWEATT MOVED TO AUTHORIZE THE CITY MANAGER TO NEGOTIATE MEMORANDUM AGREEMENT WITH THE ALASKA MARINE HIGHWAY
VOICE VOTE/UNANIMOUS/MOTION PASSED

5. Discussion- Easement/Licensing Application Draft Review

- a. Presentation by Staff or Council

CLERK/GEAGEL- Presented an ordinance draft for easements, as well as a draft for the application. It was placed in title 18 after reviewing other communities and Seldovia's Municipal Code, because it is about City Land use, and the Planning Commission is established already to help the Council with governing City land like variances or conditional uses. Applications would go through planning and zoning first for their recommendation and then to Council. It has a \$500 application fee located at the top of the application which seemed fairly typical of other communities, but Council needs to decide if that sounds reasonable. Along with the other procedures it requires the applicant to pay for the recording fee, the survey, and the application fee. She asked Council if they would like to refer the ordinance to the Planning Commission to look at since it is in Title 18, or move to introduce at the next meeting.

- b. Public Presentation (public has 3 min each)
- c. Council Discussion

COLBERG- Spoke in favor of the draft ordinance.

CAMPBELL- Discussed that planning should see the draft first to see if there are any improvements or changes they would like to make.

SWEATT- Spoke in agreement with Campbell.

- d. Action/Disposition

COUNCIL DIRECTED THE CITY CLERK TO REFER THE DRAFT ORDINANCE TO THE PLANNING COMMISSION

6. Discussion- Trafficability Item 4 (no parking 10 feet from a driveway) and Item 7(no parking on 20 foot or less roadway)

- a. Presentation by Staff or Council

CLERK/GEAGEL- Presented the last two trafficability items 4 and 7 out of the trafficability workshop. Item 4, no parking ten feet from a driveway, will be a little different now that visibility at access points has been directed

away from driveways and is focused on intersections. Does Council still want to pursue no parking ten feet from a driveway? Item 7, no parking on 15 to 20 foot platted roadways, is the last item to discuss, she went from the borough site and highlighted the streets that were platted at 20 feet or less wide, in the laydown, for their reference of what streets could be impacted by the ordinance, and asked if they should go out and measure every road to see what their widths actually are or if the ordinance will be based on platted roadways versus existing roadways.

b. Public Presentation (public has 3 min each)

c. Council Discussion

COLBERG- Discussed that item 4 should go with intersections, driveways can be intersections. Item 7 should be for platted roads, more actual roads are smaller than they are supposed to be. He spoke in agreement with not adopting item 4.

CAMPBELL- It is common sense to not park right on the edge of your driveway and most people are already subconsciously doing that unless it is a super tight spot. He discussed that the police officer did not need to go around issue tickets, but that it was another tool for the toolbox. Item 7 makes sense, again will the police be right on people issuing tickets, probably not, but it is there, if there is an ongoing problem. He spoke in agreement with Lethin and Mayor Lent, stating they had valid points and that item 4 was probably not an issue and he would be okay with not adopting it.

LETHIN- Discussed that he was concerned with item 4 and that there were multiple areas in town that parking within ten feet occurs and it is not an issue. He spoke in agreement with item 7.

MAYOR LENT- Further discussed issues in town where people park within ten feet of a driveway.

SWEATT- Stated that she was fine either way with item 4.

d. Action/Disposition

CAMPBELL/LETHIN MOVED TO NOT ACCEPT ITEM FOUR AND TO ACCEPT ITEM SEVEN OF TRAFFICABILITY AS RECOMMENDED
VOICE VOTE/UNANIMOUS/MOTION PASSED

7. Discussion- Use of Clinic Space

a. Presentation by Staff or Council

MAYOR LENT- Discussed that several people were concerned about the dentist's use of the clinic space with sewer, water, electric, and heating oil being used by them and they are not paying any utilities. The dentists do make something for providing their services, the public health nurse uses the space as well and there should be a fee. City employees had to clean up and clean out the fridge after the last group that was in there. He spoke with Crystal Collier and she said EMS could potentially use their clinic space; they have a lot of supplies.

b. Public Presentation (public has 3 min each)

c. Council Discussion

LETHIN- Discussed that his son uses the space to provide dental services but it gives his son no benefit or profit, he does it to provide a service to the community. If the Council starts charging then they will have no dental services available. The dentists do not advertise for their services and see 2 or 3 patients at a time on an as needed basis. Usually patients see Jerry because he is here; Tim fills in on the weekend. It costs a lot to keep insurance and to fly in on the weekends. Go ahead and charge and then people can make up their mind if they want to use the space or not. A space should be left open for EMS to still use as needed. He spoke in agreement of using the space as city offices.

SWEATT- Inquired if the item on the agenda was to discuss any use of the clinic space. She asked if the dentists advertise for dental services, and how many patients do they see? She asked if the City Manager had still been in contact with Dr. Barnes and stated if they are still going to pursue clinic use even dental then they need some kind of plan, or committee, or they need to do something else with the clinic space. She asked if Dr. Barnes coming once every three months was really what Council was wanting, if patients have medical problems they are not going to wait every three months to see someone. This item needs to be put back on the agenda to keep the discussion going. Someone talked to Jan the head of EMS and she said she would rather keep patients in the ambulance then use the clinic space, it has better equipment and is warmer.

CAMPBELL- Spoke in disagreement with Mayor Lent. If services are being provided part time once or twice a month it is not worth adding on expenses. They need a long term commitment that ties up the space, ideally someone who wants to come in for the long term. He is not in favor of charging for short term use of the space. He spoke in favor of moving the city offices to the clinic space.

CM CAMERON- Discussed that she had asked for a business proposal from Dr. Barnes as the Council had requested a few meetings previously. He had responded that he was still interested, but couldn't give a proposal until maybe mid-summer.

COLBERG- Discussed that still nobody had put in a request with the federal government for a doctor to come here as part of a loan forgiveness program.

d. Action/Disposition

COUNCIL DIRECTED THE CITY CLERK TO PLACE THE DISCUSSION FOR CLINIC SPACE USE BACK ON THE NEXT MEETINGS AGENDA

MAYOR LENT CALLED FOR A FIVE MINUTE RECESS AT 8:32pm

MAYOR LENT CALLED THE MEETING BACK TO ORDER AT 8:37pm

8. Discussion- Fuel and Lube Lease Negotiation- Possible Executive Session

a. Presentation by Staff or Council

CM CAMERON- Discussed that they are still in negotiations with the Seldovia Fuel and Lube and she would like to update the Council on the status of those negotiations.

b. Public Presentation (public has 3 min each)

c. Council Discussion

SWEATT/COLBERG MOVED THAT THE CITY COUNCIL ENTER INTO EXECUTIVE SESSION TO DISCUSS THE TERMS AND NEGOTIATIONS OF THE SELDOVIA FUEL AND LUBE LEASE, MATTERS, THE IMMEDIATE KNOWLEDGE OF WHICH WOULD CLEARLY HAVE AN ADVERSE EFFECT UPON THE FINANCES OF THE CITY; AND INVITE IN THE CITY MANAGER, CITY CLERK AND CITY FINANCE OFFICER at 8:39pm

VOICE VOTE/UNANIMOUS/MOTION PASSED

MAYOR LENT CALLED THE MEETING OUT OF EXECUTIVE SESSION AT 9:15pm

d. Action/Disposition

NO ACTION WAS TAKEN

O. Informational Items Not Requiring Action:

1. The next FY19 Budget Workshop is scheduled for April 11, 2018
2. The next Commercial Marine Zoning Workshop is scheduled for April 04, 2018
2. List of Council Priorities for Staff is in the laydown

P. City Manager's Report: See laydown

CM CAMERON- Presented the City Managers report as written and included that the water filters had been painted and insulated and she has been in discussion with the school about having a field trip for the kids to see where their water comes from, as well as having an open house. The boat trailer is in the state shop to have its bearings replaced. She signed off on the Water Project Vulnerability Assessment. She received a response from Bruce with HEA about replacing the street lights with LEDs; they are in the process of selecting models for, area and roadway lighting and were unsure of the timing, they were also working on an analysis of the rates to make sure a new tariff is in place. Robin Park with the State of Alaska responded that the intent of the value-added building could be changed so long as it is still for a public use; they require the City to submit a letter of intent to their legislature and it is imperative that the letter of intent and the legislatures response are both received by the State of Alaska. She asked Council if the new intent could be for the development of a new economic opportunity.

COUNCIL SPOKE IN AGREEMENT WITH THE NEW INTENT OF THE VALUE ADDED BUILDING BEING FOR THE DEVELOPMENT OF A NEW ECONOMIC OPPORTUNITY

Q. Council and Mayor Comments Concerning Items Not on the Agenda:

COLBERG- Thanked the public; it was a good meeting, and thank you Cassidi, Heidi, and Jackie for all your hard work.

CAMPBELL- Thanked everyone and the staff.

LETHIN- Thanked everyone, good meeting.

SWEAT-Spoke in agreement with Lethin, thank you everyone for your hard work.

MAYOR LENT- Thanked the staff and Cassidi.

R. Next Meeting: Regular Meeting will be held on April 11, 2018 at 7:30 pm

S. Adjournment:

COLBERG/SWEATT MOVED TO ADJOURN AT 9:25 PM
NO OBJECTION/MOTION PASSED

I certify the above represents accurate minutes of City of Seldovia Council meeting of March 28, 2018.


Heidi Geagel
Heidi Geagel, City Clerk

Approved by Council 04/11/2018