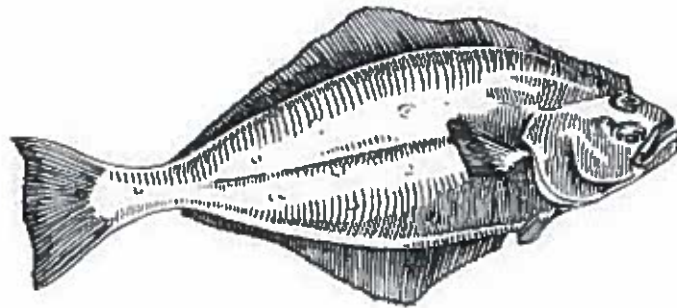


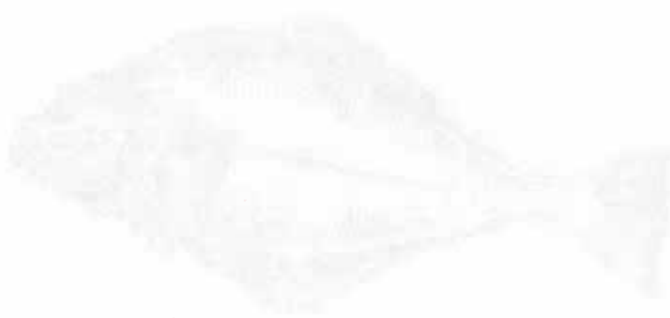
**SELDOVIA CITY COUNCIL
LAYDOWN
MARCH 28, 2018**

PAGES 1-14	TREASURER'S REPORT 02/28/18
PAGES 15-21	DOT SELDOVIA TRAFFIC & SAFETY EXECUTIVE SUMMARY
PAGES 22	CITY OF SELDOVIA 20 FOOT OR SMALLER PLATTED ROADS
PAGES 23	CITY MANAGER'S REPORT
PAGES 24-25	PRIORITIES AND GOALS LIST



This page is intentionally left blank

Page 24
Page 25
Page 26
Page 27
Page 28

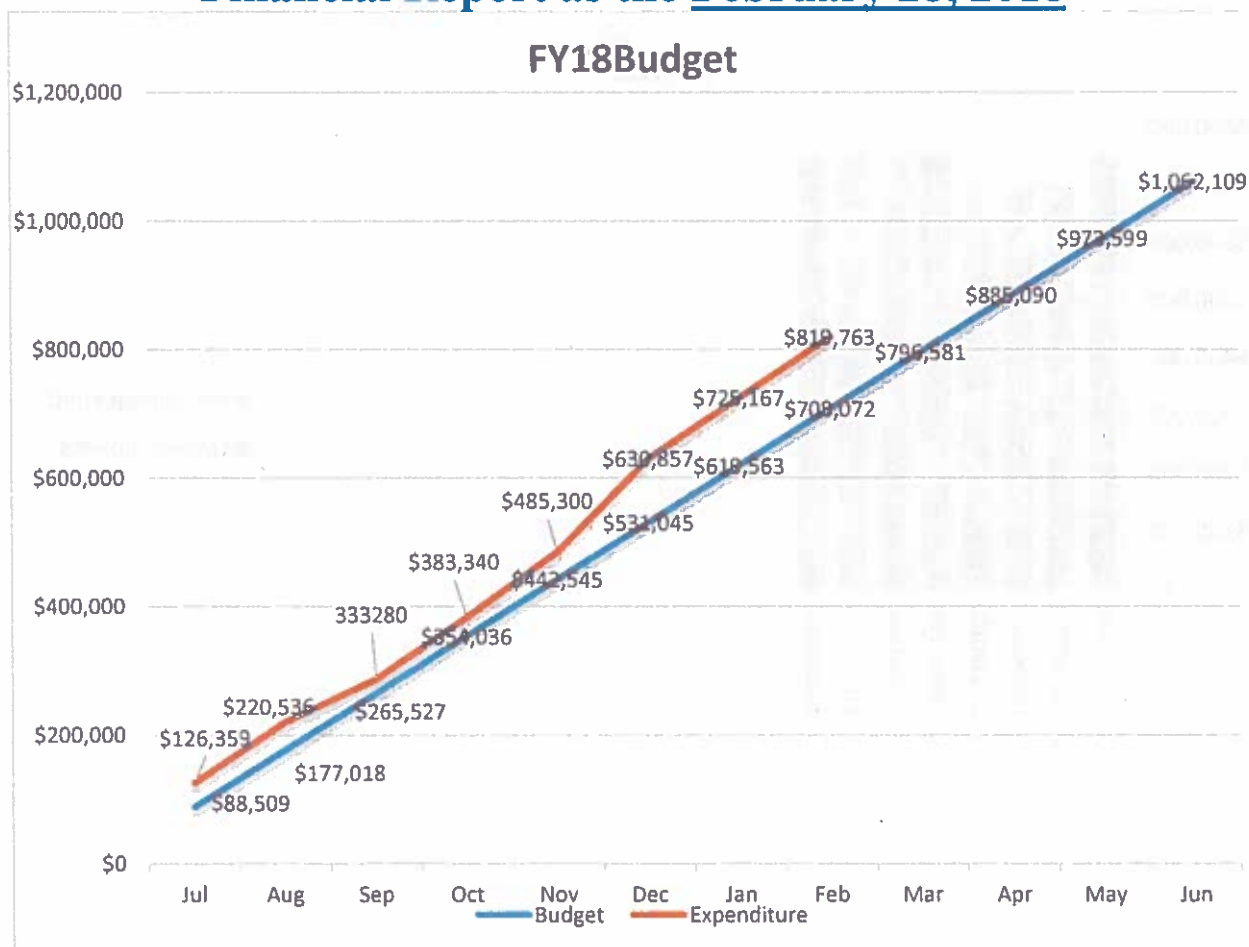




City of Seldovia

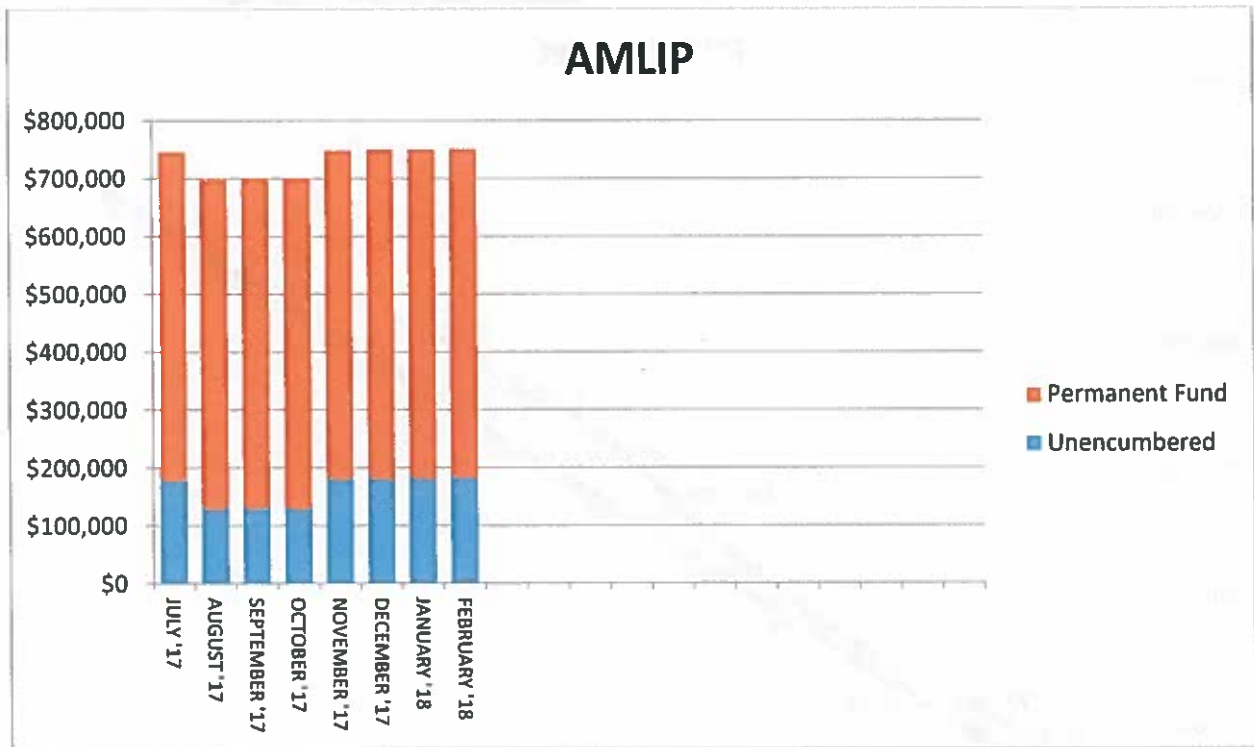
P.O. Drawer B, Seldovia, Alaska 99663
Phone: (907) 234-7643, Fax: (907) 234-7430,
Cell (907) 312-6586
citymanager@cityofseldovia.com

Financial Report as the February 28, 2018

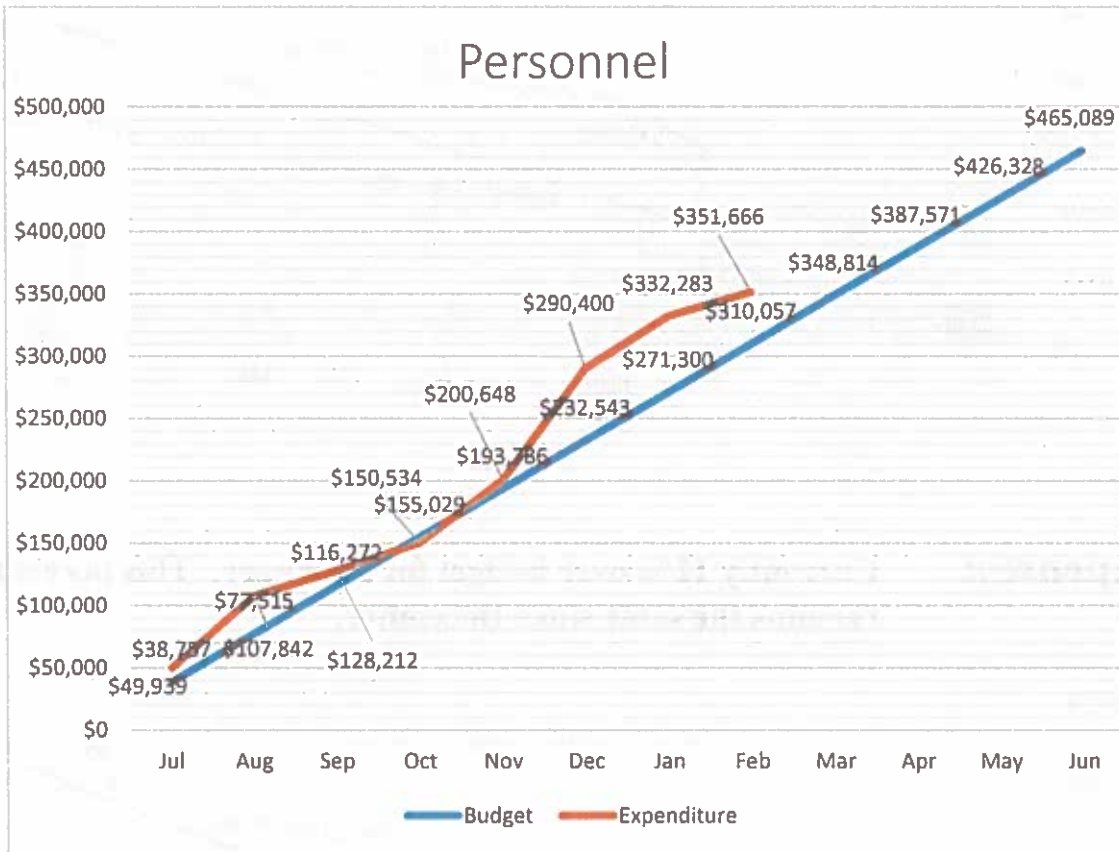


①

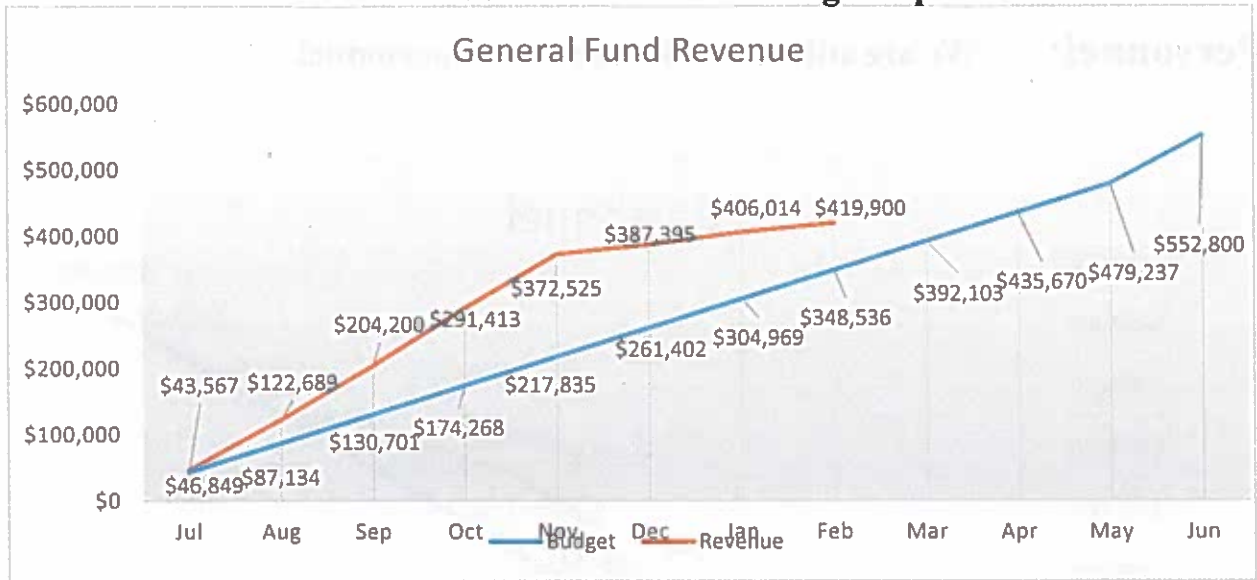
AMLIP: No withdraws or payments made to this account to report for February



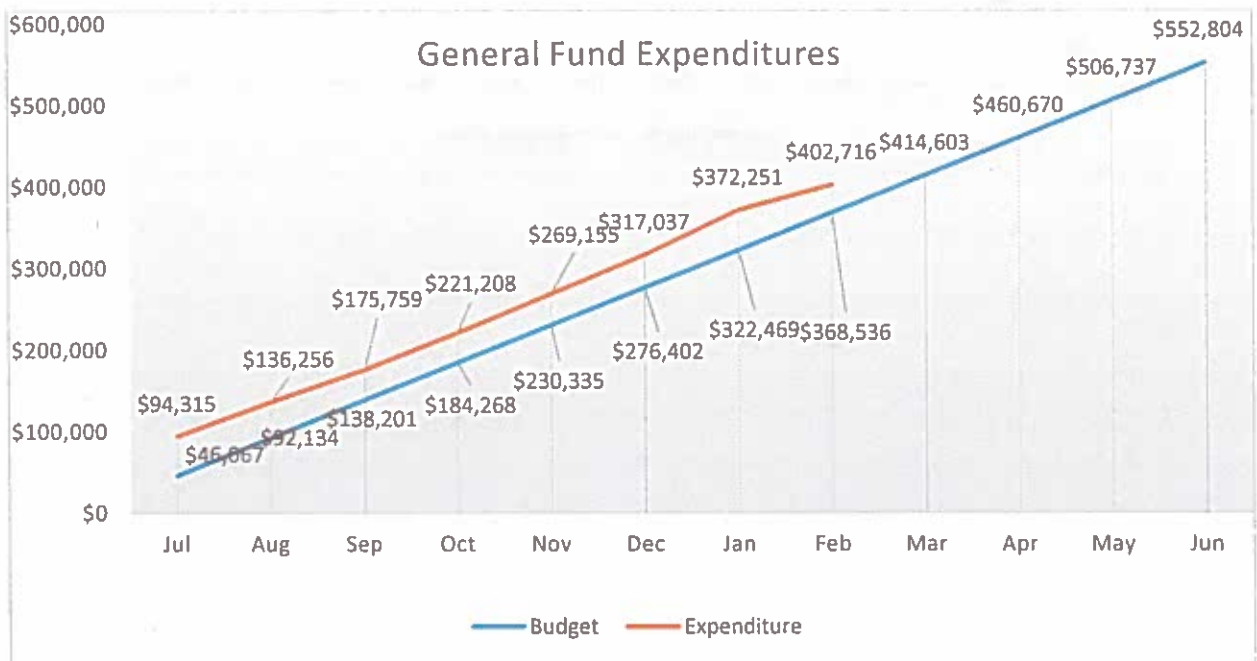
Personnel: We are still at a 12% increase in personnel.



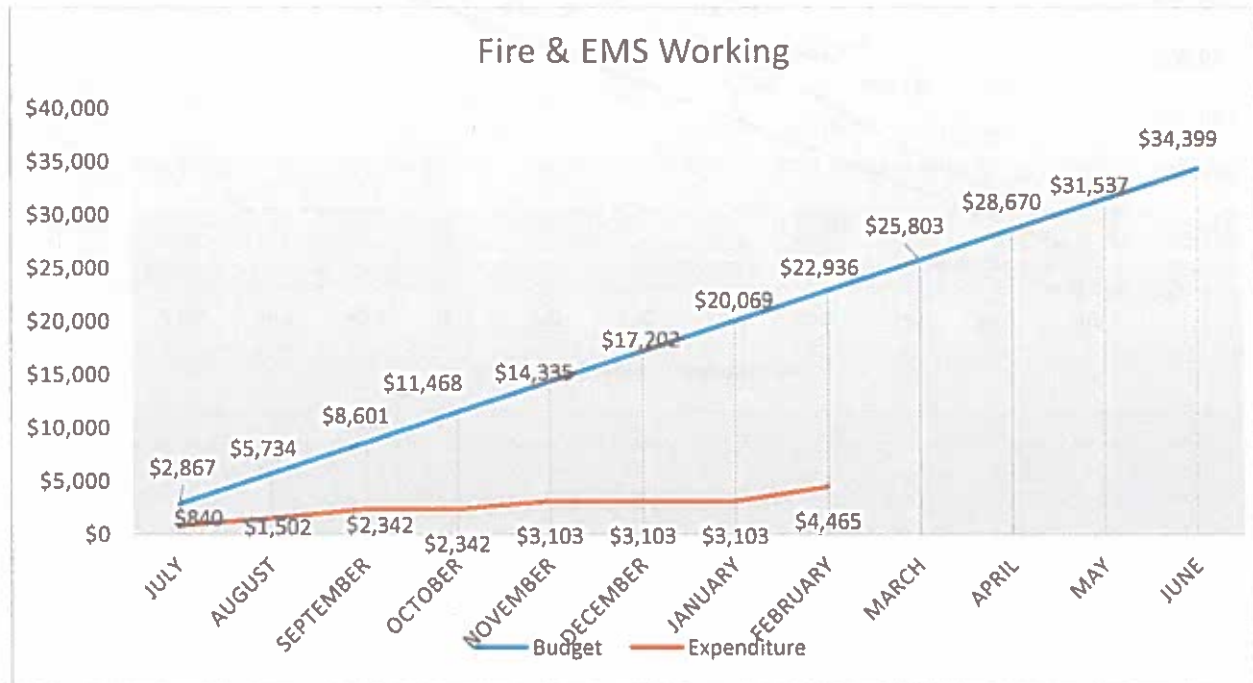
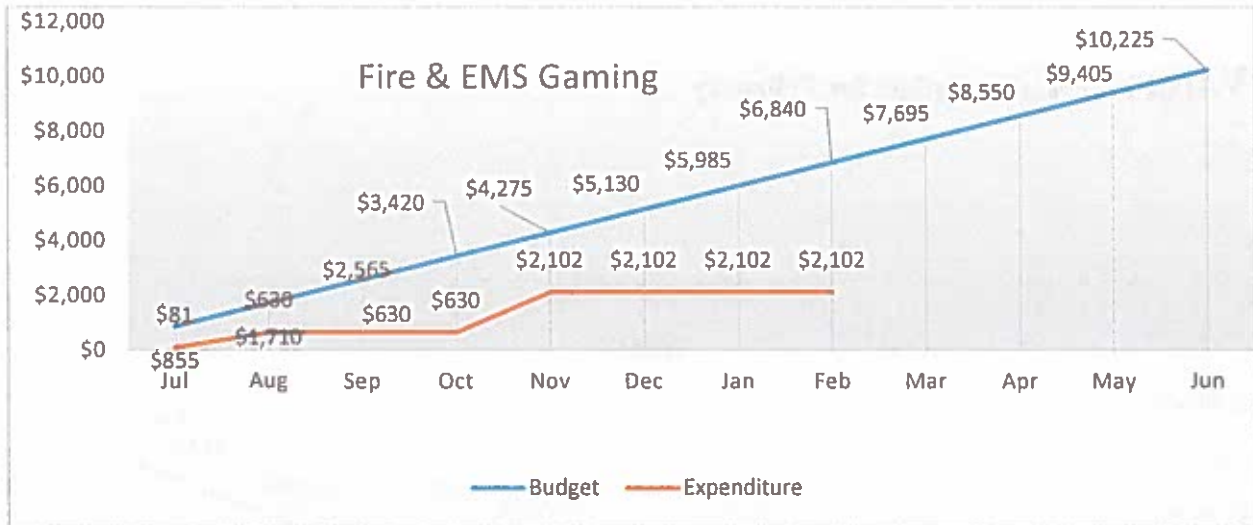
Revenue: We have an 11% increase in revenue since December. Which is 37% more than the budget expectation for FY18.



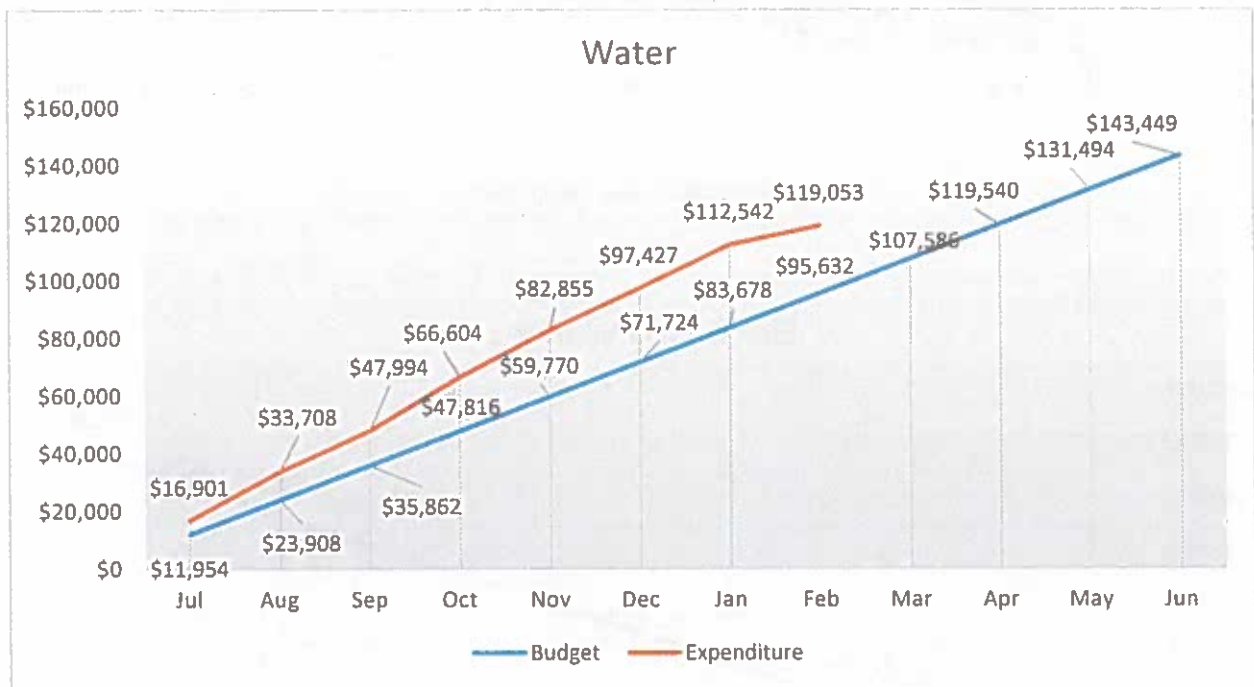
Expenses: Currently 12% over budget for February. This percentage remains the same since December.



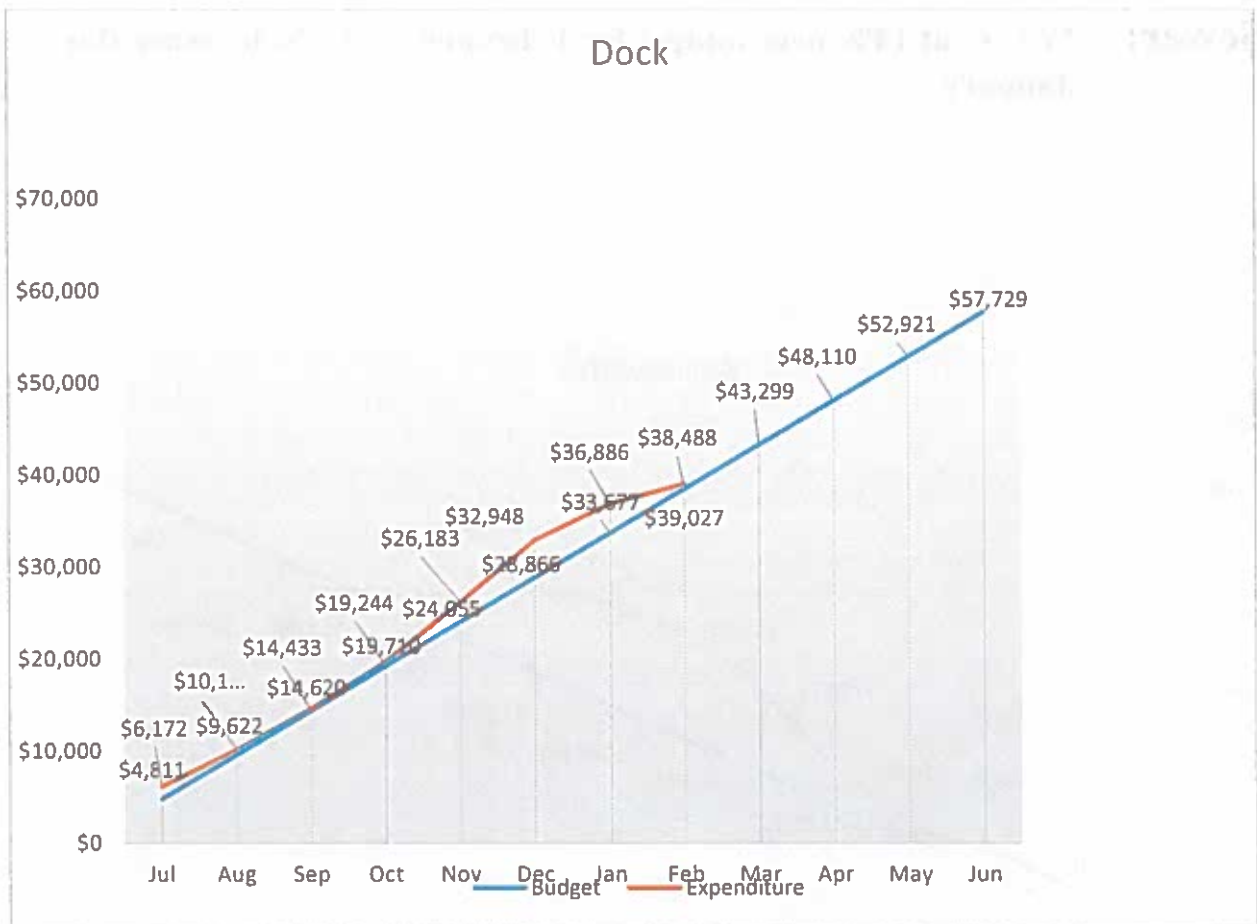
Fire and EMS: work is being done on the donated fire truck by the University of Alaska. There was a cost in the month of February for parts. This was paid out of the working account.



Water: 12% over budget for February



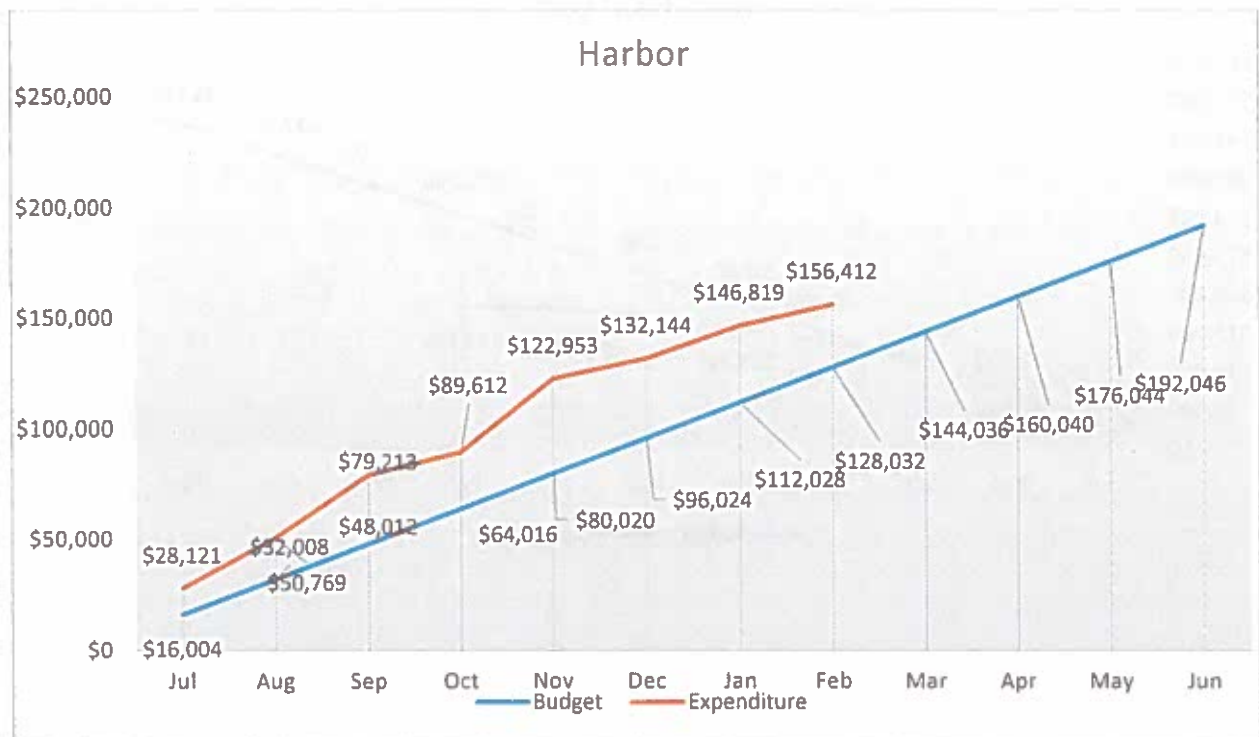
Dock: Remains 11% over budget for February.



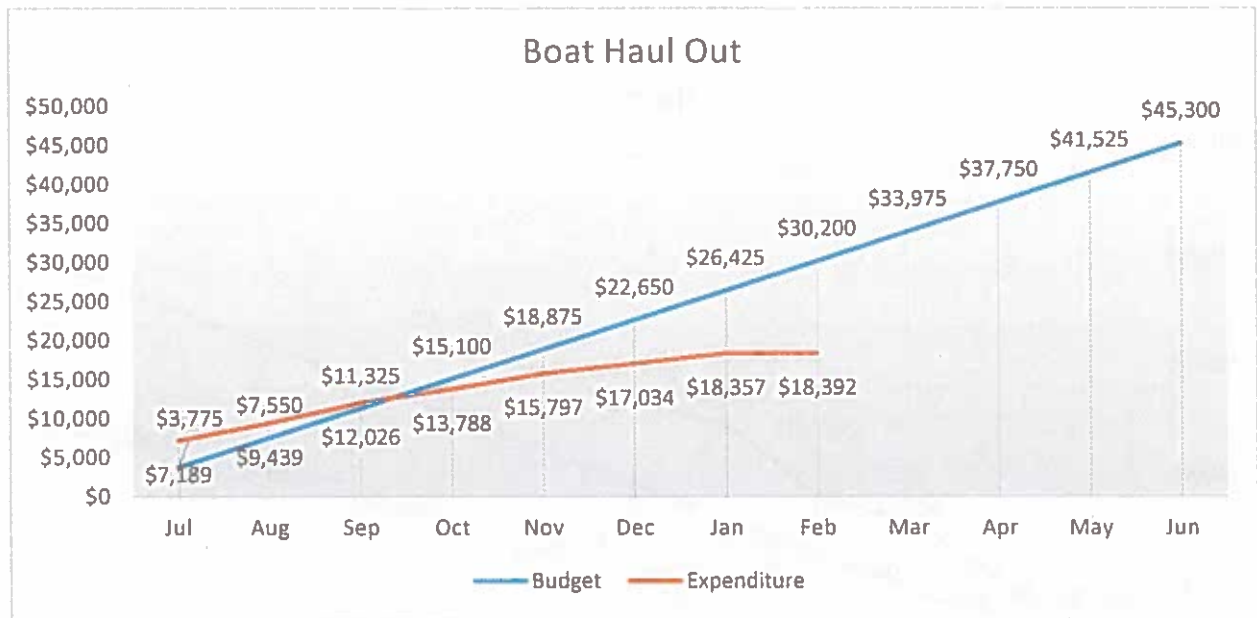
Sewer: We are at 14% over budget for February. . A 3% increase since January.



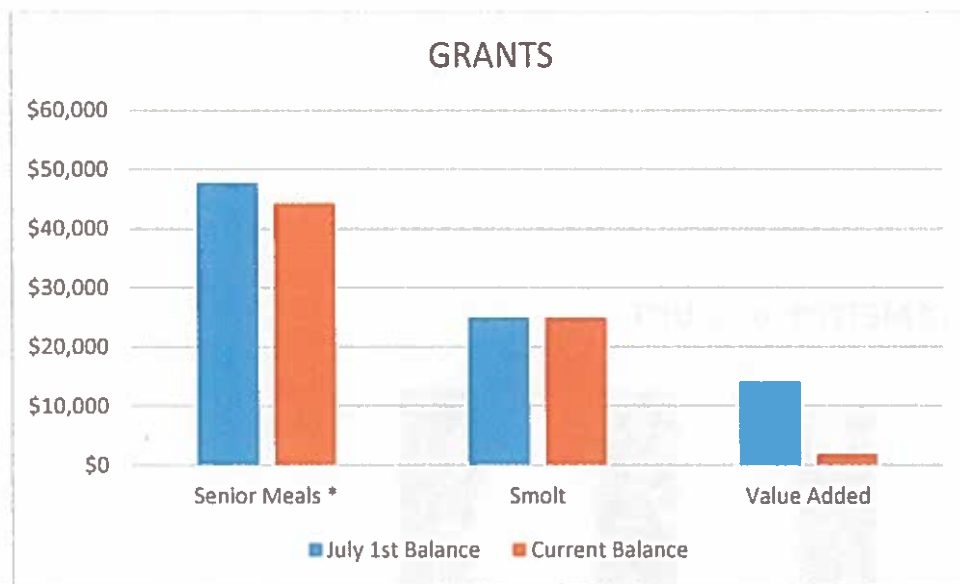
Harbor: Harbor is currently 12% over budget for the month of February. No change since January. Harbor has had a 2% decrease since December.



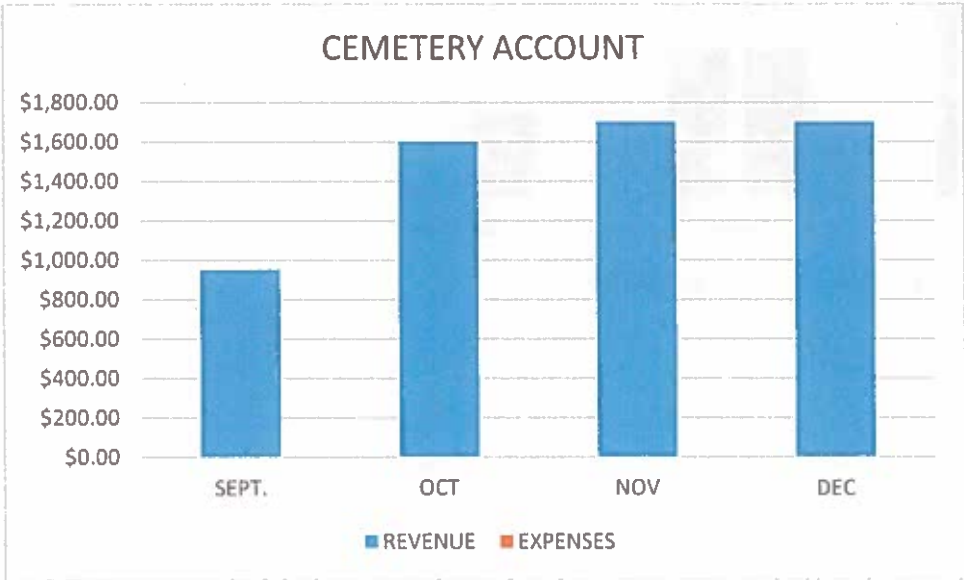
Boat Haul Out: Boat Haul Out remains under budget by 7%. No activity for the month of February



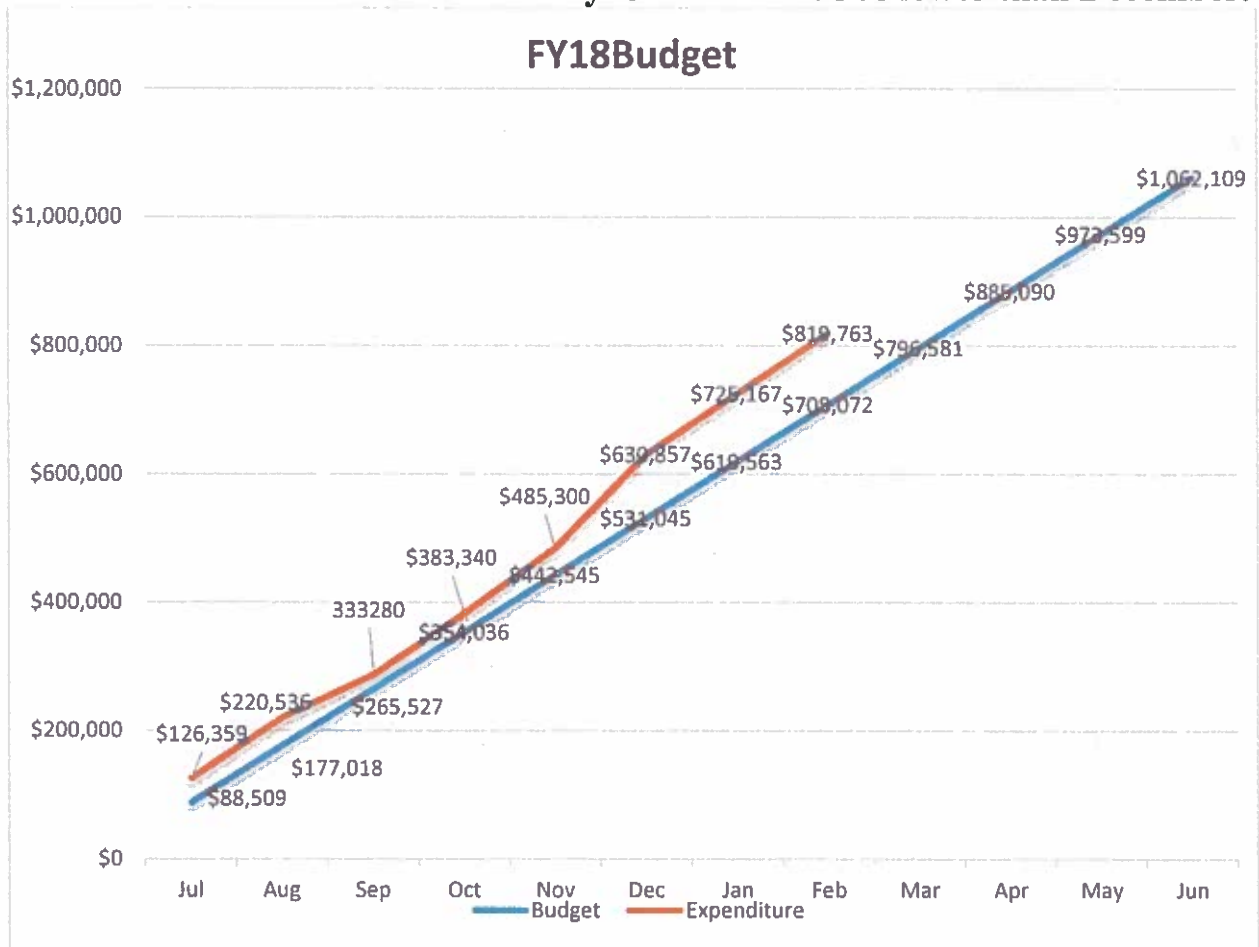
Grants:



Cemetery Fund: No new donations for the month of January. And no expenses to report.



FY 18 Budget: We are 12% over all with the budget for FY 18.
 Same as January. Still remains 3% lower than December.



Jackie Taylor
Finance Officer

Cassidi Cameron
City Manager

1778 Budget: We need to...
Some... 2000...

1778-1779



1778-1779

1778-1779

STATE OF ALASKA
Department of Transportation and Public Facilities
Central Region-Division of Design and Engineering Services
Traffic & Safety, Highway Design Section



SEP 3-27-18
LKH 3-27-18

2017 Seldovia,
Main Street / Seldovia Street:
Sight Distance, Parking and Pedestrian Concerns

Traffic & Safety Executive Summary:

Observations:

- All roads in Seldovia are very low volume roadways, even Main St. – the busiest location is right in front of the post office (Seldovia St. intersection)
- Estimate of a car every 5-10 minutes off-peak, and every 2-5 minutes at peak times
- Equal ratio of pedestrians to vehicle traffic
- Almost as many peds as vehicles, even in the off-season
- Higher volume of downtown commercial & pedestrian traffic on “Ferry Day”
- Most roadways are narrow (30’ curb to curb downtown)
- And, on-street parking is allowed downtown
- Law enforcement;
 - Small local police office
 - Seatbelts use observed only by DOT (us), and the police officer
 - ATVs driven on roadways by adults and children
 - Children rode in the back of pickup trucks in town
- Traffic speeds observed in town were mostly very low, less than 20 mph
- The location at the “blind corner” (wooden stairs to historic church), does have less than minimum sight distance
- This will require some warning signs, or relocation of the stairs
- Vehicle speeds low, would qualify for marked pedestrian crosswalk locations, but low pedestrian volumes do not require markings
- Seldovia St. (Post Office & general store): The parking, vehicles backing into traffic, and poor location of the STOP sign could be improved with some curb work and painting (and possible parking restrictions)
- At the time of my visit, the city manager indicated that they would be interested in improvements and funding them.

Seldovia Police:

The City of Seldovia has a small police office, consisting of one chief / officer. The City of Seldovia’s manager or mayor is willing to direct the police to enforce changes in traffic patterns

or signs to change driver (or pedestrian) behaviors. The outcome of these changes will depend on public acceptance and enforcement.

State of Alaska Ferry & Seldovia Ferry service:

Twice-weekly service by the Alaska Marine Highway ferry is vital to the community. The Seldovia road system does not connect to any other Alaskan cities. The only access to Seldovia is by sea or air. The ferry also directly creates vehicle and pedestrian traffic surges on the days it comes in. Although seasonal, and not in use in October, the independently owned Seldovia Ferry arrival would also generate a surge of pedestrian traffic downtown. (It does not accommodate vehicles.)

Recommendations:

- Post office parking:
 - Curbs, pavement markings, parking restrictions
 - By city in future project, or by DOT M&O by agreement
 - City could consider prohibiting parking on a corner, or within 30' of an intersection
- The wooden stairs near the old church
 - Relocate them, or redirect pedestrians to a more desirable crossing location
 - Or, install advance pedestrian warning signs, due to sight distance
- Possible marked crosswalk downtown, near park:
 - Markings not required, but city could use, if desired, with maintenance agreement

Follow-up timing:

Continuous monitoring of traffic concerns does not appear to be needed by Traffic & Safety at this time. As issues arise, or at the request of the City of Seldovia, Traffic & Safety could re-visit the area.

On the Scene Reports: DOWNTOWN SELDOVIA at POST OFFICE

Monday, October 16th, 2017, between about 1:00 pm and 4:00 pm:



1: Main St at Seldovia St, with the post office on right.

Main St. and Seldovia St. (photos 1, 2 & 3):

Parking at the post office and to some extent the general store seems to be the greatest issue, as vehicles will back into traffic of BOTH roadways, momentarily blocking the road. Also, as on-street parking is allowed on both sides of the road, this can narrow the street at a time when traffic is already busier, causing temporary road blockage. The measured width (curb to curb) was 30 feet at this location.

The "corner" parking is a concern, as parked vehicles could potentially back out either direction - and onto either street, causing confusion to the drivers in the roadway.

This location, with the post office and general store located right adjacent to one another, is - by observation - the largest traffic generator in the City. There is also significant pedestrian traffic here.

Note: Previously stated traffic levels



2: Main St at Seldovia St., facing post office, general store behind it. Note displaced STOP sign.

The STOP sign on Seldovia St. is set further back than standard (approx. 60+ ft.) that many motorists do not stop there. This can lead some drivers to not stop at all. According to local maintenance staff, the STOP sign was continuously getting struck by vehicles in the parking area of the post office, so it was moved back out of the parking area "some time ago."



3: Another view of the Main/Seldovia St. STOP sign, facing harbor while on Seldovia St.

The STOP sign issue could be improved with some curb work at the corner, parking changes and/or surface paint markings, so that the sign could be brought back to a more visible location - closer to the intersection.

On the Scene Reports: MAIN ST. SELDOVIA, at WOODEN STAIRS

Tuesday, October 17th, 2017, between about 8:00 am and 11:00 am:



3: Main St. at 110 degree corner, near wooden stairs to old Russian Othodox church.

Main St. 110 degree corner, sight distance issues:

The existing wooden stairway is constructed in a platted ROW. It leads to an old church and one home, and ends right at the roadway curb. Since the stairway is a pedestrian access that leads directly to the roadway, it's assumed that pedestrians would cross the road here. None were observed on the Monday or Tuesday of the field visit...however, since the main access is to a church, it's also assumed that the pedestrian traffic would be greatest on a Sunday.

We measured the sight distance here, and it is less than desirable. For a pedestrian entering the roadway from the stairs and looking left, a vehicle is not in sight until 87 feet from the pedestrian. And, even positioning the vehicle as if the existing brush were not there (looking through it), we only achieved 96 feet. At the existing posted speed limit of 25 mph, driveway sight distance should be 155 feet, and ideally for pedestrian safety, it would be better to have more.

Our analysis shows that the stairs could be relocated, or a walkway constructed directing pedestrians to a better location for crossing, or pedestrian advance warning signs for motorists are recommended in the interim here.

On the Scene Reports: SPEEDS & POSTED SPEED LIMITS

Monday & Tuesday, October 16th & 17th, 2017, mid-day



4: Main St., near old cannery, vehicle and pedestrian.

Main St.; from Airport Ave. to Spruce St. (just past city dock) speeds observed:

I didn't have a radar gun on this trip, but driving it multiple times at about 15-20 mph produced no one waiting on me, and I only twice caught up to other vehicles.

From the side of the road: Observations of traffic speeds showed only 2 vehicles that vehicles drove faster than the rest of the traffic, in the day and a half of observations.

The current posted speed limit of 25 mph appears to work as a maximum, and a 20 mph speed limit would appear to work as well.

It's also important to note that Main St. effectively dead ends in an industrial boat storage yard right after Spruce St., even though alleyway sized roads access some homes at the end of it and a small beach.

The character of the roadway, with the industrial portion (near Dock St.), and the very pedestrian friendly "downtown" area near the post office, general store and several bar/restaurants on the harbor front reflects a business district land use.

Therefore: A 20 mph speed limit could be determined with city regulation and concurrence.

Jakolof Bay Rd.; from downtown to Jakolof Bay speeds observed:

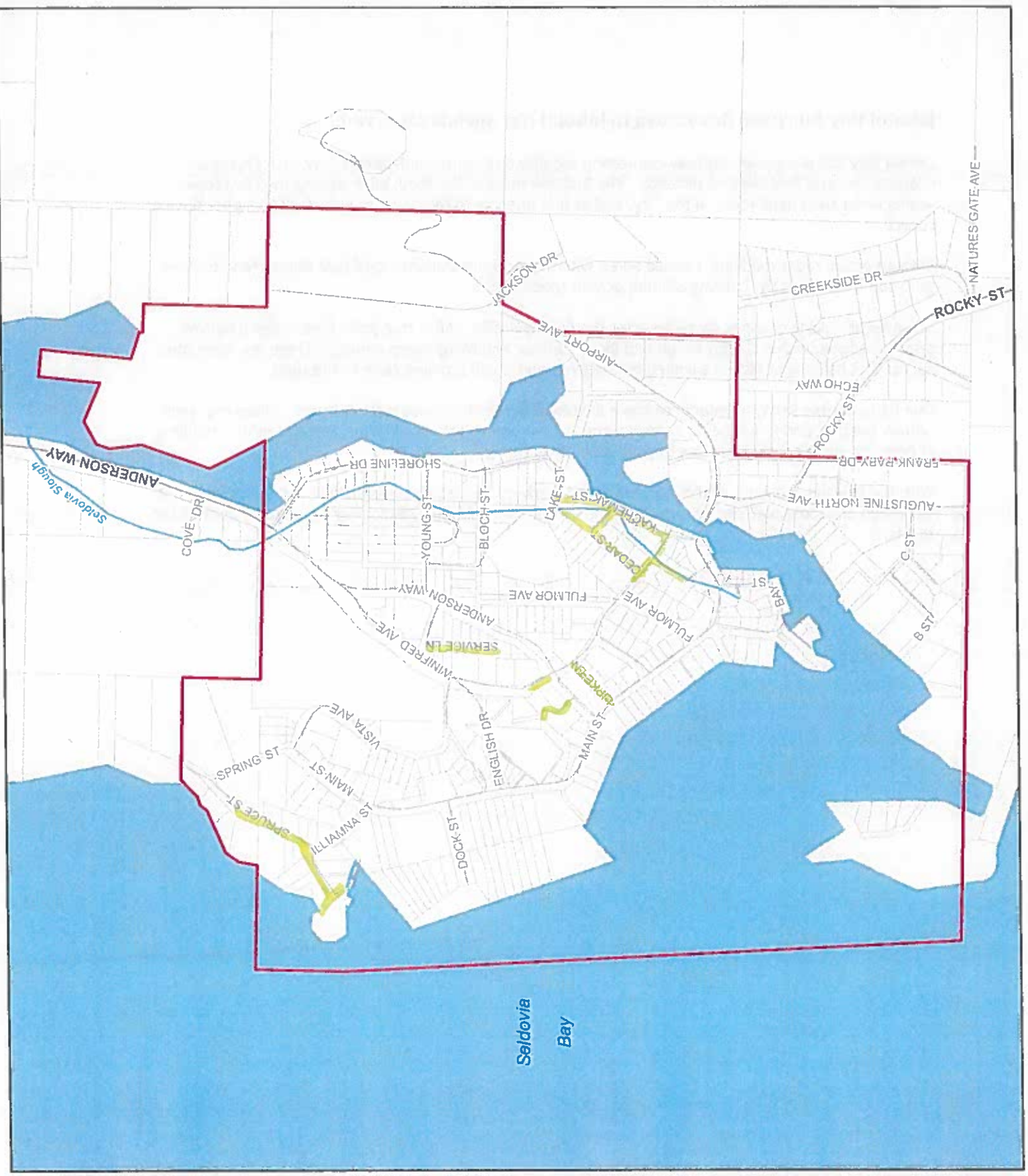
Jakolof Bay Rd. is a gravel roadway connecting the City of Seldovia with Jakolof Bay, that changes character several times in that distance. The first few miles of the road, after leaving the city proper, seems wider than most roads in the City, and at first appears to the driver to lend itself to higher driving speeds.

Without actual radar readings, I would agree with the local maintenance staff that drivers tend to drive this road faster than the existing 35 mph posted speed limit.

However, it quickly changes character after the first few miles. After that point it becomes a narrow gravel roadway, with a slightly rough and loose surface, and many sharp corners. There are numerous curves that have sight distance limited by the trees and brush growing close to the road.

Due to its narrow ROW, maintenance has a limited ability to trim those trees & brush. There are some narrow bridges, and a number of narrow places where one vehicle would need to move off the roadway in order for two opposing vehicles to pass each other safely.

With the existing character of the majority of the roadway, limited sight distance in many locations, and the rough and loose surface; no change to the posted speed limit of Jakolof Bay Rd. is recommended at this time.



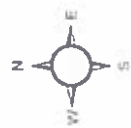
Seldovia Bay



City of Seldovia

Map Date 9/16/15

- Medium Road
- Major Road
- State Highway
- Tax Parcels
- City Limits
- Water



The information depicted hereon is for a graphical representation only of best available sources. The Kenai Peninsula Borough assumes no responsibility for any errors on this map



City of Seldovia
P.O. Drawer B, Seldovia, Alaska 99663
Phone: (907) 234-7643, Fax: (907) 234-7430
email: citymanager@cityofseldovia.com
website: www.cityofseldovia.com

To: Seldovia City Council
From: Cassidi Cameron *CC*
Subject: City Manager's Report
Date: March 28, 2018

Report

- FY17 Audit Update – continuing progress; Altman & Rogers is examining the trial balances, have the final report scheduled for completion mid-April.
- WTP Update: The final items on the punchlist will be taken care of beginning in April; dehumidifier is being installed also in April. Closeout for project: May 1st.
- Tyler began his class for certification as Water Treatment Operator Level II
- Boat trailer Maintenance
- Hazard Mitigation Plan, Tsunami Evacuation Plan, Emergency Operation Plan; signed off on Vulnerability Assessment and Emergency Response Plans for our Water System
- HEA LED Street Lights
- Robin Park at State of Alaska response on Value Added Building intent.
- Community Cleanup May 19, 2018



City of Seldovia

P.O. Drawer B, Seldovia, Alaska 99663
Phone: (907) 234-7643, Fax: (907) 234-7430
email: citymanager@cityofseldovia.com
website: www.cityofseldovia.com

Priorities and Goals- Discussion Points

We are a team. We are a team that has been appointed and voted in to ensure that the systems and future of Seldovia and its people are upheld and highly considered. In order to succeed in my position and for Seldovia to thrive, I believe it is important to have the same outlook on goals and priorities in order to maintain progress and momentum. This bullet list is just a beginning to a discussion that I am wanting to have; we can discuss specifically plans and strategies to help us achieve our common priorities and goals. They are not in any order, but we should also prioritize accordingly.

- Tsunami Readiness and Hazard Mitigation Plans; Heidi and I have been working towards updating our Hazard Mitigation Plan, Evacuation Routes and an Emergency Operations Plan (EOP). This is a must for our community; want to create a response plan that will ensure the safety and well-being of Seldovia.
- Conduct a detailed analysis of all departments to find areas where we can be more efficient not only in time management, but projects and expenses. This will only help us meet our budgetary goals but be able to plan and strategize for future projects.
- Continue to work with VSW on assessment of our current wastewater system and find solutions and funding for upgrades and improvements.
- Create a strategy for growing and encouraging business in Seldovia; this will include analyzing and looking at each Seldovia parcel and defining a plan and expectations for each piece of property.
- In relation to that above-mentioned item, I would like to continue to explore options for the Industrial building. First and foremost, secure funding to complete the building and create business opportunities.
- Follow the Comprehensive Plan of 2014 and its stated goals and make sure that we are in line with the document. From the Plan, the elements that Seldovia deemed most important: *economy, transportation, land use, community and human resources, and environment*. Are these elements still current 4 years later? I would like these elements to motivate and influence how we proceed as a council and as we are considering and setting policy.
- Analyze our current codes to make sure that the code is applicable to Seldovia today. Ensure that we implement our codes; our municipal code is a breathing record, there are items that need to be updated, addressed and reformed so that we are in line with the State Statutes and regulations that are constantly changing as well as make sure they are straight forward and thoroughly thought out for the next wave of Seldovians – staff and citizens alike.

- Ensure that our new water treatment plant is running at optimum capacity; this includes ensuring that our personnel is equipped, trained and certified to ensure the success of the production of water and facility operations; making sure our fees and billings coincide and meet the costs of the new facility.
- Work closely with Finance Officer to ensure our systems are accurate and precise according to state standards. Ensure our audits run smoothly and coincide with all GASB (Governmental Accounting Standards Board) standards.
- Continue to build and maintain relationships at the local, borough and state levels in order to make sure that Seldovia is represented and considered for projects, opportunities that will enhance the quality of life – economically, environmentally and fundamentally.
- Other projects?
 - Road to Red Mountain
 - Jakolof Harbor Management Plan
 - Boat Storage Restructuring Possibility

