

**City of Seldovia
Resolution 18-12**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SELDOVIA, ALASKA
ADOPTING AN UPDATED CITY OF SELDOVIA RETENTION SCHEDULE**

WHEREAS, Alaska Statute 40.21.010 requires the orderly management of current state and local public records and to preserve noncurrent public records of permanent value for study and research; and

WHEREAS, a retention schedule for the City of Seldovia was created in 1996 following the recommendations provided by the State of Alaska in the Local Government Model General Administrative Records Retention Schedule, directly, with a few changes to fit the City of Seldovia's archival needs; and

WHEREAS, in 2001 and 2012 the State of Alaska Local Government Model General Administrative Records Retention Schedule was updated; and

WHEREAS, it is in the City's best interest to update the Seldovia Retention Schedule to substantially follow the recommendations provided by the State of Alaska in the Local Government Model General Administrative Records Retention Schedule, with a few changes to fit the City of Seldovia's archival needs; and

WHEREAS, Alaska Statute 40.21.070 states that "The governing body shall, as far as practical, follow the program established for the management of state records."


NOW THEREFORE: BE IT RESOLVED THAT: the City Council of the City of Seldovia, Alaska; adopts an updated City of Seldovia Retention Schedule substantially following the State of Alaska in the Local Government Model General Administrative Records Retention Schedule, with a few changes to fit the City of Seldovia's archival needs.

PASSED AND APPROVED by a duly constituted quorum of the City Council of the City of Seldovia, on this 2nd day of March, 2018.

ATTEST:


Heidi Geagel, City Clerk

APPROVED:


Dean Lent, Mayor

