

MINUTES FROM THE REGULAR MEETING  
OF SELDOVIA CITY COUNCIL  
COUNCIL CHAMBERS

Wednesday  
February 8, 2017  
7:30pm

MORRISON ROJAS LETHIN SWEATT COLBERG PATRICK
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- A. Call to Order & Roll Call: MEETING CALLED TO ORDER AT 7:43 BY COUNCILWOMAN ROJAS
- B. Pledge of Allegiance: Held
- C. Excused Absences: MAYOR LENT
- D. Agenda Approval:

SWEATT/COLBERG MOVED TO APPROVE THE AGENDA

SWEATT/MORRISON MOVED TO AMEND THE AGENDA MOVING ITEM N4 TO N1 AND  
RENUMBERING ACCORDINGLY

VOICE VOTE/ UNANIMOUS/ MOTION PASSED

SWEATT/COLBERG MOVED TO APPROVE THE AGENDA AS AMENDED

VOICE VOTE/ UNANIMOUS/ MOTION PASSED

- E. Approval of Minutes: Minutes of the Regular Meeting, January 25, 2017

PATRICK/COLBERG MOVED TO APPROVE THE MINUTES OF JANUARY 25, 2017

VOICE VOTE/ UNANIMOUS/ MOTION PASSED

- F. Treasurer's Report:

CITY FINANCNE/LITTLE- Handed out a new page for the grant details and explained the report in the laydown packet. Expenses were a little high in January due to paying the second half of the Caselle bill for the new software. No AMLIP report for January yet. Water/sewer collection rate is currently at 72% with the most recent billing. Harbor expenses are high due to the need for more lighting in the winter months.

CM/LARSON- Talked with HEA about installing a transformer and with an electrician about the remaining \$20,000 for the value added processing plant grant.

- G. Utility Report: Included in Treasurer's report

- H. Ordinance Introduction

1. ORDINANCE 17-14 A NON-CODE ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SELDOVIA, ALASKA, TRANSFERRING \$386,893 FROM THE CAPITOL PROJECT FUND REFLECTED IN THE FY16 AUDIT TO THE BOAT HARBOR SPECIAL REVENUE FUND THAT WILL BE REFLECTED IN THE FY17 AUDIT

COLBERG/ PATRICK MOVED TO INTRODUCE ORDINANCE 17-14 A NON-CODE ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SELDOVIA, ALASKA, TRANSFERRING \$386,893 FROM THE CAPITOL PROJECT FUND REFLECTED IN THE FY16 AUDIT TO THE BOAT HARBOR SPECIAL REVENUE FUND THAT WILL BE REFLECTED IN THE FY17 AUDIT

VOICE VOTE/ UNANIMOUS/ MOTION PASSED

2. ORDINANCE 17-15 A NON-CODE ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SELDOVIA, ALASKA, TRANSFERRING EXCESS ALLOCATIONS IN THE SPECIAL REVENUE FUNDS FROM THE FY16 BUDGET BACK TO THE GENERAL FUND IN THE FY16 BUDGET

COLBERG/PATRICK MOVED TO INTRODUCE ORDINANCE 17-15 A NON-CODE ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SELDOVIA, ALASKA, TRANSFERRING EXCESS ALLOCATIONS IN THE SPECIAL REVENUE FUNDS FROM THE FY16 BUDGET BACK TO THE GENERAL FUND IN THE FY16 BUDGET  
VOICE VOTE/ UNANIMOUS/ MOTION PASSED

- I. Proclamations: None
- J. Public Presentation Prior Notice: (each presenter has up to 10 min)
- K. Public Presentation for Items not on Agenda: (public has 3 min each)  
LAUREL HILTS- Fireman's ball next weekend. Spring Carnival March 22-23. Had the first Coming Home meeting, another will be scheduled soon.
- L. Committee and Advisory Board Reports: (each member has 5 min)  
1. Report Submitted by Seldovia's PWSRCAC Representative, Alisha Chartier
- M. Unfinished Business: None
- N. New Business:

*1. Presentation for Approval of the City of Seldovia FY16 Audit Report*

a. Presentation by Staff or Council

CM/LARSON- Presented slide show in laydown packet. Don't have a realistic budget that has contributed to the deficit. Can't foresee everything like legal bills, but we are trying to refine what we can. Budget amendments will be done for unexpected things that pop up to reflect the decision making of the council. Vouchers are now being brought to council at every meeting so everyone can see where the money is being spent so there are no surprises.

LETHIN- Questioned where the money came from to cover the deficit.

SWEATT- Questioned how a grant gets overspent and how that can be avoided in the future to eliminate the city absorbing extra costs.

CITY FINANCE/LITTLE- There were some disagreements between the city and the project managers on what was really being spent on wages due to liabilities. This can be avoided in the future by approaching the management of the grant and actual project differently. City personnel overages due to unbudgeted salary raises, retirement payouts, and personnel overlap were also explained.

- b. Public Presentation (public has 3 min each)
- c. Council Discussion

SWEATT/PATRICK MOVED TO APPROVE THE CITY OF SELDOVIA FY16 AUDIT REPORT

- d. Action/Disposition

VOICE VOTE/ UNANIMOUS/ MOTION PASSED

*2. Council Action on Payment Approval Report of February 8, 2017*

a. Presentation by Staff or Council

DEPUTY CLERK/ SWICK- Explained some of the allocations between departments on certain checks.

- b. Public Presentation (public has 3 min each)
- c. Council Discussion

ROJAS- Questioned whether police escorts were collectable or if that was a possibility to look into.

SWEATT/ PATRICK MOVED TO APPROVE PAYMENT APPROVAL REPORT

- d. Action/Disposition

VOICE VOTE/ UNANIMOUS/ MOTION PASSED

3. Council Action on Utility Account of Amelia Pollack for Kacheyak Trading Post

a. Presentation by Staff or Council

CM/LARSON- Pollacks came to council last month about their bill claiming they did not use any water.

b. Public Presentation (public has 3 min each)

c. Council Discussion

SWEATT- It is the responsibility of the business owner to figure out their cost of business, however believes there was a miscommunication between the city and the owner about what was going to be charged. That has been rectified now with additions to the business license application for the future. Wants to forgive half the bill.

ROJAS- She was billed for 5 months but claims she was only in business for 3? Agree with taking it down to half since there is no water usage there.

MORRISON- They had opportunity to take care of this a long time ago. They knew what they were being charged, don't see why we would have to honor half of the bill.

CM/LARSON- Business owner's responsibility. Need to consider the precedence we set by forgiving debt.

PATRICK- We do not owe her anything. It is the business owner's responsibility to go to proper entities and tell them when they are in business or not.

(ONE) PATRICK/ COLBERG MOVED THAT THE CITY IS NOT RESPONSIBLE FOR ANY PART OF THAT BILL

(TWO) SWEATT/LETHIN MOVED TO SPLIT THE BILL 50/50 BETWEEN THE CITY AND AMELIA POLLACK FOR \$370.87 SHE OWES

d. Action/Disposition

ROLL CALL VOTE (ONE):

MORRISON- YES

ROJAS- NO

LETHIN- NO

SWEATT- NO

COLBERG- YES

PATRICK- YES

MOTION ONE FAILED

ROLL CALL VOTE (TWO):

MORRISON- NO

ROJAS- YES

LETHIN- YES

SWEATT- YES

COLBERG- YES

PATRICK- NO

MOTION TWO PASSED

4. Consideration of Change to Council Set Agenda; Combining Treasurer's Report and Utility Report on Line F. and Adding Payment Approval Report as Line G.

a. Presentation by Staff or Council

DEPUTY CLERK/SWICK- Treasurer's report and utility report would be combined and the payment approval report would become a regular item at every meeting. Because this is part of the code, it will need to come back as an ordinance at the next meeting.

*Additions to agenda are reflected in italics*

- b. Public Presentation (public has 3 min each)
- c. Council Discussion
- d. Action/Disposition

CONSENSUS OF COUNCIL TO DRAFT AN ORDINANCE FOR THESE CHANGES

5. Request From PWSRCAC for a Letter of Support to Recertify With the U.S. Coast Guard

- a. Presentation by Staff or Council

DEPUTY CLERK/SWICK- PWSRCAC is looking for support from communities. Draft example in the packet, is there anything specific for our area council wishes to emphasize if we draft a letter?

- b. Public Presentation (public has 3 min each)
- c. Council Discussion

SWEATT- Review of tug and escort system technologies and marine services transition, environmental monitoring.

ROJAS- Fishing vessel oil spill training outreach. Otherwise, leave up to the discretion of the staff.

SWEATT/PATRICK MOVED TO DIRECT STAFF TO DRAFT LETTER OF SUPPORT FOR PWSRCAC TO RECERTIFY WITH THE COAST GUARD

- d. Action/Disposition

VOICE VOTE/ UNANIMOUS/ MOTION PASSED

O. Informational Items Not Requiring Action:

P. City Manager's Report: None. Been talking with PWSRCAC about hosting their annual meeting here in April.

Q. Council and Mayor Comments Concerning Items Not on the Agenda: Thanks for all the hard work and helping to understand the budget.

R. Next Meeting: Regular Meeting will be held on February 22, 2017 at 7:30 pm

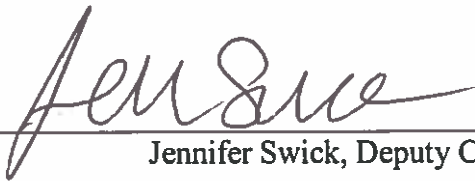
S. Adjournment:

COLBERG/LETHIN MOVED TO ADJOURN AT 9:05 PM

VOICE VOTE/ UNANIMOUS/ MOTION PASSED

I certify the above represents accurate minutes of City of Seldovia Council meeting of February 8, 2017.



  
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Jennifer Swick, Deputy Clerk

Approved by Council March 8, 2017