

**MINUTES FROM THE REGULAR MEETING
OF SELDOVIA CITY COUNCIL
COUNCIL CHAMBERS**

Wednesday
March 8, 2017
7:30pm

PATRICK MORRISON ROJAS LETHIN SWEATT COLBERG

- A. Call to Order & Roll Call: MEETING CALLED TO ORDER BY MAYOR LENT AT 7:40PM
- B. Pledge of Allegiance: Held
- C. Excused Absences: None
- D. Agenda Approval: ROJAS/MORRISON MOVED TO APPROVE THE AGENDA

ROJAS/SWEATT MOVED TO AMEND THE AGENDA ADDING N6 PERSONAL LEAVE REQUEST FROM CITY MANAGER, TOD LARSON; POSSIBLE EXECUTIVE SESSION DUE TO MATTERS WHICH BY LAW, MUNICIPAL CHARTER, OR ORDINANCE ARE REQUIRED TO BE CONFIDENTIAL; (SMC ORD. 80-5 SEC. 4, 1980)
VOICE VOTE/UNANIMOUS/MOTION PASSED

SWEATT/COLBERG MOVED TO APPROVE THE AGENDA AS AMENDED
VOICE VOTE/UNANIMOUS/MOTION PASSED

- E. Approval of Minutes: Minutes of the Regular Meeting, February 8, 2017
ROJAS/SWEATT MOVED TO APPROVE THE MINUTES OF FEBRUARY 8, 2017
VOICE VOTE/UNANIMOUS/MOTION PASSED

- F. Treasurer's Report: See Laydown
FINANCE OFFICER/LITTLE- Spoke to the Council concerning the treasurer's report in the laydown packet. Over budgeted cost were discussed. Some of those came from; extra snow removal, grater repairs, Caselle final payment, unexpected maintenance costs to City Office boiler pump, two heat pumps in the multi-purpose building, and the early spring last year required earlier help in the harbor. The importance of the Major Maintenance and Repair fund was discussed to help pay for these types of unforeseen expenses. Water/sewer collection is up 8% from last month.

- G. Utility Report: Reflected in the treasurer's report

- H. Ordinance Introduction

- 1. ORDINANCE 17-16 AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SELDOVIA, ALASKA, AMENDING TITLE 2.04.70 TO COMBINE THE TREASURER'S REPORT AND UTILITY REPORT AS LINE F AND ADDING VOUCHER/PAYROLL REPORT TO LINE G

ROJAS/COLBERG MOVED TO INTRODUCE ORDINANCE 17-16
VOICE VOTE/UNANIMOUS/MOTION PASSED

- I. Proclamations: None

- J. Public Presentation Prior Notice: (each presenter has up to 10 min) None

- K. Public Presentation for Items not on Agenda: (public has 3 min each)

- 1) Letter to the Council from Buck Brown

MAYOR LENT- Discussed his involvement in the issue raised by Mr. Brown. He was given an incorrect phone number for the attorney he needed to speak with. He did not speak as a representative of the City. He did inform the attorney he spoke with that he is the Mayor of Seldovia to show he was a viable candidate for executor of Jack Thomas' estate. Mayor Lent did not speak of Buck Brown as claimed in the letter to Council.

- 2) Letter to the Council from Christina Hendrickson of Summer is For Salmon.

CLERK/STANISH- Presented the information in the laydown. The group, Summer is for Salmon is seeking Resolutions from Coastal Communities who could be affected by the proposed Navy Trainings in the Gulf of Alaska. Ms. Hendrickson is asking the Council to add the Draft Resolution submitted to the agenda of March 22, 2017.

IT IS THE CONSENSUS OF THE COUNCIL TO DIRECT THE CLERK TO ADD DRAFT RESOLUTION 17-09 AND MORE INFORMATION ON THE PROPOSAL TO THE AGENDA AND PACKET OF MARCH 22.

3) LAUREL HILTS- Discussed the Coming Home meetings, the need for help with the standard 4th of July activities as SVT will be busy with the extra load of the Coming Home events. The Chamber is seeking someone to head up the 4th festivities. Please contact the Chamber if you are interested. Next week begins the Spring Carnival hosted by SVT. Come join the fun events happening at the Carnival.

L. Committee and Advisory Board Reports: (each member has 5 min) None

M. Unfinished Business: None

N. New Business:

1. Council Action on Voucher/Payroll Report of February 22, 2017 and March 6, 2017

a. Presentation by Staff or Council

CLERK/STANISH- There are two voucher/payroll reports presented this evening.

b. Public Presentation (public has 3 min each)

Hearing None

c. Council Discussion

ROJAS/LETHIN MOVED TO APPROVE THE VOUCHER/PAYROLL REPORT OF FEB. 22, 2017

ROJAS/LETHIN MOVED TO APPROVE THE VOUCHER/PAYROLL REPORT OF MARCH 8, 2017

d. Action/Disposition

FIRST MOTION - VOICE VOTE/UNANIMOUS/MOTION PASSED

SECOND MOTION - VOICE VOTE/UNANIMOUS/MOTION PASSED

2. ORDINANCE 17-14 A NON-CODE ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SELDOVIA, ALASKA, TRANSFERRING \$386,893 FROM THE CAPITOL PROJECT FUND REFLECTED IN THE FY16 AUDIT TO THE BOAT HARBOR SPECIAL REVENUE FUND THAT WILL BE REFLECTED IN THE FY17 AUDIT

a. Presentation by Staff or Council

FO/LITTLE- This is the balance of the Jakolof Bay funds received when the City of Seldovia took over the dock. It has been carried over in the budget year after year as there was never a special revenue Jakolof fund established for the monies. It's been recommended by our auditors to dissolve this item as it is not a clear depiction of our fund.

b. Public Presentation (public has 3 min each)

Hearing None

c. Council Discussion

ROJAS/MORRISON MOVED TO ADOPT ORDINANCE 17-14 A NON-CODE ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SELDOVIA, ALASKA, TRANSFERRING \$386,893 FROM THE CAPITOL PROJECT FUND REFLECTED IN THE FY16 AUDIT TO THE BOAT HARBOR SPECIAL REVENUE FUND THAT WILL BE REFLECTED IN THE FY17 AUDIT

d. Action/Disposition

VOICE VOTE/UNANIMOUS/MOTION PASSED

3. ORDINANCE 17-15 A NON-CODE ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SELDOVIA, ALASKA, TRANSFERRING EXCESS ALLOCATIONS IN THE SPECIAL REVENUE FUNDS FROM THE FY16 BUDGET BACK TO THE GENERAL FUND IN THE FY16 BUDGET

a. Presentation by Staff or Council

FO/LITTLE- The excesses previously passed by the Council were projected, these are the audited actuals which need to be transferred to balance the general fund.

b. Public Presentation (public has 3 min each)

Hearing none

c. Council Discussion

ROJAS/LETHIN MOVED TO ADOPT ORDINANCE 17-15 A NON-CODE ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SELDOVIA, ALASKA, TRANSFERRING EXCESS ALLOCATIONS IN THE SPECIAL REVENUE FUNDS FROM THE FY16 BUDGET BACK TO THE GENERAL FUND IN THE FY16 BUDGET

d. Action/Disposition

VOICE VOTE/UNANIMOUS/MOTION PASSED

4. Recommendation for Seldovia's PWSRCAC Representative Currently Held by Alisha Chartier Which Expires in May 2017

a. Presentation by Staff or Council

CLERK/STANISH- Received the request for appointment and has contacted Alisha to see if she is still interested in continuing on the PWSRCAC. She is very interested. Lisa asked for direction from the Council.

b. Public Presentation (public has 3 min each)

Hearing None

c. Council Discussion

Council agrees that Alisha does a great job representing the community needs and reporting back to the Council on pertinent issues.

d. Action Disposition

CONSENSUS OF THE COUNCIL TO DIRECT THE CITY CLERK TO WRITE THE PWSRCAC RECOMMENDING ALISHA CHARTIER AS SELDOVIA'S REPRESENTATIVE

5. Recommendation from Planning & Zoning - ORDINANCE 17-17 AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SELDOVIA, ALASKA, AMENDING TITLE 18.84 NONCONFORMITY TO ADD THE ADOPTION DATE OF THE CITY OF SELDOVIA'S ZONING CODE for Council Review

a. Presentation by Staff or Council

CLERK/STANISH- Spoke on the draft Ordinance presented, asked Council to make any changes and/or recommend it for introduction at the next meeting if desired.

b. Public Presentation (public has 3 min each)

Hearing None

c. Council Discussion

d. Action/Disposition

CONSENSUS OF THE COUNCIL TO INTRODUCE ORDINANCE 17-17 AT THE NEXT MEETING

6. *PERSONAL LEAVE REQUEST FROM CITY MANAGER, TOD LARSON; POSSIBLE EXECUTIVE SESSION DUE TO MATTERS WHICH BY LAW, MUNICIPAL CHARTER, OR ORDINANCE ARE REQUIRED TO BE CONFIDENTIAL; (SMC ORD. 80-5 SEC. 4, 1980)*

a. *Presentation by Staff or Council*

CM/LARSON- Decided not to ask for executive session and spoke to the Council to ask for personal leave he will need after his surgery.

b. *Public Presentation (public has 3 min each)*

LAUREL HILTS- Asked if he had to move out of his house shortly after his surgery and offered community support for that.

c. *Council Discussion*

SWEATT- Asked how much time the surgeon is recommending.

CM/LARSON- At least two weeks. Surgery is scheduled for March 28th.

Additions to the agenda are reflected in italics

d. Action/Disposition

COUNCIL WAS IN SUPPORT OF THE REQUEST FOR TIME OFF AND WISHED HIM WELL

- O. Informational Items Not Requiring Action:
1. RCAC identifies concerns with escort tugs (see packet)
 2. Letter from Carl & Kirsten Dixon objecting DNR action (see packet)
 3. CLERK/STANISH- Informed Council of a community meeting on Sat. March 11 @ 2pm at the SOCC to discuss the enrollment problem at Susan B English School and how the community could support increasing enrollment.
- P. City Manager's Report: As written
- Q. Council and Mayor Comments Concerning Items Not on the Agenda:
- PATRICK- Very enlightening meeting. Thank you
MORRISON- Thanked the staff for their hard work and wished Tod well on his surgery.
ROJAS- Gave big kudos to the City staff to present all the information in the budget clearly.
LETHIN- Good meeting.
SWEATT- Thanked the staff and Tod. Thanked Chief Daniels for coming.
MAYOR LENT- Requested the staff put together an Ordinance to add a penalty for doing business without a license. He also would like to discuss adding a late fee to outstanding water/sewer bills. Thanked the public and staff for coming.
- R. Next Meeting: Regular Meeting will be held on March 22, 2017 at 7:30 pm
- S. Adjournment:

COLBERG/SWEATT MOVED TO ADJOURN AT 9:00 PM
VOICE VOTE/UNANIMOUS/MOTION PASSED

I certify the above represents accurate minutes of City of Seldovia Council meeting of March 8, 2017.





Lisa Stanish, City Clerk

Approved by Council March 22, 2017