

SELDOVIA  
CITY COUNCIL

**WEDNESDAY**  
**March 8, 2017**  
**7:30 PM**



**REGULAR MEETING**  
**MULTI-PURPOSE ROOM**

WILLOW  
CITY COUNCIL

WEDNESDAY  
March 8, 2017  
7:30 PM

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REGULAR MEETING  
MULTI-PURPOSE ROOM

AGENDA FOR A REGULAR MEETING  
OF SELDOVIA CITY COUNCIL  
COUNCIL CHAMBERS

Wednesday  
March 8, 2017  
7:30pm

PATRICK  
MORRISON  
ROJAS  
LETHIN  
SWEATT  
COLBERG

- A. Call to Order & Roll Call:
- B. Pledge of Allegiance:
- C. Excused Absences:
- D. Agenda Approval:
- E. Approval of Minutes: Minutes of the Regular Meeting, February 8, 2017
- F. Treasurer's Report: See Laydown
- G. Utility Report:
- H. Ordinance Introduction
  - 1. ORDINANCE 17-16 AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SELDOVIA, ALASKA, AMENDING TITLE 2.04 70 TO COMBINE THE TREASURER'S REPORT AND UTILITY REPORT AS LINE F AND ADDING VOUCHER/PAYROLL REPORT TO LINE G
- I. Proclamations:
- J. Public Presentation Prior Notice: (each presenter has up to 10 min)
- K. Public Presentation for Items not on Agenda: (public has 3 min each)
- L. Committee and Advisory Board Reports: (each member has 5 min)
- M. Unfinished Business: None
- N. New Business:
  - 1. Council Action on Voucher/Payroll Report of February 22, 2017 and March 6, 2017
    - a. Presentation by Staff or Council
    - b. Public Presentation (public has 3 min each)
    - c. Council Discussion
    - d. Action/Disposition
  - 2. ORDINANCE 17-14 A NON-CODE ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SELDOVIA, ALASKA, TRANSFERRING \$386,893 FROM THE CAPITOL PROJECT FUND REFLECTED IN THE FY16 AUDIT TO THE BOAT HARBOR SPECIAL REVENUE FUND THAT WILL BE REFLECTED IN THE FY17 AUDIT
    - a. Presentation by Staff or Council
    - b. Public Presentation (public has 3 min each)
    - c. Council Discussion
    - d. Action/Disposition
  - 3. ORDINANCE 17-15 A NON-CODE ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SELDOVIA, ALASKA, TRANSFERRING EXCESS ALLOCATIONS IN THE SPECIAL REVENUE FUNDS FROM THE FY16 BUDGET BACK TO THE GENERAL FUND IN THE FY16 BUDGET
    - a. Presentation by Staff or Council
    - b. Public Presentation (public has 3 min each)
    - c. Council Discussion
    - d. Action/Disposition
  - 4. Recommendation for Seldovia's PWSRCAC Representative Currently Held by Alisha Chartier Which Expires in May 2017
    - a. Presentation by Staff or Council
    - b. Public Presentation (public has 3 min each)
    - c. Council Discussion
    - d. Action Disposition
  - 5. Recommendation from Planning & Zoning - ORDINANCE 17-17 AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SELDOVIA, ALASKA, AMENDING TITLE 18.84 NONCONFORMITY TO ADD THE ADOPTION DATE OF THE CITY OF SELDOVIA'S ZONING CODE for Council Review
    - a. Presentation by Staff or Council
    - b. Public Presentation (public has 3 min each)
    - c. Council Discussion
    - d. Action/Disposition
- O. Informational Items Not Requiring Action:
  - 1. RCAC identifies concerns with escort tugs (see packet)
  - 2. Letter from Carl & Kirsten Dixon objecting DNR action (see packet)
- P. City Manager's Report: See page 16
- Q. Council and Mayor Comments Concerning Items Not on the Agenda:
- R. Next Meeting: Regular Meeting will be held on March 22, 2017 at 7:30 pm
- S. Adjournment:

\* IF YOU REQUIRE SPECIAL ASSISTANCE TO ATTEND THE MEETING, PLEASE NOTIFY THE CITY OFFICE 24 HOURS IN ADVANCE AND ARRANGEMENTS WILL BE MADE \*

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# Seldovia City Council Regular Meeting March 8, 2017

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Page 8	Draft Ordinance 17-15
Pages 9	Request for Appointment of PWSRCAC Representative
Page 10	Ordinance 17-17 for Council Review
Page 11-12	News Release from RCAC
Page 13-14	Letter from Carl & Kirsten Dixon regarding DNR action
Page 15	City Manager's Report



March 8, 2017

### NOTES:

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WORLD OF THE FUTURE  
SPECIAL REPORT  
CIVIL RIGHTS

REPORT

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MINUTES FROM THE REGULAR MEETING  
OF SELDOVIA CITY COUNCIL  
COUNCIL CHAMBERS

Wednesday  
February 8, 2017  
7:30pm

MORRISON ROJAS LETHIN SWEATT COLBERG PATRICK
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- A. Call to Order & Roll Call: MEETING CALLED TO ORDER AT 7:43 BY COUNCILWOMAN ROJAS
- B. Pledge of Allegiance: Held
- C. Excused Absences: MAYOR LENT
- D. Agenda Approval:

SWEATT/COLBERG MOVED TO APPROVE THE AGENDA  
SWEATT/MORRISON MOVED TO AMEND THE AGENDA MOVING ITEM N4 TO N1 AND  
RENUMBERING ACCORDINGLY  
VOICE VOTE/ UNANIMOUS/ MOTION PASSED

SWEATT/COLBERG MOVED TO APPROVE THE AGENDA AS AMENDED  
VOICE VOTE/ UNANIMOUS/ MOTION PASSED

- E. Approval of Minutes: Minutes of the Regular Meeting, January 25, 2017

PATRICK/COLBERG MOVED TO APPROVE THE MINUTES OF JANUARY 25, 2017  
VOICE VOTE/ UNANIMOUS/ MOTION PASSED

- F. Treasurer's Report:

CITY FINANCNE/LITTLE- Handed out a new page for the grant details and explained the report in the laydown packet. Expenses were a little high in January due to paying the second half of the Caselle bill for the new software. No AMLIP report for January yet. Water/sewer collection rate is currently at 72% with the most recent billing. Harbor expenses are high due to the need for more lighting in the winter months.

CM/LARSON- Talked with HEA about installing a transformer and with an electrician about the remaining \$20,000 for the value added processing plant grant.

- G. Utility Report: Included in Treasurer's report
- H. Ordinance Introduction

1. ORDINANCE 17-14 A NON-CODE ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SELDOVIA, ALASKA, TRANSFERRING \$386,893 FROM THE CAPITOL PROJECT FUND REFLECTED IN THE FY16 AUDIT TO THE BOAT HARBOR SPECIAL REVENUE FUND THAT WILL BE REFLECTED IN THE FY17 AUDIT

COLBERG/ PATRICK MOVED TO INTRODUCE ORDINANCE 17-14 A NON-CODE ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SELDOVIA, ALASKA, TRANSFERRING \$386,893 FROM THE CAPITOL PROJECT FUND REFLECTED IN THE FY16 AUDIT TO THE BOAT HARBOR SPECIAL REVENUE FUND THAT WILL BE REFLECTED IN THE FY17 AUDIT  
VOICE VOTE/ UNANIMOUS/ MOTION PASSED

2. ORDINANCE 17-15 A NON-CODE ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SELDOVIA, ALASKA, TRANSFERRING EXCESS ALLOCATIONS IN THE SPECIAL REVENUE FUNDS FROM THE FY16 BUDGET BACK TO THE GENERAL FUND IN THE FY16 BUDGET

COLBERG/PATRICK MOVED TO INTRODUCE ORDINANCE 17-15 A NON-CODE ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SELDOVIA, ALASKA, TRANSFERRING EXCESS ALLOCATIONS IN THE SPECIAL REVENUE FUNDS FROM THE FY16 BUDGET BACK TO THE GENERAL FUND IN THE FY16 BUDGET

VOICE VOTE/ UNANIMOUS/ MOTION PASSED

- I. Proclamations: None
- J. Public Presentation Prior Notice: (each presenter has up to 10 min)
- K. Public Presentation for Items not on Agenda: (public has 3 min each)  
LAUREL HILTS- Fireman's ball next weekend. Spring Carnival March 22-23. Had the first Coming Home meeting, another will be scheduled soon.
- L. Committee and Advisory Board Reports: (each member has 5 min)  
1. Report Submitted by Seldovia's PWSRCAC Representative, Alisha Chartier
- M. Unfinished Business: None
- N. New Business:

*1. Presentation for Approval of the City of Seldovia FY16 Audit Report*

a. Presentation by Staff or Council

CM/LARSON- Presented slide show in laydown packet. Don't have a realistic budget that has contributed to the deficit. Can't foresee everything like legal bills, but we are trying to refine what we can. Budget amendments will be done for unexpected things that pop up to reflect the decision making of the council. Vouchers are now being brought to council at every meeting so everyone can see where the money is being spent so there are no surprises.

LETHIN- Questioned where the money came from to cover the deficit.

SWEATT- Questioned how a grant gets overspent and how that can be avoided in the future to eliminate the city absorbing extra costs.

CITY FINANCE/LITTLE- There were some disagreements between the city and the project managers on what was really being spent on wages due to liabilities. This can be avoided in the future by approaching the management of the grant and actual project differently. City personnel overages due to unbudgeted salary raises, retirement payouts, and personnel overlap were also explained.

b. Public Presentation (public has 3 min each)

c. Council Discussion

SWEATT/PATRICK MOVED TO APPROVE THE CITY OF SELDOVIA FY16 AUDIT REPORT

d. Action/Disposition

VOICE VOTE/ UNANIMOUS/ MOTION PASSED

*2. Council Action on Payment Approval Report of February 8, 2017*

a. Presentation by Staff or Council

DEPUTY CLERK/ SWICK- Explained some of the allocations between departments on certain checks.

b. Public Presentation (public has 3 min each)

c. Council Discussion

ROJAS- Questioned whether police escorts were collectable or if that was a possibility to look into.

SWEATT/ PATRICK MOVED TO APPROVE PAYMENT APPROVAL REPORT

d. Action/Disposition

VOICE VOTE/ UNANIMOUS/ MOTION PASSED



3. Council Action on Utility Account of Amelia Pollack for Kachevak Trading Post

a. Presentation by Staff or Council

CM/LARSON- Pollacks came to council last month about their bill claiming they did not use any water.

b. Public Presentation (public has 3 min each)

c. Council Discussion

SWEATT- It is the responsibility of the business owner to figure out their cost of business, however believes there was a miscommunication between the city and the owner about what was going to be charged. That has been rectified now with additions to the business license application for the future. Wants to forgive half the bill.

ROJAS- She was billed for 5 months but claims she was only in business for 3? Agree with taking it down to half since there is no water usage there.

MORRISON- They had opportunity to take care of this a long time ago. They knew what they were being charged, don't see why we would have to honor half of the bill.

CM/LARSON- Business owner's responsibility. Need to consider the precedence we set by forgiving debt.

PATRICK- We do not owe her anything. It is the business owner's responsibility to go to proper entities and tell them when they are in business or not.

(ONE) PATRICK/ COLBERG MOVED THAT THE CITY IS NOT RESPONSIBLE FOR ANY PART OF THAT BILL

(TWO) SWEATT/LETHIN MOVED TO SPLIT THE BILL 50/50 BETWEEN THE CITY AND AMELIA POLLACK FOR \$370.87 SHE OWES

d. Action/Disposition

ROLL CALL VOTE (ONE):

MORRISON- YES

ROJAS- NO

LETHIN- NO

SWEATT- NO

COLBERG- YES

PATRICK- YES

MOTION ONE FAILED

ROLL CALL VOTE (TWO):

MORRISON- NO

ROJAS- YES

LETHIN- YES

SWEATT- YES

COLBERG- YES

PATRICK- NO

MOTION TWO PASSED

4. Consideration of Change to Council Set Agenda: Combining Treasurer's Report and Utility Report on Line F. and Adding Payment Approval Report as Line G.

a. Presentation by Staff or Council

DEPUTY CLERK/SWICK- Treasurer's report and utility report would be combined and the payment approval report would become a regular item at every meeting. Because this is part of the code, it will need to come back as an ordinance at the next meeting.

- b. Public Presentation (public has 3 min each)
- c. Council Discussion
- d. Action/Disposition

**CONSENSUS OF COUNCIL TO DRAFT AN ORDINANCE FOR THESE CHANGES**

**5. Request From PWSRCAC for a Letter of Support to Recertify With the U.S. Coast Gaurd**

- a. Presentation by Staff or Council

DEPUTY CLERK/SWICK- PWSRCAC is looking for support from communities. Draft example in the packet, is there anything specific for our area council wishes to emphasize if we draft a letter?

- b. Public Presentation (public has 3 min each)
- c. Council Discussion

SWEATT- Review of tug and escort system technologies and marine services transition, environmental monitoring.

ROJAS- Fishing vessel oil spill training outreach. Otherwise, leave up to the discretion of the staff.

**SWEATT/PATRICK MOVED TO DIRECT STAFF TO DRAFT LETTER OF SUPPORT FOR PWSRCAC TO RECERTIFY WITH THE COAST GUARD**

- d. Action/Disposition

**VOICE VOTE/ UNANIMOUS/ MOTION PASSED**

O. Informational Items Not Requiring Action:

P. City Manager's Report: None. Been talking with PWSRCAC about hosting their annual meeting here in April.

Q. Council and Mayor Comments Concerning Items Not on the Agenda: Thanks for all the hard work and helping to understand the budget.

R. Next Meeting: Regular Meeting will be held on February 22, 2017 at 7:30 pm

S. Adjournment:

**COLBERG/LETHIN MOVED TO ADJOURN AT 9:05 PM**

**VOICE VOTE/ UNANIMOUS/ MOTION PASSED**

I certify the above represents accurate minutes of City of Seldovia Council meeting of February 8, 2017.

\_\_\_\_\_  
Jennifer Swick, Deputy Clerk

Approved by Council \_\_\_\_\_

**CITY OF SELDOVIA  
ORDINANCE 17-16**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SELDOVIA, ALASKA,  
AMENDING TITLE 2.04.70 TO COMBINE THE TREASURER'S REPORT AND  
UTILITY REPORT AS LINE F AND ADDING VOUCHER/PAYROLL REPORT TO  
LINE G**

**WHEREAS**, with the implementation of submitting voucher/payroll reports to each Council meeting, it would be more efficient to add the report as a regular meeting item on the agenda; and

**WHEREAS**, the State of Alaska Department of Commerce, Community, and Economic Development's Division of Community and Regional Affairs, through the Rural Utility Business Advisor (RUBA) best practices program advised the City of Seldovia to add the Utility Report as a regular item on the agenda; and

**WHEREAS**, the recently developed budget and utility reports submitted under the treasurer's report item on the agenda are in compliance with the requirements of the RUBA program and do not need to be separate line items.

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SELDOVIA:**

**SECTION 1.** Title 2.04.70 is amended by removing the language in ~~bold-strikeout~~ and adding the language in **bold highlight** to read as follows:

- A. Call to Order & Roll Call:
- B. Pledge of Allegiance:
- C. Excused Absences:
- D. Agenda Approval:
- E. Approval of Minutes:
- F. Treasurer's Report/**Utility Report:**
- G. ~~Utility Report:~~ **Voucher/Payroll Report:**

**SECTION 2. EFFECTIVE DATE.** This ordinance becomes effective upon its adoption by the City Council.

**ADOPTED** by a duly constituted quorum of the City Council of the City of Seldovia, Alaska this \_\_\_ day of \_\_\_, 2017

ATTEST:

APPROVED:

\_\_\_\_\_  
Lisa Stanish, City Clerk

\_\_\_\_\_  
Dean Lent, Mayor

Vote:

MORRISON-  
SWEATT-

ROJAS-  
COLBERG-

LETHIN-  
PATRICK-

## Report Criteria:

Detail report.

Only unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>A ONE JANITORIAL SUPPLY</b>								
110	A ONE JANITORIAL SUPPLY	101046P	Sewer Degreaser	02/14/2017	200.00	.00		
Total A ONE JANITORIAL SUPPLY:					200.00	.00		
<b>HOMER ELECTRIC ASSOCIATION</b>								
2640	HOMER ELECTRIC ASSOCIATI	30530010217	58357 Airport Ave- Water	02/06/2017	712.68	.00		
2640	HOMER ELECTRIC ASSOCIATI	30530030217	36649 Jak Bay Rd- Parks	02/06/2017	42.30	.00		
2640	HOMER ELECTRIC ASSOCIATI	30530040217	58765 Main St- Dock	02/06/2017	43.21	.00		
2640	HOMER ELECTRIC ASSOCIATI	30530050217	2003865 Lipke- Clinic	02/06/2017	46.56	.00		
2640	HOMER ELECTRIC ASSOCIATI	30530060217	36337 Industrial Buidling- PW	02/06/2017	45.37	.00		
2640	HOMER ELECTRIC ASSOCIATI	30530070217	61373 Main St- BHO	02/06/2017	665.47	.00		
2640	HOMER ELECTRIC ASSOCIATI	30530080217	61388 Harbormaster	02/06/2017	154.97	.00		
2640	HOMER ELECTRIC ASSOCIATI	30530090217	2003689 City of- Sewer	02/06/2017	71.55	.00		
2640	HOMER ELECTRIC ASSOCIATI	30530100217	2003686 Lift Station- Sewer	02/06/2017	260.36	.00		
2640	HOMER ELECTRIC ASSOCIATI	30530110207	2003098 Seldovia St- Office (dock	02/06/2017	816.93	.00		
2640	HOMER ELECTRIC ASSOCIATI	30530110207	2003098 Seldovia St- Office (PW)	02/06/2017	544.62	.00		
2640	HOMER ELECTRIC ASSOCIATI	30530110207	2003098 Seldovia St- Office (Adm	02/06/2017	240.27	.00		
2640	HOMER ELECTRIC ASSOCIATI	30530120217	63429 Iliamna- BHO	02/06/2017	43.73	.00		
2640	HOMER ELECTRIC ASSOCIATI	30530130217	2003737 Seldovia 260 (SM)	02/06/2017	216.55	.00		
2640	HOMER ELECTRIC ASSOCIATI	30530130217	2003737 Seldovia 260 (Clinic)	02/06/2017	63.69	.00		
2640	HOMER ELECTRIC ASSOCIATI	30530130217	2003737 Seldovia 260 (Police)	02/06/2017	191.08	.00		
2640	HOMER ELECTRIC ASSOCIATI	30530130217	2003737 Seldovia 260 (Library)	02/06/2017	127.38	.00		
2640	HOMER ELECTRIC ASSOCIATI	30530130217	2003737 Seldovia 260 (EMS)	02/06/2017	191.08	.00		
2640	HOMER ELECTRIC ASSOCIATI	30530130217	2003737 Seldovia 260 (Fire)	02/06/2017	191.08	.00		
2640	HOMER ELECTRIC ASSOCIATI	30530130217	2003737 Seldovia 260 (Council)	02/06/2017	292.98	.00		
2640	HOMER ELECTRIC ASSOCIATI	30530140217	Street Lights	02/06/2017	1,576.14	.00		
2640	HOMER ELECTRIC ASSOCIATI	30530170217	2003811 Dock	02/06/2017	7,296.47	.00		
2640	HOMER ELECTRIC ASSOCIATI	30530190217	Jak Bay Dock	02/06/2017	27.37	.00		
2640	HOMER ELECTRIC ASSOCIATI	30530200217	61335 Heat Trace	02/06/2017	222.33	.00		
Total HOMER ELECTRIC ASSOCIATION					14,084.17	.00		
<b>LEVESQUE LAW GROUP (V)</b>								
3330	LEVESQUE LAW GROUP (V)	14013	Audit Letter	02/06/2017	187.14	.00		
3330	LEVESQUE LAW GROUP (V)	14014	Rocky St Litigation	02/06/2017	209.00	.00		
Total LEVESQUE LAW GROUP (V):					396.14	.00		
<b>LFS, INC</b>								
5756	LFS, INC	12309330	Harbor Electric parts	02/01/2017	95.98	.00		
Total LFS, INC:					95.98	.00		
<b>NC MACHINERY</b>								
3660	NC MACHINERY	0681488	Grader Parts	02/02/2017	12.00	.00		
3660	NC MACHINERY	0681856	Grader Parts	02/07/2017	87.98	.00		
3660	NC MACHINERY	0682312	Grader parts	02/14/2017	13.00	.00		
Total NC MACHINERY:					112.98	.00		
Grand Totals:					14,889.27	.00		

**CITY OF SELDOVIA  
ORDINANCE 17-14**

**A NON-CODE ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SELDOVIA,  
ALASKA, TRANSFERRING \$386,893 FROM THE CAPITOL PROJECT FUND  
REFLECTED IN THE FY16 AUDIT TO THE BOAT HARBOR SPECIAL REVENUE  
FUND THAT WILL BE REFLECTED IN THE FY17 AUDIT**

**WHEREAS**, Resolution 2008-07 accepted from the State of Alaska the transfer in ownership of the Jakolof Bay Float for deferred maintenance funds of \$380,000 as well as the \$6,893 in the Capitol Project Fund as reflected in the FY16 audit Exhibit C1, page 6; and

**WHEREAS**, it is in the best interest of the City to properly appropriate funds and continue to promote accurate, real budgeting methods thorough governmental accounting standards; and

**WHEREAS**, a separate special fund for Jakoloff dock was not created to accurately track the deferred maintenance funds when the State transferred the dock to the City of Seldovia, and

**WHEREAS**, over the last nine years, the deferred maintenance funds have been absorbed into the General Fund and reflected in the line item Capital Project Fund under Harbor Improvement; and

**WHEREAS**, the tracking of said funds to date appears to auditors as a grant to fund harbor improvements which would require grant-like reporting of expenditures of these funds; and

**WHEREAS**, under the direction of the City's auditors, the transfer of these funds to the boat harbor special revenue fund would allow for accurate distribution and tracking of expenditures on Jakoloff Dock repair and maintenance.

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SELDOVIA:**

**SECTION 1.** The amount of \$380,893.00 shall be transferred from the Capitol Project Fund to the Boat Harbor Special Revenue fund to be reflected in the FY17 audit.

**SECTION 2. EFFECTIVE DATE.** This ordinance becomes effective upon its adoption by the City Council.

**ADOPTED** by a duly constituted quorum of the City Council of the City of Seldovia, Alaska this \_\_\_ day of \_\_\_, 2017

ATTEST:

APPROVED:

\_\_\_\_\_  
Lisa Stanish, City Clerk

\_\_\_\_\_  
Dean Lent, Mayor

Vote: Patrick- Colberg- Rojas-  
Lethin- Morrison- Sweatt-

**CITY OF SELDOVIA  
ORDINANCE 17-15**

**A NON-CODE ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SELDOVIA,  
ALASKA, TRANSFERRING EXCESS ALLOCATIONS IN THE SPECIAL REVENUE  
FUNDS FROM THE FY16 BUDGET BACK TO THE GENERAL FUND IN THE FY16  
BUDGET**

**WHEREAS**, the Council of the City of Seldovia previously projected the excess allocations from FY16 which were accepted into the FY16 budget in the following amounts; Water: \$2,770.00, Sewer: \$18,890.00, Dock: \$15,123.18, Boat Haul Out: \$14,686.38, and

**WHEREAS**, with the completion of the FY16 audit, the actual amounts of the excess allocations has been realized; and

**WHEREAS**, under the direction of the City auditors the Council should accept by non-code ordinance the actual amounts to be transferred into the General Fund of the FY16 budget.

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SELDOVIA:**

**SECTION 1.** The following audited actual fund amounts shall be transferred into the General Fund of the FY16 budget; Water: \$17,279, Boat Haul Out: \$22,517, Dock: \$13,686 and Sewer: \$6,951.

**SECTION 2. EFFECTIVE DATE.** This ordinance becomes effective upon its adoption by the City Council.

**ADOPTED** by a duly constituted quorum of the City Council of the City of Seldovia, Alaska this \_\_\_ day of \_\_\_, 2017

**ATTEST:**

**APPROVED:**

\_\_\_\_\_  
Lisa Stanish, City Clerk

\_\_\_\_\_  
Dean Lent, Mayor

Vote:  
Patrick-  
Morrison-  
Lethin-

Colberg-  
Rojas-  
Sweatt-



**Regional Citizens' Advisory Council** / "Citizens promoting environmentally safe operation of the Alyeska terminal and associated tankers."

In Anchorage: 3709 Spenard Road / Suite 100 / Anchorage, Alaska 99503 / (907) 277-7222 / FAX (907) 277-4523  
In Valdez: P.O. Box 3089 / 130 South Meals / Suite 202 / Valdez, Alaska 99686 / (907) 834-5000 / FAX (907) 835-5926

**MEMBERS** February 14, 2017

*Sent via email and USPS mail*

Alaska State  
Chamber of Commerce

Dean Lent  
City of Seldovia  
Drawer B  
Seldovia, AK 99663

Chugach Alaska  
Corporation

City of Cordova

Dear Mayor Lent:

City of Homer

The Prince William Sound Regional Citizens' Advisory Council (PWSRCAC) is writing to advise you that Alisha Chartier's term on our Board of Directors expires at the upcoming May 4-5, 2017, annual meeting in Valdez.

City of Kodiak

City of Seldovia

The dedicated seat for the City of Seldovia is its opportunity to influence decisions having profound implications for oil transportation safety in Alaska, and for the state's oil spill prevention and response capabilities. We greatly value your past participation.

City of Seward

City of Seldovia would best be served by a representative who:

City of Valdez

- Understands her/his community, its needs, concerns and perspectives;
- Has at least a rudimentary familiarity with oil transportation issues;
- Has a home and work schedule flexible enough to allow participation and travel;
- Is committed to our mission of promoting environmentally safe operation of the Alyeska terminal and associated tankers; and
- Seeks opportunities to foster cooperative and constructive relationships between citizens, industry and regulatory agencies.

City of Whittier

Community of  
Chenega Bay

Community of  
Tatitlek

A PWSRCAC director can expect to devote an average of 15 hours a month on PWSRCAC business. The full Board conducts three 2-day meetings in January, May, and September. In addition, annual budget and planning meetings are held, as well as special meetings and opportunities to participate in committees or work groups. PWSRCAC staff provides support to board members whenever possible.

Cordova District  
Fishermen United

Kenai Peninsula  
Borough

**Please notify us in writing, no later than March 28, 2017, of your selected individual for the City of Seldovia's next two-year term on the PWSRCAC board. Ideally, this individual will then be expected to attend our May 4-5, 2017, meeting in Valdez for confirmation and participation. If Alisha Chartier will continue to be your representative, we ask that you still notify PWSRCAC in writing.**

Kodiak Island  
Borough

Kodiak Village Mayors  
Association

If you have further questions about the PWSRCAC or the responsibilities of its directors, please don't hesitate to call. Thank you for your cooperation, and we look forward to the City of Seldovia's continued contribution.

Oil Spill Region  
Environmental  
Coalition

Sincerely,

Port Graham  
Corporation

  
Jennifer Fleming  
Executive Assistant

Prince William Sound  
Aquaculture  
Corporation

Cc via email: Alisha Chartier

**CITY OF SELDOVIA  
ORDINANCE 17-17**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SELDOVIA, ALASKA,  
AMENDING TITLE 18.84 NONCONFORMITY TO ADD THE ADOPTION DATE OF  
THE CITY OF SELDOVIA'S ZONING CODE**

**WHEREAS**, currently Chapter 18.84 does not contain the adoption date of the City of Seldovia's local zoning code; and

**WHEREAS**, The Seldovia Planning and Zoning Commission recommends the City Council add to Title 18.84.010 the actual date of adoption of the City's local zoning code to provide a clear date of when a structure would meet the classification of nonconforming.

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SELDOVIA:**

**SECTION 1.** Title 18.84.010 is amended by adding the language in **bold highlight** to read as follows:

**18.84.010 Intent.** When any lot, structure, use or occupancy legally exists prior to the adoption of this zoning code (**adopted May 27, 1998**), but does not meet the requirements of this zoning code, it shall be considered a nonconforming lot, structure or use. Except as provided in this zoning code, nonconformities may continue but may not be expanded.

**SECTION 2. EFFECTIVE DATE.** This ordinance becomes effective upon its adoption by the City Council.

**ADOPTED** by a duly constituted quorum of the City Council of the City of Seldovia, Alaska this \_\_\_ day of \_\_\_, 2017

ATTEST:

\_\_\_\_\_  
Lisa Stanish, City Clerk

APPROVED:

\_\_\_\_\_  
Dean Lent, Mayor

Vote:  
SWEATT-  
MORRISON-

COLBERG-  
ROJAS-

PATRICK-  
COLBERG-





“While the council is encouraged by some of the improvements that will come with this transition, our review has revealed some areas of concern that the council is bringing to the attention of Alyeska, so they can be addressed before construction is complete,” said Donna Schantz, executive director for the council. “Alyeska has been responsive to the concerns identified, and has stated that some modifications are already being worked.”

The council has also shared this information with the Alaska Department of Environmental Conservation and the U.S. Coast Guard, as the state and federal regulatory agencies overseeing the transition. The council fully supports all efforts to monitor this transition, including review of the vessel designs and sending experts to the shipyards to monitor the vessel building process. A goal of the citizens’ council is to ensure that each vessel is appropriate for its intended use, and that the designs are optimal for ensuring the highest level of oil spill prevention and response capabilities to protect Prince William Sound and the downstream communities.

The council is continuing to review information as it is provided by Alyeska and may modify findings and recommendations as appropriate. In addition to the escort and general purpose tug review, the council will be developing recommendations on the new response barges as well as exercise and training programs designed to ensure that incoming crews are qualified and proficient in the duties they are to perform. The council has been participating in a series of information-sharing meetings with Alyeska, Edison Chouest Offshore, Crowley Maritime, the oil shippers, Alaska Department of Environment Conservation and the U.S. Coast Guard, and anticipates attending drills, exercises, and touring the vessel construction facilities starting later this year.

The full report, “A Review of the Proposed New Escort and Support Tugs for Tanker Operations in Prince William Sound,” can be found on the council’s website:

[www.bit.ly/RobertAllanReview](http://www.bit.ly/RobertAllanReview)

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The Prince William Sound Regional Citizens’ Advisory Council, with offices in Anchorage and Valdez, is an independent non-profit corporation whose mission is to promote environmentally safe operation of the Valdez Marine Terminal and the oil tankers that use it. The council’s work is guided by the Oil Pollution Act of 1990, and its contract with Alyeska Pipeline Service Company. The council’s 18 member organizations are communities in the region affected by the 1989 Exxon Valdez oil spill, as well as aquaculture, commercial fishing, environmental, Native, recreation, and tourism groups.

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**Date Received**  
**FEB 13 2017**

Dear Governor Walker:

We wish to address a recent action taken by DNR in permitting pink salmon aquaculture production pens operated by Cook Inlet Aquaculture Association. CIAA intends to place these pens at one of several sites within the main body of Tutka Bay, situated within the boundaries of Kachemak Bay State Park. Implementation of the pens begins in early Spring 2017.

As Governor, you have been a strong advocate for Alaska's wild salmon habitat. You have consistently promoted a more robust public process in agency decision making. We appreciate your stance on these issues. We are writing you now to ask that you take a closer look at CIAA's intent to expand pink salmon hatchery pens into State Park waters. The proposed locales of the pens are close to homes, businesses (our lodge included), and a vibrant recreational area. Many in our community believe the salmon pens pose threats to salmon habitat and ecology. The pens will be detrimental to our successful lodge operation.

Although this issue has been in front of DNR and ADF&G since 2013, Alaskans have received no public notice and little opportunity to comment on it. That's unsettling because this issue has generated considerable controversy. In fact, the Kachemak Bay State Park Advisory Board opposed this project, and the Director of State Parks denied a necessary permit for it after finding the project incompatible with state law.

Now, however, through a process that has not been made public, this proposal is on the verge of approval by your administration. The DNR Commissioner's decision last month to allow the placement of net pens within the main body of Kachemak Bay State Park seems in conflict with the best use of this area.

We believe putting millions of pink salmon smolt into one of the state's premier Critical Habitat Areas, and into one of its most visited State Parks in Alaska, deserves a necessary public process. We are confident many groups and individuals who use and enjoy Kachemak Bay feel the same.

Accordingly, we ask you to direct DNR and ADF&G to open this process, to make it more transparent and accessible by providing public notice and the opportunity to comment on necessary permits and approvals.

Our family has deep roots in Alaska, and we showcase Alaska's incredible bounty through our lodges, our cuisine, and other businesses at every turn. We're strong supporters of the commercial fishing industry.

We hope you will agree a decision of this magnitude deserves public process. It's what is fair to everyone involved.

Thank you for your service to our great state, and we look forward to your response.

Our sincerest regards,

**Carl and Kirsten Dixon and Family**

**Owners, Tutka Bay Lodge**

**[carl@withinthewild.com](mailto:carl@withinthewild.com)**

**[kirsten@withinthewild.com](mailto:kirsten@withinthewild.com)**

**Cc:**

**Senator Peter Micciche, Senate District O, [Senator.Peter.Micciche@akleg.org](mailto:Senator.Peter.Micciche@akleg.org)**

**Senator Gary Stevens, Senate District P, [Senator.Gary.Stevens@akleg.org](mailto:Senator.Gary.Stevens@akleg.org)**

**Representative Paul Seaton, House District 31, [Representative.Paul.Seaton@akleg.org](mailto:Representative.Paul.Seaton@akleg.org)**

**The Honorable Mike Navarre, Mayor, Kenai Peninsula Borough, [mnavarre@kpb.us](mailto:mnavarre@kpb.us)**

**The Honorable William Overway, Mayor, City of Kachemak, [kachemak@xyz.net](mailto:kachemak@xyz.net)**

**The Honorable Bryan Zak, Mayor, City of Homer, [mayor@ci.homer.ak.us](mailto:mayor@ci.homer.ak.us)**

**The Honorable Dean Lent, Mayor, City of Seldovia, [cityclerk@cityofseldovia.com](mailto:cityclerk@cityofseldovia.com)**

**Sam Cotton, Commissioner, Alaska Department of Fish & Game, [Sam.Cotten@alaska.gov](mailto:Sam.Cotten@alaska.gov)**

**Andrew T. Mack, Commissioner, Alaska Dept. of Natural Resources, [Andy.Mack@alaska.gov](mailto:Andy.Mack@alaska.gov)**

**Representative Louise Stutes, House District 32, [rep.louise.stutes@akleg.gov](mailto:rep.louise.stutes@akleg.gov)**



## City of Seldovia

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TO: Seldovia City Council  
FROM: Tod Larson, City Manager  
SUBJECT: City Manager's Report  
DATE: March 8, 2017

### Report

- Wanted to publicly thank everyone that made the Fireman's Ball a success! It raised just shy of \$12,000 which was the goal. The money will be used for the Fire Truck engine overhaul. I was thoroughly impressed with our community and the support for this event.
- Application for new electrical service for the Value-Added building through HEA. Initial cost estimate is \$18,000-\$20,000. We have \$20,503 left in the grant.
- We completed the City of Seldovia Safety Plan through AKOSH. Still work to do, but the baseline plan and critical corrections have been completed.
- Public works has been extremely busy with snow removal and had a water main leak near the intersection of Dock and Main Street. The leak may have resolved about 130,000 gallon a day loss. The tank still is estimated to be leaking 40,000 gallons a day. CRW is still planning on hiring a diver to find the tank leak. Randy and Tyler found three more leaks across town. The City is getting closer to resolving the major leakage issues plaguing the water system.
- The Finance Officer has been working on the budget conducting some key analysis and questioning everything.
- Economic Development.
  - I'm collecting a little information prior to having our first meeting.
  - Spoke with Doug Kenley, the Vice President of PND Engineering Consultants on some plans his company did for Economic Development in 2000/2001.
  - First meeting is set for March 15<sup>th</sup> at 7pm.
- The Chief of Police has returned from Sitka and is now certified as an Alaskan Peace Officer. (He had a temporary certification until he attended the two week course in Sitka)
- Kenai Peninsula Economic Development District (KPEDD).
  - Discussed the airports coming under KPB. The state wants to push the airports to municipalities.
  - LNG resolution to support Nikiski over Valdez for the terminal location.
  - I'm appointed to the Situations and Prospects Report and Economic Development Programs subcommittees. Not sure what my responsibilities will be yet! But it will help us in our quest for economic development solutions.
  - The KPEDD board is working with Kenai Peninsula College in order to support them and to increase career and technical education programs.
  - There is some restructuring in the colleges in the state.

### Questions/Clarifications

None.

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