

MINUTES FROM THE REGULAR MEETING  
OF SELDOVIA CITY COUNCIL  
COUNCIL CHAMBERS

Wednesday  
March 22, 2017  
7:30pm

COLBERG  
PATRICK  
MORRISON  
ROJAS  
LETHIN  
SWEATT

- A. Call to Order & Roll Call: MEETING CALLED TO ORDER BY MAYOR LENT AT 7:37 PM
- B. Pledge of Allegiance: Held
- C. Excused Absences: Colberg
- D. Agenda Approval: ROJAS/PATRICK MOVED TO APPROVE THE AGENDA  
ROJAS/SWEATT MOVED TO AMEND THE AGENDA ADDING N7 DISCUSSION ON  
ORDINANCE 16-04  
VOICE VOTE/UNANIMOUS/MOTION PASSED
- SWEATT/ROJAS MOVED TO APPROVE THE AGENDA AS AMENDED  
VOICE VOTE/UNANIMOUS/MOTION PASSED
- E. Approval of Minutes: Minutes of the Regular Meeting, March 8, 2017  
PATRICK/ROJAS MOVED TO APPROVE THE MINUTES OF MARCH 8, 2017  
VOICE VOTE/UNANIMOUS/MOTION PASSED
- F. Treasurer's Report: None
- G. Utility Report: None
- H. Ordinance Introduction:
- ORDINANCE 17-17 AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SELDOVIA, ALASKA, AMENDING TITLE 18.84 NONCONFORMITY TO ADD THE ADOPTION DATE OF THE CITY OF SELDOVIA'S ZONING CODE
- ROJAS/PATRICK MOVED TO INTRODUCE ORDINANCE 17-17  
VOICE VOTE/UNANIMOUS/MOTION PASSED
- I. Proclamations: None
- J. Public Presentation Prior Notice: (each presenter has up to 10 min) None
- K. Public Presentation for Items not on Agenda: (public has 3 min each) Hearing none
- L. Committee and Advisory Board Reports: (each member has 5 min) Hearing none
- M. Unfinished Business: None
- N. New Business:
- Council Action on Voucher/Payroll Report of March 15, 2017
    - Presentation by Staff or Council  
CLERK/STANISH- Referred the Council to the report in the packet and reminded Council to stay after the meeting to sign the report if passed.
    - Public Presentation (public has 3 min each)  
Hearing none
    - Council Discussion
- ROJAS/PATRICK MOVED TO APPROVE THE VOUCHER/PAYROLL REPORT OF MARCH 15, 2017
- Action/Disposition
- VOICE VOTE/UNANIMOUS/MOTION PASSED

*Additions to the agenda are reflected in italics*

2. ORDINANCE 17-16 AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SELDOVIA, ALASKA, AMENDING TITLE 2.04.70 TO COMBINE THE TREASURER'S REPORT AND UTILITY REPORT AS LINE F AND ADDING VOUCHER/PAYROLL REPORT TO LINE G

a. Presentation by Staff or Council

CLERK/STANISH- Spoke to Council on the addition of the voucher/payroll report to the agenda

b. Public Presentation (public has 3 min each)

Hearing none

c. Council Discussion

ROJAS/SWEATT MOVED TO ADOPT ORDINANCE 17-16 AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SELDOVIA, ALASKA, AMENDING TITLE 2.04.70 TO COMBINE THE TREASURER'S REPORT AND UTILITY REPORT AS LINE F AND ADDING VOUCHER/PAYROLL REPORT TO LINE G

d. Action/Disposition

VOICE VOTE/UNANIMOUS/MOTION PASSED

3. REQUEST FOR COMMENT ON THE PLAT PROPOSAL OF THE VACATION OF MISSION ST

a. Presentation by Staff or Council

CLERK/STANISH- Discussed the plat proposal presented. This is a two step process. Tonight the Borough requests comment on the vacation of Mission St. Council will see the plat again when it goes to the Plat Committee to approve the plat in its entirety which includes the removal of the former lot line between lot 20A and lot 6. It was mentioned the plat does not include in the notes the covenant to run with the property that provides that the property shall remain in its natural state and condition, and undisturbed perpetually, and no obstruction of any type or kind shall be allowed. There should be reference to the stipulation item 1C as well as 1A. Council should keep this in mind when the preliminary plat comes to them for comment.

b. Public Presentation (public has 3 min each)

Hearing none

c. Council Discussion

ROJAS/MORRISON MOVED THE COUNCIL IS IN FAVOR OF THE VACATION OF MISSION ST ONLY PRESENTED ON PLAT NO. 7610-S FROM ABILITY SURVEYS

d. Action/Disposition

VOICE VOTE/UNANIMOUS/MOTION PASSED

4. RESOLUTION 17-09 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SELDOVIA, ALASKA SUPPORTING THE RELOCATION AND CHANGE OF TIMING OF U.S. NAVY TRAINING EXERCISES THAT POSE RISKS TO FISH AND FISHERIES IN THE GULF OF ALASKA

a. Presentation by Staff or Council

CLERK/STANISH- Presented the information in the packet.

b. Public Presentation (public has 3 min each)

LAUREL HILTS- Spoke in favor of adopting Resolution 17-09

c. Council Discussion

ROJAS- Spoke in favor of the Resolution as it is not asking the Navy to cease operations, rather it asks them to consider a better timing and location to limit the effect on marine life.

SWEATT/ROJAS MOVED TO ACCEPT RESOLUTION 17-09 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SELDOVIA, ALASKA SUPPORTING THE RELOCATION AND CHANGE OF TIMING OF U.S. NAVY TRAINING EXERCISES THAT POSE RISKS TO FISH AND FISHERIES IN THE GULF OF ALASKA

d. Action Disposition

VOICE VOTE/UNANIMOUS/MOTION PASSED

5. DISCUSSION TO ADD A LATE FEE TO PAST DUE ACCOUNTS

a. Presentation by Staff or Council

MOYOR LENT- Spoke to Council on adding a late fee to past due accounts. It is regular practice for many municipalities. It would give an incentive to pay bills on time.

CLERK/STANISH- Has included in the packet information from other communities on what late fees they charge on past due accounts and how that is set by resolution per fiscal year.

FINANCE OFFICER/LITTLE- Asked Council to consider adding verbage to recover the cost of sending the customer to collections.

b. Public Presentation (public has 3 min each)

Hearing none

c. Council Discussion

ROJAS- Thanked Cassidi for considering the collections piece. She is in favor of a flat rate and interest until paid.

d. Action/Disposition

CONSENSUS OF THE COUNCIL TO DIRECT THE CLERK TO RESEARCH PENALTY FEES IN OTHER COMMUNITIES AND BRING A DRAFT ORDINANCE TO THE NEXT MEETING

6. DISCUSSION TO ADD A PENALTY FOR CONDUCTING BUSINESS WITHOUT A CITY OF SELDOVIA BUSINESS LICENSE

a. Presentation by Staff or Council

MAYOR LENT- Asked the Council to consider adding a UMOT penalty for conducting business without a business license. This would be an incentive to purchase the license.

CLERK/STANISH- Directed Council to the information in the packet from other communities. As it stands now, the general penalty for an offence of doing business without a license is an automatic court date and penalty not to exceed \$500. The UMOT essentially sets the bond for the infraction which is paid to Seldovia in lieu of going to court.

b. Public Presentation (public has 3 min each)

Hearing none

c. Council Discussion

LETHIN- Spoke on considering a senior exemption and/or exemption for business who earn under \$600 per year.

COUNCIL- Discussion on types of businesses, State business license requirements, KPB tax ID regulations, possible daily permit fee for "garage/yard sales" and penalty amounts.

d. Action/Disposition

CONSENSUS OF THE COUNCIL TO DIRECT THE CLERK TO DRAFT AN ORDINANCE FOR COUNCIL REVIEW AT THE NEXT MEETING TO ADD A \$300.00 PENALTY FOR DOING BUSINESS WITHOUT A CITY OF SELDOVIA BUSINESS LICENSE, EXEMPTION FOR BUSINESSES DOING UNDER \$600 OF SALES PER YEAR AND ADD BUSINESS DEFINITIONS.

N7. DISCUSSION ON ORDINANCE 16-04

a. *Presentation by Staff or Council*

CLERK/STANISH- Informed the Council of the mistake in Ordinance 16-04 which erroneously repealed the entire Title 6 rather than just Chapter 6.08. Council can find in the Laydown a drafted Ordinance which could be introduced at the next meeting to fix the mistake.

b. *Public Presentation (public has 3 min each)*

Hearing none

c. *Council Discussion*

ROJAS- Seems like house keeping.

*d. Action Disposition*

CONSENSUS OF THE COUNCIL TO INTRODUCE THE ORDINANCE AT THE NEXT MEETING

O. Informational Items Not Requiring Action:

P. City Manager's Report:

CM/LARSON- Expressed his pride of the staff he has to work with. They are efficient, intelligent, and he feels he's leaving the City in good hands during his medical leave. Cassidi Little will be the interim City Manager in his absence.

LAUREL HILTS- Inquired on the timeframe of street sweeping?

CM/LARSON- Cassidi will follow up on that. We will get the streets swept before the dust bowl effect begins.

Q. Council and Mayor Comments Concerning Items Not on the Agenda:

MAYOR LENT AND COUNCIL – Spoke on the great job the staff is doing, and thanked everyone for coming.

R. Next Meeting: Regular Meeting will be held on April 12, 2017 at 7:30 pm

S. Adjournment:

SWEATT/ROJAS MOVED TO ADJOURN AT 8:47 PM  
VOICE VOTE/UNANIMOUS/MOTION PASSED

I certify the above represents accurate minutes of City of Seldovia Council meeting of March 22, 2017.



  
\_\_\_\_\_  
Lisa Stanish, City Clerk

Approved by Council April 12, 2017