

**MINUTES FOR A REGULAR MEETING
OF SELDOVIA CITY COUNCIL
COUNCIL CHAMBERS
Wednesday
December 14, 2016
7:30pm**

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| SWEATT COLBERG PATRICK MORRISON ROJAS LETHIN |
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- A. Call to Order & Roll Call: MEETING CALLED TO ORDER BY MAYOR LENT AT 7:36 PM
IN ATTENDANCE: COLBERG, PATRICK, MORRISON, ROJAS (telephonic), LETHIN (telephonic)
- B. Pledge of Allegiance: Held
- C. Excused Absences: SWEATT
- D. Agenda Approval: COLBERG/MORRISON MOVED TO APPROVE THE AGENDA FOR DECEMBER 14, 2016
COLBERG/PATRICK MOVED TO AMEND THE AGENDA ADDING N.5 OPENING OF SEALED BIDS
VOICE VOTE/ UNANIMOUS/ MOTION PASSED
COLBERG/PATRICK MOVED TO APPROVE AGENDA AS AMENDED
VOICE VOTE/ UNANIMOUS/ MOTION PASSED
- E. Approval of Minutes: Minutes of the Regular Meeting, November 9, 2016
PATRICK/COLBERG MOVED TO APPROVE THE MINUTES OF THE REGULAR MEETING, NOVEMBER 9, 2016
VOICE VOTE/ UNANIMOUS/ MOTION PASSED
- F. Treasurer's Report: In packet
FINANCE OFFICER/LITTLE- Around \$7,000 over budget and 41% through the fiscal year. AMLIP and unencumbered fund balance activity was explained. Personnel is a bit high, trying to pinpoint exactly why. Water department is up because of extra chlorine batching and residual checks, some PTO was paid out in July and we didn't budget for the police officer. General Fund revenues have a spike due to October and November tax revenues from the borough, we also received some outstanding rent in October and water/sewer project equipment rental payments. Industrial building grant closes at the end of June, need to figure out what to do with that money. New payment approval report from Caselle was presented and explained.
- G. Utility Report: None
- H. Ordinance Introduction

1. ORDINANCE 17-13 AN ORDINANCE OF THE CITY OF SELDOVIA AMENDING TITLE 18 CHAPTER 18.52.100 CONDITIONAL USES TO ADD SEAFOOD PROCESSING BY CONDITIONAL USE IN THE COMMERCIAL MARINE DISTRICT

COLBERG/MORRISON MOVED TO INTRODUCE ORDINANCE 17-13 AN ORDINANCE OF THE CITY OF SELDOVIA AMENDING TITLE 18 CHAPTER 18.52.100 CONDITIONAL USES TO ADD SEAFOOD PROCESSING BY CONDITIONAL USE IN THE COMMERCIAL MARINE DISTRICT
VOICE VOTE/ UNANIMOUS/ MOTION PASSED

2. ORDINANCE 17-06 AN ORDINANCE OF THE CITY OF SELDOVIA AMENDING TITLE 18 TO PROVIDE REGULATIONS FOR THE BUILDING OF DECKS OR DOCKS WITHIN THE SELDOVIA SMALL BOAT HARBOR AND THE SELDOVIA SLOUGH

COLBERG/MORRISON MOVED TO INTRODUCE ORDINANCE 17-06 AN ORDINANCE OF THE CITY OF SELDOVIA AMENDING TITLE 18 TO PROVIDE REGULATIONS FOR THE BUILDING OF DECKS OR DOCKS WITHIN THE SELDOVIA SMALL BOAT HARBOR AND THE SELDOVIA SLOUGH
VOICE VOTE/ UNANIMOUS/ MOTION PASSED

- I. Proclamations: None

Italics reflect additions to the agenda

- J. Public Presentation Prior Notice: (each presenter has up to 10 min) None
- K. Public Presentation for Items not on Agenda: (public has 3 min each) None
- L. Committee and Advisory Board Reports: (each member has 5 min)
WALT SONEN (CIRCAC)- Spoke to council about the recent meetings he attended where they discussed the ongoing spill at the Driftriver terminal, the increased use of drones for research, and the traffic and potential upgrades to the Port of Anchorage.
- M. Unfinished Business: None
- N. New Business:

1. ORDINANCE 17-11 A NON-CODE ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SELDOVIA, ALASKA, APPROPRIATING \$37,196.77 FROM THE AMLIP FUND TO THE COUNCIL LEGAL EXPENSE LINE ITEM IN THE FY17 BUDGET

a. Presentation by Staff or Council

CM/LARSON- Bringing money over to cover costs from the litigation since July.

b. Public Presentation (public has 3 min each)

c. Council Discussion

COLBERG- Will this be the final moneys?

ROJAS- Is the dollar amount different than what's on the agenda, the one we amended last meeting? The ordinance reads \$38,714.32. Is this a typo or was this amended at the beginning of the meeting?

DEPUTY CLERK/SWICK- According to the minutes, the dollar amount was amended last meeting. The ordinance is correct, the agenda is a typo. The total should be \$38,714.32.

ROJAS/ COLBERG MOVE TO ADOPT ORDINANCE 17-11 A NON-CODE ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SELDOVIA, ALASKA, APPROPRIATING \$38,714.32 FROM THE AMLIP FUND TO THE COUNCIL LEGAL EXPENSE LINE ITEM IN THE FY17 BUDGET

d. Action/Disposition

VOICE VOTE/UNANIMOUS/ MOTION PASSED

2. ORDINANCE 17-12 A NON-CODE ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SELDOVIA, ALASKA, AMENDING THE FY17 BUDGET BY ALLOCATING FUNDS THROUGHOUT SPECIFIED CLASS LINE ITEMS FOR FISCAL YEAR 2017

a. Presentation by Staff or Council

CM/LARSON- This is to connect the dots so there is no spike in the budget and at the end of the year everything makes sense. Trying to make sure everything is accounted for correctly either by the original budget or amendments for the ordinances.

b. Public Presentation (public has 3 min each)

c. Council Discussion

ROJAS/ PATRICK MOVE TO ADOPT ORDINANCE 17-12 A NON-CODE ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SELDOVIA, ALASKA, AMENDING THE FY17 BUDGET BY ALLOCATING FUNDS THROUGHOUT SPECIFIED CLASS LINE ITEMS FOR FISCAL YEAR 2017

d. Action/Disposition

VOICE VOTE/ UNANIMOUS/ MOTION PASSED

3. Proposed Russian Orthodox Church Subdivision Request

a. Presentation by Staff or Council

CM/LARSON- P & Z is supportive of the concept behind the subdivision and has talked about wanting to buy that triangle piece as an alternative to the easement. Letter has been sent to Jim Gorski, the attorney, and the Bishop stating this. Have not heard anything back, may be quite a while before we do. Does Council support the concept of allowing an easement if we do not purchase it to allow this plan to go through to the borough? We will

Italics reflect additions to the agenda

discuss and make clear that the sewer and water is already inside the property, which is where our responsibility ends, and they can hook up from there when they subdivide it.

b. Public Presentation (public has 3 min each)

c. Council Discussion

MORRISON- Wanted clarification that the city will not be involved in the subdivision other than the water/sewer.

LETHIN- If we go ahead with an approval to the borough we are giving up our potential leverage of getting that piece of ground that I think we really need for our access; Diocese should be aware that is our priority.

CM/LARSON- I can write a letter to that effect, one way or the other we need to have that access. Additionally, water/sewer is already on that property and we are not going to extend it any further. Key points of the letter for them to be aware of as they go through this process.

ROJAS- Encourage the city to move forward, get it surveyed and get the properties on the tax revenue. I think this is real workable whether they will sell or grant and easement in the future.

d. Action/Disposition

CONSENSUS OF COUNCIL TO HAVE CITY MANAGER MOVE FORWARD AND DRAFT A LETTER EXPRESSING THE CITY'S NON OBJECTION TO SUBDIVISION AND PRIORITY OF MAINTAINING ACCESS

4. Clarification on Business License Issuance for LLC's and DBA's

a. Presentation by Staff or Council

CM/LARSON- Explained the need for clarification on whether multiple business licenses are needed for one person operating more than one business.

b. Public Presentation (public has 3 min each)

c. Council Discussion

ROJAS- One business license per person seems the norm and they can list their multiple businesses on the license.

PATRICK- You can list more than one on the State licenses and pay the one fee.

MAYOR LENT- As long as it's just sole proprietors, corporations will need their own.

d. Action/Disposition

CONSENSUS OF COUNCIL THAT ONLY ONE BUSINESS LICENSE IS NEEDED PER PERSON

5. Opening of Sealed Bids

a. Presentation by Staff or Council

CM/LARSON- 4 vehicles out for sealed bid, got one bid for one vehicle.

DEPUTY CLERK/ SWICK- Bryan Barratt bid \$350 for the 1979 Dodge truck.

b. Public Presentation (public has 3 min each)

c. Council Discussion

COLBERG/ PATRICK MOVE TO ACCEPT THE BID OF \$350 FOR THE '79 DODGE

d. Action/Disposition

VOICE VOTE/ UNANIMOUS/ MOTION PASSED

CM/LARSON- Asked council what they would like to do with the remaining 3 vehicles. Is it worth trying to get money out of them or can they be scrapped or used for fire training?

ROJAS/LETHIN MOVE TO HAVE THE CITY MANAGER MAKE THE BEST CHOICE IN DEALING WITH THE REMAINING THREE VEHICLES, USE THEM AS HOW HE FEELS BEST

VOICE VOTE/ UNANIMOUS/ MOTION PASSED

O. Informational Items Not Requiring Action:

Italics reflect additions to the agenda

1. Express Bill Pay

FINANCE OFFICER/LITTLE- Explained the new way customers can pay City bills and how we import our data to Xpress. It is very secure and relieves us from having customers sensitive information. Transaction fees are less than our previous service and offers a lot more.

2. DEC Early Notification of Wastewater Discharge Permit In Cook Inlet

P. City Manager's Report: See Laydown

Q. Council and Mayor Comments Concerning Items Not on the Agenda:

Council thanked everyone, especially the school kids, for being at the meeting and welcomed Robin to town.


R. Next Meeting: Regular Meeting of December 28th is cancelled. Regular Meeting on January 11, 2016 at 7:30 pm

S. Adjournment:

COLBERG/MORRISON MOVED TO ADJOURN AT 9:15 PM

I certify the above represents accurate minutes of City of Seldovia Council meeting of December 14, 2016.





Jennifer Swick, Deputy Clerk
Approved by Council Jan. 11, 2017