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*REQUEST FOR PROPOSALS*  
*By the City of Seldovia, Alaska*  
*Harbor Gangway Roof/Covering Replacement*

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**SCOPE OF WORK**

The City of Seldovia City Council is requesting proposals from qualified contractors and businesses for the replacement and installation of the covering of the gangway approach at the Seldovia City Harbor. The successful proposer will be contracted to remove the existing, worn-out canvas covering that was severely damaged during a recent wind storm. The proposer will also replace the covering with either the same canvas material previously used or a new material depending on overall costs and expected longevity of the material. Duties include providing labor and materials to perform the removal, disposal and installation of the gangway roof.

All welding is to be performed in conformance with the latest AWS D1.2 (For Aluminum) or AWS D1.1 (for steel) structural welding code by AWS qualified welders. Filler wire to be ER5356.

Gangway Design

Length: approx. 97'

Height: approx. 9'-6"

Width: approx. 6'-0" between trusses

Majority roof support pipes are constructed of 3"x 2" aluminum tubing  
4'-0" On Center Construction

Applicable code: 2003 International Building Code

Dead Loads: All (including 30 ppf Utility Allowance)

Live Loads: 60 PSF uniform live load

600 pound wheel load (includes impact)

50 PPF Horizontal on Handrails

Snow Loads: 40 PSF, Concurrent with Live Load

Wind Load: 130 MPH, (3 sec) exposure 'D'

## **Term of Contract**

Successful proposer will be required to enter into contract with the City of Seldovia to meet the requirements of this RFP. The contract will expire upon completion of project.

## **Insurance**

Prior to commencement of work, the Proposer shall be required to provide proof of insurance and to keep it in full force and effect, at its own expense, the following minimum policy limits. Also, the City of Seldovia shall be named as additional insured during the project's duration.

1. General Liability Insurance in the minimum amount of \$500,000.00 for any one person and not less than \$1,000,000.00 for any one accident or occurrence, for death, bodily injury, personal injury, and/or property damage.
2. Worker's Compensation in accordance with the laws of the State of Alaska, and Employer's Liability Insurance with minimum limits of \$1,000,000/\$1,000,000/\$1,000,000.
3. Property damage liability which shall include any and all property whether or not in control, custody or care of the contractor, in an amount of not less than \$1,000,000.00 on account of any one accident.

## **RFP General Requirements**

To achieve a uniform review process and obtain the maximum degree of comparability, it is required that the proposals be organized in the manner specified below. Proposals that do not address the items listed in this request may be considered incomplete and may be deemed non-responsive by the City.

Interested firms should submit the completed proposal using the following instructions:

One original and two copies of the completed proposal in an opaque envelope marked as follows:

HARBOR GANGWAY ROOF/COVERING REPLACEMENT RFP  
Seldovia, Alaska  
PROPOSAL DATED: \_\_\_\_\_

Hard copy Proposal submittals shall be addressed to:  
City of Seldovia, City Clerk  
PO BOX B  
Seldovia, Alaska 996663

Proposals shall be received at the Office of the City Clerk **no later than 4:30pm, February 28, 2019**. Please direct technical questions regarding this proposal in writing to Layla Jandt-Pedersen, City of Seldovia Harbormaster at [harbormaster@cityofseldovia.com](mailto:harbormaster@cityofseldovia.com) or to PO BOX B, Seldovia, Alaska 99663. Direct proposal submission questions to Heidi Geagel, City Clerk at (907)234-7643.

This request for proposal is designed to be qualifications based, with cost playing a secondary role in the selection process. The City of Seldovia reserves the right to award a contract to the highest ranked firm based solely on the written proposal or request oral interviews with a “short list” of the highest ranked firms. The highest ranked proposer will be invited to enter into negotiations with the City of Seldovia for the purposes of contract award. If an agreement with any proposer cannot be reached, the next highest ranked proposer may be contacted for negotiations. The City of Seldovia reserves the right to terminate negotiations with any proposer should it be in the City of Seldovia’s best interest.

**PROPOSED TERM CONTRACT AWARD SCHEDULE**

RFP Advertisement	January 24 <sup>th</sup> and January 31 <sup>st</sup> 2019 – Homer News
Proposal Due	February 28, 2019 at 4:30pm
Review of Proposals & Decision of Contractor	March 4, 2019-March 8, 2019
City Council Award	March 11, 2019
Notice to Proceed	March 18 <sup>th</sup> , 2019