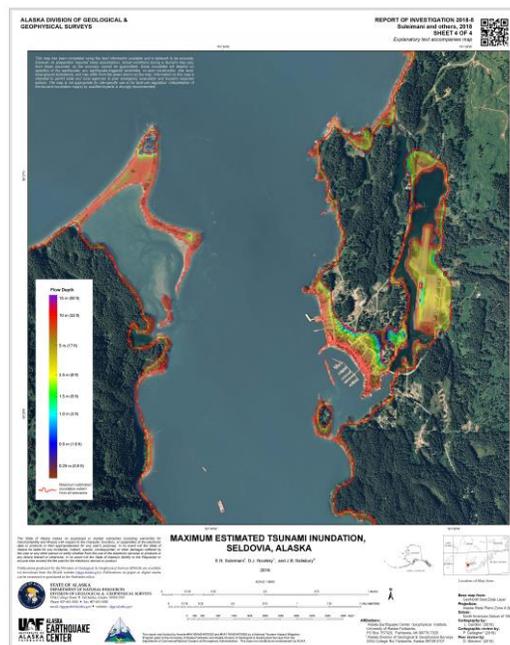


# SELDOVIA CITY COUNCIL

**MONDAY**  
**January 28, 2019**  
**6:00 PM**



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**AGENDA FOR A REGULAR MEETING  
OF SELDOVIA CITY COUNCIL  
COUNCIL CHAMBERS**

**Monday  
January 28, 2019  
6:00pm**

CAMPBELL MORRISON ROJAS LETHIN SWEATT COLBERG
--

- A. Call to Order & Roll Call:
- B. Pledge of Allegiance:
- C. Excused Absences: MAYOR LENT and SWEATT
- D. Agenda Approval:
- E. Consent Agenda: *(All items under the Consent Agenda are approved with a single motion, no discussion, and one vote. A Council Member may request to remove an item(s) for discussion and a separate vote.)*
  - 1. Approval of Minutes: Minutes of the Regular Meeting, January 14, 2019
  - 2. Payment Approval Report: Payment Approval Report 01/01/2019-01/31/2019
  - 3. Ordinance Introduction:
    - 1. ORDINANCE 19-06 AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SELDOVIA, ALASKA, AMENDING CHAPTER 11.10.040 GENERAL UTILITY RIGHT-OF-WAY USE PERMIT
    - 2. ORDINANCE 19-07 A NON-CODE ORDINANCE OF THE CITY OF SELDOVIA, ALASKA, AMENDING FY 2019 FEE SCHEDULE TO INCLUDE A DRIVEWAY PERMIT APPLICATION FEE, AN ENCROACHMENT PERMIT APPLICATION FEE, AN INDIVIDUAL RIGHT-OF-WAY PROJECT APPLICATION FEE, A GENERAL UTILITY ROW USE PERMIT FEE, AND A UTILITY CONSTRUCTION PROJECT PERMIT FEE
- F. Mayoral Proclamations:
- G. Public Presentation Prior Notice: (each presenter has up to 10 min)
  - 1. Brett Higman, PHD Ground Truth Trekking- Tsunami Presentation
  - 2. Harmony Payton, SOCC Coordinator- Lollipop Park Equipment Presentation
- H. Public Presentation for Items not on Agenda: (public has 3 min each)
- I. Committee and Advisory Board Reports: (each member has 5 min)
- J. Public Hearings:
- K. Unfinished Business:
- L. New Business:
  - 1. Discussion- Seldovia Source Water Protection Plan- DRAFT
    - a. Presentation by Staff or Council
    - b. Council Discussion
    - c. Public Presentation or Hearing (public has 3 min each)
    - d. Action/Disposition
  - 2. ACTION MEMORANDUM 19-05 RECOMMENDING THE REAPPOINTMENT OF WALT SONEN AS THE REPRESENTATIVE FOR SELDOVIA TO THE COOK INLET REGIONAL CITIZENS' ADVISORY COUNCIL (CIRCAC)
    - a. Presentation by Staff or Council
    - b. Council Discussion
    - c. Public Presentation or Hearing (public has 3 min each)
    - d. Action/Disposition
  - 3. ACTION MEMORANDUM 19-06 CONFIRMING THE APPOINTMENT OF ROGER FORSBERG TO THE SELDOVIA PLANNING COMMISSION
    - a. Presentation by Staff or Council
    - b. Council Discussion
    - c. Public Presentation or Hearing (public has 3 min each)
    - d. Action/Disposition
- M. Administration Reports:
  - 1. Treasurer's Report: None
  - 2. City Manager's Report: See Laydown
  - 3. Chief of Police Report: See Laydown
- M. Informational Items Not Requiring Action:
  - 1. The first FY20 Budget Workshop is scheduled for February 11, 2019 at 4:00pm
- O. Executive Session:
- P. Council and Mayor Comments Concerning Items Not on the Agenda:
- Q. Next Meeting: Regular Meeting will be held on Monday, February 11, 2019 at 6:00 pm
- R. Adjournment:

\* IF YOU REQUIRE SPECIAL ASSISTANCE TO ATTEND THE MEETING, PLEASE NOTIFY THE CITY OFFICE 24 HOURS  
IN ADVANCE AND ARRANGEMENTS WILL BE MADE \*



# **Seldovia City Council Regular Meeting January 28, 2019**

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Page 17	Ordinance 19-07 Amending the FY19 Fee Schedule-DRAFT
Page 18	FY19 Adopted Fee Schedule Amendment- DRAFT
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**MINUTES FROM A REGULAR MEETING  
OF SELDOVIA CITY COUNCIL  
COUNCIL CHAMBERS  
Monday  
January 14, 2019  
6:00pm**

MORRISON ROJAS LETHIN SWEATT COLBERG CAMPBELL
--

- A. Call to Order & Roll Call: MEETING CALLED TO ORDER BY COUNCIL MEMBER SWEATT AT 6:00 PM  
COUNCILMEMBERS: MORRISON, ROJAS- telephonic, LETHIN-telephonic, SWEATT, COLBERG, and  
CAMPBELL- telephonic

STAFF: CITY MANAGER CAMERON  
HARBORMASTER JANDT-PEDERDSEN  
POLICE CHIEF CUSHMAN  
CITY CLERK GEAGEL

- B. Pledge of Allegiance: Held  
C. Excused Absences: MAYOR LENT  
D. Agenda Approval:

COLBERG/MORRISON MOVED TO APPROVE THE AGENDA

COLBERG/MORRISON MOVED TO AMEND THE AGENDA TO REMOVE ITEM G1.  
HARMONY PAYTON LOLLIPOP PARK EQUIPMENT PRESENTATION  
VOICE VOTE/UNANIMOUS/MOTION PASSED

COLBERG/MORRISON MOVED TO APPROVE THE AGENDA AS AMENDED  
VOICE VOTE/UNANIMOUS/MOTION PASSED

- E. Consent Agenda: *(All items under the Consent Agenda are approved with a single motion, no discussion, and one vote. A Council Member may request to remove an item(s) for discussion and a separate vote.)*

1. Approval of Minutes: Minutes of the Regular Meeting, December 10, 2018
2. Payment Approval Report: Payment Approval Report 12/01/2018-12/31/2018
3. Ordinance Introduction:

COLBERG/MORRISON MOVED TO APPROVE THE CONSENT AGENDA  
VOICE VOTE/UNANIMOUS/MOTION PASSED

- F. Mayoral Proclamations: None  
G. Public Presentation Prior Notice: (each presenter has up to 10 min)  
~~1. Harmony Payton, Lollipop Park Equipment~~

- H. Public Presentation for Items not on Agenda: (public has 3 min each)  
PAULIE CARLUCCIO, resident- Addressed the council about the recent power outages. There was no power, no telephones, and no access to anything. What if someone had needed an ambulance? She suggested the city make a plan for these situations. In the power outage they did not know if it was just Seldovia, all of the Kenai Peninsula, or the whole state. She suggested that the city should invest in a satellite phone and establish a command center or a place in town where people can go if there is an emergency or to find out what's going on.  
CM CAMERON- Discussed that she was in the process of drafting the emergency operations plan. The plan was very detailed and would include power outages. Once the plan was finalized and approved it would be available for consumption by the public and the public could be a part of round table talks about the plan. She discussed that with regards to phone access she had been in talks with ACS about how losing all telephone communication during a power outage and not having phone access to 911 was not okay. ACS was very well aware of how important and dire the situation was. She also reached out to HEA about the generator and arrange a round table discussion with both entities.

LAUREL HILTS, resident- Discussed past and upcoming events. The community made it through the amazing holidays and the New Year's fireworks display and were very grateful to the Swicks. That coming Saturday, the 19<sup>th</sup>, Brett Higman would be hosting a discussion with a panel, at 5:30p.m., at the SOCC.

I. Committee and Advisory Board Reports: (each member has 5 min)

J. Public Hearings:

1. RESOLUTION 19-11 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SELDOVIA, ALASKA SUPPORTING FULL FUNDING (\$7,409,439) FOR THE STATE OF ALASKA MUNICIPAL HARBOR FACILITY GRANT PROGRAM IN THE FY 2020 STATE CAPITOL BUDGET

a. Presentation by Staff or Council

CM CAMERON- Presented Resolution 19-11. Historically the city council has passed this resolution annually. This year it was particularly important with the new state administration. The resolution was important not just for Seldovia but for all the other harbors they visit.

H/O JANDT-PEDERSEN- Discussed that Jakolof Harbor was tier one and the Seldovia Small Boat Harbor was tier two.

b. Council Discussion

COLBERG/MORRISON MOVED TO APPROVE RESOLUTION 19-11 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SELDOVIA, ALASKA SUPPORTING FULL FUNDING (\$7,409,439) FOR THE STATE OF ALASKA MUNICIPAL HARBOR FACILITY GRANT PROGRAM IN THE FY 2020 STATE CAPITOL BUDGET

c. Public Presentation or Hearing (public has 3 min each)

ACTING MAYOR SWEATT called for public comment and none was offered.

d. Action/Disposition

CAMPBELL- Discussed that in ten years the grant program had only received full funding twice and he inquired about how funds for projects were allocated when the program was not fully funded. Was it by specific project?

He spoke in support of Resolution 19-11

CM CAMERON- Commented that funding was not for specific projects.

H/O JANDT-PEDERSEN- Stated that if the grant was not fully funded then tier one projects would come first followed by tier two.

ROJAS- Spoke in support of Resolution 19-11.

VOICE VOTE/UNANIMOUS/MOTION PASSED

2. RESOLUTION 19-12 A RESOLUTION OF THE CITY COUNCIL, OF THE CITY OF SELDOVIA, ALASKA, PRIORITIZING CAPITAL PROJECTS IN THE COMMUNITY FOR SUBMISSION TO THE KENAI PENINSULA BOROUGH'S STATE AND FEDERAL PRIORITIES BOOK FOR THE UPCOMING LEGISLATIVE SESSION BEGINNING IN JANUARY 2019

a. Presentation by Staff or Council

CM CAMERON- Presented Resolution 19-12 an annual resolution passed and sent to the state for capital improvement requests. The draft presented was submitted to the state the previous year and the year before that. She asked for council consideration on whether those were the same projects they want requested or if there were other priorities. She suggested adding the water lines and aging infrastructure to the priority list as the first priority, followed by multipurpose building, then heavy equipment, and then the industrial building.

b. Council Discussion

LETHIN- Discussed that the multipurpose building was more of a priority then the building that was not finished. He spoke in support of the resolution with the new suggested prioritization.

ROJAS- Discussed that the grant for the multipurpose building would be announced the next month and she inquired if there were any other projects throughout the year that came up besides the four listed on the resolution. She spoke in support of adding water infrastructure to the capital projects resolution.

SWEATT- Suggested that the water lines be the number one priority and that the industrial building be moved down the line somewhere.

COLBERG- Spoke in support of adding the water lines and moving the multipurpose building up the list.

CAMPBELL- Spoke in support of the new prioritization and moving the multipurpose building up the list.

c. Public Presentation or Hearing (public has 3 min each)

ACTING MAYOR SWEATT called for public comment and none was offered.

d. Action/Disposition

COLBERG/MORRISON MOVED TO ADOPT RESOLUTION 19-12 A RESOLUTION OF THE CITY COUNCIL, OF THE CITY OF SELDOVIA, ALASKA, PRIORITIZING CAPITAL PROJECTS IN THE COMMUNITY FOR SUBMISSION TO THE KENAI PENINSULA BOROUGH'S STATE AND FEDERAL PRIORITIES BOOK FOR THE UPCOMING LEGISLATIVE SESSION IN JANUARY 2019 WITH A CHANGE IN THE PRIORITY ORDER OF INFRASTRUCTURE AS NUMBER ONE, THE MULTI-PURPOSE BUILDING AS NUMBER TWO, THE ROAD GRADER AS NUMBER THREE, THE INDUSTRIAL BUILDING AS NUMBER FOUR AND THE CEMETERY AS FIVE  
VOICE VOTE/UNANIMOUS/MOTION PASSED

3. RESOLUTION 19-13 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SELDOVIA, ALASKA AUTHORIZING THE CITY MANAGER TO ISSUE A REQUEST FOR PROPOSALS FOR CITY EMPLOYEE HEALTH INSURANCE AND TO PROVIDE NOTICE OF WITHDRAW TO THE CURRENT EMPLOYEE HEALTH INSURANCE PROVIDER

a. Presentation by Staff or Council

CM CAMERON- Presented Resolution 19-13 and discussed that she had been working with a consultant for the last couple of months to look at other plans that may suit the city's needs better and hopefully lower expenses. The consultant got back to her last month and had found a plan that was comparable and would significantly lower the cost. The overall savings for the city would be 44% annually and the coverage was very comparable, better in terms of dental and vision. The deductible was higher by five hundred dollars, but the savings to employees of \$1500.00 annually would offset the increase in the deductible. This was just one opportunity, there was still more opportunity to look to see what else was out there. If council wanted to pursue a new provider, they would need to put out an RFP and get the ball rolling forward. The deductible was per year.

b. Council Discussion

ROJAS- Spoke in support of Resolution 19-13.

LETHIN- Spoke in support of Resolution 19-13.

CAMPBELL Spoke in support of Resolution 19-13.

MORRISON- Spoke in support of Resolution 19-13.

SWEATT- Spoke in support of Resolution 19-13 and in continuing to look and see if there are even more options out there.

d. Public Presentation or Hearing (public has 3 min each)

RADZY, resident- Inquired if the deductible was per incident or per year, and stated that the maximum deductible more than made up for the increase.

CARLUCCIO, resident- Discussed that it was a tremendous savings, they need to make sure the employees have comparable benefits and don't lose anything. She suggested that they ensure that the insurance company itself has a good reputation.

d. Action/Disposition

COLBERG/MORRISON MOVED TO ADOPT RESOLUTION 19-13 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SELDOVIA, ALASKA AUTHORIZING THE CITY MANAGER TO ISSUE A REQUEST FOR PROPOSALS FOR CITY EMPLOYEE HEALTH INSURANCE AND TO PROVIDE NOTICE OF WITHDRAW TO THE CURRENT EMPLOYEE HEALTH INSURANCE PROVIDER  
VOICE VOTE/UNANIMOUS/MOTION PASSED

K. Unfinished Business: None

L. New Business:

1. ACTION MEMORANDUM 19-04 RECOMMENDING THE APPOINTMENT OF ALISON REIN AS THE REPRESENTATIVE FOR SELDOVIA TO THE PRINCE WILLIAM SOUND REGIONAL CITIZENS' ADVISORY COUNCIL (PWSRCAC)

a. Presentation by Staff or Council

CLERK GEAGEL- Presented Action Memorandum 19-04.

b. Council Discussion

ROJAS- Spoke in support of Action Memorandum 19-04.

COLBERG- Spoke in support of Action Memorandum 19-04.

MORRISON- Spoke in support of Action Memorandum 19-04.

c. Public Presentation or Hearing (public has 3 min each)

ACTING MAYOR SWEATT called for public comment and none was offered.

d. Action/Disposition

COLBERG/ROJAS MOVED TO APPROVE ACTION MEMORANDUM 19-04  
VOICE VOTE/UNANIMOUS/MOTION PASSED

2. Discussion- Harbor Gangway Ramp Cover Options/RFP

a. Presentation by Staff or Council

CM CAMERON- Presented options for replacing the harbor gangway ramp cover. During a recent storm the canvas cover on the gangway tore and ripped and was now 60% gone. Layla contacted the original vendors and received the schematics for the gangway and also contacted other harbor masters for recommendations such as treated aluminum. The recommended use for the canvas was three years, the city had theirs for twelve. The cost was about \$6,000.00 with either option. She would like to issue an RFP which would include the material of the councils' choosing. She discussed that there was \$10,000.00 in the budget for harbor major maintenance and repair. She stated that the specifications received take into account the wind and the snow load.

H/O JANDT-PEDERSEN- Discussed that the two options were to get a new canvas and hope it lasts twelve years, or aluminum roofing which could be a longer lifespan and they would be able to place bird spike on it. The aluminum roofing was a new option and they don't know the true lifespan yet. The canvas would be \$6,000. She spoke with a few roofers who said the aluminum roofing would be around \$6,000-\$8,000, it could fluctuate. The whole gangway covering would be replaced. She discussed that the gangway covering was for handicap access and safety, the ramps become slick with rain and ice if not covered. There was a ramp in Homer with the aluminum covering and it was working well for them. Blue was the common color and standard for harbors in Alaska and the cheapest color for canvas by two-thirds the cost.

b. Council Discussion

COLBERG- Spoke in support of aluminum roofing.

ROJAS- Inquired about how much the metal roofing would cost and if they would be replacing the whole gangway cover or just the part that was missing.

MORRISON- Inquired if Nomar had been approached for the canvas material. He discussed the specifications of the roof of the gangway and spoke in support of aluminum roofing.

SWEATT- Spoke in support of putting out an RFP. They need to see the cost for the aluminum roofing before deciding. She asked if proposals would be able to take into account the wind.

CAMPBELL- Discussed the specifications of the roof of the gangway and stated that if they do an RFP, they should not limit the material to just metal, so that proposals could be either type of material and they would not have to do another RFP if the metal comes in high. Proposals could add options like marine coating as well, all data should be considered.

c. Public Presentation or Hearing (public has 3 min each)

LAUREL HILTS, resident- Spoke in support of roofing that allowed for bird spikes, and inquired if there were similar roofs in Alaska and what their tides and weather looked like.

JINNIFER CUSHMAN, resident- Inquired as to why the gangway section was covered at all when the docks were not covered and a lot of gangways in Homer were not covered. Was it worth spending the \$8,000-\$10,000 dollars?

CARLUCCIO, resident- Inquired about what color the canvas would be and stated that seagull droppings looked terrible on the blue canvas.

d. Action/Disposition

COLBERG/MORRISON MOVED TO HAVE THE CITY MANAGER PUT OUT AN RFP FOR THE HARBOR GANGWAY RAMP COVER  
VOICE VOTE/UNANIMOUS/MOTION PASSED

3. Discussion- ORDINANCE 19-06 AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SELDOVIA, ALASKA, AMENDING CHAPTER 11.10.040 GENERAL UTILITY RIGHT-OF-WAY USE PERMIT

a. Presentation by Staff or Council

CLERK GEAGEL- Presented the draft ordinance 19-06 amending the general utility right-of-way use to exclude the annual general permitting process, allowing for the general utility permit to run for the life of the utility. She presented the application which would be the same for general permits and individual project specific permits. The same information was needed for both projects; however, the general permit would run for the life of the utility and project specific permits were for any projects on that utility during its life.

b. Council Discussion

ROJAS- Spoke in support of draft ordinance 19-06.

COLBERG- Spoke in support of draft ordinance 19-06.

SWEATT- Spoke in support of draft ordinance 19-06.

c. Public Presentation or Hearing (public has 3 min each)

ACTING MAYOR SWEATT called for public comment and none was offered.

d. Action/Disposition

COUNCIL DIRECTED STAFF TO INTRODUCE DRAFT ORDINANCE 19-06 AT THE NEXT COUNCIL MEETING

4. Discussion- ORDINANCE 19-07 A NON-CODE ORDINANCE OF THE CITY OF SELDOVIA, ALASKA, AMENDING FY 2019 FEE SCHEDULE TO INCLUDE A DRIVEWAY PERMIT APPLICATION FEE, AN ENCROACHMENT PERMIT APPLICATION FEE, AN INDIVIDUAL RIGHT-OF-WAY PROJECT APPLICATION FEE, A GENERAL UTILITY ROW USE PERMIT FEE, AND A UTILITY CONSTRUCTION PROJECT PERMIT FEE

a. Presentation by Staff or Council

CLERK GEAGEL- Presented the draft ordinance 19-07 amending the fee schedule to include fees for the recent applications passed in ordinance. She asked for council consideration on what the fee amounts should be and presented a row permit application fee comparison. Communities where the application fee was blank on the comparison either did not charge for the permit or more usually did not have that particular application.

b. Council Discussion

SWEATT- Inquired about blank spots in the comparison and spoke in support of having the staff bring back their recommended figures.

ROJAS- Stated that she would rely on the city staff to assign a fee based on their time needed to process each application. The basic building fee is \$50.00, start there and go up.

CAMPBELL- Spoke in support of the staff bringing back their recommended figures. Encroachment could be a snarl mess. He stated applications should be \$100 maximum unless there was big heartburn.

d. Public Presentation or Hearing (public has 3 min each)

ACTING MAYOR SWEATT called for public comment and none was offered.

d. Action/Disposition

COUNCIL DIRECTED STAFF TO BRING BACK THEIR RECOMMENDED FIGURES FOR APPLICATION FEES AT THE NEXT MEETING

5. Discussion- DOT Firework Letter of Non-Objection

a. Presentation by Staff or Council

CLERK GEAGEL- Discussed that in previous years the process through the DOT of obtaining a letter of non-objection was extremely lenient and was not even completed the year before, the city was just given the verbal go ahead. The new administration was really cracking down on their regulations and would require a lot more information from now on along with a two-hundred-dollar application fee. They issued a pretty heavy letter of non-objection creating a lot of liability on the city. It was passed through this year so as to not hinder the firework display, but next year they will need to apply ninety days in advance with no guarantee that it will be awarded.

b. Council Discussion

ROJAS- Discussed that it was too bad that it was coming down to a larger process, it was a community event. It's just a discussion now, they don't need to figure it out. She discussed some of the previous issues with holding the fireworks at Outside Beach were parking, ice, tide, and it was harder to pick up garbage out there, stuff would end up in the water.

SWEATT- Spoke in support of waiting a year doing the permit and seeing what happens or putting the topic on the agenda at later date and bringing the Swicks in on the conversation.

LETHIN- Discussed moving the event to the Outside Beach and spoke in support of waiting to see and talking with the Swicks.

CM CAMERON- Suggested putting the discussion on the back burner until September.

COLBERG- Spoke in support of having the fireworks display moved.

c. Public Presentation or Hearing (public has 3 min each)

ACTING MAYOR SWEATT called for public comment and none was offered.

d. Action/Disposition

NO ACTION WAS TAKEN AT THIS TIME

6. Discussion- Utility Customer's Letters to Council

a. Presentation by Staff or Council

CLERK GEAGEL- Presented letters addressed to the city council from two utility customers who were concerned about their utility bill. They were both currently being billed by dwelling space, one customer with two dwelling spaces that were attached, and one customer with three separate unattached dwelling spaces that the owner stated two of which are uninhabitable. Historically the city has billed per service and the three separate buildings have all been billed as their own service, the attached building was not historically billed as two separate dwellings until an audit of accounts was performed last fall. A few accounts were not being billed appropriately according to services in the fee schedule including that one. There were quite a few buildings in town with two or more attached dwellings and consistently they have been billed for service per dwelling. In a previous meeting this discussion was brought forth during the treasurer's report and the councils directed the treasurer to follow the ordinances, that discussion was included in the laydown.

b. Council Discussion

COLBERG- Spoke in support of continuing to follow the ordinances. This came up before and if they start down this road half of town will be paying half of their water bill. They bill by service not connection.

ROJAS- Spoke in support of continuing to follow the ordinances and working diligently to make sure they don't have any question and grey area. They bill by the dwelling, not by stub out. If they want a change they need to go through the process, which could be a can of worms, to start to tear apart ordinances.

CAMPBELL- Spoke in support of continuing to follow the ordinances but that there were always special circumstances. Ordinances change and rates increase with unintended consequences. He discussed the situations of the utility customers in question and stated he would take it upon his self to work with administration to make changes for some people in a loophole.

LETHIN- Spoke in agreement with Campbell, they are almost just being mean. What if customers take their toilets and sinks out, then they are just a storage shed. If it is no longer a dwelling then it is just storage.

SWEATT- Spoke in support of continuing to follow the ordinances.

MORRISON- Spoke in support of continuing to follow the ordinances. The structures are there, if the buildings were eliminated it would get rid of the problem. They are dwellings.

c. Public Presentation or Hearing (public has 3 min each)

RADZY, resident- Inquired if a building permit to reclassify would be solution.

CARLUCCIO, resident and planning commission member- Discussed that they don't issue building permits to change structures, only to build or added onto buildings, and they only involve themselves with the outside of the structure. They permit doesn't have anything to do with interior except to say that it was to code. It would not meet any of the criteria for a conditional use permit and that was not the way to go.

d. Action/Disposition

MORRISON- Inquired if a conditional use permit could be used to reclassify.

CM CAMERON- Discussed that staff had gone through the houses in the grey billing area and crosschecked with how the borough taxed them, for instance the three cabins were classified by the borough as three cabins. This helped solidify how the billing was based on how customers were taxed as actual dwellings.

SWEATT- Suggested that council members with heartburn brought forth something to look at on a different date.

NO ACTION WAS TAKEN AT THIS TIME

#### 7. Discussion- KPB Elections Stakeholders Group

a. Presentation by Staff or Council

CM CAMERON- Discussed that the borough was creating an elections stakeholder group about the election season and how-to better serve all walks of life so that they have the ability to vote. The group will meet for the next seven months and the borough was hoping for a council member or two from each municipality. They will meet telephonically and Heidi and herself will participate with the group.

b. Council Discussion

COLBERG- Volunteered to be on the stakeholders committee.

ROJAS- Volunteered to be on the stakeholders committee if another council member or alternate was needed.

e. Public Presentation or Hearing (public has 3 min each)

ACTING MAYOR SWEATT called for public comment and none was offered.

e. Action/Disposition

COLBERG AND ROJAS VOLUNTEERED TO REPRESENT THE CITY OF SELDOVIA FOR THE KENAI PENINSULA BOROUGH'S ELECTION STAKEHOLDERS GROUP

#### 8. Discussion- Marijuana Control Board new proposed regulation to protest marijuana licenses on a "conditional basis" comment period

a. Presentation by Staff or Council

CLERK GEAGEL-Presented the Marijuana Control Board's protest memorandum and new proposed draft regulations. The new regulations would include a conditional protest component for local governments, so that if the applicant needed a conditional use permit, variance, or some other form of requirement the local government could protest the license and the applicant would have to show to the board's satisfaction that the requirements of the local government had been met. The comment period would end January 28, 2019 if the council would like to give comment on the proposed regulations.

b. Council Discussion

COLBERG- Discussed that these were the same rules as with an alcohol license, if they can't get through with the city, they cannot have the license.

SWEATT- Commented that it seems to her that the state and local governments have to be on the same page.

ROJAS- Inquired if the proposed regulations were giving the local government more input and asked if it was just housekeeping.

c. Public Presentation or Hearing (public has 3 min each)

CARLUCCIO, resident and KPB Planning Commission member- Inquired if there were any places in town that could have a marijuana shop. She spoke in support of the new regulations and discussed that the borough gets requests for marijuana licenses all the time, gives approval, then passes them to the assembly.

d. Action/Disposition

CAMPBELL- Discussed that there were a couple small little places that could have a marijuana shop on Main Street. The regulation already had to come through the local municipality this would allow the local government to approve the license on a conditional basis. He spoke in support of the new regulations and stated he had no comment.

NO ACTION WAS TAKEN AT THIS TIME

M. Administration Reports:

1. Treasurer's Report: None
2. City Manager's Report: See Laydown

CM CAMERON- Presented the city managers report as written and included that ongoing water infrastructure projects were the same and were outstanding because of weather. Last week she attended the Kenai Peninsula Economic Development Division's forum in Homer, it was a full day of listening to local businesses on the peninsula talk about their forecasts for the future of the peninsula's economy and growth and how communities can better be a part of that. Laurel and Crystal were there for part of the forum and it was a great opportunity to really network and meet a lot of people on the other side. People at the forum were really intrigued with Seldovia and it was great opportunity to form business relationships and to partner to help bring people over to Seldovia, to talk about Seldovia, and to help support what Seldovia was really trying to accomplish. The Honeywell SD card was replaced a couple weeks ago and they do have a spare one. A little more plumbing was also replaced and the water treatment plant was running very well. The generator for the water treatment plant was really dependable and it was such a great space. The rural water utility management course that Jackie was going to attend was cancelled due to the earthquake and rescheduled for March. Charles would be attending a class in Homer being offered through the Alaska Rural Water Association, they will pay for his expense to take the class. The emergency operations plan was getting a little long and she was trying not to be so "charity", there will be a draft soon. Layla had been working diligently to clean up the clinic and she thanked the garbage crew and Radzy for their assistance, there was quite a lot in the attic. They are getting closer to their end goal of having everything inventoried and having a master auction list and photos to get out onto the world wide web for people to bid on. Hopefully they will be receiving the grant at the same time for the space. She stated she would be meeting with HEA and ACS telephonically to get a dialogue going. They will not always have power, but they should always have a phone system. The source water protection plan was almost finalized, once it was they would be a meeting as a group. Kevin Schoneman would be coming down again in January or maybe February to present the plan and hopefully they will get it sent to the state. She discussed the budget schedule, which would begin January 28, 2019, not 2018. She will meet with staff and then meet with council. Historically they held workshops at six o'clock before council meetings. She inquired if council wanted to continue to hold budget workshops before council meetings at 4:30 on Monday or if they wanted the workshops scheduled outside the council meetings so they were not so worn out. She stated she would put together some loose dates for the budget cycle and present at the next council meeting. She asked council to consider how the budget cycle schedule was structured in the past and what has worked or not. Should the fee schedule come first, it is always a big one? She will present a budget synopsis like the previous year of what worked well budget wise and what did not.

LAUREL HITLS, resident- Commented that Tim Dillon had stated he could come to Seldovia and present on KPEDD's small business loan anytime.

CAMPBELL- Discussed that he planned on staying in town on Mondays during the budget season to try to set more time aside.

SWEATT- Stated she was flexible with budget workshop times.

ROJAS- Stated that she was not working and could work around everyone else's schedule for the budget workshop schedule.

LETHIN- Spoke in support of having the budget workshops be scheduled on Mondays before the council meeting.

M. Informational Items Not Requiring Action:

1. The clerk's office has received and approved 19 business licenses out of 77 business license mail outs.

CLERK GEAGEL- Discussed that she had received five more business license applications since the agenda was posted and had received notice from the borough that those businesses were compliant that afternoon. The compliance check process with the borough was very straightforward, simple, and efficient, and she stated she had not yet had to deny an application.

2. Budget Cycle Calendar

O. Executive Session: None

P. Council and Mayor Comments Concerning Items Not on the Agenda:

MORRISON- Thanked everybody for coming again what a great meeting. He thanked the staff and asked if HEA had ever talked about having somebody onsite who could restart the generator and troubleshoot it a little bit.

ROJAS- Thanked everyone for all their hard work.

LETHIN- Thanked everyone for coming and staff for all their hard work.

COLBERG- Thanked everybody for coming and staff for all their hard work.

CAMPBELL- Thanked everyone in the public and thanked the staff, he will be getting with the administration soon.

SWEATT- Thanked everybody for being there and good job guys.

CM CAMERON- Discussed that because of the union HEA has to have two people to work on the generator and the cost benefit was not there.

Q. Next Meeting: Regular Meeting will be held on Monday, January 28, 2019 at 6:00 pm

R. Adjournment:

COLBERG/MORRISON MOVED TO ADJOURN AT 8:03 PM  
NO OBJECTION/MOTION PASSED

I certify the above represents accurate minutes of City of Seldovia Council meeting of January 14, 2018.

\_\_\_\_\_  
Heidi Geagel, City Clerk

Approved by Council \_\_\_\_\_

DRAFT

## Report Criteria:

Detail report.

Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>AETNA</b>								
200	AETNA	FEBRUARY IN	FEBRUARY INSURANCE	01/31/2019	619.57	619.57	01/21/2019	
200	AETNA	FEBRUARY IN	FEBRUARY INSURANCE	01/31/2019	177.02	177.02	01/21/2019	
200	AETNA	FEBRUARY IN	FEBRUARY INSURANCE	01/31/2019	798.59	798.59	01/21/2019	
200	AETNA	FEBRUARY IN	FEBRUARY INSURANCE	01/31/2019	885.10	885.10	01/21/2019	
200	AETNA	FEBRUARY IN	FEBRUARY INSURANCE	01/31/2019	2,035.73	2,035.73	01/21/2019	
200	AETNA	FEBRUARY IN	FEBRUARY INSURANCE	01/31/2019	1,593.18	1,593.18	01/21/2019	
200	AETNA	FEBRUARY IN	FEBRUARY INSURANCE	01/31/2019	531.06	531.06	01/21/2019	
200	AETNA	FEBRUARY IN	FEBRUARY INSURANCE	01/31/2019	531.06	531.06	01/21/2019	
200	AETNA	FEBRUARY IN	FEBRUARY INSURANCE	01/31/2019	265.53	265.53	01/21/2019	
200	AETNA	FEBRUARY IN	FEBRUARY INSURANCE	01/31/2019	619.57	619.57	01/21/2019	
200	AETNA	FEBRUARY IN	FEBRUARY INSURANCE	01/31/2019	619.57	619.57	01/21/2019	
200	AETNA	FEBRUARY IN	FEBRUARY INSURANCE	01/31/2019	177.04	177.04	01/21/2019	
Total AETNA:					8,851.02	8,851.02		
<b>AIR LIQUIDE AMERICA CORP.</b>								
250	AIR LIQUIDE AMERICA CORP.	1468117	ANNUAL RENEWAL FOR CYLIN	11/30/2018	517.70	517.70	01/21/2019	
250	AIR LIQUIDE AMERICA CORP.	1490237	ANUAL RENEWAL FOR CYLIND	12/31/2018	517.70	517.70	01/21/2019	
Total AIR LIQUIDE AMERICA CORP.:					1,035.40	1,035.40		
<b>ALASKA ASSOC. OF MUNICIPAL CLERKS</b>								
390	ALASKA ASSOC. OF MUNICIPA	5800	HEIDI MEMBERSHIP DUES	01/11/2019	50.00	50.00	01/21/2019	
Total ALASKA ASSOC. OF MUNICIPAL CLERKS:					50.00	50.00		
<b>Alaska Department of Fish and Game</b>								
440	Alaska Department of Fish and G	AUGUST LICE	AUGUST LISENCEING 2018	08/30/2018	892.32	892.32	01/21/2019	
440	Alaska Department of Fish and G	SEPTEMBER L	SEPTEMBER LICENSES	09/30/2018	201.88	201.88	01/21/2019	
Total Alaska Department of Fish and Game:					1,094.20	1,094.20		
<b>ALASKA DEPARTMENT OF LABOR - MECHANICAL</b>								
5798	ALASKA DEPARTMENT OF LAB	OCTOBER LIC	OCTOBER LICENSING	10/31/2018	104.83	104.83	01/21/2019	
Total ALASKA DEPARTMENT OF LABOR - MECHANICAL:					104.83	104.83		
<b>ALASKA MARINE HIGHWAY SYSTEM</b>								
520	ALASKA MARINE HIGHWAY SY	DECMEBER TI	DECEMBER TICKETS	12/31/2018	533.00	533.00	01/21/2019	
Total ALASKA MARINE HIGHWAY SYSTEM:					533.00	533.00		
<b>ALASKA MUNICIPAL LEAGUE/JIA</b>								
560	ALASKA MUNICIPAL LEAGUE/JI	114931	BOND RENEWAL FOR SHARON	08/03/2018	900.00	900.00	01/04/2019	
Total ALASKA MUNICIPAL LEAGUE/JIA:					900.00	900.00		
<b>Alaska Municipal Managers Association</b>								
570	Alaska Municipal Managers Assoc	FY 19 DUES	MANAGERS DUE FY 19	01/01/2019	200.00	200.00	01/21/2019	
Total Alaska Municipal Managers Association:					200.00	200.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>ALASKA TECHNICAL SOLUTIONS</b>								
710	ALASKA TECHNICAL SOLUTION	5903	SERVICE AGREEMENT JANUA	01/03/2019	56.00	56.00	01/04/2019	
710	ALASKA TECHNICAL SOLUTION	5903	SERVICE AGREEMENT JANUA	01/03/2019	16.00	16.00	01/04/2019	
710	ALASKA TECHNICAL SOLUTION	5903	SERVICE AGREEMENT JANUA	01/03/2019	72.00	72.00	01/04/2019	
710	ALASKA TECHNICAL SOLUTION	5903	SERVICE AGREEMENT JANUA	01/03/2019	80.00	80.00	01/04/2019	
710	ALASKA TECHNICAL SOLUTION	5903	SERVICE AGREEMENT JANUA	01/03/2019	184.00	184.00	01/04/2019	
710	ALASKA TECHNICAL SOLUTION	5903	SERVICE AGREEMENT JANUA	01/03/2019	144.00	144.00	01/04/2019	
710	ALASKA TECHNICAL SOLUTION	5903	SERVICE AGREEMENT FOR JA	01/03/2019	48.00	48.00	01/04/2019	
710	ALASKA TECHNICAL SOLUTION	5903	SERVICE AGREEMENT JANUA	01/03/2019	48.00	48.00	01/04/2019	
710	ALASKA TECHNICAL SOLUTION	5903	SERVICE AGREEMENT JANUA	01/03/2019	24.00	24.00	01/04/2019	
710	ALASKA TECHNICAL SOLUTION	5903	SERVICE AGREEMENT JANUA	01/03/2019	56.00	56.00	01/04/2019	
710	ALASKA TECHNICAL SOLUTION	5903	SERVICE AGREEMENT JANUA	01/03/2019	56.00	56.00	01/04/2019	
710	ALASKA TECHNICAL SOLUTION	5903	SERVICE AGREEMENT JANUA	01/03/2019	16.00	16.00	01/04/2019	
<b>Total ALASKA TECHNICAL SOLUTIONS:</b>					<b>600.00</b>	<b>600.00</b>		
<b>CASELLE, INC</b>								
1460	CASELLE, INC	DECEMBER T	HARBOR	12/01/2018	111.45	111.45	01/21/2019	
1460	CASELLE, INC	DECEMBER T	BHO	12/01/2018	111.45	111.45	01/21/2019	
1460	CASELLE, INC	DECEMBER T	DOCK	12/01/2018	111.45	111.45	01/21/2019	
1460	CASELLE, INC	DECEMBER T	WATER	12/01/2018	111.45	111.45	01/21/2019	
1460	CASELLE, INC	DECEMBER T	SEWER	12/01/2018	111.45	111.45	01/21/2019	
1460	CASELLE, INC	DECEMBER T	ADMIN	12/01/2018	111.45	111.45	01/21/2019	
1460	CASELLE, INC	DECEMBER T	FIRE	12/01/2018	111.45	111.45	01/21/2019	
1460	CASELLE, INC	DECEMBER T	EMS	12/01/2018	111.45	111.45	01/21/2019	
1460	CASELLE, INC	DECEMBER T	COUNCIL	12/01/2018	111.45	111.45	01/21/2019	
1460	CASELLE, INC	DECEMBER T	POLICE	12/01/2018	111.45	111.45	01/21/2019	
1460	CASELLE, INC	DECEMBER T	PW	12/01/2018	111.50	111.50	01/21/2019	
<b>Total CASELLE, INC:</b>					<b>1,226.00</b>	<b>1,226.00</b>		
<b>CHANCE COLLIER</b>								
5809	CHANCE COLLIER	REIMBURSEM	REIMBURSEMENT ON BUSINES	01/01/2019	30.00	30.00	01/21/2019	
<b>Total CHANCE COLLIER:</b>					<b>30.00</b>	<b>30.00</b>		
<b>HEIDI GEAGEL</b>								
5775	HEIDI GEAGEL	REIMBURSEM	REIMBURSEMENT FOR KEYS	01/19/2019	51.60	51.60	01/21/2019	
<b>Total HEIDI GEAGEL:</b>					<b>51.60</b>	<b>51.60</b>		
<b>HOMER ELECTRIC ASSOCIATION</b>								
2640	HOMER ELECTRIC ASSOCIATI	3053001/1	FILTER BUILDING	01/07/2019	47.80	47.80	01/21/2019	
2640	HOMER ELECTRIC ASSOCIATI	3053003/1	RV PARK	01/07/2019	44.30	44.30	01/21/2019	
2640	HOMER ELECTRIC ASSOCIATI	3053004/1	DOCK	01/07/2019	45.21	45.21	01/21/2019	
2640	HOMER ELECTRIC ASSOCIATI	3053005/1	CLINIC	01/07/2019	46.10	46.10	01/21/2019	
2640	HOMER ELECTRIC ASSOCIATI	3053007/1	INDUSTRIAL BUILDING	01/07/2019	378.26	378.26	01/21/2019	
2640	HOMER ELECTRIC ASSOCIATI	3053008/1	HARBORMASTER	01/07/2019	157.28	157.28	01/21/2019	
2640	HOMER ELECTRIC ASSOCIATI	3053009/1	HARBOR	01/07/2019	93.65	93.65	01/21/2019	
2640	HOMER ELECTRIC ASSOCIATI	3053010/1	SEWER LIFT STATION	01/07/2019	470.57	470.57	01/21/2019	
2640	HOMER ELECTRIC ASSOCIATI	3053011/1	SELDOVIA ST. ADMIN	01/07/2019	255.43	255.43	01/21/2019	
2640	HOMER ELECTRIC ASSOCIATI	3053011/1	SELDOVIA ST. - DOCK	01/07/2019	868.46	868.46	01/21/2019	
2640	HOMER ELECTRIC ASSOCIATI	3053011/1	SELDOVIA ST. - PUBLIC WORK	01/07/2019	578.98	578.98	01/21/2019	
2640	HOMER ELECTRIC ASSOCIATI	3053012/1	WASH DOWN BUILDING	01/07/2019	120.52	120.52	01/21/2019	
2640	HOMER ELECTRIC ASSOCIATI	3053013/1	MPR	01/07/2019	121.40	121.40	01/21/2019	
2640	HOMER ELECTRIC ASSOCIATI	3053013/1	MPR	01/07/2019	35.71	35.71	01/21/2019	
2640	HOMER ELECTRIC ASSOCIATI	3053013/1	MPR	01/07/2019	107.12	107.12	01/21/2019	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
2640	HOMER ELECTRIC ASSOCIATI	3053013/1	MPR	01/07/2019	71.41	71.41	01/21/2019	
2640	HOMER ELECTRIC ASSOCIATI	3053013/1	MPR	01/07/2019	107.12	107.12	01/21/2019	
2640	HOMER ELECTRIC ASSOCIATI	3053013/1	MPR	01/07/2019	107.12	107.12	01/21/2019	
2640	HOMER ELECTRIC ASSOCIATI	3053013/1	MPR	01/07/2019	164.26	164.26	01/21/2019	
2640	HOMER ELECTRIC ASSOCIATI	3053014/1	TOWN LIGHTS	01/07/2019	1,590.05	1,590.05	01/21/2019	
2640	HOMER ELECTRIC ASSOCIATI	3053017/1	HARBOR FLOATS	01/07/2019	3,699.60	3,699.60	01/21/2019	
2640	HOMER ELECTRIC ASSOCIATI	3053019/1	JAKELOFF DOCK	01/07/2019	29.37	29.37	01/21/2019	
2640	HOMER ELECTRIC ASSOCIATI	3053020/1	HEAT TRACE	01/07/2019	217.62	217.62	01/21/2019	
2640	HOMER ELECTRIC ASSOCIATI	3053022/1	INDUSTRIAL BUILDING LOT	01/07/2019	54.93	54.93	01/21/2019	
2640	HOMER ELECTRIC ASSOCIATI	3053023/1	WTP	01/07/2019	529.07	529.07	01/21/2019	
Total HOMER ELECTRIC ASSOCIATION:					9,941.34	9,941.34		
<b>INT'L INSTITUTE OF MUNICIPAL CLERKS</b>								
2830	INT'L INSTITUTE OF MUNICIPAL	FY 19 RENEW	RENEWAL FOR HEIDI CLERKS	01/07/2019	210.00	210.00	01/21/2019	
Total INT'L INSTITUTE OF MUNICIPAL CLERKS:					210.00	210.00		
<b>K BAY AIR, LLC, BAY OPS</b>								
5786	K BAY AIR, LLC, BAY OPS	45926	PUBLIC WORKS DEPT.SBS	12/20/2018	4.80	4.80	01/21/2019	
5786	K BAY AIR, LLC, BAY OPS	45926	SENIOR MEALS freight	12/20/2018	1.50	1.50	01/21/2019	
5786	K BAY AIR, LLC, BAY OPS	46013	FREIGHT SENIOR MEALS	01/08/2019	21.00	21.00	01/21/2019	
5786	K BAY AIR, LLC, BAY OPS	46013	FREIGHT SHOP - BROWNS EL	01/08/2019	1.50	1.50	01/21/2019	
Total K BAY AIR, LLC, BAY OPS:					28.80	28.80		
<b>KACHEMAK AUTO PARTS DBA NAPA</b>								
3010	KACHEMAK AUTO PARTS DBA	949326	OIL BURNING FURNACE -SHOP	01/03/2019	6,299.12	6,299.12	01/21/2019	
Total KACHEMAK AUTO PARTS DBA NAPA:					6,299.12	6,299.12		
<b>KAR A VAN</b>								
3050	KAR A VAN	516085	PUBLIC WORKS -WASTE OIL H	01/12/2019	75.00	75.00	01/21/2019	
Total KAR A VAN:					75.00	75.00		
<b>KENAI PENINSULA BOROUGH</b>								
3100	KENAI PENINSULA BOROUGH	4TH QUARTE	4TH QUARTER SALES TAX PAY	12/31/2018	5,885.89	5,885.89	01/07/2019	
Total KENAI PENINSULA BOROUGH:					5,885.89	5,885.89		
<b>LAYLA JANDT-PEDERSEN</b>								
3310	LAYLA JANDT-PEDERSEN	REIMBURSEM	REIMBURSEMENT FOR WEATH	12/30/2018	73.02	73.02	01/21/2019	
3310	LAYLA JANDT-PEDERSEN	REIMBURSEM	REIMBURSEMENT FOR WEATH	12/30/2018	73.02	73.02	01/21/2019	
Total LAYLA JANDT-PEDERSEN:					146.04	146.04		
<b>LEVESQUE LAW GROUP (V)</b>								
3330	LEVESQUE LAW GROUP (V)	DECEMBER BI	DECEMBER BILLING 2018	12/31/2018	45.00	45.00	01/21/2019	
Total LEVESQUE LAW GROUP (V):					45.00	45.00		
<b>RAVN ALASKA</b>								
4190	RAVN ALASKA	561295	BALANCE ON INVOICE	09/10/2018	183.66	183.66	01/21/2019	
4190	RAVN ALASKA	F7811770	FREIGHT WATER SUPPLIES	12/07/2018	20.00	20.00	01/21/2019	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>Total RAVN ALASKA:</b>					<b>203.66</b>	<b>203.66</b>		
<b>SELDOVIA FUEL &amp; LUBE</b>								
4550	SELDOVIA FUEL & LUBE	012895	CITY LOWER FILTER BUILDING	12/07/2018	316.50	316.50	01/21/2019	
4550	SELDOVIA FUEL & LUBE	012896	UPPER FILTER BUILDING	12/04/2018	1,442.27	1,442.27	01/21/2019	
4550	SELDOVIA FUEL & LUBE	012897	MPR HEATING FUEL	12/04/2018	250.34	250.34	01/21/2019	
4550	SELDOVIA FUEL & LUBE	012897	MPR HEATING FUEL	12/04/2018	438.10	438.10	01/21/2019	
4550	SELDOVIA FUEL & LUBE	012897	MPR HEATING FUEL	12/04/2018	166.90	166.90	01/21/2019	
4550	SELDOVIA FUEL & LUBE	012897	MPR HEATING FUEL	12/04/2018	521.55	521.55	01/21/2019	
4550	SELDOVIA FUEL & LUBE	012897	MPR HEATING FUEL	12/04/2018	187.76	187.76	01/21/2019	
4550	SELDOVIA FUEL & LUBE	012897	MPR HEATING FUEL	12/04/2018	354.65	354.65	01/21/2019	
4550	SELDOVIA FUEL & LUBE	012897	MPR HEATING FUEL	12/04/2018	166.89	166.89	01/21/2019	
4550	SELDOVIA FUEL & LUBE	012898	HEATING FUEL OFFICE	12/05/2018	407.09	407.09	01/21/2019	
4550	SELDOVIA FUEL & LUBE	012898	HEATING FUEL OFFICE	12/05/2018	1,221.26	1,221.26	01/21/2019	
4550	SELDOVIA FUEL & LUBE	012899	MPR HEATING FUEL	12/05/2018	165.93	165.93	01/21/2019	
4550	SELDOVIA FUEL & LUBE	012899	MPR HEATING FUEL	12/05/2018	290.39	290.39	01/21/2019	
4550	SELDOVIA FUEL & LUBE	012899	MPR HEATING FUEL	12/05/2018	110.82	110.82	01/21/2019	
4550	SELDOVIA FUEL & LUBE	012899	MPR HEATING FUEL	12/05/2018	345.70	345.70	01/21/2019	
4550	SELDOVIA FUEL & LUBE	012899	MPR HEATING FUEL	12/05/2018	124.45	124.45	01/21/2019	
4550	SELDOVIA FUEL & LUBE	012899	MPR HEATING FUEL	12/05/2018	235.07	235.07	01/21/2019	
4550	SELDOVIA FUEL & LUBE	012899	MPR HEATING FUEL	12/05/2018	110.63	110.63	01/21/2019	
4550	SELDOVIA FUEL & LUBE	012903	HARBOR OFFICE HEATING FUE	12/05/2018	134.32	134.32	01/21/2019	
4550	SELDOVIA FUEL & LUBE	287272	FIRE TURCK FUSE	12/05/2018	3.96	3.96	01/21/2019	
4550	SELDOVIA FUEL & LUBE	287541	FUEL POLICE TRUCK	12/11/2018	83.17	83.17	01/21/2019	
4550	SELDOVIA FUEL & LUBE	287647	SNOW AND ICE REMOVAL	12/13/2018	139.28	139.28	01/21/2019	
4550	SELDOVIA FUEL & LUBE	287656	EQUIPMENT FUEL PUBLIC WO	12/13/2018	654.67	.00		
4550	SELDOVIA FUEL & LUBE	287760	FUEL GRADER	12/14/2018	167.28	167.28	01/21/2019	
4550	SELDOVIA FUEL & LUBE	287783	FUEL GARBAGE TRUCK	12/15/2018	126.12	126.12	01/21/2019	
4550	SELDOVIA FUEL & LUBE	287834	FUEL GRADER LOADER	12/15/2018	384.88	384.88	01/21/2019	
4550	SELDOVIA FUEL & LUBE	287898	LOADER FUEL	12/17/2018	211.91	211.91	01/21/2019	
4550	SELDOVIA FUEL & LUBE	287921	GRADER HOSE & OIL	12/18/2018	307.58	307.58	01/21/2019	
4550	SELDOVIA FUEL & LUBE	287926	GRADER HOSE & OIL	12/18/2018	76.51	76.51	01/21/2019	
4550	SELDOVIA FUEL & LUBE	287932	GRADER OIL	12/18/2018	8.04	8.04	01/21/2019	
4550	SELDOVIA FUEL & LUBE	287943	GRADER FUSES	12/18/2018	16.49	16.49	01/21/2019	
4550	SELDOVIA FUEL & LUBE	287966	LOADER FUEL	12/18/2018	139.39	139.39	01/21/2019	
4550	SELDOVIA FUEL & LUBE	287985	FUEL GRADER	12/19/2018	222.94	222.94	01/21/2019	
4550	SELDOVIA FUEL & LUBE	288005	COLORADO FUEL	12/19/2018	192.80	192.80	01/21/2019	
4550	SELDOVIA FUEL & LUBE	288049	FUEL GRADER	12/19/2018	88.59	88.59	01/21/2019	
4550	SELDOVIA FUEL & LUBE	288093	FUEL GRADER	12/20/2018	383.73	383.73	01/21/2019	
4550	SELDOVIA FUEL & LUBE	288112	POLICE TRUCK FUEL	12/21/2018	115.72	115.72	01/21/2019	
4550	SELDOVIA FUEL & LUBE	288330	POLICE TRUCK MOTOR OIL	12/27/2018	57.90	57.90	01/21/2019	
4550	SELDOVIA FUEL & LUBE	288368	FUEL COLORADO	12/27/2018	39.70	39.70	01/21/2019	
4550	SELDOVIA FUEL & LUBE	288458	LOADER FUEL	12/28/2018	157.45	157.45	01/21/2019	
<b>Total SELDOVIA FUEL &amp; LUBE:</b>					<b>10,568.53</b>	<b>9,913.86</b>		
<b>SMOKEY BAY AIR</b>								
4670	SMOKEY BAY AIR	120418022	SENIOR MEALS FREIGHT	12/04/2018	250.92	250.92	01/21/2019	
4670	SMOKEY BAY AIR	120818004	POLICE ROUND TRIP FOR FLIG	12/08/2018	124.00	124.00	01/21/2019	
4670	SMOKEY BAY AIR	120818005	PRISONER TRANSPORT TICKE	12/08/2018	62.00	62.00	01/21/2019	
4670	SMOKEY BAY AIR	121718024	WTP WATER SAMPLES FREIGH	12/17/2018	18.50	18.50	01/21/2019	
<b>Total SMOKEY BAY AIR:</b>					<b>455.42</b>	<b>455.42</b>		
<b>STATE OF ALASKA, DIV. OF RETIREMENT &amp; B</b>								
4740	STATE OF ALASKA, DIV. OF R	FY 19 CHARG	FY 19 CHARGE FOR FICA	01/01/2019	27.00	27.00	01/21/2019	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total STATE OF ALASKA, DIV. OF RETIREMENT & B:					27.00	27.00		
<b>STATE OF ALASKA - STATE PUBLIC HEALTH LA</b>								
4790	STATE OF ALASKA - STATE PU	X-RAY RENE	X-RAY RENEWAL 2019	01/01/2019	80.00	80.00	01/21/2019	
Total STATE OF ALASKA - STATE PUBLIC HEALTH LA:					80.00	80.00		
<b>XEROX</b>								
5710	XEROX	095660395	METER USAGE/FAX	01/01/2019	52.73	52.73	01/21/2019	
5710	XEROX	095660395	METER USAGE/FAX	01/01/2019	42.18	42.18	01/21/2019	
5710	XEROX	095660395	METER USAGE/FAX	01/01/2019	49.21	49.21	01/21/2019	
5710	XEROX	095660395	METER USAGE/FAX	01/01/2019	49.21	49.21	01/21/2019	
5710	XEROX	095660395	METER USAGE/FAX	01/01/2019	21.09	21.09	01/21/2019	
5710	XEROX	095660395	METER USAGE/FAX	01/01/2019	35.15	35.15	01/21/2019	
5710	XEROX	095660395	METER USAGE/FAX	01/01/2019	21.09	21.09	01/21/2019	
5710	XEROX	095660395	METER USAGE/FAX	01/01/2019	35.15	35.15	01/21/2019	
5710	XEROX	095660395	METER USAGE/FAX	01/01/2019	24.61	24.61	01/21/2019	
5710	XEROX	095660395	METER USAGE/FAX	01/01/2019	10.55	10.55	01/21/2019	
5710	XEROX	095660395	METER USAGE/FAX	01/01/2019	10.54	10.54	01/21/2019	
5710	XEROX	095660398	DUES FOR XEROX COPIER	01/01/2019	98.81	98.81	01/21/2019	
Total XEROX:					450.32	450.32		
Grand Totals:					48,292.17	48,637.50		

Dated: \_\_\_\_\_

Mayor: \_\_\_\_\_

City Council: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

City Recorder: \_\_\_\_\_

Report Criteria:

Detail report.  
Paid and unpaid invoices included

**CITY OF SELDOVIA**

**ORDINANCE 19-06**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SELDOVIA, ALASKA,  
AMENDING CHAPTER 11.10.040 GENERAL UTILITY RIGHT-OF-WAY USE PERMIT**

**SECTION 1. CLASSIFICATION:** This ordinance is permanent in nature and shall become a part of the Municipal Code of the City of Seldovia.

**SECTION 2: SEVERABILITY:** If any provision of this ordinance or any application thereof to any person or circumstances is held invalid, the remainder of this ordinance and the application to another person or circumstances shall not be affected thereby.

**SECTION 3. AMENDING CHAPTER 11.10.040 GENERAL UTILITY RIGHT-OF-WAY USE PERMIT, BY REMOVING LANGUAGE IN STRIKEOUT TO READ AS FOLLOWS:**

**11.10.040 General utility right-of-way use permit.** A. A general utility right-of-way use permit shall give written evidence of a utility's written agreement to comply with terms, conditions and requirements of this chapter, including, but not limited to:

1. A provision for indemnification by the utility saving the city harmless against any loss or damages due to the negligence of the utility or its agents and employees while constructing, operating and maintaining its plant and equipment in, under or over city right-of-way.

B. There is established an annual base fee for a general utility right-of-way permit in the amount listed in the most current City of Seldovia Fee Schedule. ~~Permit renewal fees are due at the beginning of each calendar year.~~

C. A general utility right-of-way permit issued to a utility authorizes the utility to:

1. Conduct normal maintenance and/or repairs of existing utility facilities within a right-of-way.
2. Provide service connections from existing utility facilities within a right-of-way to individual customer facilities outside of the right-of-way.

~~D. Each service connection installed under a general utility right-of-way permit shall be reported to the City Manager in accordance with the provisions of section 11.10.040(C).~~

~~1. A one-time fee in the amount listed in the most current City of Seldovia Fee Schedule for each service connection installed shall accompany the utility's report.~~

~~2. The utility bears the responsibility for submitting an accurate report and accounting of all service connections installed on an annual basis.~~

**SECTION 4. EFFECTIVE DATE.** This ordinance becomes effective upon its adoption by the City Council.

**ADOPTED** by a duly constituted quorum of the City Council of the City of Seldovia, Alaska this \_\_\_\_ day of \_\_\_\_\_, 2019.

ATTEST:

\_\_\_\_\_

Heidi Geagel, City Clerk

APPROVED:

\_\_\_\_\_

Dean Lent, Mayor

Vote:  
Colberg-  
Campbell-  
Morrison-  
Rojas-  
Lethin-  
Sweatt-

DRAFT

Introduced:  
Posted:  
Public Hearing:  
Adoption:

**CITY OF SELDOVIA  
ORDINANCE 19-07**

**A NON-CODE ORDINANCE OF THE CITY OF SELDOVIA, ALASKA, AMENDING FY 2019  
FEE SCHEDULE TO INCLUDE A DRIVEWAY PERMIT APPLICATION FEE, AN  
ENCROACHMENT PERMIT APPLICATION FEE, AN INDIVIDUAL RIGHT-OF-WAY  
PROJECT APPLICATION FEE, A GENERAL UTILITY ROW USE PERMIT FEE, AND A  
UTILITY CONSTRUCTION PROJECT PERMIT FEE**

**WHEREAS**, the City Council of the City of Seldovia passed Ordinance 19-02 adopting chapter 11.10 permits for utility use of right-of-way on November 26, 2018; and

**WHEREAS**, the City Council of the City of Seldovia passed Ordinance 19-05 adopting chapter 11.05 Right of Way Restrictions and Regulations on December 10, 2018; and

**WHEREAS**, Ordinance 19-02 states that the general utility row use permit application and the utility construction project permit application shall include a fee in the amount listed in the most current City of Seldovia Fee Schedule; and

**WHEREAS**, Ordinance 19-05 states that the driveway permit application fee, the encroachment permit application fee, and the individual right-of-way project application fee shall be provided in the current approved City of Seldovia Fee Schedule.

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SELDOVIA:**

**SECTION 1.** A Non-Code Ordinance amending FY 2019 fee schedule to include a driveway permit application fee, an encroachment permit application fee, an individual right-of-way project application fee, a general utility right-of-way use permit fee, and a utility construction project permit fee.

**SECTION 2. EFFECTIVE DATE.** This ordinance becomes effective upon its adoption by the City Council.

**ADOPTED** by a duly constituted quorum of the City Council of the City of Seldovia, Alaska this \_\_\_\_ day of \_\_\_\_\_, 2019.

ATTEST:

APPROVED:

\_\_\_\_\_  
Heidi Geagel, City Clerk

\_\_\_\_\_  
Dean Lent, Mayor

Vote:    Rojas    Colberg  
          Lethin    Campbell  
          Sweatt    Morrison

**FY2019 Other Fees and Services**  
*All fees are subject to applicable tax*

Send Fax • Each additional page	\$2.00 1 <sup>st</sup> page \$1.00
Receive Fax • Each additional page	\$1.50 1 <sup>st</sup> page \$1.00
Copies	\$0.50/page
Returned Checks	\$30.00 per check
Public Records request	Actual costs
Electronic Submission (PDF Documents)	\$1.00/page
Audio/Data CD	\$2.50/ copy
Annual Budget, Paper Copy	\$25.00
Annual Audit, Paper Copy	\$25.00
Electronic Transmissions (Scanned PDF documents)	\$1.00/page
Water – Bulk (20 Gallon minimum)	\$1.50/ Token
Building Permit	<400 SQ Feet: \$50.00 >400 SQ Feet: \$100.00
Variance Application Fee	\$200.00
Conditional Use Permit	\$150.00
Property Line Disputes Application	\$100.00
Driveway Permit Application	\$50.00
Encroachment Permit Application	\$250.00
Individual ROW Project Application Fee	\$100.00
General Utility ROW Use Permit (new facility installation)	\$250.00
Utility Construction Project Permit (Project specific maintenance)	\$50.00
Dog License	\$5.00/Year (Spayed/Neutered) \$10/Year (Non Spayed/Neutered)
Cemetery Plot	\$200.00

Approved	Denied
Public Hearing:	
Date Action Taken:	
Attest:	

**CITY OF SELDOVIA**  
**ACTION MEMORANDUM 19-05**

**Recommending the Reappointment of Walt Sonen as the representative for Seldovia to the Cook Inlet Regional Citizens' Advisory Council (CIRCAC)**

**Originator:** Heidi Geagel, City Clerk

**Agenda of:** January 28, 2019

**Date:** 01/18/2019

Route to:	Department Head	Signature	Date
X	City Clerk	<i>Heidi Geagel</i>	01/18/2019
X	City Manager	<i>Camidi Camem</i>	1/18/19

**Summary Statement:**

The term for the CIRCAC representative for Seldovia is set to expire May 2019.

The current CIRCAC representative for Seldovia, Walt Sonen, has represented Seldovia since May 2012 and has expressed an interest to the City Council of the City of Seldovia in continuing to represent Seldovia.

The term will be set to expire May 2021.

**Administration recommendation:** Approve Action Memorandum 19-05

Approved	Denied
Public Hearing:	
Date Action Taken:	
Attest:	

**CITY OF SELDOVIA**  
**ACTION MEMORANDUM 19-06**

**Title: Confirming the appointment of Roger Forsberg to the Seldovia Planning Commission.**

**Agenda of:** January 28, 2019

**Originator:** Heidi Geagel, City Clerk

**Date:** 01/18/2019

Route to:	Department Head	Signature	Date
X	City Clerk	<i>Heidi Geagel</i>	01/18/2019
X	City Manager	<i>Carrie Cameron</i>	1/18/19

Attachment(s):

- Roger Forsberg Letter of Interest

**Summary Statement:**

Roger Forsberg has expressed an interest in being appointed to one of the Seldovia Planning Commission's vacancies. Mr. Forsberg meets all the qualifications. Once appointed, per Seldovia Municipal Code (SMC) 18.04.020, Mr. Forsberg will serve a three-year term.

The term will be set to expire December 31, 2021.

**Administration recommendation:** Approve Action Memorandum 19-06

I'm interested working on the city planning committee  
may have some ideas for making city, more  
exciting and fun place to live.

Thank you  
Rogan Joshi

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## ***City of Seldovia***

### ***FY2020 Budget Cycle***

#### ***Work Session Schedule***

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These work sessions are scheduled to be held before regularly scheduled council meetings. The sessions are geared at involving council conversations and concepts of the Fee Schedule and Budget items, but also to encourage community members to attend and contribute. Historically, we have started out the work sessions going through the Fee Schedule and setting the fees for the upcoming year. This provides the path forward to calculate revenues for the departments and special revenue funds.

- **February 11<sup>th</sup> 2019: 4:00pm Multi-purpose Room**
- **February 25<sup>th</sup> 2019: 4:00pm Multi-purpose Room**
- **March 11<sup>th</sup> 2019: 4:00pm Multi-purpose Room**
- **March 25<sup>th</sup> 2019: 4:00pm Multi-purpose Room**
- **April 8<sup>th</sup> 2019: 4:00pm Multi-purpose Room**