



P.O. Drawer B Seldovia, Alaska 99663 Phone: (907) 234-7643, Fax: (907) 234-7430 email: citymanager@cityofseldovia.com

THE CITY OF SELDOVIA IS NOW ACCEPTING APPLICATIONS FOR THIS POSITION

JOB TITLE: Custodian
JOB TYPE: On-call, part time
REPORTS TO: City Manager
HOURLY RATE: \$11.60/ hr.
HOURS/WEEK: Part time - 10-12hours/week

Preferred Qualifications:

- Reliable, dependable, honest
- Attention to detail a must
- Team Player
- Good Communication Skills a plus

DUTIES:

- Works independent of and with little or no supervision cleaning various city offices and restrooms, replacing supplies as needed. Custodial duties as assigned.
- Keeps a check list of supplies for ordering as needed. May have to pick up supplies; delivering them to the city office for storage until needed, and used in the various buildings.
- Buildings and offices cleaned are:
 - Main City Office
 - Library and Multi-purpose Room
 - Police Department
 - Fire Department (bathroom and office floor)
 - Other City Buildings as needed
- Reliable transportation required.

APPLICATION FORMS ARE AVAILABLE AT THE CITY OFFICE OR AT WWW.CITYOFSELDOVIA.COM

**To inquire:
Call City office at 234-7643**

*The City of Seldovia is an Equal Opportunity Employer. We do not discriminate on the basis of race, religion, national origin, color, sex, age, veteran status, or disability. It is our intention that all qualified applications be given equal opportunity and that selection decisions are based on job related factors.

Posted: 05/10/2019