



[www.cityofseldovia.com](http://www.cityofseldovia.com)

P.O. Drawer B Seldovia, Alaska 99663 Phone: (907) 234-7643, Fax: (907) 234-7430 email: [cityclerk@cityofseldovia.com](mailto:cityclerk@cityofseldovia.com)

---

## Guidelines for the Surplus Property Silent Auction

1. All bids must be received by 4:30pm, Friday, June 28<sup>th</sup>, 2019. Bids received after 4:30pm, Friday, June 28<sup>th</sup>, 2019 will not qualify to be included in the auction.
2. All bids must be received in writing at the City Office, 245 Dock St. Seldovia, AK 99663, or by mail at PO Drawer B Seldovia, AK 99663 and must be delivered in a sealed envelope that specifies the item number on the outside of the envelope.
3. Sealed envelopes must state the item number on the outside of the envelope and not include any other identifying markers on the outside of the envelope by the bidding participant.
4. Bid entries received by mail must include a separate sealed envelope inside of the mailed envelope with no identifying markers on the sealed envelope except the bid item number.
4. The City of Seldovia will date stamp and mark the time received of all envelopes upon arrival. For auction items with the same highest bid amounts by multiple participants the first bid received will be considered the winning bid.
5. The item number, the participants name, telephone number, address, and bid amount must be included inside of the sealed envelope, to be considered upon opening after the auction closes on Friday, June 28<sup>th</sup>, 2019 at 4:30pm.
6. Auction items can be viewed online at [www.cityofseldovia.com](http://www.cityofseldovia.com) beginning May 29<sup>th</sup>, 2019.
7. The Surplus Property Silent Auction will end at 4:30pm on Friday, June 28<sup>th</sup>, 2019.
8. Auction winners will be announced at [www.cityofseldovia.com](http://www.cityofseldovia.com), the City Office, and at the Seldovia Post Office on July 2<sup>nd</sup>, 2019.
9. All items won must be paid for and removed from city property by July 19<sup>th</sup>, 2019.
10. All items are sold as is.