



AGENDA FOR THE SELDOVIA PLANNING COMMISSION REGULAR MEETING MULTI-PURPOSE ROOM Wednesday September 4, 2019 6:00PM

BATES FORSBERG CARLUCCIO GRUBER

- A. Call to order;
- B. Roll Call;
- C. Approval of the Agenda;
- D. Approval of Minutes from August 07, 2019
- E. Public Comments Regarding Items Not on the Agenda;
- F. Public Hearings, Prior Notice;
- G. Consideration of Site Plans;
 - 1. Consideration of Replat Seldovia Island 2019 and Vacation of Backer's Island Lane
 - A. Presentation by Staff or Commission
 - B. Public Presentation or Hearing
 - C. Commission Discussion
 - D. Action/Disposition
- H. Commission Business:
- I. Staff Reports:
- J. Informational Items Not Requiring Action:
- K. Comments of the Public:
- L. Comments of the Commission:
- M. Next Meeting: Regular scheduled meeting, October 2, 2019
- N. Adjournment:

*If you require special assistance to attend the meeting, Please, notify the City Office 24 hours in advance of the meeting and arrangements will be made.



Seldovia Planning Commission Contents Page September 4, 2019

- Pages 1-4 Minutes of the Regular Meeting August 7, 2019
- Page 5 Scott Huff, KPB- Preliminary Plat Response
- Pages 6-8 Email Correspondence with Ability Surveys
- Page 9 Plat of Seldovia Island 2019
- Page 10 Petition to Vacate Backer's Island Lane
- Page 11 Plat of Seldovia Island 2007



AGENDA FOR THE SELDOVIA PLANNING COMMISSION REGULAR MEETING MULTI-PURPOSE ROOM Wednesday August 7, 2019 6:00PM

FORSBERG CARLUCCIO GRUBER BATES

Swearing in of New Planning Commission Member

- A. Call to order; MEETING CALLED TO ORDER 6:01PM BY COMMISSIONER CARLUCCIO
- B. Roll Call; IN ATTENDANCE; FORSBERG, CARLUCCIO, GRUBER, and BATES
- C. Approval of the Agenda; BATES/FORSBERG MOVED TO APPROVE THE AGENDA NO OBJECTION/ MOTION CARRIED
- D. Approval of Minutes from May 01, 2019 BATES/GRUBER MOVED TO APPROVE THE MINUTES NO OBJECTION/ MOTION CARRIED
- E. Public Comments Regarding Items Not on the Agenda; None
- F. Public Hearings, Prior Notice; None
- G. Consideration of Site Plans;
 - 1. Building Permit Reconsideration- Cole

A. Presentation by Staff or Commission

CLERK GEAGEL- Presented the building permit for consideration with its denial letter and correspondence and cited the nonconformity code.

B. Public Presentation or Hearing

JEFF COLE- Spoke on behalf of the permittee and discussed that a building permit had not been needed to replace and prepared what was there, it was a nonconforming structure, and was not altered, but repaired. The lower deck piling were the original pilings and there was a door that had been there since 1960 plus or minus. Without a deck it would be a 6-foot drop from the door and which was a safety concern as there was no escape without the deck there. He discussed that there had been some confusion with a petition to change the lot to three lots years before that was never recorded and that when he had measured there was 16 feet from the deck to the shop across the street and that they did not want to inhibit anyone from using the right-of-way. They spoke with the neighbors and one had concern about snow removal that was resolved when he verified that the loader would fit it.

C. Commission Discussion

BATES- Inquired if other properties were affected by this deck and spoke in support of recommending that the applicant file for a variance.

CARLUCCIO- Inquired about the length of time that the deck was gone and discussed that the issue was whether the deck was a repair or new construction. She discussed that a variance would normally stay with the structure, if it was sold, or even if it fell into disrepair you could still use it and if the neighbors were affected that would be taken into account with a variance. The deck was in the setback according to code and the building permit was not granted. She spoke in opposition of the deck being a repair because it was not there for more than a year and spoke in support of recommending that the applicant apply for a variance.

CM CAMERON- Discussed that the question was whether or not the applicant was replacing or repairing a deck and if they needed to apply for a variance. The deck had not been there for years and was the reason the applicant was contacted when the city was informed that the deck had been built.

She discussed that the right-of-way that the deck was near was to Watch Point Island that visitors frequented and where the Coast Guard monitored a beacon.

GRUBER- Inquired about the length of time the deck was not there and spoke in support of recommending the applicant apply for a variance.

FORSBERG- Inquired if the neighbors were in support or opposition of the deck.

D. Action/Disposition

BATES/FORSBERG MOVED TO GRANT MR. COLES REQUEST FOR A BUILDING PERMIT ROLL CALL VOTE/ FORSBERG- N, CARLUCCIO- N, GRUBER-N, BATES-N/ MOTION FAILED

THE SELDOVIA PLANNING COMMISSION RECOMMENDED THAT THE APPLICANT APPLY FOR A VARIANCE.

2. Consideration of Replat Seldovia Island 2019 and Vacation of Backer's Island Lane

A. Presentation by Staff or Commission

CLERK GEAGEL- Presented the replat and petition to vacate of Backer's Island Lane. The clerk noted that note two on the current plat addresses the city utility easements.

B. Public Presentation or Hearing

WALT SONEN- Inquired if there was an advantages or disadvantage to the replat and vacation. VIVIAN ROJAS- Inquired about access to Backer's Island without the lane and if they city needed to provide access to the lot.

CM CAMERON- Discussed that the replat was an advantage for the property owner to decrease property taxes, and that monetary evaluation of the lots were not a consideration for the city. She differed to the chair whether access needed to be provided through the right-of-way and discussed that the applicant did indicate that an alternate right-of-way was being provided for, though it was unable to be determined what that access was. She discussed the utility easement, that the water and sewer came under the slough and up on the eastern side of the island and the two easements on the north and south side of the island in notes 5 and 6 of current plat which were put in place for breakwater materials and for a means of entrance and egress.

C. Commission Discussion

CARLUCCIO- Discussed the history of the replat and the utility easement down the middle and inquired if the city needed a water and sewer utility easement. She spoke in support of retaining the easements for the city. She spoke to the history of the island and that if the lots became one lot there would not seem to be a need for a road. The borough would request an alternative access on paper if the vacated road needed an alternative access, but the replat was eliminating that need. She spoke to the precedence in town of replatting lots and discussed that the application looked a little incomplete, the notes on the current plat were not on the new plat. The city would want to retain notes five and six and she inquired if the variance was being relinquished. She spoke in support of the replat and vacating the lane because it was not connecting point a to a point b and recommended approval as long as notes 2, 5, 6, and 7 were carried forward. If note 7 was being eliminated then the city would need to receive a letter of relinquishment for the variance.

GRUBER- Inquired about the effects of the replat and vacation on the city and the property owner and inquired if utilities were not in use as the application stated. She discussed that she would like to see the language from note 3 of the current plat for a blanket easement for HEA on the new plat.

BATES- Discussed that with the vacation of the lot lines there would no longer need to be a platted access only water access, and that the HEA line dropped down the pole to other side of bay and then to Nanwaleek. He discussed wanting further information about the current notes and if they would carry over to the new plat.

FORSBERG- Inquired about the utility easement and the current status of the water and sewer utility.

D. Action/Disposition

GRUBER/BATES MOVED TO POSTPONE UNTIL THE NEXT MEETING NO OBJECTION/ MOTION CARRIED

- 3. Consideration of Rezoning Lots 2, 3, and 4 of Block 13 Waterfront Resubdivison No 1
 - A. Presentation by Staff or Commission

CLERK GEAGEL- Presented a request from a property owner to consider rezoning lots 2, 3, and 4 of Block 13 from Commercial Marine to Waterfront Commercial Residential.

B. Public Presentation or Hearing

ROJAS- Spoke in support of an application needing to be turned in before the commission would be able to act on the request and in opposition of it the lots in question being rezoned.

WALT SONEN- Spoke to the history of the creation of the zones and their properties not living up to the requirements. He spoke in opposition of the lots in question being rezoned.

C. Commission Discussion

CARLUCCIO- Discussed that there was a procedure to be rezoned in contract zoning and she read those procedures and their intent. It has to be shown as beneficial to the city to do this, before they can recommend approval to city council and ask them to change it by ordinance. She spoke to an application being needed before it could be considered.

FORSBERG- Inquired about the change of the zones and if the change would allow those properties to still be a business if wanted.

GRUBER- Spoke in opposition of the consideration to rezone the lots in question without an application.

BATES- Discussed spot zoning.

D. Action/Disposition

NO ACTION WAS TAKEN AT THIS TIME

4. Building Application Permit- Update and Review

A. Presentation by Staff or Commission

CLERK GEAGEL- Presented the updated draft ordinance and building permit with the language of a two-year completion date included. She discussed that it was in the code that it was required that a property within 200' feet of the public system being hooked into the system before having a building be occupied.

B. Public Presentation or Hearing

ROJAS- Asked about the water and sewer being required within 200' feet of the public system.

C. Commission Discussion

CARLUCCIO- Spoke in support of the building permit reformat and discussed that federal and state building codes required and mentioned on the building application.

FORSBERG- Spoke in support of the building permit reformat.

D. Action/Disposition

CARLUCCIO- asked for a motion to recommend approving the ordinance of the city council of Seldovia amending section 17.04.020 building permits. BATES/KATHLEEN SO MOVED NO OBJECTION/ MOTION CARRIED

- H. Commission Business: None
- I. Staff Reports:

1. There have been four approved building permits to date this year. One building permit was for a new residence.

- J. Informational Items Not Requiring Action: None
- K. Comments of the Public:

ROJAS- Thanked everyone for their service, nice to see you up there Kathleen.

WALT SONEN- Spoke to the new members Roger and Kathleen and that he enjoyed Ricks comments and was happy that he was still a part of it even though he lived out of town.

MAYOR LENT- Commented that it was a good meeting.

COLE- Commented that he enjoyed the meeting and stated thanks.

L. Comments of the Commission:

BATES- Thanked Heidi for all her hard work and the city manager.

FORSBERG- Discussed that they had covered a lot of area that night.

GRUBER-

CARLUCCIO- Thanked the people from the public for coming, and thanked Mr. Cole even though she knew he probably hoped for a different action but she stated she thought they could work it out. This was one of the toughest meeting they have had in a long time, they had been working on zoning, forms, and ordinances, but tonight they had to work with real things and all of them were tough, there was nothing easy on the agenda that evening and she thanked the commission for coming and paying attention. She discussed that she knew she did most of the talking but that she hoped to draw the commission folks out in the future. M. Next Meeting: Regular scheduled meeting, September 4, 2019

N. Adjournment:

N. Adjournment:

CARLUCCIO CALLED FOR ADJOURNMENT

BATES SO MOVED CARLUCCIO SO ORDERED AT 7:40PM

I certify the above represents accurate minutes of City of Seldovia Planning and Zoning Commission meeting of August 07, 2019.

Heidi Geagel, City Clerk

Approved by Commission _____

gary@abilitysurveys.com

From:	Huff, Scott <shuff@kpb.us></shuff@kpb.us>
Sent:	Friday, August 16, 2019 3:34 PM
To:	Gary Nelson (gary@abilitysurveys.com)
Cc:	Best, Max
Subject:	FW: Seldovia Island 2019 Preliminary Plat

Gary,

Per borough code the city shall review the plat and prepare written comments which shall be included with the submittal of the plat to the borough. It also states that the City has 49 days to complete the review. If you submit to the City, and they do not act or approve the plat within 49 days, then you can submit the preliminary plat to the borough for review and approval.

As far as the notes on the parent plat,

- Plat note 2 will no longer be valid after the right of way and associate easements are vacated.
 Plat note 5 will still be valid, and will need to be used to be used to be used.
- Plat note 5 will still be valid, and will need to be carried forward, as the ingress/egress easement in favor of the city of Seldovia will still exist.
- Plat note 6 will still be valid, and will need to be carried forward.
- Plat note 7 will no longer be relevant after the right of way and building setback are vacated. Plat note 7 will not be carried forward.

Hope that his answers your questions. Please feel free to give me a call if you wish to discuss further.

Thanks,

Scott

From:	gary@abilitysurveys.com				
То:	Heidi Geagel				
Cc:	edenkiwi@aol.com				
Subject:	RE: Seldovia Island 2019 Preliminary Plat				
Date:	Friday, August 16, 2019 5:50:44 PM				
Attachments:	image001.png				
	5144 s huff prelim reply.pdf				

Madam Clerk;

Please forward to the Seldovia Advisory Planning Commission, the attached pdf email comments from the borough plat manager regarding the Seldovia Island Preliminary Plat.

My comments to the Seldovia Advisory Planning Commission follow;

I recommend Seldovia initiate new Planning Commissioners with an Orientation of powers and the how and why of Planning Commission actions. Preliminary Plats are reviewed for CONCEPT. Is what is being proposed good, bad, or otherwise in harmony with City code and reasonable planning concepts of the City?

The borough has the platting powers, and will generally adopt City recommendations, and will make sure the FINAL plat complies with legalities of code.

I was very disappointed in the way the Seldovia Advisory Planning Commission delayed action on the subject plat because notes were not carried forward from the parent plat. Plats are **typically recommended for approval with conditions or recommendations**, at least by Seward, Kenai, Homer, and Kenai Peninsula Borough Planning Commissions. According to the Borough's Plat Manager, not all of the Seldovia Planning Commission's note "requests" would be valid or upheld by the borough. Another reason to keep them requests and not requirements, with unnecessary delays.

You have the parent plat and so know of the noted easements and such. You also now have comments from a review by the Borough Plat Manager. Notes will be carried forward on the final plat to the Borough and possibly on the preliminary plat to the borough subject to my review and consult with Borough Plat Manager.

I understand your positions are voluntary and unpaid. *Thank You for your service*. A service that is all too often a thankless service to say the least.

Appreciative of your time and effort,

Gary Nelson, PLS

Sent: Tuesday, August 13, 2019 9:55 AM
To: 'gary@abilitysurveys.com' <gary@abilitysurveys.com>
Cc: 'edenkiwi@aol.com' <edenkiwi@aol.com>
Subject: RE: Seldovia Island 2019 Preliminary Plat

Mr. Nelson,

The Seldovia Island 2019 Preliminary Plat and the vacation of Backer's Island Lane was discussed at the Seldovia Planning Commission on Wednesday, August 7th, 2019.

The planning commission members spoke in support of the replat and vacation, but postponed approval until the next planning commission meeting so that notes 2, 5, 6, and 7 of the current plat could be addressed in the new preliminary plat. It was stated that the city would need a letter of relinquishment for the variance discussed in note 7 should the owner wish to relinquish the variance.

I have attached the current 2006 plat with the notes mentioned above for your reference. The next Seldovia Planning Commission will be September 4th, 2019 at 6:00pm.

Please let me know if you have any questions.

Thank you, Heidi Geagel

City Clerk City of Seldovia (907)234.7643 (office) (907)234.7430 (fax)



www.cityofseldovia.com

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From: gary@abilitysurveys.com <gary@abilitysurveys.com>
Sent: Thursday, August 1, 2019 12:12 PM
To: Heidi Geagel <<u>cityclerk@cityofseldovia.com</u>>
Cc: edenkiwi@aol.com
Subject: Seldovia Island 2019 Preliminary Plat

Madam Clerk;

Attached is a pdf of the preliminary plat being submitted to City of Seldovia today for Planning

Commission consideration at next Wednesday's meeting.

A currier will deliver it shortly this afternoon. Five reduced 11"X 17 copies and 1 full sized 18" X 24" copy are being submitted.

Thank You for your assistance.

Gary Nelson, PLS 907-235-8440 Ability Surveys



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<u>NOTES</u>

1. THE BASIS OF BEARING IS BETWEEN THE SW W.C.M.C. AND THE SE W.C.M.C., TRACT C, U.S. SURVEY NO. 1770.

2. THE FRONT 10' OF THE BUILDING SETBACK AND THE ENTIRE SETBACK WITHIN 5' OF SIDE LOT LINES IS A UTILITY EASEMENT. NO PERMANENT STRUCTURE SHALL BE CONSTRUCTED OR PLACED WITHIN A UTILITY EASEMENT WHICH WOULD INTERFERE WITH THE ABILITY OF A UTILITY TO USE THE EASEMENT.

3. HEA HAS BLANKET EASEMENT ACRESS TRACT C, U.S. SURVEY NO. 1770.

4. LOTS WITHIN THIS SUBDIVISION ARE LOCATED WIHIN A DESIGNATED FLOOD HAZARD AREA. DEVELOPMENT MUST COMPLY WITH CHAPTER 21.06 OF THE KENAI PENINSULA BOROUGH CODE OF ORDINANCES. A SURVEY MAY BE REQUIRED TO DETERMINE THE ELEVATION OF THE PROPERTY PRIOR TO CONSTRUCTION.

5. THERE IS AN INGRESS/EGRESS EASEMENT IN FAVOR OF THE CITY OF SELDOVIA RECORDED IN BK 6 PAGE 90 AND PAGE 94 S.R.D. THIS EASEMENT IS DESCRIBED AS HAVING A WIDTH OF 20 FEET ABOVE THE HIGHEST TIDE LEVEL AT A SUITABLE PLACE FOR MEANS OF ENTRANCE AND EGRESS FROM THE LAND SIDE OF TRACT C.

6. THERE IS AN EASEMENT FOR A BREAKWATER AND MATERIALS IN FAVOR OF THE CITY OF SELDOVIA RECORDED IN BK 6 PAGE 89 S.R.D. THIS EASEMENT IS DESCRIBED AS BEING LOCATED ON EITHER OF THE TWO NORTHERN POINTS OF TRACT C.

7. THE SELDOVIA CITY COUNCIL APPROVED A VARIANCE TO THE SETBACK REQUIREMENTS FOR THE 3' WIDE BOARDWALK DURING THEIR DECEMBER 13, 2006 MEETING.

WASTEWATER DISPOSAL:

PLANS FOR THE WASTEWATER DISPOSAL, THAT MEET REGULATORY REQUIREMENTS ARE ON FILE AT THE DEPT. OF ENVIRONMENTAL CONSERVATION.

PLAT APPROVAL

THIS PLAT WAS APPROVED BY THE KENAI PENINSULA BOROUGH PLANNING COMMISSION AT THE MEETING OF November 27, 2006

KENAI PENINSULA BOROUGH

BY: and

AUTHORIZED OFFICIAL

	The ref	,
LINE	BEARING	LENGTH
L1	N 74°08'56" W	110.17'
L2	S 62°40'09" W	19.77'
L3	S 62°40'09" W	57.32'
L4	S 04°35'53" E	<i>90.19'</i>
L5	S 80°05'32" E	177.14'
L6	S 80°05'32" E	74.42'
L7	S 04°35'53" E	<i>53.28'</i>
L8	S 89°31'30" E	168.66'
L9	<u>S 89°31'30" E</u>	64.41'
L10	S 26°17'44" E	56.37'
L11	S 78°22'22" E	149.62'
L12	S 78°22'22" E	43.65'
L13	S 05°56'52" E	53.28'
L14	S 57°38'38" E	167.59'
L15	S 57°38'38" E	69.16 '
L16	S 85°24'07" W	30.00'
L17	<u>S 04°35'53" E</u>	<u>155.69'</u>
L18	S 26°17'44" E	<u>56.73'</u>
L19	S 05°56'52" E	62.43'

