

**Seldovia City Council  
Laydown  
September 25, 2019**

Pages 3-20 City Manager's Report  
Pages 21-2 Chief of Police Report- August 2019  
Pages 26-27 Harbormaster's Report- 09/19/2019  
Page 28 Maintenance Report- 09/25/2019

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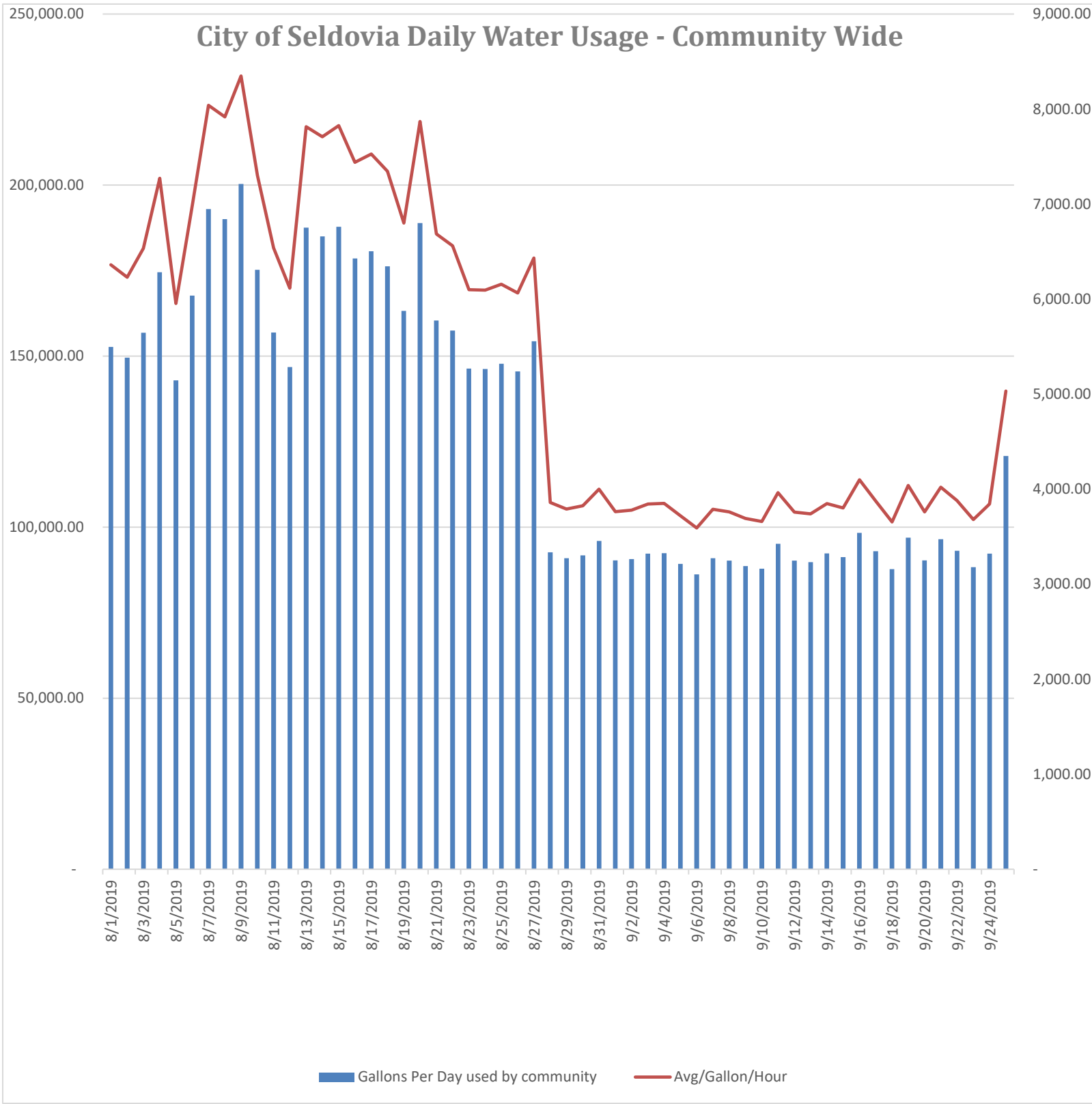
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To: Mayor Lent and Seldovia City Council  
From: Cassidi Cameron  
Subject: City Manager's Report  
Date: September 25, 2019

### **CITY MANAGER REPORT**

- Reservoir Water Supply
- City of Seldovia Water Shortage Management Plan – Draft Development
- Landfill Fire Incident Summary
- Water Infrastructure Projects:
  - ARWA leak projects 2018 season; completed 13 water repair projects
  - ARWA will arrive week of September 23<sup>rd</sup> for another round of leak detection on our utility
- Public Works Right of Way Maintenance Plan – ongoing. Tree removal for Bay Street at old Boardwalk- to be scheduled
- Seldovia Space Update
- LED Indoor Light Conversion Plan
- SOA Public Safety Contract – awaiting response
- EDA Grant Opportunity: mitigation, resiliency for the future; Nexus development
- Land Use Management Plan
- Harbor Parking Lot Plan
- FY18 – FY19 Audits: FY18 report October 14th meeting; FY19 to follow
- KPEDD presentation – October 28<sup>th</sup>
- Best Practices Score; increased 14 points between spring and fall scoring period

# City of Seldovia Daily Water Usage - Community Wide



Seldovia Water Supply						
Date	Gallons Per Day used by community	Avg/Gallon/Hour	loss - difference	acre inches	remaining water in gallons	remaining water in days based on average* useage
8/1/2019	152,659.00	6,360.79		112		
8/2/2019	149,547.00	6,231.13	(3,112.00)	111	3,014,094.00	20.53
8/3/2019	156,808.00	6,533.67	7,261.00	110.5	3,000,517.00	16.00
8/4/2019	174,547.00	7,272.79	17,739.00	110	2,986,940.00	16.14
8/5/2019	142,914.00	5,954.75	(31,633.00)	109.5	2,973,363.00	15.83
8/6/2019	167,704.00	6,987.67	24,790.00	109	2,959,786.00	16.58
8/7/2019	192,967.00	8,040.29	25,263.00	108.5	2,946,209.00	16.31
8/8/2019	190,039.00	7,918.29	(2,928.00)	108	2,932,632.00	16.64
8/9/2019	200,358.00	8,348.25	10,319.00	107.5	2,919,055.00	17.88
8/10/2019	175,245.00	7,301.88	(25,113.00)	107	2,905,478.00	15.38
8/11/2019	156,903.00	6,537.63	(18,342.00)	106.5	2,891,901.00	18.03
8/12/2019	146,784.00	6,116.00	(10,119.00)	106	2,878,324.00	18.28
8/13/2019	187,553.00	7,814.71	40,769.00	105.5	2,864,747.00	19.57
8/14/2019	185,029.00	7,709.54	(2,524.00)	105	2,851,170.00	19.50
8/15/2019	187,806.00	7,825.25	2,777.00	104.5	2,837,593.00	19.20
8/16/2019	178,557.00	7,439.88	(9,249.00)	104	2,824,016.00	19.41
8/17/2019	180,644.00	7,526.83	2,087.00	103.5	2,810,439.00	18.21
8/18/2019	176,272.00	7,344.67	(4,372.00)	103	2,796,862.00	26.56
8/19/2019	163,217.00	6,800.71	(13,055.00)	102.5	2,783,285.00	26.43
8/20/2019	188,879.00	7,869.96	25,662.00	102	2,769,708.00	26.30
8/21/2019	160,432.00	6,684.67	(28,447.00)	101	2,742,554.00	26.04
8/22/2019	157,465.00	6,561.04	(2,967.00)	100	2,715,400.00	25.79
8/23/2019	146,375.00	6,098.96	(11,090.00)	98	2,661,092.00	25.27
8/24/2019	146,250.00	6,093.75	125.00	96	2,606,784.00	24.75
8/25/2019	147,753.00	6,156.38	1503.00	95	2,579,630.00	24.50
8/26/2019	145,524.00	6,063.50	(2,229.00)	94.5	2,566,053.00	24.37
8/27/2019	154,363.00	6,431.79	8,839.00	93	2,525,322.00	23.98
8/28/2019	92,635.00	3,859.79	(61,728.00)	92.5	2,511,745.00	23.85
8/29/2019	90,952.00	3,789.67	(1,683.00)	91	2,471,014.00	23.46
8/30/2019	91,788.00	3,824.50	836.00	91	2,471,014.00	23.46
8/31/2019	95,982.00	3,999.25	4,194.00	89.5	2,430,283.00	23.08
9/1/2019	90,287.00	3,761.96	(5,695.00)	91	2,471,014.00	23.46
9/2/2019	90,678.00	3,778.25	391.00	91.5	2,484,591.00	23.59
9/3/2019	92,250.00	3,843.75	1,572.00	91.5	2,484,591.00	23.59
9/4/2019	92,425.00	3,851.04	175.00	92	2,498,168.00	23.72
9/5/2019	89,290.00	3,720.42	(3,135.00)	95.5	2,593,207.00	24.63
9/6/2019	86,200.00	3,591.67	(3,090.00)	95.5	2,593,207.00	24.63
9/7/2019	90,934.00	3,788.92	4,734.00	96.5	2,620,361.00	24.88
9/8/2019	90,248.00	3,760.33	(686.00)	97.5	2,647,515.00	25.14
9/9/2019	88,598.00	3,691.58	(1,650.00)	101	2,742,554.00	26.04
9/10/2019	87,830.00	3659.583333	(768.00)	104	2,824,016.00	26.82
9/11/2019	95,139.00	3,964.13	7,309.00	105	2,851,170.00	27.07
9/12/2019	90,223.00	3,759.29	(4,916.00)	108	2,932,632.00	27.85
9/13/2019	89,788.00	3,741.17	(435.00)	129	3,502,866.00	33.26
9/14/2019	92,340.00	3,847.50	2,552.00	129.5	3,516,443.00	33.39
9/15/2019	91,277.00	3,803.21	(1,063.00)	130	3,530,020.00	33.52
9/16/2019	98,351.00	4,097.96	7,074.00	132	3,584,328.00	34.04
9/17/2019	92,991.00	3,874.63	(5,360.00)	132	3,584,328.00	34.04
9/18/2019	87,709.00	3,654.54	(5,282.00)	132	3,584,328.00	34.04
9/19/2019	96,925.00	4,038.54	9,216.00	132	3,584,328.00	34.04
9/20/2019	90,281.00	3,761.71	(6,644.00)	132	3,584,328.00	34.04
9/21/2019	96,509.00	4,021.21	6,228.00	132	3,584,328.00	34.04
9/22/2019	93,129.00	3,880.38	(3,380.00)	132	3,584,328.00	34.04
9/23/2019	88,321.00	3,680.04	(4,808.00)	132	3,584,328.00	34.04
9/24/2019	92,247.00	3,843.63	3,926.00	132	3,584,328.00	34.04
9/25/2019	120,798.00	5,033.25	28,551.00	132	3,584,328.00	34.04
<b>AVERAGE of the last 30 days - Usage Per day</b>	<b>105,307.23</b>		<b>AVERAGE HT WATER LEVEL</b>	<b>117.000</b>	<b>3,177,018.00</b>	<b>*PLEASE KEEP IN MIND THAT THIS NUMBER FLUCTUATES DAILY</b>



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September 25, 2019

Summary Report:  
Landfill Fire  
1601 Rocky Street  
9/24/19

10:40am Emergency Dispatch from Homer received; requesting response to fire at dump

11:00am Two SVFD volunteers respond and mobilize city's fire engine to landfill

11:10am Volunteer called in to request more support. SVFD chief was out of town for Chief's conference; other SVFD volunteers were contacted directly and requested their response. Seldovia dispatcher called SVT to request Barbra Heights Fire Department to respond, fire was located out of city limits, therefore Barbra Heights jurisdiction

11:20am Spoke with Crystal Collier, CEO Seldovia Village Tribe; she stated their fire chief was also out of town attending the chiefs' conference, their volunteers were enroute, was told that because the fire was on borough land that the borough needed to respond.

11:25am Spoke to KPB EOM Dan Nelson, apprised him of the situation, the conditions, wind, toxic smoke, SVFD volunteers are not trained, equipped or qualified to fight this class of fire. Requested guidance of how to maintain the fire while protecting our volunteer's health and safety. Inquired of whose jurisdiction the fire was under as that would generate a path forward of scene management.

11:30am Barbra Heights Volunteer, Jevon Chartier arrived on scene. Inquired of who and what equipment from Barbra Heights Fire Department was responding; it was still unknown at that point.

11:35am Two more SVFD responders arrived; mobilized and began helping with current fire fighting efforts

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11:40am Barbra Heights Fire Department volunteer, Sadi Synn arrived on ATV. Requested he go get the BHVFD tanker

11:46am received call from OEM requesting a status update; he stated he was waiting for information from borough landfill management; stated that the Seldovia landfill manager informed them that the fire was 2/3rds contained.

SVFD, BHVFD and Landfill operated continued to fight the fire and smoke; multiple loads of water drawn from city hydrants was discharged onto fire; Jim Hopkins had his track hoe and was breaking apart the garbage mass, moving and separating hot spots. Both crews had obtained respirators and organic dust masks for protection, however, neither were department issued or supplied by SVFD. The concern for inhalation of toxic fumes, chemicals and smoke was still high; it was reiterated to the crews that this fire was out of our gamut of training and response and resources.

3:00pm both crews were making significant headway, many areas were steaming, and the burning was becoming more manageable. Water application was continuous as was the dispersal of materials by the landfill manager.

Upon speaking several times with OEM, SFVD fire chief (who was conferring with the state rural fire chief) we were informed that with all of the factors of this fire – fuel source (plastics and toxins etc.) size, depth and temperature – that this fire would more than likely burn for days. The KPB landfill manager spoke with Crystal Collier, and it was confirmed that because the fire was contained and manageable, BHVFD would stay on scene as needed. SVFD would disengage and be on call for support and assistance as BHVFD needed;

4:00pm SVFD demobilized from scene, BHVFD concurred that their equipment and personnel would stay on site and they would call if they needed backup or assistance.

BHVFD stayed onsite until approximately 11:00pm; and again returned the next day to check for hot spots.





















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### **LED Indoor Lighting Conversion Plan**

**September 25, 2019**

- *Number of fixtures throughout municipal buildings: 75*
- *Estimated annual kwt usage from 5 metered services FY20: 102,000 kwt*
- *Estimated kwt expense FY20 (.16247/kwt) = \$16,571.94*
- *Estimated cost savings (conservative) changing to LED fixtures: 40-55%*
- *Potential cost savings to switch FY20: \$7,456.95 annually*
- *Estimated costs to switch to LED fixtures: \$50.00/fixture*
- *Estimated total LED fixture expense (labor not included) = \$3,750*
- *Estimated rate of return: 1.5 years*

Alaska Energy Authority advertised for a grant for LED retrofits for communities; upon assessing the application and speaking with AEA, the grant was only for outdoor fixtures. While it was discouraging to be limited to apply for grant, it gave me an opportunity to dig into the nuts and bolts of this project and gain perspective. Our budgeted expense for electricity in all areas (lights, street lights, dock, water plant, lift stations) is about \$35,000 for FY2020; around 47% of that is indoor lighting. We can save immensely right out of the gate and our return on investment will be 18 months.

We are working with a consultant from Homer that will be coming to Seldovia to analyze each building in the near future. Once their recommendations come through, it would be prudent of us to commence on the transition to an LED platform for our buildings.



<b><u>AUGUST</u></b> <b><u>2019 HEA</u></b>	<b><u>Price per KWT</u></b>	<b><u>Demand Used</u></b> <b><u>(KWT)</u></b>	<b><u>Expense</u></b>
<b>Harbormaster Office</b>			
<b>meter #68814</b>	0.16247	791	128.51377
<b>City office</b>			
<b>meter #2005591</b>	0.16247	2035	330.62645
<b>meter #2005484</b>	0.10209	2568	262.16712
<b>Multi-purpose Building</b>			
<b>meter #2005592</b>	0.16247	11	1.78717
<b>meter #2005519</b>	0.16247	1960	318.4412
<b>Monthly total for August</b>			<b>1041.53571</b>

<b>JULY 2019 HEA</b>	<b>Price per KWT</b>	<b>Demand Used (KWT)</b>	<b>Expense</b>
<b>Harbormaster Office</b>			
meter #68814	0.16247	840	136.4748
<b>City office</b>			
meter #2005591	0.16247	1800	292.446
meter #2005484	0.10209	2582	263.59638
<b>Multi- purpose Building</b>			
meter #2005592	0.16247	11	1.78717
meter #2005519	0.16247	2160	350.9352
<b>Monthly total for July</b>			<b>1045.23955</b>

**Best Practices Score  
Seldovia  
SPRING 2019**

Category	O&M Scoring Criteria	Possible	Score	Explanation of Score	How to Improve Score	Contact	
Technical	<b>Operator Certification</b>	Utility has more than one operator certified to the level of the water system	10	5	System Classification: Water Treatment 2 Primary Operator: <i>Tyler Tucker</i> Certification Level: <i>WT2</i> Backup Operator: <i>No record of a backup operator</i> Certification Level: <i>N/A</i>  Tyler Tucker holds the correct level of certification. There is no backup operator identified.	Tyler Tucker has the required CEUs to renew his certificate in 2020. A backup operator needs to be identified and take and pass the WT1 exam. Please see the enclosed flier with more information about certification.	ADEC Operator Certification Program 465-1139
		Primary operator is certified to the level of the water system and the backup operator holds some level of certification in water treatment or distribution	7				
		Primary operator is certified to the level of the water system and the backup operator holds no certification or there is no backup operator	5				
		Utility has one or more operators certified at some level in water treatment or distribution	3				
		Utility has no certified operators	0				
	<b>Preventive Maintenance Plan</b>	Utility has a written PM plan; PM is performed on schedule; records of completion are submitted on a quarterly basis and have been verified	25	25	The operator is performing important maintenance on a regular basis and keeping records. Each quarter, the operator is submitting maintenance records to the assigned RMW.	Full points have been awarded in this category. Continue to perform maintenance according to the PM plan and send monthly records to the assigned RMW.	John Johnson ADEC RMW 269-7605
		Utility has a written PM plan; performance of PM and record keeping are not consistent	15				
		Utility has no PM plan or performs no PM	0				
	<b>Compliance</b>	Utility had no Monitoring and Reporting violations during the past year	10	0	The utility had 20 Drinking Water Monitoring and Reporting violations in 2018.	The Drinking Water Program provides you with an Annual Monitoring Summary with all of the required samples for your water system. All samples and reports must be collected and submitted in a timely manner.	Jamie Bjorkman ADEC Drinking Water Program 262-3423
		Utility had up to five Monitoring and Reporting violation during the past year	5				
Utility had more than five Monitoring and Reporting violation during the last year		0					
Managerial	<b>Utility Management Training</b>	A person who holds a position of responsibility for management of the utility has completed a DCRA approved Utility Management course or other utility management training course within the last five years	5	0	No one associated with the utility has attended a RUBA training in the past five years.	RUBA provides free training several times per year. Someone who works with the utility should take one of the courses as soon as possible.	
	<b>Meetings of the Governing Body</b>	The utility owner's governing body meets routinely consistent with the local ordinance/bylaw requirements and receives a current report from the operator	5	5	July 23 meeting minutes contain no MFR but does have water operator report (WOR), August 13, September 10 & Nov 26th has both MFR and WOR, August 27th meeting minutes has WOR but no MFR, October 8th and October 11th meetings lack WOR and MFR.	To maintain full points, the governing body must continue to meet according to ordinance and provide RUBA with meeting minutes.	
		The utility owner's governing body meets routinely consistent with the local ordinance/bylaw requirements	2				
The utility owner's governing body does not meet		0					
Financial	<b>Budget</b>	Utility owner and the Utility have each adopted a realistic budget and budget amendments are adopted as needed; Accurate monthly budget reports are prepared and submitted to the governing body	15	13	Monthly financial reports were given to council members and RUBA for June - Nov 2018. No December financials have been given. The reports are line graphs and do not give an accurate representation of the financials. No overall revenues vs. budget.	Provide RUBA with monthly financial reports and meeting minutes that demonstrate the council is reviewing the monthly financial reports.	Ben Balivet DCRA RUBA Program 269-4547
		Either the Utility or the Utility owner has adopted and implemented a budget, the other has not	13				
		Either the Utility or the Utility owner has adopted a budget, but it is not being implemented	10				
		Utility owner and the Utility have not adopted a budget	0				
	<b>Revenue</b>	Utility is collecting revenue sufficient to cover the Utility's operating expenses and to contribute to a repair and replacement account	20	15	The financial reports show the city is collecting sufficient revenue to cover operating expenses, but there is no evidence of a repair and replacement account at time of reporting.	To receive additional points, the utility must establish a utility repair and replacement account and make regular contributions to be prepared for future needs.	
		Utility is collecting revenue sufficient to cover expenses	15				
		Utility has a fee schedule and a collection policy that is followed	5				
		Utility has no fee structure or collection policy	0				
	<b>Worker's Compensation Insurance</b>	Utility has had a worker's compensation policy for all employees for the past two years and has a current policy in place	5	5	RUBA has verified that the utility has had a current Worker's Compensation Policy in place for all employees for at least two years.	Full points have been awarded. Maintain active Worker's Compensation policy to continue receiving these points.	
		Utility has a current worker's compensation policy in place for all employees	2				
Utility has no worker's compensation policy		0					
<b>Payroll Liability Compliance</b>	Utility has no past due tax liabilities and is current with all tax obligations	5	0	The city hasn't filed for 2nd and 3rd quarters with IRS. The city is not in compliance with the State of Alaska's ESC tax	To receive additional points in this category, the utility must either become current on all outstanding tax liabilities, or must enter into a repayment agreement for outstanding tax liability, and remain current on payments.		
	Utility owes back taxes, but has a signed payment agreement, is current on that agreement, and is up-to-date with all other tax obligations	2					
	Utility is not current with its tax obligations and/or does not have a signed repayment agreement for back taxes owed	0					
CIP O&M Score	8	SDS O&M Score	11	TOTAL SCORE	68		

**Best Practices Score  
Seldovia  
FALL 2019**

Category	O&M Scoring Criteria	Possible	Score	Explanation of Score	How to Improve Score	Contact	
Technical	<b>Operator Certification</b>	Utility has more than one operator certified to the level of the water system	10	7	System Classification: Water Treatment 2 Primary Operator: <i>Tyler Tucker</i> Certification Level: <i>WT 2</i> Backup Operator: <i>Charles White</i> Certification Level: <i>WT P</i>  Tyler Tucker holds the correct level of certification. Charles White holds certification but not at the correct level.	Tyler Tucker has the required CEUs to renew his certificate in 2020. Charles White has the required CEUs to renew his certificate in 2021. He needs to take and pass the WT2 exam. Please see the enclosed flier with more information about certification.	ADEC Operator Certification Program 465-1139
		Primary operator is certified to the level of the water system and the backup operator holds some level of certification in water treatment or distribution	7				
		Primary operator is certified to the level of the water system and the backup operator holds no certification or there is no backup operator	5				
		Utility has one or more operators certified at some level in water treatment or distribution	3				
		Utility has no certified operators	0				
	<b>Preventive Maintenance Plan</b>	Utility has a written PM plan; PM is performed on schedule; records of completion are submitted on a quarterly basis and have been verified	25	25	The operator is performing important maintenance on a regular basis and keeping records. Each quarter, the operator is submitting maintenance records to the assigned RMW.	Full points have been awarded in this category. Continue to perform maintenance according to the PM plan and send monthly records to the assigned RMW.	Steve Evavold ADEC RMW 269-7609
		Utility has a written PM plan; performance of PM and record keeping are not consistent	15				
		Utility has no PM plan or performs no PM	0				
	<b>Compliance</b>	Utility had no Monitoring and Reporting violations during the past year	10	0	The utility had 20 Drinking Water Monitoring and Reporting violations in 2018.	The Drinking Water Program provides you with an Annual Monitoring Summary with all of the required samples for your water system. All samples and reports must be collected and submitted in a timely manner.	Jamie Bjorkman ADEC Drinking Water Program 262-3423
		Utility had up to five Monitoring and Reporting violation during the past year	5				
Utility had more than five Monitoring and Reporting violation during the last year		0					
Managerial	<b>Utility Management Training</b>	A person who holds a position of responsibility for management of the utility has completed a DCRA approved Utility Management course or other utility management training course within the last five years	5	5	Jackie Taylor attended Financial training on 3/19/2019.	To maintain the full points in this category, consider sending someone to one of the free RUBA trainings each year.	Joe Samaniego DCRA RUBA Program 269-4556
	<b>Meetings of the Governing Body</b>	The utility owner's governing body meets routinely consistent with the local ordinance/bylaw requirements and receives a current report from the operator	5	5	The council meets as required . Water operator reports were available in the Jan, Mar and April meeting minutes.	To maintain full points, the governing body must continue to meet according to ordinance and provide RUBA with meeting minutes.	
		The utility owner's governing body meets routinely consistent with the local ordinance/bylaw requirements	2				
The utility owner's governing body does not meet		0					
Financial	<b>Budget</b>	Utility owner and the Utility have each adopted a realistic budget and budget amendments are adopted as needed; Accurate monthly budget reports are prepared and submitted to the governing body	15	15	Revenue for the water utility is demonstrated in the monthly financial reports which are provided to the council.	Full points have been awarded. Continue to provide monthly financial reports to RUBA for verification.	
		Either the Utility or the Utility owner has adopted and implemented a budget, the other has not	13				
		Either the Utility or the Utility owner has adopted a budget, but it is not being implemented	10				
		Utility owner and the Utility have not adopted a budget	0				
	<b>Revenue</b>	Utility is collecting revenue sufficient to cover the Utility's operating expenses and to contribute to a repair and replacement account	20	15	The city is collecting enough revenue to pay for the water utility expenditures, but not enough to establish a Repair and Replacement account.	To receive additional points, the utility must establish a utility repair and replacement account and make regular contributions to be prepared for future needs.	
		Utility is collecting revenue sufficient to cover expenses	15				
		Utility has a fee schedule and a collection policy that is followed	5				
		Utility has no fee structure or collection policy	0				
	<b>Worker's Compensation Insurance</b>	Utility has had a worker's compensation policy for all employees for the past two years and has a current policy in place	5	5	RUBA has verified that the utility has had a current Worker's Compensation Policy in place for all employees for at least two years.	Full points have been awarded. Maintain active Worker's Compensation policy to continue receiving these points.	
		Utility has a current worker's compensation policy in place for all employees	2				
Utility has no worker's compensation policy		0					
<b>Payroll Liability Compliance</b>	Utility has no past due tax liabilities and is current with all tax obligations	5	5	Verified July 2019	To receive additional points in this category, the utility must either become current on all outstanding tax liabilities, or must enter into a repayment agreement for outstanding tax liability, and remain current on payments.		
	Utility owes back taxes, but has a signed payment agreement, is current on that agreement, and is up-to-date with all other tax obligations	2					
	Utility is not current with its tax obligations and/or does not have a signed repayment agreement for back taxes owed	0					
CIP O&M Score	22	SDS O&M Score	13	TOTAL SCORE	82		



# SELDOVIA POLICE DEPARTMENT

*"PROUDLY SERVING SELDOVIA AND THE SURROUNDING AREA"*



*Paul S. Cushman  
Chief of Police*

*P.O. Box 85  
Seldovia, AK. 99663*

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## **August 2019 Monthly Report**

**The police department experienced a slight decrease in the number of calls from July, but the caliber of the calls remained high, with multiple arrests needing to be made. Three trips were made to Homer for Court and prisoner transport.**

**August also saw the start of school, which I was present for, as well as the start of the Annual Chainsaw Carving Competition. I also participated telephonically in a meeting of law enforcement leaders held by the Kenai Peninsula Borough School Superintendent, John O'brien.**

- **75 Calls for Service**
- **5 new misdemeanor arrests- 2 DUI, Refusal to Submit to Chemical Test, Resisting Arrest, and Criminal Trespassing.**
- **Traffic Contacts: 2 warnings for subjects riding in the back of pickups and 1 warning for parking on the bridge.**
- **9 Vacation property checks.**
- **Bar checks.**

**-Paul**

**Chief Paul Cushman  
Sedovia Police Department**



# SELDOVIA POLICE DEPARTMENT

*"PROUDLY SERVING SELDOVIA AND THE SURROUNDING AREA"*



*Paul S. Cushman  
Chief of Police*

*P.O. Box 85  
Seldovia, AK. 99663*

## August 2019 Log

1908-0001	Found Wallet	Returned	I
1908-0002	Citizen Assist-info	Completed	I
1908-0003	Citizen Assist-Info	Completed	O
1908-0004	Information provided	Received	O
1908-0005	Citizen Assist-Transport	Advised Options	I
1908-0006	Wildlife Issue	Reported for Info	O
1908-0007	Citizen Assist-Standby	Completed	O
1908-0008	Welfare Check	Completed	I
1908-0009	Citizen Assist-Info	Completed	I
1908-0010	Lost Property	Reported for Info	I
1908-0011	Criminal Mischief	Reported for Info	O
1908-0012	Citizen Assist-Info	Completed	O
1908-0013	Verbal Altercation	Reported for Info	I
1908-0014	Helmet Request	Helmets Provided	I
1908-0015	Trouble w/ Subject	Advised Options	O
1908-0016	Burglary/Theft	Items found-no crime	I
1908-0017	Agency Assist-Homer PD	Citation Served	I
1908-0018	Juvenile Problem	Addressed Situation	I
1908-0019	Trouble w/ Subject	Advised Options	O
1908-0020	Info provided 1908-0013	Info Noted	I



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1908-0021	Citizen Assist-Juvenile	Completed	I
1908-0022	Citizen Assist- Locked Office	Advised	I
1908-0023	Parking Issue	Reported for Info	O
1908-0024	Trespassing	Subjects left	I
1908-0025	Citizen Assist-Ordinance ?	Completed	I
1908-0026	Neighbor Dispute	Reported for Info	O
1908-0027	Welfare Check	Unable to Locate	I
1908-0028	Citizen Assist-Private Investigator	Completed	O
1908-0029	Parking Complaint	Vehicle Moved	I
1908-0030	Medical Assist	Completed	I
1908-0031	Parking Complaint	Vehicle Moved	I
1908-0032	Driving Complaint	Reported for Info	I
1908-0033	Drug Information	Reported for Info	I
1908-0034	Agency Assist-OCS	Completed	O
1908-0035	Citizen Assist-Trouble w/neighbor	Advised Options	O
1908-0036	Citizen Assist-Access to training room	Unable to assist	I
1908-0037	Citizen Assist- info regarding daughter	Completed	O
1908-0038	Lost Property	Found	I
1908-0039	Trouble w/subject	Advised Options	I
1908-0040	Citizen Assist	Completed	I
1908-0041	Citizen Assist-Transport	Completed	I/O
1908-0042	Trespassing	Warning Issued	O



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1908-0043	Citizen Assist- Locate Person	Completed	O
1908-0044	Agency Assist	Completed	I
1908-0045	Agency Assist-FAA	Completed	O
1908-0046	Citizen Assist-	Completed	I
1908-0047	Citizen Assist-paper service	Advised Options	O
1908-0048	911 Hang up	All OK	I
1908-0049	Driving Complaint	No violations observed	I
1908-0050	Citizen Assist-Info request	Completed	O
1908-0051	Citizen Assist-Info request	Advised Options	O
1908-0052	Theft	Property Returned	I
1908-0053	Alcohol violation	Warning Issued	I
1908-0054	Trespass Call	Investigate and Report	O
1908-0055	Citizen Assist-Info request	Completed	O
1908-0056	Excessive Water Usage	Not a crime	I
1908-0057	Trespass notice	Reported for Info	O
1908-0058	Criminal Mischief	Investigate/Report	I
1908-0059	Trespassing Questions	Advised Options	O
1908-0060	Parking Complaint	Reported for Info	I
1908-0061	Vehicle Accident	Investigate and Report	I
1908-0062	911 open line	Nothing located	O
1908-0063	Neighbor Dispute	Parties separated	O
1908-0064	Trouble w/ Subject	Advised Options	I





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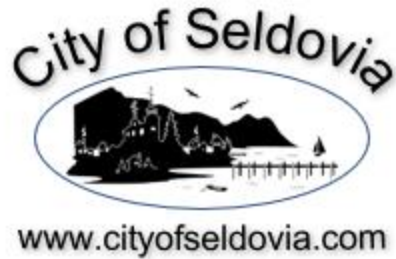


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1908-0065	Citizen Assist	Completed	I
1908-0066	Agency Assist	Completed	O
1908-0067	Citizen Assist-Paperwork	Completed	I
1908-0068	Agency Assist-Fire	Completed	O
1908-0069	Trespassing	Reported for Info	I
1908-0070	Citizen Assist- Info	Completed	O
1908-0071	Citizen Assist-Case update	Completed	O
1908-0072	Citizen Assist-Info	Completed	I
1908-0073	Agency Assist-Info	Completed	I
1908-0074	Citizen Assist- Info	Completed	O
1908-0075	Citizen Assist-Info	Completed	O



P.O. Drawer B Seldovia, Alaska 99663 Phone: (907) 234-7643, Fax: (907) 234-7430 email: [citymanager@cityofseldovia.com](mailto:citymanager@cityofseldovia.com)

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**Department: Harbor**

**Date: 9/19/19**

**To: Cassidi Cameron, City Manager**

**From: Layla**

**Ongoing Projects – Completion Dates:**

**Seldovia Space paint job, update the look of building  
Look for funding for waste oil tank area, start planning to make more user friendly  
and cleaner look.**

**Boat Yard Cleanup - Phase 2 Alder Clearing**

**Jackolof Bay- Bolts Finished up**

**X-Ray Machine Auction-Need to Reauction**

**Cemetery- Clean up**

**Replacing slip numbers on electrical pedestals**

**Completed Projects:**

**Updating Quick books with vessel moorage Agreements**

**Army Corp of Engineers Survey**

**Get harbor office roof leaks fixed**

**Quotes for tree removal**

**Upcoming Projects:**

**Led Lighting - Buildings**

**Slip D-19 Repair**

**Repaint the restroom floors at harbor office-**

**Pain the Harbor office**

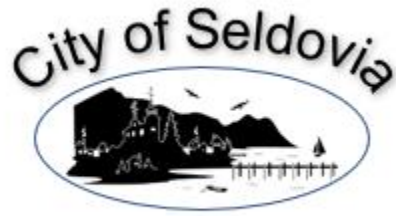
**Winterize Harbor Water**

**Training:**

**AAHPA Conference in Juneau**  
**PCC Conference in Valdez April 14<sup>th</sup>- 17<sup>th</sup>**  
**Hazmat refresher**

**Goals:**

**Finish up Auction**



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**Department: Maintenance**

**Date: 9/25/2019**

**To: Cassidi Cameron, City Manager**

**From: Tyler Tucker, Head Public Works**

**Ongoing Projects – Completion Dates:**

- \*Riprap at outside beach started but needs completed
- \*Tsunami signs
- \*Install new street signs
- \*Ditch WTP hill
- \*Repair/Replace guides on Blue boat trailer- scheduled with Curtis Dickenson
- \*Unclog pump #1 at slough lift station
- \*Brush/Alder cutting
- \*New ram for Blue boat trailer was received and needs to be installed, 3 more rams were removed for repair
- \*MPB Bathroom maintenance and repair
- \*Leak detection

**Completed Projects:**

- \*Leak and repair on Main Street
- \*Leak on shoreline
- \*Installed new lift station pump at the inside beach lift station
- \*Unclogged pump #2 at slough lift station

**Upcoming Projects:**

- \*Ladies Bathroom door needs replaced at outside beach
- \*Willards Way key box needs replaced
- \*Follow up on Dam inspection repair list / road access spring 2020
- \*Riprap with Hopkins at the end of Spruce St
- \*Locate/Vac out all Water main key boxes
- \*Pump outhouses/WTP septic tank
- \*Remove alders/clean/blade boat yard
- \*Clean organize inventory fenced yard

**Training:**