

Seldovia City Council

Laydown

March 09, 2020

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Lollipop Park Working Group Equipment Recommendations and Pricing

- We Saw (Design ID 3694); \$9,895
- Dome (Design ID 2700); \$4,130
- 2 Panels:
 - Gear Panel (CP000120): \$1980
 - Driver Panel (CP000041): \$1,320
- Kaleidoscope bench (Design ID 3683): \$845
- Fencing: City in-kind;
- Pea gravel: City in-kind.

Playground Equipment Total: \$18,170

Shipping estimate: \$6200/ 16-18 days; Shipping variable, see attached.

PO Box 1160
Cedar Crest NM 87008-1160
Fax 505.281.0155
Toll Free 800.457.5444
www.exerplay.com



DATE NUMBER
3/2/2020 JC030220-2
TERMS: 50% Down/Remai...

QUOTATION prepared for:

City of Seldovia
Lollipop Park

Please Issue Purchase Order to:

Exerplay, Inc
PO Box 1160, Cedar Crest, NM 87008
fax to 505-281-0155 or
email to: jeri@exerplay.com

ITEM	DESCRIPTION	QTY	COST	TOTAL
Project	OPTION 1- PLAYGROUND EQUIPMENT SHIPPING TO WASHINGTON TERMINAL			
	LANDSCAPE STRUCTURES, INC.			
168099A	Cozy Dome® Direct Bury	1	4,130.00	4,130.00
186490A	We-saw™ (DB Only)	1	9,895.00	9,895.00
217913A	DigiFuse® Barrier Panel	3	1,020.00	3,060.00
186588B	Kaleidoscope Bench w/Back w/o Handles	1	1,180.00	1,180.00
	Sub-Total			18,265.00
Freight	Freight/shipping charges to Washington Terminal (2020136)	1	1,620.00	1,620.00
Msg	Pricing is for the above listed equipment only and does not include offloading, installation, storage, security, site preparation, security fencing, or any applicable taxes or bonds. - NOTE - Any changes requested by the customer must be requoted, and may result in a price change and/or a delay in the completion date of the project. Any necessary permits or special inspections are the responsibility of the General Contractor or End Owner. There will be a 3.5% fee added to your invoice if you choose to pay by credit card.			
KC	For more information please contact Karl Croft at (907) 748-3736, or karl@exerplay.com - PRICING IS GOOD FOR 30 DAYS -			

REP
KC

Quote prepared by Jeri Call
jeri@exerplay.com

TOTAL

\$19,885.00

PO Box 1160
Cedar Crest NM 87008-1160
Fax 505.281.0155
Toll Free 800.457.5444
www.exerplay.com



DATE NUMBER
3/2/2020 JC030220-3

TERMS: 50% Down/Remai...

QUOTATION prepared for:

City of Seldovia
Lollipop Park

Please Issue Purchase Order to:

Exerplay, Inc
PO Box 1160, Cedar Crest, NM 87008
fax to 505-281-0155 or
email to: jeri@exerplay.com

ITEM	DESCRIPTION	QTY	COST	TOTAL
Project	OPTION 2- PLAYGROUND EQUIPMENT SHIPPING TO HOMER, AK			
	LANDSCAPE STRUCTURES, INC.			
168099A	Cozy Dome® Direct Bury	1	4,130.00	4,130.00
186490A	We-saw™ (DB Only)	1	9,895.00	9,895.00
217913A	DigiFuse® Barrier Panel	3	1,020.00	3,060.00
186588B	Kaleidoscope Bench w/Back w/o Handles	1	1,180.00	1,180.00
	Sub-Total			18,265.00
Freight	Freight/shipping charges to Homer, AK (2020137)	1	5,280.00	5,280.00
Msg	Pricing is for the above listed equipment only and does not include offloading, installation, storage, security, site preparation, security fencing, or any applicable taxes or bonds. - NOTE - Any changes requested by the customer must be requoted, and may result in a price change and/or a delay in the completion date of the project. Any necessary permits or special inspections are the responsibility of the General Contractor or End Owner. There will be a 3.5% fee added to your invoice if you choose to pay by credit card.			
KC	For more information please contact Karl Croft at (907) 748-3736, or karl@exerplay.com - PRICING IS GOOD FOR 30 DAYS -			

REP
KC

Quote prepared by Jeri Call
jeri@exerplay.com

TOTAL

\$23,545.00

PO Box 1160
Cedar Crest NM 87008-1160
Fax 505.281.0155
Toll Free 800.457.5444
www.exerplay.com



DATE NUMBER
3/2/2020 JC030220-4

TERMS: 50% Down/Remai...

QUOTATION prepared for:

City of Seldovia
Lollipop Park

Please Issue Purchase Order to:

Exerplay, Inc
PO Box 1160, Cedar Crest, NM 87008
fax to 505-281-0155 or
email to: jeri@exerplay.com

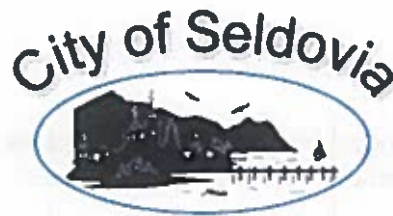
ITEM	DESCRIPTION	QTY	COST	TOTAL
Project	OPTION 3- PLAYGROUND EQUIPMENT SHIPPING TO SELDOVIA, AK			
	LANDSCAPE STRUCTURES, INC.			
168099A	Cozy Dome® Direct Bury	1	4,130.00	4,130.00
186490A	We-saw™ (DB Only)	1	9,895.00	9,895.00
217913A	DigiFuse® Barrier Panel	3	1,020.00	3,060.00
186588B	Kaleidoscope Bench w/Back w/o Handles		1,180.00	1,180.00
	Sub-Total			18,265.00
Freight	Freight/shipping charges to Seldovia, AK (2020127)	1	6,240.00	6,240.00
Msg	Pricing is for the above listed equipment only and does not include offloading, installation, storage, security, site preparation, security fencing, or any applicable taxes or bonds. - NOTE - Any changes requested by the customer must be requoted, and may result in a price change and/or a delay in the completion date of the project. Any necessary permits or special inspections are the responsibility of the General Contractor or End Owner. There will be a 3.5% fee added to your invoice if you choose to pay by credit card.			
KC	For more information please contact Karl Croft at (907) 748-3736, or karl@exerplay.com - PRICING IS GOOD FOR 30 DAYS -			

REP
KC

Quote prepared by Jeri Call
jeri@exerplay.com

TOTAL

\$24,505.00



www.cityofseldovia.com

P.O. Drawer B Seldovia, Alaska 99663 Phone: (907) 234-7643, Fax: (907) 234-7430 email: citymanager@cityofseldovia.com

March 4, 2020

To: City Employees
From: Cassidi Cameron, City Manager
RE: COVID-19 info

Hello Everyone,

As you may be aware, the World Health Organization and the Center for Disease Control are closely monitoring the Corona Virus (COVID-19) and its impacts throughout the world. While Seldovia is semi-remote and somewhat insulated from mainstream society, it is important to keep in mind that we are not immune from the virus.

As the local government body, the administration is continually monitoring and examining the reports and updates from the CDC, as well as communicating with the state and borough emergency management agencies.

I feel it is necessary to communicate with city employees about best practices and prevention measures that we can take as a team to help ensure that we are prepared. As you also may know, the City Council has recently adopted the Emergency Operations Plan for Seldovia. In this document, it addresses pandemics and our role in managing such an emergency. While the COVID-19 has not been declared as a pandemic, it is reassuring to know that the City of Seldovia has a plan in place should there be a change in the CDC's designation.

Further, I would like to state that in the case that COVID-19 reaches Alaska specifically the Kenai Peninsula, the strategy will be to address and identify what measures we will take to protect the health and well-being of our employees. In the extreme circumstance that the virus reaches the peninsula, I am prepared to communicate with employees how we will manage that situation.

Essential services: Police, Fire and EMS, water utility management will be necessary to continue to maintain for health and wellness of Seldovia. Other services such as harbor management, administration offices, senior meal program, library services, will be abbreviated. If it is necessary, non-essential offices and services will be closed, with some employees having the opportunity to work from home. ***This decision will be communicated as more information becomes available and circumstances change at the borough and state levels.***

Symptoms:

Reported illnesses have ranged from **mild symptoms to severe illness** and death for confirmed coronavirus disease 2019 (COVID-19) cases. Symptoms may appear **2-14 days after exposure***:

- Fever
- Cough
- Shortness of breath

Some things that you can do now:

- Avoid close contact with people who are sick.
- Avoid touching your eyes, nose, and mouth.
- Stay home when you are sick.
- Cover your cough or sneeze with a tissue, then throw the tissue in the trash.
- Clean and disinfect frequently touched objects and surfaces using a regular household cleaning spray or wipe.
- Follow CDC's recommendations for using a facemask.
 - CDC does not recommend that people who are well wear a facemask to protect themselves from respiratory diseases, including COVID-19.
 - Facemasks should be used by people who show symptoms of COVID-19 to help prevent the spread of the disease to others. The use of facemasks is also crucial for health workers and people who are taking care of someone in close settings (at home or in a health care facility).
- Wash your hands often with soap and water for at least 20 seconds, especially after going to the bathroom; before eating; and after blowing your nose, coughing, or sneezing.
- If soap and water are not readily available, use an alcohol-based hand sanitizer with at least 60% alcohol.
- Always wash hands with soap and water if hands are visibly dirty.

I will continue to share information as it becomes available; if you have any questions or have concerns, please don't hesitate to get a hold of me.

Thank you all for ALL you do,



Cassidi Cameron
City Manager

What law enforcement personnel need to know about coronavirus disease 2019 (COVID-19)

Coronavirus disease 2019 (COVID-19) is a respiratory illness that can spread from person to person. The outbreak first started in China, but cases have been identified in a growing number of other areas, including the United States.

Patients with COVID-19 have had mild to severe respiratory illness.

- Data suggests that symptoms may appear in as few as 2 days or as long as 14 days after exposure to the virus that causes COVID-19.
- Symptoms can include fever, cough, difficulty breathing, and shortness of breath.
- The virus causing COVID-19 is called SARS-CoV-2. It is thought to spread mainly from person-to-person via respiratory droplets among close contacts. Respiratory droplets are produced when an infected person coughs or sneezes and can land in the mouths or noses, or possibly be inhaled into the lungs, of people who are nearby.
 - Close contact increases your risk for COVID-19, including:
 - » Being within approximately 6 feet of an individual with COVID-19 for a prolonged period of time.
 - » Having direct contact with body fluids (such as blood, phlegm, and respiratory droplets) from an individual with COVID-19.

To protect yourself from exposure

- **If possible, maintain a distance of at least 6 feet.**
- **Practice proper hand hygiene.**
Wash your hands with soap and water for at least 20 seconds. If soap and water are not readily available and illicit drugs are NOT suspected to be present, use an alcohol-based hand sanitizer with at least 60% alcohol.
- Do not touch your face with unwashed hands.
- Have a trained Emergency Medical Service/Emergency Medical Technician (EMS/EMT) assess and transport anyone you think might have COVID-19 to a healthcare facility.
- Ensure only trained personnel wearing appropriate personal protective equipment (PPE) have contact with individuals who have or may have COVID-19.
- Learn your employer's plan for exposure control and participate in all-hands training on the use of PPE for respiratory protection, if available.

Recommended Personal Protective Equipment (PPE)

Law enforcement who must make contact with individuals confirmed or suspected to have COVID-19 should follow CDC's Interim Guidance for EMS. <https://www.cdc.gov/coronavirus/2019-ncov/hcp/guidance-for-ems.html>.

Different styles of PPE may be necessary to perform operational duties. These alternative styles (i.e., coveralls) must provide protection that is at least as great as that provided by the minimum amount of PPE recommended.

The minimum PPE recommended is:

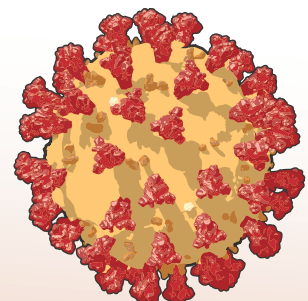
- A single pair of disposable examination gloves,
- Disposable isolation gown or single-use/disposable coveralls*,
- Any NIOSH-approved particulate respirator (i.e., N-95 or higher-level respirator), and
- Eye protection (i.e., goggles or disposable face shield that fully covers the front and sides of the face).

*If unable to wear a disposable gown or coveralls because it limits access to duty belt and gear, ensure duty belt and gear are disinfected after contact with individual.

If close contact occurred during apprehension

- Clean and disinfect duty belt and gear prior to reuse using a household cleaning spray or wipe, according to the product label.
- Follow standard operating procedures for the containment and disposal of used PPE.
- Follow standard operating procedures for containing and laundering clothes. Avoid shaking the clothes.

For law enforcement personnel performing daily routine activities, the immediate health risk is considered low. Law enforcement leadership and personnel should follow CDC's Interim General Business Guidance. Search "Interim Guidance for Businesses" on www.cdc.gov.



Public Health Media Library

Interim Guidance for Emergency Medical Services (EMS) Systems and 911 Public Safety Answering Points (PSAPs) for 2019-nCoV in the United States

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Interim Guidance for Emergency Medical Services (EMS) Systems and 911 Public Safety Answering Points (PSAPs) for COVID-19 in the United States

This guidance applies to all first responders, including law enforcement, fire services, emergency medical services, and emergency management officials, who anticipate close contact with persons with confirmed or possible COVID-19 in the course of their work.

Background

Emergency medical services (EMS) play a vital role in responding to requests for assistance, triaging patients, and providing emergency medical treatment and transport for ill persons. However, unlike patient care in the controlled environment of a healthcare facility, care and transports by EMS present unique challenges because of the nature of the setting, enclosed space during transport, frequent need for rapid medical decision-making, interventions with limited information, and a varying range of patient acuity and jurisdictional healthcare resources.

When preparing for and responding to patients with confirmed or possible coronavirus disease 2019 (COVID-19), close coordination and effective communications are important among 911 Public Safety Answering Points (PSAPs)—commonly known as 911 call centers, the EMS system, healthcare facilities, and the public health system. Each PSAP and EMS system should seek the involvement of an EMS medical director to provide appropriate medical oversight. For the purposes of this

guidance, “EMS clinician” means prehospital EMS and medical first responders. When COVID-19 is suspected in a patient needing emergency transport, prehospital care providers and healthcare facilities should be notified in advance that they may be caring for, transporting, or receiving a patient who may have COVID-19 infection.

Updated information about COVID-19 may be accessed at <https://www.cdc.gov/coronavirus/2019-ncov/index.html>. Infection prevention and control recommendations can be found here: <https://www.cdc.gov/coronavirus/2019-nCoV/hcp/infection-control.html>. Additional information for healthcare personnel can be found at <https://www.cdc.gov/coronavirus/2019-nCoV/guidance-hcp.html>.

Case Definition for COVID-19

CDC’s most current case definition for a person under investigation (PUI) for COVID-19 may be accessed at <https://www.cdc.gov/coronavirus/2019-nCoV/clinical-criteria.html>.

Recommendations for 911 PSAPs

Municipalities and local EMS authorities should coordinate with state and local public health, PSAPs, and other emergency call centers to determine need for modified caller queries about COVID-19, outlined below.

Development of these modified caller queries should be closely coordinated with an EMS medical director and informed by local, state, and federal public health authorities, including the city or county health department(s), state health department(s), and CDC.

Modified Caller Queries

PSAPs or Emergency Medical Dispatch (EMD) centers (as appropriate) should question callers and determine the possibility that this call concerns a person who may have signs or symptoms and risk factors for COVID-19. The query process should never supersede the provision of pre-arrival instructions to the caller when immediate lifesaving interventions (e.g., CPR or the Heimlich maneuver) are indicated. Patients in the United States who meet the appropriate criteria should be evaluated and transported as a PUI. Information on COVID-19 will be updated as the public health response proceeds. PSAPs and medical directors can access CDC’s [PUI definitions here](#).

Information on a possible PUI should be communicated immediately to EMS clinicians before arrival on scene in order to allow use of appropriate personal protective equipment (PPE). PSAPs should utilize medical dispatch procedures that are coordinated with their EMS medical director and with the local or state public health department.

PSAPs and EMS units that respond to ill travelers at US international airports or other ports of entry to the United States (maritime ports or border crossings) should be in contact with the CDC quarantine station of jurisdiction for the port of entry (see: [CDC Quarantine Station Contact List](#)) for planning guidance. They should notify the quarantine station when responding to that location if a communicable disease is suspected in a traveler. CDC has provided job aids for this purpose to EMS units operating routinely at US ports of entry. The PSAP or EMS unit can also call CDC’s Emergency Operations Center at (770) 488-

Recommendations for EMS Clinicians and Medical First Responders

EMS clinician practices should be based on the most up-to-date COVID-19 clinical recommendations and information from appropriate public health authorities and EMS medical direction.

State and local EMS authorities may direct EMS clinicians to modify their practices as described below.

Patient assessment

- If PSAP call takers advise that the patient is suspected of having COVID-19, EMS clinicians should put on appropriate PPE before entering the scene. EMS clinicians should consider the signs, symptoms, and risk factors of COVID-19 (<https://www.cdc.gov/coronavirus/2019-nCoV/clinical-criteria.html>).
- If information about potential for COVID-19 has not been provided by the PSAP, EMS clinicians should exercise appropriate precautions when responding to any patient with signs or symptoms of a respiratory infection. Initial assessment should begin from a distance of at least 6 feet from the patient, if possible. Patient contact should be minimized to the extent possible until a facemask is on the patient. If COVID-19 is suspected, all PPE as described below should be used. If COVID-19 is not suspected, EMS clinicians should follow standard procedures and use appropriate PPE for evaluating a patient with a potential respiratory infection.
- A facemask should be worn by the patient for source control. If a nasal cannula is in place, a facemask should be worn over the nasal cannula. Alternatively, an oxygen mask can be used if clinically indicated. If the patient requires intubation, see below for additional precautions for aerosol-generating procedures.
- During transport, limit the number of providers in the patient compartment to essential personnel to minimize possible exposures.

Recommended Personal Protective Equipment (PPE)

- EMS clinicians who will directly care for a patient with possible COVID-19 infection or who will be in the compartment with the patient should follow Standard, Contact, and Airborne Precautions, including the use of eye protection. Recommended PPE includes:
 - A single pair of disposable patient examination gloves. Change gloves if they become torn or heavily contaminated,
 - Disposable isolation gown,
 - Respiratory protection (i.e., N-95 or higher-level respirator), and
 - Eye protection (i.e., goggles or disposable face shield that fully covers the front and sides of the face).

- Drivers, if they provide direct patient care (e.g., moving patients onto stretchers), should wear all recommended PPE. After completing patient care and before entering an isolated driver's compartment, the driver should remove and dispose of PPE and perform hand hygiene to avoid soiling the compartment.
 - If the transport vehicle does **not** have an isolated driver's compartment, the driver should remove the face shield or goggles, gown and gloves and perform hand hygiene. A respirator should continue to be used during transport.
- All personnel should avoid touching their face while working.
- On arrival, after the patient is released to the facility, EMS clinicians should remove and discard PPE and perform hand hygiene. Used PPE should be discarded in accordance with routine procedures.
- Other required aspects of Standard Precautions (e.g., injection safety, hand hygiene) are not emphasized in this document but can be found in the guideline titled [Guideline for Isolation Precautions: Preventing Transmission of Infectious Agents in Healthcare Settings](#).


Precautions for Aerosol-Generating Procedures

- If possible, consult with medical control before performing aerosol-generating procedures for specific guidance.
- In addition to the PPE described above, EMS clinicians should exercise caution if an aerosol-generating procedure (e.g., bag valve mask (BVM) ventilation, oropharyngeal suctioning, endotracheal intubation, nebulizer treatment, continuous positive airway pressure (CPAP), bi-phasic positive airway pressure (biPAP), or resuscitation involving emergency intubation or cardiopulmonary resuscitation (CPR) is necessary.
 - BVMs, and other ventilatory equipment, should be equipped with HEPA filtration to filter expired air.
 - EMS organizations should consult their ventilator equipment manufacturer to confirm appropriate filtration capability and the effect of filtration on positive-pressure ventilation.
- If possible, the rear doors of the transport vehicle should be opened and the HVAC system should be activated during aerosol-generating procedures. This should be done away from pedestrian traffic.

EMS Transport of a PUI or Patient with Confirmed COVID-19 to a Healthcare Facility (including interfacility transport)

If a patient with an exposure history and signs and symptoms suggestive of COVID-19 requires transport to a healthcare facility for further evaluation and management (subject to EMS medical direction), the following actions should occur during transport:

- EMS clinicians should notify the receiving healthcare facility that the patient has an exposure history and signs and symptoms suggestive of COVID-19 so that appropriate infection control precautions may be taken prior to patient arrival.
- Keep the patient separated from other people as much as possible.
- Family members and other contacts of patients with possible COVID-19 should **not** ride in the transport vehicle, if possible. If riding in the transport vehicle, they should wear a facemask.

- Isolate the ambulance driver from the patient compartment and keep pass-through doors and windows tightly shut.
- When possible, use vehicles that have isolated driver and patient compartments that can provide separate ventilation to each area.
 - Close the door/window between these compartments before bringing the patient on board.
 - During transport, vehicle ventilation in both compartments should be on non-recirculated mode to maximize air changes that reduce potentially infectious particles in the vehicle.
 - If the vehicle has a rear exhaust fan, use it to draw air away from the cab, toward the patient-care area, and out the back end of the vehicle.
 - Some vehicles are equipped with a supplemental recirculating ventilation unit that passes air through HEPA filters before returning it to the vehicle. Such a unit can be used to increase the number of air changes per hour (ACH) (<https://www.cdc.gov/niosh/hhe/reports/pdfs/1995-0031-2601.pdf> ).
- If a vehicle without an isolated driver compartment and ventilation must be used, open the outside air vents in the driver area and turn on the rear exhaust ventilation fans to the highest setting. This will create a negative pressure gradient in the patient area.
- Follow routine procedures for a transfer of the patient to the receiving healthcare facility (e.g., wheel the patient directly into an Airborne Infection Isolation Room).

Documentation of patient care

- Documentation of patient care should be done after EMS clinicians have completed transport, removed their PPE, and performed hand hygiene.
 - Any written documentation should match the verbal communication given to the emergency department providers at the time patient care was transferred.
- EMS documentation should include a listing of EMS clinicians and public safety providers involved in the response and level of contact with the patient (for example, no contact with patient, provided direct patient care). This documentation may need to be shared with local public health authorities.

Cleaning EMS Transport Vehicles after Transporting a PUI or Patient with Confirmed COVID-19

The following are general guidelines for cleaning or maintaining EMS transport vehicles and equipment after transporting a PUI:

- After transporting the patient, leave the rear doors of the transport vehicle open to allow for sufficient air changes to remove potentially infectious particles.
 - The time to complete transfer of the patient to the receiving facility and complete all documentation should provide sufficient air changes.
- When cleaning the vehicle, EMS clinicians should wear a disposable gown and gloves. A face shield or facemask and

goggles should also be worn if splashes or sprays during cleaning are anticipated.

- Ensure that environmental cleaning and disinfection procedures are followed consistently and correctly, to include the provision of adequate ventilation when chemicals are in use. Doors should remain open when cleaning the vehicle.
- Routine cleaning and disinfection procedures (e.g., using cleaners and water to pre-clean surfaces prior to applying an EPA-registered, hospital-grade disinfectant to frequently touched surfaces or objects for appropriate contact times as indicated on the product's label) are appropriate for SARS-CoV-2 (the virus that causes COVID-19) in healthcare settings, including those patient-care areas in which aerosol-generating procedures are performed.
- Products with EPA-approved emerging viral pathogens claims are recommended for use against SARS-CoV-2. These products can be identified by the following claim:
 - "[Product name] has demonstrated effectiveness against viruses similar to SARS-CoV-2 on hard non-porous surfaces. Therefore, this product can be used against SARS-CoV-2 when used in accordance with the directions for use against [name of supporting virus] on hard, non-porous surfaces."
 - This claim or a similar claim, will be made only through the following communications outlets: technical literature distributed exclusively to health care facilities, physicians, nurses and public health officials, "1-800" consumer information services, social media sites and company websites (non-label related). Specific claims for "SARS-CoV-2" will not appear on the product or master label.
 - See [additional information about EPA-approved emerging viral pathogens claims](#)  .
- If there are no available EPA-registered products that have an approved emerging viral pathogen claim, products with label claims against human coronaviruses should be used according to label instructions.
- Clean and disinfect the vehicle in accordance with standard operating procedures. All surfaces that may have come in contact with the patient or materials contaminated during patient care (e.g., stretcher, rails, control panels, floors, walls, work surfaces) should be thoroughly cleaned and disinfected using an EPA-registered hospital grade disinfectant in accordance with the product label.
- Clean and disinfect reusable patient-care equipment before use on another patient, according to manufacturer's instructions.
- Follow standard operating procedures for the containment and disposal of used PPE and regulated medical waste.
- Follow standard operating procedures for containing and laundering used linen. Avoid shaking the linen.


Follow-up and/or Reporting Measures by EMS Clinicians After Caring for a PUI or Patient with Confirmed COVID-19

EMS clinicians should be aware of the follow-up and/or reporting measures they should take after caring for a PUI or patient with confirmed COVID-19:

- State or local public health authorities should be notified about the patient so appropriate follow-up monitoring can occur.
- EMS agencies should develop policies for assessing exposure risk and management of EMS personnel potentially exposed to SARS-CoV-2 in coordination with state or local public health authorities. Decisions for monitoring, excluding from work, or other public health actions for HCP with potential exposure to SARS-CoV-2 should be made in consultation with state or local public health authorities. Refer to the [Interim U.S. Guidance for Risk Assessment and Public Health Management of Healthcare Personnel with Potential Exposure in a Healthcare Setting to Patients with Coronavirus Disease 2019 \(COVID-19\)](#) for additional information.
- EMS agencies should develop sick-leave policies for EMS personnel that are nonpunitive, flexible, and consistent with public health guidance. Ensure all EMS personnel, including staff who are not directly employed by the healthcare facility but provide essential daily services, are aware of the sick-leave policies.
- EMS personnel who have been exposed to a patient with suspected or confirmed COVID-19 should notify their chain of command to ensure appropriate follow-up.
 - Any unprotected exposure (e.g., not wearing recommended PPE) should be reported to occupational health services, a supervisor, or a designated infection control officer for evaluation.
 - EMS clinicians should be alert for fever or respiratory symptoms (e.g., cough, shortness of breath, sore throat). If symptoms develop, they should self-isolate and notify occupational health services and/or their public health authority to arrange for appropriate evaluation.



EMS Employer Responsibilities

The responsibilities described in this section are not specific for the care and transport of PUIs or patients with confirmed COVID-19. However, this interim guidance presents an opportunity to assess current practices and verify that training and procedures are up-to-date.

- EMS units should have infection control policies and procedures in place, including describing a recommended sequence for safely donning and doffing PPE.
- Provide all EMS clinicians with job- or task-specific education and training on preventing transmission of infectious agents, including refresher training.
- Ensure that EMS clinicians are educated, trained, and have practiced the appropriate use of PPE prior to caring for a patient, including attention to correct use of PPE and prevention of contamination of clothing, skin, and environment during the process of removing such equipment.
- Ensure EMS clinicians are medically cleared, trained, and fit tested for respiratory protection device use (e.g., N95 filtering facepiece respirators), or medically cleared and trained in the use of an alternative respiratory protection device (e.g., Powered Air-Purifying Respirator, PAPR) whenever respirators are required. OSHA has a number of [respiratory training videos](#) .
- EMS units should have an adequate supply of PPE.
- Ensure an adequate supply of or access to EPA-registered hospital grade disinfectants (see above for more information) for adequate decontamination of EMS transport vehicles and their contents.

- Ensure that EMS clinicians and biohazard cleaners contracted by the EMS employer tasked to the decontamination process are educated, trained, and have practiced the process according to the manufacturer's recommendations or the EMS agency's standard operating procedures.

Additional Resources

The EMS Infectious Disease Playbook, published by the Office of the Assistant Secretary for Preparedness and Response's Technical Resources, Assistance Center, Information Exchange (TRACIE) is a resource available to planners at <https://www.ems.gov/pdf/ASPR-EMS-Infectious-Disease-Playbook-June-2017.pdf>  .

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Contact Us

For non-technical or general public health questions, contact CDC-INFO by phone 800-CDC-INFO (800-232-4636) or email (<https://wwwn.cdc.gov/dcs/ContactUs/Form>).

If you need technical help: [Report a Problem](#)

Public Health Media Library

Environmental Cleaning and Disinfection Recommendations

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Environmental Cleaning and Disinfection Recommendations

Interim Recommendations for US Community Facilities with Suspected/Confirmed Coronavirus Disease 2019

Background

There is much to learn about the novel coronavirus that causes [coronavirus disease 2019](#) (COVID-19). Based on what is currently known about the virus, spread from person-to-person happens most frequently among close contacts (within about 6 feet). This type of transmission occurs via respiratory droplets. Transmission of novel coronavirus to persons from surfaces contaminated with the virus has not been documented. Transmission of coronavirus in general occurs much more commonly through respiratory droplets than through fomites. Current evidence suggests that novel coronavirus may remain viable for hours to days on surfaces made from a variety of materials. Cleaning of visibly dirty surfaces followed by disinfection is a best practice measure for prevention of COVID-19 and other viral respiratory illnesses in community settings.

Purpose

This guidance provides recommendations on the cleaning and disinfection of rooms or areas of those with suspected or with confirmed COVID-19 have visited. It is aimed at limiting the survival of novel coronavirus in key environments. These recommendations will be updated if additional information becomes available.

These guidelines are focused on community, non-healthcare facilities (e.g., schools, institutions of higher education, offices,

These guidelines are focused on community, non-healthcare facilities (e.g., schools, institutions of higher education, offices, daycare centers, businesses, community centers) that do and do not house persons overnight. These guidelines are not meant for [cleaning staff in healthcare facilities](#) or repatriation sites, [households](#), or for others for whom specific guidance already exists.

Definitions

- *Community facilities* (e.g., schools, daycares centers, businesses) comprise most non-healthcare settings that are visited by the general public outside of a household.
- *Cleaning* refers to the removal of dirt and impurities, including germs, from surfaces. Cleaning alone does not kill germs. But by removing the germs, it decreases their number and therefore any risk of spreading infection.
- *Disinfecting* works by using chemicals to kill germs on surfaces. This process does not necessarily clean dirty surfaces or remove germs. But killing germs remaining on a surface after cleaning further reduces any risk of spreading infection.





Cleaning and Disinfection After Persons Suspected/Confirmed to Have COVID-19 Have Been in the Facility

Timing and location of cleaning and disinfection of surfaces

- At a school, daycare center, office, or other facility that does not house people overnight:
 - It is recommended to **close off areas used by the ill persons and wait as long as practical before beginning cleaning and disinfection** to minimize potential for exposure to respiratory droplets. **Open outside doors and windows to increase air circulation in the area.** If possible, wait up to 24 hours before beginning cleaning and disinfection.
 - **Cleaning staff should clean and disinfect all areas (e.g., offices, bathrooms, and common areas) used by the ill persons,** focusing especially on frequently touched surfaces.
- At a facility that does house people overnight:
 - Follow Interim Guidance for [US Institutions of Higher Education](#) on working with state and local health officials to isolate ill persons and provide temporary housing as needed.
 - It is recommended to **close off areas used by the ill persons and wait as long as practical before beginning cleaning and disinfection** to minimize potential for exposure to respiratory droplets. **Open outside doors and windows to increase air circulation in the area.** If possible, wait up to 24 hours before beginning cleaning and disinfection.
 - In areas where ill persons are being housed in isolation, follow [Interim Guidance for Environmental Cleaning and Disinfection for U.S. Households with Suspected or Confirmed Coronavirus Disease 2019](#). This includes **focusing on cleaning and disinfecting common areas where staff/others providing services may come into contact with ill persons, but reducing cleaning and disinfection of bedrooms/bathrooms used by ill persons to as needed.**
 - In areas where ill persons have visited or used, continue routine cleaning and disinfection as in this guidance.

How to Clean and Disinfect

Surfaces

- If surfaces are dirty, they should be cleaned using a detergent or soap and water prior to disinfection.
- For disinfection, diluted household bleach solutions, alcohol solutions with at least 70% alcohol, and most common EPA-registered household disinfectants should be effective.
 - Diluted household bleach solutions can be used if appropriate for the surface. Follow manufacturer's instructions for application and proper ventilation. Check to ensure the product is not past its expiration date. Never mix household bleach with ammonia or any other cleanser. Unexpired household bleach will be effective against coronaviruses when properly diluted.
- Prepare a bleach solution by mixing:
 - 5 tablespoons (1/3rd cup) bleach per gallon of water or
 - 4 teaspoons bleach per quart of water
 - [Products with EPA-approved emerging viral pathogens claims](#)   are expected to be effective against COVID-19 based on data for harder to kill viruses. Follow the manufacturer's instructions for all cleaning and disinfection products (e.g., concentration, application method and contact time, etc.).
 - For soft (porous) surfaces such as carpeted floor, rugs, and drapes, remove visible contamination if present and clean with appropriate cleaners indicated for use on these surfaces. After cleaning:
 - If the items can be laundered, launder items in accordance with the manufacturer's instructions using the warmest appropriate water setting for the items and then dry items completely.
 - Otherwise, use products with the EPA-approved emerging viral pathogens claims (examples at [this link](#)  ) that are suitable for porous surfaces

Linens, Clothing, and Other Items That Go in the Laundry

- Do not shake dirty laundry; this minimize the possibility of dispersing virus through the air.
- Wash items as appropriate in accordance with the manufacturer's instructions. If possible, launder items using the warmest appropriate water setting for the items and dry items completely. Dirty laundry that has been in contact with an ill person can be washed with other people's items.
- Clean and disinfect hampers or other carts for transporting laundry according to guidance above for hard or soft surfaces.

Personal Protective Equipment (PPE) and Hand Hygiene:


- **Cleaning staff should wear disposable gloves and gowns for all tasks in the cleaning process, including handling trash.**
 - Gloves and gowns should be compatible with the disinfectant products being used.
 - Additional PPE might be required based on the cleaning/disinfectant products being used and whether there is a risk of splash.
 - Gloves and gowns should be removed carefully to avoid contamination of the wearer and the surrounding area. Re

- Gloves and gowns should be removed carefully to avoid contamination of the wearer and the surrounding area. Be sure to **clean hands** after removing gloves.
- Gloves should be removed after cleaning a room or area occupied by ill persons. **Clean hands** immediately after gloves are removed.
- Cleaning staff should immediately report breaches in PPE (e.g., tear in gloves) or any potential exposures to their supervisor.
- Cleaning staff and others should **clean hands often****, including immediately after removing gloves and after contact with an ill person, by washing hands with soap and water for 20 seconds. If soap and water are not available and hands are not visibly dirty, an alcohol-based hand sanitizer that contains 60%-95% alcohol may be used. However, if hands are visibly dirty, always wash hands with soap and water.
- Follow normal preventive actions while at work and home, including cleaning hands and avoiding touching eyes, nose, or mouth with unwashed hands.
 - Additional key times to clean hands include:
 - After blowing one's nose, coughing, or sneezing
 - After using the restroom
 - Before eating or preparing food
 - After contact with animals or pets
 - Before and after providing routine care for another person who needs assistance (e.g., a child)

Additional Considerations for Employers:

- Employers should work with their local and state health departments to ensure appropriate local protocols and guidelines, such as updated/additional guidance for cleaning and disinfection, are followed, including for identification of new potential cases of COVID-19.
- Employers should educate staff and workers performing cleaning, laundry, and trash pick-up activities to recognize the symptoms of COVID-19 and provide instructions on what to do if they develop **symptoms** within 14 days after their last possible exposure to the virus. At a minimum, any staff should immediately notify their supervisor and the local health department if they develop symptoms of COVID-19. The health department will provide guidance on what actions need to be taken.
- Employers should develop policies for worker protection and provide training to all cleaning staff on site prior to providing cleaning tasks. Training should include when to use PPE, what PPE is necessary, how to properly don (put on), use, and doff (take off) PPE, and how to properly dispose of PPE.
- Employers must ensure workers are trained on the hazards of the cleaning chemicals used in the workplace in accordance with OSHA's Hazard Communication standard ([29 CFR 1910.1200](#)).
- Employers must comply with OSHA's standards on Bloodborne Pathogens ([29 CFR 1910.1030](#)), including proper disposal of regulated waste, and PPE ([29 CFR 1910.132](#)).

Additional Resources

- [OSHA COVID-19 Website](#) 
- [CDC Home Care Guidance](#)

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Contact Us

For non-technical or general public health questions, contact CDC-INFO by phone 800-CDC-INFO (800-232-4636) or email (<https://wwwn.cdc.gov/dcs/ContactUs/Form>).

If you need technical help: [Report a Problem](#)

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Seriously.
Wash 'em.





Love is everywhere.
So is the flu.
Wash your hands.



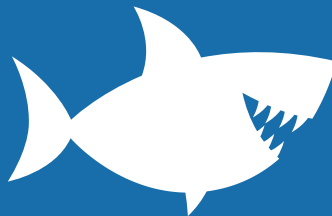


Employees must wash hands before returning to work. If you don't work here, wash your hands like you do.





**Wash your hands for 20 seconds
which is about how long it takes to
sing "Baby Shark."**





If you're happy and you know it
wash your hands!
Actually, regardless of your emotional
state, wash your hands.





Please wash your hands
before you take a selfie.





Your food will taste better
if you do.



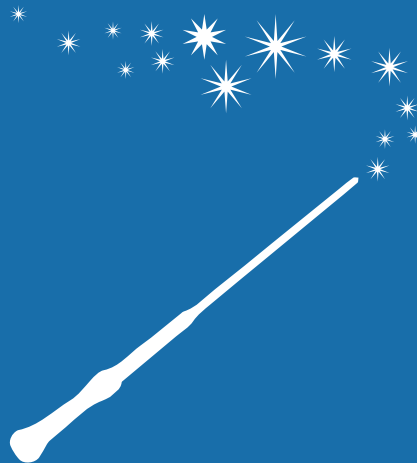


Even tiny, little hands
need washing.





Think of it as a protection spell.





You can wash them on a plane
You can scrub them near the drain
Rub them, scrub them
Scrub them, rub them
Use soap.





Lather.



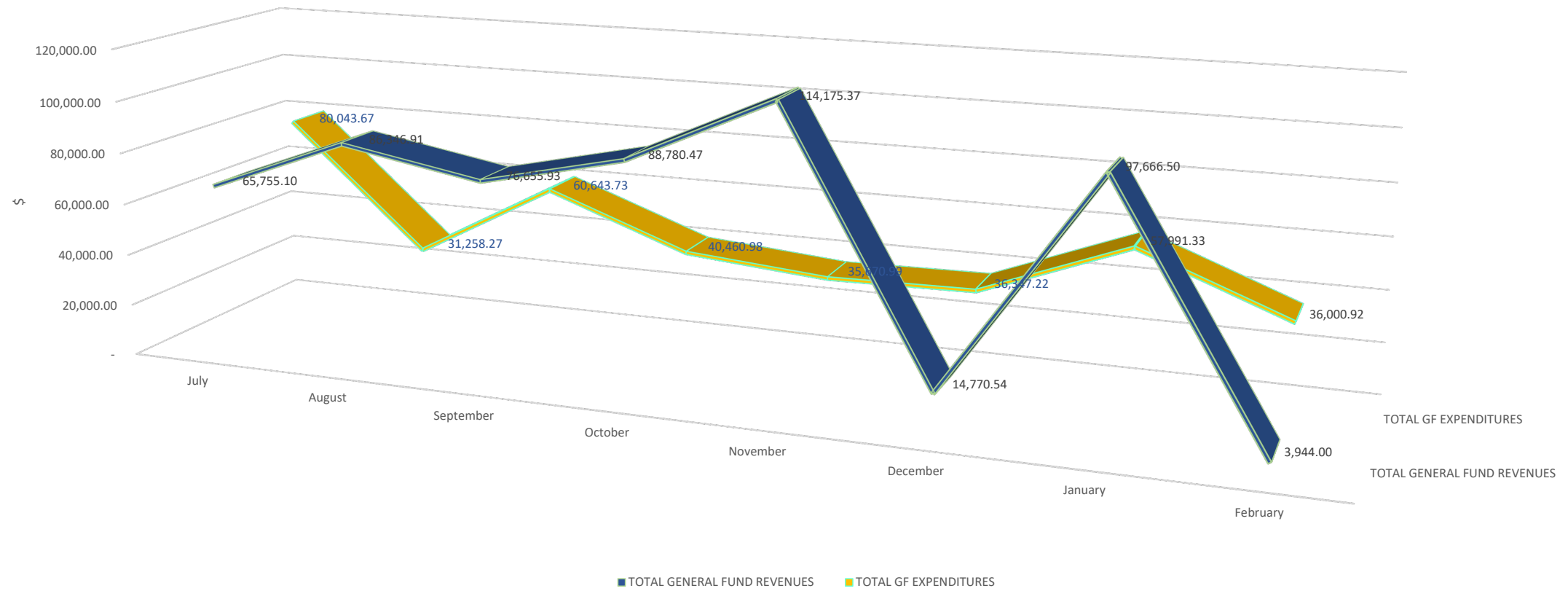
Rinse.



Repeat.



FY2020 General Fund GF Revenue vs. Expenditure Comparison



	July	August	September	October	November	December	January	February	Total
TOTAL GENERAL FUND REVENUES	65,755.10	86,346.91	76,655.93	88,780.47	114,175.37	14,770.54	97,666.50	3,944.00	548,094.82
TOTAL GF EXPENDITURES	80,043.67	31,258.27	60,643.73	40,460.98	35,670.99	36,347.22	57,991.33	36,000.92	378,417.11

CITY OF SELDOVIA MONTHLY FINANCIAL REPORT	FY 20 Budget	July	August	September	October	November	December	January	Feb	March	April	May	June	Year To Date	Balance	Percent Change						
General Fund Revenues																						
Personal Property Tax	17,000.00	2,053.31	2,545.07	4,746.04	3,117.99	2,520.03	246.25	175.79						15,404.48	(1,595.52)	73%						
Real Property Tax	267,573.75	48,810.73	33,317.32	61,223.94	73,775.42	59,216.97	6,675.83	7,741.17						290,761.38	23,187.63	81%						
Sales Tax Revenue	134,000.00	9,309.44	39,188.36	5,253.20	8,904.61	49,522.55	1,259.32	5,129.99						118,567.47	(15,432.53)	47%						
Penalty & Interest on Taxes	1,750.00	1,057.31	7.67	42.48	569.62	20.65	85.40	125.26						1,908.39	158.39	96%						
Motor VehicleTax	1,500.00	222.81	975.01	-				164.24						1,362.06	(137.94)	79%						
Sales Tax Revenue Penalty	150.00		37.35		4.16									41.51	(108.49)	28%						
Tax Revenue Other - Refunds for overpayment														-	-							
														-	-							
Revenue Sharing	78,017.61							78,115.50						78,115.50	97.89	100%						
Energy Assistance	-													-	-	#DIV/0!						
Liquor License	2,500.00													-	(2,500.00)	0%						
Raw Fish Tax														-	-	#DIV/0!						
Public Safety Assistance	30,000.00		6,930.01						6,930.01					(23,069.99)	23%							
Pers Relief									-					-	#DIV/0!							
Electric & Telephone Share	1,150.00								-					(1,150.00)	0%							
Water Tokens		-	-						-					-	#DIV/0!							
Conditional Use Permit	150.00	-							-					(150.00)	0%							
Building Permits	300.00								-					(300.00)	0%							
Variance Permit	200.00		200.00						200.00					-	100%							
City Business License	1,500.00	30.00	60.00				660.00	600.00	150.00					1,500.00	-	100%						
Dog License	25.00				30.00									30.00	5.00	120%						
Serving Papers	140.00								-					(140.00)	0%							
Fingerprinting	80.00	60.00		35.00				20.00	60.00					175.00	95.00	219%						
Fines	300.00		25.00	53.60					78.60					(221.40)	26%							
Interest on Investments	2,200.00	1,354.04	1,239.11	1,151.54	1,095.23	952.17	940.67	925.55	7,658.31	5,458.31				348%								
Land Sales Transfer In	-								-					-	#DIV/0!							
Vending Licenses	75.00								-					(75.00)	0%							
Miscellaneous Revenue	-			140.00					140.00					140.00	#DIV/0!							
Office Copies		93.50	50.50		59.50		148.50	86.50	32.00					470.50	470.50	#DIV/0!						
Office Faxes		75.00	16.50	11.00		27.00	14.00	5.00	159.50					159.50	#DIV/0!							
Email/Sent Received					8.00			5.00	12.00													
RV Park Fees	1,000.00	70.00							70.00					(930.00)	7%							
Penalty & Interest	200.00								-					(200.00)	0%							
Garbage Revenue	21,680.00	630.00	660.00	660.00	660.00	690.00	795.00	735.00	930.00					5,760.00	(15,920.00)	27%						
Facility Rents	18,000.00	1,872.50	1,708.17	3,680.67	1,708.17	2,178.17	4,195.67	3,837.50	2,760.00					21,940.85	3,940.85	122%						
Pavilion Rental	-	50.00	-						50.00					50.00	#DIV/0!							
Seldovia Space		793.00	422.95	571.00			470		2,256.95	2,256.95				#DIV/0!								
Equipment Rental - Grants									-					-	#DIV/0!							
Administration Fees Income	2,500.00								-					(2,500.00)	0%							
Equipment Rental	750.00	-	-	268.00					268.00					(482.00)	36%							
Uncategorized Income									-					-	#DIV/0!							
TOTAL GENERAL FUND REVENUES	582,741.36	66,481.64	87,383.02	77,836.47	89,943.70	115,127.54	15,490.64	97,666.50	3,944.00	-	-	-	-	553,848.51	(28,892.85)	95%						
General Fund Expenditures	FY20 Budget	July	August	September	October	November	December	January	Feb	March	April	May	June	Year To Date	Balance	Percent Change						
Admin	60,554.39	11,251.64	13,360.45	13,843.43	8,938.05	3,075.52	6,694.31	11,029.70	8,497.56	-	-	-	-	76,690.66	16,136.27	127%						
Council	87,823.73	4,495.42	4,579.89	20,749.26	9,405.64	7,629.68	4,683.25	6,466.37	7,739.58	-	-	-	-	65,749.09	(22,074.64)	75%						
Fire Department	32,417.76	8,923.07	2,090.83	8,713.76	1,498.61	1,180.93	1,008.23	2,573.87	1,599.99	-	-	-	-	27,589.29	(4,828.47)	85%						
EMS Department	20,873.24	8,320.18	1,169.22	836.53	1,056.77	644.09	436.43	689.62	1,047.32	-	-	-	-	14,200.16	(6,673.08)	68%						
Police	170,300.74	25,213.82	9,409.04	7,027.48	2,791.16	2,648.07	9,432.99	9,636.00	5,336.01	-	-	-	-	71,494.57	(98,806.17)	42%						
Public Works	162,300.48	21,845.70	8,546.52	15,035.29	13,247.20	16,714.49	11,621.88	18,153.41	11,555.70	-	-	-	-	116,720.19	(45,580.29)	72%						
Parks and Rec	5,096.66	243.25	330.36	172.13	166.47	115.90	134.91	45.41	61.63	-	-	-	-	1,270.06	(3,826.60)	25%						
Library	10,103.00	253.07	644.04	46.70	174.51	186.10	59.67	883.79	77.38	-	-	-	-	2,325.26	(7,777.74)	23%						
Seldovia Space	8,912.34	917.55	730.86	2,019.23	1,947.43	733.16	311.91	1,775.30	85.75	-	-	-	-	8,521.19	(391.15)	96%						
TOTAL GF EXPENDITURES	558,382.34	81,463.70	40,861.21	68,443.81	39,225.84	32,927.94	34,383.58	51,253.47	36,000.92	-	-	-	-	384,560.47	(173,821.87)	69%						
Transfer to Dock per Ordinance	(24,359.02)																					
Net Effect for General Fund	0.00	(14,982.06)	46,521.81	9,392.66	50,717.86	82,199.60	(18,892.94)	46,413.03	(32,056.92)	-	-	-	-	169,313.04	169,313.04							

CITY OF SELDOVIA MONTHLY FINANCIAL REPORT	FY 20 Budget	July	August	September	October	November	December	January	Feb	March	April	May	June	Year To Date	Balance	Percent Change
Administrative Wages	5,550.00	785.88	3,622.96	1,270.89	389.01	799.99	824.98	824.98	670.20					9,188.89	3,638.89	166%
Wages & Salaries	8,146.43	2,265.60	3,622.96	-	-	-	2,467.19	3,622.96	106.48					12,085.19	3,938.76	148%
Payroll Expesnse					-	-	-	-						-	-	#DIV/0!
Social Security	582.42	433.34	336.44	104.77		201.44	226.68	357.84	88.34					1,748.85	1,166.43	300%
Medicare	198.60	101.35	78.68	24.50		47.12	53.02	83.68	20.66					409.01	210.41	206%
ESC	338.30	137.39	92.91	44.77	3,554.72	68.22	17.91		29.92					3,945.84	3,607.54	1166%
Worker's Compensation	585.00	-				-								-	(585.00)	0%
Health Insurance	1,268.73	-	347.48			-								347.48	(921.25)	27%
Pension	2,513.71	446.88	501.05	514.57		-								1,462.50	(1,051.21)	58%
Audit Fees	3,000.00		308.83	6,000.00	252.04	-								6,560.87	3,560.87	219%
Contract Services/Leases	5,600.00	-	639.21	721.94	181.38	211.23	664.53	2,507.98						4,926.27	(673.73)	88%
Dues & Reference Materials	1,500.00	-	150.00	586.00	1,516.23	-	-	100.00						2,352.23	852.23	157%
Equipment Purchases	300.00					-	-	150.00						150.00	(150.00)	50%
Vehicle Expense	-	-					-							-	-	#DIV/0!
Insurance- Liability	2,500.00	5,714.17					-							5,714.17	3,214.17	229%
Legal	5,000.00	-		2,521.75			-		6,958.65					9,480.40	4,480.40	190%
Operating Supplies	-		31.50	412.41	66.02	32.87	300.00	226.82						1,069.62	1,069.62	#DIV/0!
Postage	400.00			41.23		-	50.54							91.77	(308.23)	23%
Credit Card Fees	1,000.00		353.29		365.73	244.50	86.84							1,050.36	50.36	105%
Misc	150.00					491.25								491.25	341.25	328%
Office Supplies	4,500.00		146.79	171.14	966.87	407.18	1,049.10							2,741.08	(1,758.92)	61%
Telephone/Fax	5,000.00	745.36	570.00	745.36	570.00	-	536.98	1,296.90						4,464.60	(535.40)	89%
Travel/Per Diem	1,500.00		892.31	272.00	630.00	286.30			227.40					2,308.01	808.01	154%
Utilities - Power	2,500.00	141.00	302.27	139.90	153.05	173.97	166.54	223.89	395.91					1,696.53	(803.47)	68%
Utilities - Heating Fuel	5,000.00	-	252.32	120.16	120.28	-		360.46						853.22	(4,146.78)	17%
Training	350.00	-												-	(350.00)	0%
Advertising to Chamber of Commerce	1,000.00		1,000.00											1,000.00	-	100%
Repairs and Maintenance	100.00				61.27									61.27	(38.73)	61%
Outside Labor Services	-						250.00	1,274.19						1,524.19	1,524.19	#DIV/0!
In Bound Freight	250.00			40.59										40.59	(209.41)	16%
Garbage Pick-up	-													-	-	#DIV/0!
Caselle Software Fee	1,471.20	111.45	111.45	111.45	111.45	111.45								557.25	(913.95)	38%
Technology Upgrade	250.00	369.22												369.22	119.22	148%
Total Admin Expenses	60,554.39	11,251.64	13,360.45	13,843.43	8,938.05	3,075.52	6,694.31	11,029.70	8,497.56	-	-	-	-	76,690.66	16,136.27	127%

CITY OF SELDOVIA MONTHLY FINANCIAL REPORT	FY20 Budget	July	August	September	October	November	December	January	Feb	March	April	May	June	Year To Date	Balance	Percent Change
Administration Wages	13,696.43	-	1,333.31	387.02	231.25	199.37	-	-						2,150.95	(11,545.48)	16%
Wages & Salaries	75,600.00		3,673.86	696.01	462.64	515.66	7,124.26	7,423.11	3,637.62					23,533.16	(52,066.84)	31%
Social Security	5,536.38	288.22	921.12	630.18	214.58	404.26	430.26	437.85	446.60					3,773.07	(1,763.31)	68%
Medicare	1,294.80	67.41	215.41	147.38	50.17	94.56	100.72	102.40	104.46					882.51	(412.29)	68%
ESC	2,205.62	87.56	284.20	203.82	72.68	136.95	45.18	148.30	151.27					1,129.96	(1,075.66)	51%
Worker's Compensation	3,000.00	2,278.61												2,278.61	(721.39)	76%
Health Insurance	7,476.85	623.07												623.07	(6,853.78)	8%
Pension	13,394.46	479.07	511.19	511.19										1,501.45	(11,893.01)	11%
Living stipend per negotiated Contract	9,600.00	800.00	800.00	800.00	800.00	800.00	800.00	800.00	800.00	-	-	-	-	6,400.00	(3,200.00)	67%
Audit Fees	1,650.00		196.33	2,600.00										2,796.33	1,146.33	169%
Contract Services/Leases	150.00	-	30.12	45.12	181.38	89.87	22.56	77.24						446.29	296.29	298%
Dues & Reference Materials	150.00			58.60										58.60	(91.40)	39%
Equipment Purchases	100.00	-												-	(100.00)	0%
Vehicle Expense														-	-	#DIV/0!
Vehicle Expense - C2	500.00													-	(500.00)	0%
Vehicle Expense - Ford Truck	1,200.00	-	471.83	-	393.56	97.86	171.82	219.56						1,354.63	154.63	113%
Insurance- Liability	20,000.00	20,000.00												20,000.00	-	100%
Legal	1,500.00			66.02										66.02	(1,433.98)	4%
Operating Supplies	250.00	66.17	5.95	184.76										256.88	6.88	103%
Postage	45.00			1.99										1.99	(43.01)	4%
Police Equipment	200.00	41.62	188.42											230.04	30.04	115%
Office Supplies	130.00	-	75.97	1.99	26.07	-	5.84							109.87	(20.13)	85%
Telephone/Fax	2,200.00	24.85	31.50	17.90	43.23		20.26		14.99					152.73	(2,047.27)	7%
Travel/Per Diem	3,200.00	200.00	44.00	429.00	-	-	477.89	204.00						1,354.89	(1,845.11)	42%
cell phone allotment		65.00	65.00	65.00	65.00	65.00	65.00	65.00	65.00					520.00	520.00	#DIV/0!
Utilities - Power	2,000.00	80.79	353.26	70.05	77.88	95.30		110.48	116.07					903.83	(1,096.17)	45%
Utilities - Heating Fuel	1,800.00	-	96.12	-	-	37.79		48.06						181.97	(1,618.03)	10%
Training	750.00						57.75							57.75	(692.25)	8%
Outside Labor					61.27									61.27	61.27	#DIV/0!
Repairs/Maintenance	750.00													-	(750.00)	0%
In Bound Freight	100.00													-	(100.00)	0%
Miscellaneous Expense														-	-	#DIV/0!
Technology Upgrade Expense	350.00													-	(350.00)	0%
Caselle Software Fee	1,471.20	111.45	111.45	111.45	111.45	111.45	111.45							668.70	(802.50)	45%
Total Police Dept. Expenses	170,300.74	25,213.82	9,409.04	7,027.48	2,791.16	2,648.07	9,432.99	9,636.00	5,336.01	-	-	-	-	71,494.57	98,806.17	42%

CITY OF SELDOVIA MONTHLY FINANCIAL REPORT	FY20 Budget	July	August	September	October	November	December	January	Feb	March	April	May	June	Year To Date	Balance	Percent Change
Administration Wages	13,696.43	1,397.02	2,231.46	4,105.28	3,305.59	4,987.55	4,535.83	5,073.88	2,099.74					27,736.35	14,039.92	203%
Payroll Expenses														-	-	#DIV/0!
Wages & Salaries	48,802.64	865.92	868.07	1,961.08	1,658.87	825.81	792.84	231.24	2,392.86					9,596.69	(39,205.95)	20%
Social Security	3,874.94	283.15	350.89	446.03	464.30	810.23	466.79	739.57	603.91					4,164.87	289.93	107%
Medicare	906.24	66.22	82.06	104.30	108.58	189.51	109.17	172.97	141.21					974.02	67.78	107%
ESC	1,543.73	86.78	109.59	142.91	157.26	260.20	100.14	158.96	133.99					1,149.83	(393.90)	74%
Worker's Compensation	10,500.00	8,692.48												8,692.48	(1,807.52)	83%
Health Insurance	7,612.49				694.96									694.96	(6,917.53)	9%
Pension	9,083.63	-		322.30	1,525.38									1,847.68	(7,235.95)	20%
Audit Fees	1,500.00		125.00	2,500.00	252.04									2,877.04	1,377.04	192%
Contract Services/Leases	100.00		42.38	45.12	181.36	121.88	18.39	44.86						453.99	353.99	454%
Dues & Reference Materials	100.00			58.60										58.60	(41.40)	59%
Equipment Purchases	750.00	-	230.31											230.31	(519.69)	31%
Vehicle Expense Other -Expedition	-				114.51	105.72								220.23	220.23	#DIV/0!
Street Sweeper														-	-	#DIV/0!
Vehicle Expense-Yellow Pickup														-	-	#DIV/0!
														-	-	#DIV/0!
Vehicle Expense - CAT 938K	5,000.00	-	428.21		287.00	49.50	853.67	-						1,618.38	(3,381.62)	32%
Vehicle Expense-Grader	4,500.00		65.19		31.29	6,732.29	916.71	432.92						8,178.40	3,678.40	182%
Vehicle Expense-Backhoe	2,000.00													-	(2,000.00)	0%
Vehicle Expense-Grey Truck	175.00	-	120.54		141.92			163.43						425.89	250.89	243%
Vehicle Expense-Chevy Flatbed	800.00		-		270.96	151.17	72.17	138.19						632.49	(167.51)	79%
Vehicle Expense- Chevy Colorado	1,000.00				169.73		196.71	2.50						368.94	(631.06)	37%
Vehicle Expense- Sander														-	-	#DIV/0!
Equipment Expense FUEL			30.99											30.99	30.99	#DIV/0!
Insurance- Liability	8,000.00	8,000.00												8,000.00	-	100%
Operating Supplies	1,500.00	245.00	111.14	459.91	203.09	43.58	22.56							1,085.28	(414.72)	72%
Postage	75.00			16.42										16.42	(58.58)	22%
Miscellaneous Expense														-	-	#DIV/0!
Office Supplies	150.00	-	106.36	16.42	88.26		6.08							217.12	67.12	145%
Telephone/Fax	500.00			2,140.39										2,140.39	1,640.39	428%
Travel/Per Diem														-	-	#DIV/0!
Licenses/Permits														-	-	#DIV/0!
Union Negotiations														-	-	#DIV/0!
Utilities - Power	15,000.00	2,083.63	2,505.41	2,140.39	2,125.69	2,134.32	2,502.41	2,521.62	2,653.73					18,667.20	3,667.20	124%
Utilities - Heating Fuel	6,000.00		973.27	360.46	360.83	74.18	8.97	1,510.29						3,288.00	(2,712.00)	55%
Outside Labor Services	5,000.00				800.00									800.00	(4,200.00)	16%
Freight Expense	850.00	14.00	12.00	7.00			180.91	169.00						382.91	(467.09)	45%
Repairs/Maintenance	750.00		42.15	208.68	194.13	117.10	626.45	2,973.98						4,162.49	3,412.49	555%
Garbage Pick up														-	-	#DIV/0!
Snow Removal	8,000.00						100.63	3,820.00	3,530.26					7,450.89	(549.11)	93%
Legal Expense														-	-	#DIV/0!
Welder														-	-	#DIV/0!
Fuel Surcharge														-	-	#DIV/0!
Caselle Software Fee	1,471.20	111.50	111.50		111.45	111.45	111.45							557.35	(913.85)	38%
MMRF	3059.19													-	(3,059.19)	0%
Total Public Works Expenses	162,300.49	21,845.70	8,546.52	15,035.29	13,247.20	16,714.49	11,621.88	18,153.41	11,555.70	0	0	0	0	116,720.19	45,580.30	72%

CITY OF SELDOVIA MONTHLY FINANCIAL REPORT	FY20 Budget	July	August	September	October	November	December	January	Feb	March	April	May	June	Year To Date	Balance	Percent Change
Revenues																
Usage Charge	158,559.77	28,004.52	9,117.80	11,939.73	14,082.84	14,911.07	14,986.12	14,858.68						107,900.76	(50,659.01)	68%
Water Connect Fees	2,000.00	82.53	124.53	622.65			332.08							1,161.79	(838.21)	58%
Ferry Water (ALREADY INCLUDED IN USAGE)															#VALUE!	#VALUE!
Late Fees	3,500.00	367.50	281.25	106.00	507.50	402.50	17.50							1,682.74	(1,817.26)	48%
Total Water Revenues	164,059.77	16,307.52	9,523.58	12,668.38	14,590.34	15,313.57	14,388.21	14,858.68						97,650.28	(66,409.49)	60%
	FY20 Budget	July	August	September	October	November	December	January	Feb	March	April	May	June	Year To Date	Balance	Percent Change
Expenses																
Payroll Expenses								143.00								
Administration Fees	38,952.39	-	2,930.29	2,580.59	-	1,795.36	1,265.36	1,106.40	1,002.24					10,680.24	(28,272.15)	27%
Wages & Salaries	12,640.71	-	173.87	2,345.67	1,541.34	343.75	1,541.34	770.67	964.38					7,681.02	(4,959.69)	61%
WTP Wages	17,904.17	1,334.21	3,506.41	3,499.34	-	1,170.10	1,299.41	540.00	1,606.50					12,955.97	(4,948.20)	72%
Social Security	4,308.83	90.57	501.20	533.95	93.25	198.81	246.28	145.69	274.36					2,084.11	(2,224.72)	48%
Medicare	1,007.71	21.18	117.23	124.87	21.81	46.49	57.60	34.07	64.18					487.43	(520.28)	48%
ESC	1,716.58	27.04	155.73	162.10	31.57	53.58	29.74	27.38	63.30					550.44	(1,166.14)	32%
Worker's Compensation	2,600.00													-	(2,600.00)	0%
Health Insurance	8,326.13													-	(8,326.13)	0%
Retirement	10,424.59													-	(10,424.59)	0%
Audit Fees	6,000.00		500.00	12,000.00	352.86									12,852.86	6,852.86	214%
Dues & Reference Materials	-						313.25							313.25	313.25	#DIV/0!
Equipment Purchases	750.00	73.84												73.84	(676.16)	10%
Vehicle Expense - Grader	-							350.00						350.00	350.00	#DIV/0!
Contract Monitoring & Testing	5,000.00		1,373.21	591.86	388.02		941.76	287.50						3,582.35	(1,417.65)	72%
Insurance- Liability	2,700.00	2,700.00												2,700.00	-	100%
Operating Supplies	12,000.00	1,387.47	1,320.00	5,070.93	1,674.64	24.00	3,244.45							12,721.49	721.49	106%
Small Tools														-	#VALUE!	#VALUE!
Postage	250.00			16.49			168.47							184.96	(65.04)	74%
Miscellaneous Expense														-	-	#DIV/0!
Office Supplies	200.00	52.50	23.72	3.08	13.12									92.42	(107.58)	46%
Telephone/Fax	750.00	323.71	265.49	254.48	626.01	-	278.92	-	223.49					1,972.10	1,222.10	263%
Travel/Per Diem	2,500.00													-	(2,500.00)	0%
Union Negotiations														-	-	#DIV/0!
Licenses/Permits	200.00					150.00	300.00	604.00						1,054.00	854.00	527%
Utilities - Power	5,000.00	497.77	1,108.75	1,379.63	967.71	1,010.69	95.56	968.99	1,216.80					7,245.90	2,245.90	145%
Utilities - Heating Fuel	6,500.00	-	727.24		234.48	2,298.82	327.07	2,747.08						6,334.69	(165.31)	97%
Training	1,200.00													-	(1,200.00)	0%
Water Expense														-	-	#DIV/0!
Outside Labor Services	3,500.00				2,981.89									2,981.89	(518.11)	85%
Repairs/Maintenance	2,500.00	3,018.37	-	121.64	61.27									3,201.28	701.28	128%
Freight Expense	4,500.00	79.50	150.00	111.44	4,041.29			20.00						4,402.23	(97.77)	98%
Major Maint & Repairs	11,157.44				3,043.16									3,043.16	(8,114.28)	27%
Fuel Surcharge														-	-	#DIV/0!
Employee Training						21.98										
Caselle Software Fee	1,471.21	111.45		111.45	111.45	111.45	111.45							557.25	(913.96)	38%
Total Water Utility Expenditure	164,059.76	9,717.61	12,853.14	28,907.52	16,183.87	6,068.26	10,220.66	7,601.78	5,415.25	-	-	-	-	96,968.09	(67,091.67)	59%
Total Water Revenues	164,059.77	16,307.52	9,523.58	12,668.38	14,590.34	14,466.26	14,388.21	14,858.68						96,802.97	(67,256.80)	59%
Total Water Expenditures	164,059.76	9,717.61	12,853.14	28,907.52	16,183.87	6,068.26	10,220.66	7,601.78						96,968.09	(67,091.67)	59%
Net Effect for Water Fund	0.01	6,589.91	(3,329.56)	(16,239.14)	(1,593.53)	8,398.00	4,167.55	7,256.90	-	-	-	-	-	(165.12)		

CITY OF SELDOVIA MONTHLY FINANCIAL REPORT	FY20 Budget	July	August	September	October	November	December	January	Feb	March	April	May	June	Year To Date	Balance	Percent Change
Sewer REVENUES																
Usage Charge	74,498.76	11,442.00	8,518.90	6,920.78	6,881.44	6,933.60	6,881.44	7,064.00						54,642.16	(19,856.60)	73%
Misc Revenue	75.00													-		0%
Rents	150.00		50.00											50.00	(100.00)	33%
Late Fees	3,500.00	402.50	158.75	105.00	175.00	262.50	210.00	175.00						1,488.75	(2,011.25)	43%
Total Sewer Utility Revenues	78,223.76	7,242.70	8,727.65	7,025.78	7,056.44	7,196.10	7,091.44	7,239.00	-	-	-	-	-	51,579.11	(26,644.65)	66%
Sewer EXPENDITURES	FY20 Budget	July	August	September	October	November	December	January	Feb	March	April	May	June	Year To Date	Balance	Percent Change
Administration Fees	32,964.30	213.92	4,030.20	1,223.04	-	1,806.24	566.40	877.92	438.96					9,156.68	(23,807.62)	28%
Payroll Expenses															-	#DIV/0!
Wages & Salaries	9,449.54	174.02	1,830.01	1,208.49	275.27	616.80	616.80	1,025.27	760.31					6,506.97	(2,942.57)	69%
ESC	2,629.47															
Social Security	2,629.66	14.53	346.14	189.03	73.10	125.40	71.20	90.12	138.94						(2,629.66)	0%
Medicare	615.00	3.40	80.95	44.22	17.09	29.33	16.65	21.08	32.49					245.21	(369.79)	40%
License & Permits	1,047.62	-					300.00							300.00	(747.62)	29%
Worker's Compensation	600.00	478.23												478.23	(121.77)	80%
Health Insurance	4,384.82	365.40												365.40	(4,019.42)	8%
Retirement	6,362.08	530.17												530.17	(5,831.91)	8%
Audit Fees	5,000.00		416.67	10,000.00	352.86									10,769.53	5,769.53	215%
Dues & Reference Materials	100.00			58.60										58.60	(41.40)	59%
Equipment Purchases	700.00	73.84						350.00						423.84	(276.16)	61%
Vehicle Expense														-	-	#DIV/0!
Insurance- Liability	3,000.00	3,000.00												3,000.00	-	100%
Postage	250.00			137.44			168.47							305.91	55.91	122%
Office Supplies	100.00	-	22.78	4.46	30.86									58.10	(41.90)	58%
Operating Supplies		0.93	17.60		1.57	47.90								68.00	68.00	#DIV/0!
Travel/Per Diem														-	-	#DIV/0!
Utilities - Power	3,500.00	273.70	601.89	283.15	1,089.43	258.19	1,022.46	504.49	232.41					4,265.72	765.72	122%
Utilities - Heating Fuel	2,500.00					6.08								6.08	(2,493.92)	0%
Utilities - Phone and Internet		323.71	265.48	254.47	626.01	-	278.92	-	223.49							
Outside Labor Services														-	-	#DIV/0!
Repairs/Maintenance	2,000.00				61.27									61.27	(1,938.73)	3%
In Bound Freight	200.00													-	(200.00)	0%
Major Maint.& Repairs	1,349.54													-	(1,349.54)	0%
Caselle Software Fee	1,471.21	111.45		111.45	111.45	111.45	111.45							557.25	(913.96)	38%
Total Sewer Utility Expenses	80,853.24	5,563.30	7,611.72	13,514.35	2,638.91	3,001.39	3,152.35	2,868.88	1,826.60					37,156.96	(43,696.28)	46%
Total Sewer Revenues	78,223.76	7,242.70	8,727.65	7,025.78	7,056.44	7,196.10	7,091.44	7,239.00	-					51,579.11	26,644.65	66%
Total Sewer Expenditures	80,853.24	5,563.30	7,611.72	13,514.35	2,638.91	3,001.39	3,152.35	2,868.88	1,826.60	-	-	-	-	40,177.50	40,675.74	50%
Net Effect	(2,629.48)	1,679.40	1,115.93	(6,488.57)	4,417.53	4,194.71	3,939.09	4,370.12	(1,826.60)	-	-	-	-	(17,974.41)	20,604.06	

CITY OF SELDOVIA MONTHLY FINANCIAL REPORT	FY20 Budget	July	August	September	October	November	December	January	Feb	March	April	May	June	Year To Date	Balance	Percent Change
DOCK REVENUES																
Dock Lease	9,600.00													-	9,600.00	0%
Docking				200.00										200.00	(200.00)	#DIV/0!
Ferry Water							-							-	-	#DIV/0!
Phone Line							-							-	-	#DIV/0!
Ferry Office Rental			4,000.00	5,200.00			4,600.00							13,800.00	(13,800.00)	#DIV/0!
Ferry Stops	16,800.00		2,200.00											2,200.00	14,600.00	13%
Ferry Garbage				2,080.00			1,840.00							3,920.00	(3,920.00)	#DIV/0!
Wages	16,100.00		4,301.00	3,893.00			4,862.00							13,056.00	3,044.00	81%
Ticket Sales			561.40	1,069.00										1,630.40	(1,630.40)	#DIV/0!
Crane Use	750.00	20.00												20.00	730.00	3%
Raw Fish Tax	2,400.00													-	2,400.00	0%
Energy Assistance														-		#DIV/0!
Total DOCK Revenues	45,650.00	20.00	11,062.40	12,442.00	-	-	17,272.00							34,826.40	10,823.60	76%
DOCK Expenditures	FY20 Budget	July	August	September	October	November	December	January	Feb	March	April	May	June			
Administration Fees	13,696.43	-	655.52	408.94	-	380.62	2,929.27	2,573.07	181.25					7,128.67	6,567.76	52%
Wages & Salaries	27,695.68	381.84	1,515.28	2,846.95	1,944.04	3,051.75	666.64	301.50	407.98					11,115.98	16,579.70	40%
Payroll Expenses	600.19	-	-	-	-	-	-	-	-					-	600.19	0%
Social Security	2,566.31	23.67	216.16	227.73	127.55	219.64	221.32	177.09	58.06					1,271.22	1,295.09	50%
Medicare																
ESC	1,022.39	8.02	72.90	74.37	43.20	74.38	62.25	59.96	19.85					414.93	607.46	41%
Worker's Compensation	2,500.00													-	2,500.00	0%
Health Insurance	2,498.02													-	2,498.02	0%
Retirement	6,208.82													-	6,208.82	0%
Audit Fees	1,000.00	-	100.00	1,465.82	151.23									1,717.05	(717.05)	172%
Equipment Purchases														-	-	#DIV/0!
Insurance- Liability	2,500.00	-												-	2,500.00	0%
Operating Supplies	-	304.22						59.29						363.51	(363.51)	#DIV/0!
Postage Expense	-						78.84							78.84	(78.84)	#DIV/0!
Telephone/Fax	500.00	24.85	19.00	17.90	43.23	-	20.26	-	14.99					140.23	359.77	28%
Travel/Per Diem	-													-	-	#DIV/0!
Utilities - Power	7,000.00	525.77	1,616.80	522.02	566.74	637.85	423.86	807.58	921.24					6,021.86	978.14	86%
Outside Labor Services	-													-	-	#DIV/0!
Repairs/Maintenance	750.00	-	130.45	-	61.27	-	-	-	-					191.72	558.28	26%
In Bound Freight														-	-	#DIV/0!
Snow Removal														-	-	#DIV/0!
Major Maint.& Repairs	-				-									-	-	#DIV/0!
Caselle Software Service	1,471.21	111.45	111.45	-	111.45	111.45	111.50							557.30	913.91	38%
Payroll Expenses						495.12								495.12	(495.12)	#DIV/0!
Total Municipal Dock Expenses	70,009.05	1,379.82	4,437.56	5,563.73	3,048.71	4,970.81	4,513.94	3,978.49	1,603.37	-	-	-	-	29,496.43	40,512.62	42%
Total Municipal Dock Revenues	45,650.00	20.00	11,062.40	12,442.00	-	-	17,272.00	-	-	-	-	-	-	40,796.40	4,853.60	89%
Fund Transfer from GF FY20	24,359.03															
Net Effect	(0.02)	(1,359.82)	6,624.84	6,878.27	(3,048.71)	(4,970.81)	12,758.06	(3,978.49)	(1,603.37)	-	-	-	-	11,299.97		

CITY OF SELDOVIA MONTHLY FINANCIAL REPORT	FY20 Budget	July	August	September	October	November	December	January	Feb	March	April	May	June	Year To Date	Balance	Percent Change
Harbor Revenues																
Stall Rental	171,386.25	7,634.02	3,911.69	369.94	1,082.41	177.92	702.08	93.50						13,971.56	157,414.69	8%
Grid Usage	200.00	43.76	-		49.71									93.47	106.53	47%
Misc. Rentals/Pumps, Etc.	300.00													-	300.00	0%
Electric	18,000.00	3,014.80	182.24	472.16	1,222.88	1,729.76	1,113.44	1,829.92						9,565.20	8,434.80	53%
Electric. Connect	25.00	151.20	618.41	91.48	331.82	469.46	309.76	309.53						2,281.66	(2,256.66)	9127%
Boat Ramp Fees	125.00	-	36.45	36.45										72.90	52.10	58%
Waiting List	150.00	95.00		-		-								95.00	55.00	63%
Late Fees	1,800.00	280.00	175.00	140.00	525.00	700.00	595.00	630.00						3,045.00	(1,245.00)	169%
Tour Boat Landing Fee	8,500.00			7,555.00	2,071.00									9,626.00	(1,126.00)	113%
Float Plane	200.00	177.54	243.19	130.00										550.73	(350.73)	275%
Equipment Rental	80.00													-	80.00	0%
Misc Revenue	-						588.30							588.30	(588.30)	#DIV/0!
Fish and Game Licensing	-	3,915.00	1,968.35		6,063.60	163.00								12,109.95	(12,109.95)	#DIV/0!
Water Tokens														-	-	#DIV/0!
Fish Cleaning Table		115.96												115.96	(115.96)	#DIV/0!
Camping Tent/RV														-	-	#DIV/0!
AMHS Tickets		-	-	-	-	-	-	-						-	-	#DIV/0!
Harbor Garbage		270.00												270.00	(270.00)	#DIV/0!
Collection Fees	-													-	-	#DIV/0!
Total Boat Harbor Revenues	200,766.25	15,697.28	7,135.33	8,795.03	11,346.42	3,853.96	3,301.58	2,862.95						52,992.55	148,380.52	26%
Harbor Expenditures	FY20 Budget	July	August	September	October	November	December	January	Feb	March	April	May	June	Year To Date	Balance	Percent Change
Administration Fees	22,847.02	115.85	2508.91	460.1	34.04	509.82	3425.51	3748.12	1140.81					11,943.16	10,903.86	52%
Payroll Expenses						1398.57								1,398.57	(1,398.57)	#DIV/0!
Wages & Salaries	53,222.06	2558.59	5864.33	6881.14	4964.28	3968.4	1639.4	819.7	2528.78					29,224.62	23,997.44	55%
Social Security	4,716.28	211.99	643.56	545.4	315.24	320.6	345.03	3425.63	392.49					6,199.94	(1,483.66)	131%
Medicare	1,103.00	49.58	150.52	127.55	73.73	74.97	80.69	80.13	91.78					728.95	374.05	66%
ESC	1,878.91	66.22	204.88	175.84	106.78	108.58	86.93	116.04	132.92					998.19	880.72	53%
Worker's Compensation	5,500.00	0												-	5,500.00	0%
Health Insurance	11,577.34	0	1617.38	347.48	694.96									2,659.82	8,917.52	23%
Retirement	11,410.36	250.72	558.23	735.38	1060.14									2,604.47	8,805.89	23%
Audit Fees	2,300.00	0	191.67	4300	302.45									4,794.12	(2,494.12)	208%
Dues & Reference Materials	500.00	0	150	117.2			265							532.20	(32.20)	106%
Equipment Purchases	800.00	170.11						450						620.11	179.89	78%
Vehicle Expense														-	-	#DIV/0!
Insurance- Liability	12,000.00	0.00												-	12,000.00	0%
Legal														-	-	#DIV/0!
Operating Expense	1,000.00	116.78	407.46	285.65	40.13	97.04								947.06	52.94	95%
Postage	200.00	0	0	64.32	0	0	78.84							143.16	56.84	72%
Fish and Game Licenses - Passthrough		3556.85				163								3,719.85	(3,719.85)	#DIV/0!
Intuit Fees Credit Card					0	49.84	28.09							77.93	(77.93)	#DIV/0!
Miscellaneous Expense														-	-	#DIV/0!
Office Supplies	200.00	0	150.75	14.35	61.24									226.34	(26.34)	113%
Telephone/Fax	650.00	49.69	38	35.8	86.46		40.52		29.99					280.46	369.54	43%
Travel/Per Diem	3,000.00				932.46		57.75							990.21	2,009.79	33%
Utilities - Power Floats	35,000.00	1460.52	3955.82	1198.16	1599.47	2539.42	2977.42	3843.15	3786.52					21,360.48	13,639.52	61%
Utilities - Power Harbor Bldg.	1,400.00	444.17	30.74	1198.16	112.91									1,785.98	(385.98)	128%
Utilities - Heating Fuel	3,250.00	0	162.8	53.09	0			349.61						565.50	2,684.50	17%
Training							26.92							26.92	(26.92)	#DIV/0!
Safety Equipment	1,000.00													-	1,000.00	0%
Outside Labor Services					951									951.00	(951.00)	#DIV/0!
Repairs/Maintenance	2,000.00		70.98	0	232.36	124.89	114.4	408.85	0					951.48	1,048.52	48%
In Bound Freight	200.00													-	200.00	0%
Garbage Pick up	3,300.00													-	3,300.00	0%
Snow Removal	3,000.00													-	3,000.00	0%
Caselle Software Fee	1,471.21	111.45			111.45	111.45	111.45							445.80	1,025.41	30%
Major Maint. & Repairs	17,240.07					124.89								124.89	17,115.18	1%
Total Boat Harbor Expenses	200,766.25	9,162.52	16,706.03	16,539.62	11,679.10	9,591.47	8,083.32							71,762.06	129,004.19	36%
Total Boat Harbor Revenues	200,766.25	15,697.28	7,135.33	8,795.03	11,346.42	3,853.96	3,301.58	2,862.95						52,992.55	147,773.70	26%
Net Effect	-	(4,374.48)	(4,756.31)	990.80	1,452.86	(5,188.00)	(5,369.74)									

CITY OF SELDOVIA MONTHLY FINANCIAL REPORT	FY20 Budget	July	August	September	October	November	December	January	Feb	March	April	May	June	Year To Date	Balance	Percent Change
BHO Revenues																
Storage Fees	39,147.00	2,945.62	1,884.26	1,609.07	1,912.70	2,207.66	2,273.88	2,321.10						15,154.29	(23,992.71)	39%
Lifts - Haul Outs	1,400.00		200.00	600.00	125.00	-	200.00							1,125.00	(275.00)	80%
Launches	1,400.00		-				-							-	(1,400.00)	0%
Electric	-													-	-	#DIV/0!
Blocking	1,400.00													-	(1,400.00)	0%
Boat Haul Out Ramp Fees	200.00		240.00											240.00	40.00	120%
Delivery Charges	750.00													-	(750.00)	0%
Late Fees		490.00	560.00	420.00	455.00	420.00	490.00	455.00						3,290.00	3,290.00	#DIV/0!
TOTAL BOAT HAULOUT/STORAGE Revenues	44,297.00	3,435.62	2,884.26	2,629.07	2,492.70	2,627.66	2,963.88	2,776.10	-					19,809.29	24,487.71	45%
BHO Expenditures	FY20 Budget	July	August	September	October	November	December	January	Feb	March	April	May	June	Year To Date	Balance	Percent Change
Administration Fees	4,172.62	-	157.71	187.20	-	125.46	90.62	90.62	45.31					696.92	3,475.70	17%
Payroll Expenses						57.75										
Wages & Salaries	9,921.80	-	174.14	230.79	129.18	576.77	153.86	76.93	345.64					1,687.31	8,234.49	17%
Social Security	873.85	-	29.21	25.81	7.81	42.03	14.75	10.10	29.04					158.75	715.10	18%
Medicare	204.37	-	6.83	6.04	1.83	9.82	3.44	2.36	6.79					37.11	167.26	18%
ESC	348.13	-	9.76	8.32	2.65	14.23	1.90	3.42	9.84					50.12	298.01	14%
Worker's Compensation	750.00	-												-	750.00	0%
Health Insurance	1,494.00	-												-	1,494.00	0%
Retirement	2,114.16	-						-	2,114.16					-	2,114.16	0%
Outside Labor			142.00		6,421.70									6,563.70	(6,563.70)	#DIV/0!
Audit Fees	800.00		66.67	850.00	151.23									1,067.90	(267.90)	133%
Vehicle Expense *CAT 938K	500.00													-	500.00	0%
Vehicle Expense Other	-													-	-	#DIV/0!
Equipment Purchases	300.00	147.69												147.69	152.31	49%
Insurance- Liability	3,200.00	3,200.00												3,200.00	-	100%
Legal Expense	-													-	-	#DIV/0!
Operating Supplies	500.00	1.47	-	212.35	3.13	48.00	-	14.17						275.99	224.01	55%
Postage	150.00			32.99			78.17							111.16	38.84	74%
Office Supplies	85.00	105.00	47.46		43.10		3.73							199.29	(114.29)	234%
Travel/ Per Diem				211.88										211.88	(211.88)	#DIV/0!
Utilities - Power	5,500.00	220.65	211.07	211.88	158.93	164.54	138.08	-						1,105.15	4,394.85	20%
Repairs/Maintenance	650.00	-	1,379.14	-	61.27	152.24								1,592.65	(942.65)	245%
In Bound Freight	150.00	-	-	36.40	416.50	102.00								554.90	(404.90)	370%
Caselle Software Fee		111.45	111.45	111.45	111.45	111.50	111.45							668.75	(668.75)	#DIV/0!
Major Maint.& Repairs	-	5,914.09	142.00											6,056.09	(6,056.09)	#DIV/0!
TOTAL BOAT HAULOUT/STORAGE Expenditures	31,713.93	9,700.35	2,477.44	2,125.11	7,505.65	1,404.34	596.00	197.60	436.62					24,443.11	7,270.82	77%
TOTAL BOAT HAULOUT/STORAGE Revenues	44,297.00	3,435.62	2,884.26	2,629.07	2,492.70	2,627.66	2,963.88	2,776.10	-					19,809.29	24,487.71	45%
NET Effect	0.01	6,264.73	406.82	503.96	(5,012.95)	1,223.32	2,367.88	2,578.50	(436.62)	-	-	-	-	7,895.64	(7,895.63)	

Fund Transfer to Dock - FY20

-12583.06

To: Mayor Lent and Seldovia City Council
From: Cassidi Cameron
Subject: City Manager's Report
Date: March 9, 2020

CITY MANAGER REPORT

- FY2021 Budget Season
- EDA Grant Application
- COVID-19 updates and communication with KPB OEM and State of Alaska DHSS
- 2020 Alaska Counts Census Outreach Community Event
- DOT Memorandum of Agreement Amendment: ongoing
- SVFD and BHVFD Memorandum of Agreement and Mutual Aid Agreement development
- LED Indoor Light Conversion Plan – Phase I: city office and building completed, Phase II to be scheduled
- AMHS Ferry Summer Schedule
- Land Use Management Plan - workshop in April
- Economic Development for Seldovia
- City of Seldovia Wastewater PER RFP

City Department Projects:

- Right Of Way clearing of fallen trees project plan– Public Works Department; State of Alaska Emergency Management
- Harbor Float and Finger Repair Plan – Small Boat Harbor and Jakalof Harbor
- Snow Removal; ongoing
- Water Infrastructure Projects
 - Kevin Schoneman ARWA
 - Water line repair plan development
 - Main Street – Harborview Drive
 - Dock Street at hydrant
- Personnel Policy Development
- City Document and Archive Project



Arrivals and Departures

May 2020:
Seldovia

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3 01:15pm TUS Ar fr HOM 04:30pm TUS Dp to HOM	4	5 01:15pm TUS Ar fr HOM 04:30pm TUS Dp to HOM	6	7	8	9
10	11	12 06:30pm TUS Ar fr HOM 08:15pm TUS Dp to HOM	13	14 01:15pm TUS Ar fr HOM 04:30pm TUS Dp to HOM	15	16
17 01:15pm TUS Ar fr HOM 04:30pm TUS Dp to HOM	18	19 11:15am TUS Ar fr HOM 02:30pm TUS Dp to HOM	20	21	22	23 01:15pm TUS Ar fr HOM 04:30pm TUS Dp to HOM
24	25	26 05:30pm TUS Ar fr HOM 09:30pm TUS Dp to HOM	27	28 01:15pm TUS Ar fr HOM 04:30pm TUS Dp to HOM	29	30
31 01:15pm TUS Ar fr HOM 04:30pm TUS Dp to HOM						

For Reservations and information: visit FerryAlaska.com or call toll-free 1-800-642-0066



Arrivals and Departures

June 2020:
Seldovia

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2 01:15pm TUS Ar fr HOM 04:30pm TUS Dp to HOM	3	4	5	6
7 05:15am KEN Ar fr HOM 06:30am KEN Dp to HOM	8	9 06:30pm TUS Ar fr HOM 08:15pm TUS Dp to HOM	10	11 01:15pm TUS Ar fr HOM 04:30pm TUS Dp to HOM	12	13
14 01:15pm TUS Ar fr HOM 04:30pm TUS Dp to HOM	15	16 01:15pm TUS Ar fr HOM 04:30pm TUS Dp to HOM	17	18 01:15pm TUS Ar fr HOM 04:30pm TUS Dp to HOM	19	20
21 01:15pm TUS Ar fr HOM 04:30pm TUS Dp to HOM	22	23 01:15pm TUS Ar fr HOM 04:30pm TUS Dp to HOM	24	25 01:15pm TUS Ar fr HOM 04:30pm TUS Dp to HOM	26	27
28 01:15pm TUS Ar fr HOM 04:30pm TUS Dp to HOM	29	30 01:15pm TUS Ar fr HOM 04:30pm TUS Dp to HOM				

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Arrivals and Departures

July 2020:
Seldovia

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2 01:15pm TUS Ar fr HOM 04:30pm TUS Dp to HOM	3	4
5 01:15pm TUS Ar fr HOM 04:30pm TUS Dp to HOM	6	7 01:15pm TUS Ar fr HOM 04:30pm TUS Dp to HOM	8	9 01:15pm TUS Ar fr HOM 04:30pm TUS Dp to HOM	10	11
12 01:15pm TUS Ar fr HOM 04:30pm TUS Dp to HOM	13	14 01:15pm TUS Ar fr HOM 05:45pm TUS Dp to HOM	15	16	17	18
19 03:45am KEN Ar fr HOM 05:00am KEN Dp to HOM	20	21 06:30pm TUS Ar fr HOM 08:15pm TUS Dp to HOM	22	23 01:15pm TUS Ar fr HOM 04:30pm TUS Dp to HOM	24	25
26 01:15pm TUS Ar fr HOM 04:30pm TUS Dp to HOM	27	28 01:15pm TUS Ar fr HOM 04:30pm TUS Dp to HOM	29	30 01:15pm TUS Ar fr HOM 04:30pm TUS Dp to HOM	31	

For Reservations and information: visit FerryAlaska.com or call toll-free 1-800-642-0066



Arrivals and Departures

August 2020:
Seldovia

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2 01:15pm TUS Ar fr HOM 04:30pm TUS Dp to HOM	3	4 01:15pm TUS Ar fr HOM 04:30pm TUS Dp to HOM	5	6 01:15pm TUS Ar fr HOM 04:30pm TUS Dp to HOM	7	8
9 01:15pm TUS Ar fr HOM 04:30pm TUS Dp to HOM	10	11 01:15pm TUS Ar fr HOM 05:45pm TUS Dp to HOM	12	13	14	15
16 03:30am KEN Ar fr HOM 04:45am KEN Dp to HOM	17	18 06:30pm TUS Ar fr HOM 08:15pm TUS Dp to HOM	19	20 01:15pm TUS Ar fr HOM 04:30pm TUS Dp to HOM	21	22
23 01:15pm TUS Ar fr HOM 04:30pm TUS Dp to HOM	24	25 01:15pm TUS Ar fr HOM 04:30pm TUS Dp to HOM	26	27 01:15pm TUS Ar fr HOM 04:30pm TUS Dp to HOM	28	29
30 01:15pm TUS Ar fr HOM 04:30pm TUS Dp to HOM	31					

For Reservations and information: visit FerryAlaska.com or call toll-free 1-800-642-0066



Arrivals and Departures

September 2020:
Seldovia

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 01:15pm TUS Ar fr HOM 04:30pm TUS Dp to HOM	2	3 01:15pm TUS Ar fr HOM 04:30pm TUS Dp to HOM	4	5
6 01:15pm TUS Ar fr HOM 04:30pm TUS Dp to HOM	7	8 01:15pm TUS Ar fr HOM 04:30pm TUS Dp to HOM	9	10	11	12
13 02:45am KEN Ar fr HOM 04:00am KEN Dp to HOM	14	15 06:30pm TUS Ar fr HOM 08:15pm TUS Dp to HOM	16	17 01:15pm TUS Ar fr HOM 04:30pm TUS Dp to HOM	18	19
20 01:15pm TUS Ar fr HOM 04:30pm TUS Dp to HOM	21	22 01:15pm TUS Ar fr HOM 04:30pm TUS Dp to HOM	23	24 01:15pm TUS Ar fr HOM 04:30pm TUS Dp to HOM	25	26
27 01:15pm TUS Ar fr HOM 04:30pm TUS Dp to HOM	28	29 01:15pm TUS Ar fr HOM 04:30pm TUS Dp to HOM	30			

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