

# *Cascade View Estates HOA*

## *Board of Directors*



### Meeting Notes for 11/18/10 & 12/7/10, 2010 9:30 am at J. Murray's

#### **Meeting Attendees:**

Board members present: Craig Knight, Joe Murray, and Roiann Santos

Board members absent: Earl Cordes

Quorum present: yes

Others present:

#### **Proceedings:**

#### **11/18/10 Meeting called to order at 9:30 am by Joe Murray.**

Agenda items addressed:

1. **Establish 2011 Budget-** The budget was reviewed line item by line item comparing 2009 expenses and October 2010 expenses. The BOD was able to budget all expenses for 2011 with the exception of the Landscaping and Insurance companies. Some additional information is needed to accurately budget for 2011. Joe will contact the Landscaping Company and Roiann will contact the Insurance Company. A follow-up meeting will take place when Joe and Roiann are able to clarify the issues with those companies.
2. **President's absence/resignation-** With the absence of the President, several issues need to be addressed. Upon the President's resignation, a new President will need to be appointed out of the existing Board members and then the opening can be offered to Daria Nelson. If Daria accepts the position she can finish out Bruce's term until May 2012.

The meeting was adjourned at 12:00 pm.

#### **12/7/10 Follow-up Meeting mins. 9:30 am at J. Murray's**

#### **Meeting Attendees:**

Board members present: Craig Knight, Joe Murray, and Roiann Santos

Board members absent: Earl Cordes

Quorum present: yes

Others present: John Seitter

#### **Proceedings:**

#### **Meeting called to order at 9:30 am by Joe Murray.**

Agenda items addressed:

1. **Finish the 2011 Budget:** John Seitter provided additional expenses information, so the Board members re-addressed expenses for 2010 line item by line item. It was decided that the information requested from the Landscaping and Insurance companies did not help to achieve better determination of those expenses. The Insurance questions stem from incorrect information on the current policy and a quote for BOD coverage. Roiann was not able to get clarification on the insurance policy discrepancies, so it was determined to start over and get quotes from other companies. Joe received a call from Jeff Blake during the meeting and will return his call after the meeting.
2. **President's resignation:** An email resignation was received from Bruce Maggio (12/1/10) resigning from the BOD and the President position. The remaining Board members voted to appoint Joe Murray as President, Craig Knight as Vice President, and Roiann Santos will remain as Secretary. A motion for the new Board assignments and offering the open position to Daria Nelson was made by Roiann and seconded by Craig.

The meeting was adjourned at 11:45 pm