

Cascade View Estates HOA

Board of Directors



May 15, 2013

Meeting Notes for [May 15, 2013 5:00 pm](#)

Meeting Attendees:

Board members present: Craig Knight, Roiann Santos, Daria Nelson Joe Murray

Board members absent: Julie Boock

Quorum present: yes

Others present: John Seitter- Acct., Bob Grabar- CA

Proceedings:

[Meeting called to order by Joe Murray at 5:00 pm.](#)

Agenda items addressed:

- 1. Review financial reports-** John reported on the financial reports for the month of April and the 1st. qtr. The only issue was the AR detail (unpaid dues accounts). There are still 4 accounts with 2013 unpaid dues and 3 accounts with unpaid dues fines.
- 2. Revise 2014 Delinquent dues fines and discuss liens for lots 7 & 240-** Roiann proposed revising the Delinquent dues policy to administer the fines on the 15 and end of month. This will be tabled until board member have an chance to consider wording. All members unanimously agreed to place liens on Lots 7 and 240.
- 3. Discuss Annual audit of accounts-** All in favor of not having an annual audit assuming the financial records and taxes are maintained in the same manner. Daria will determine if any new government regulation has been introduced that would require periodic audits and report to board.
- 4. Discuss election of Officer positions-** Joe agreed to continue as President, Roiann will continue as Secretary, Daria will take the open Vice President position, Julie was assigned the Treasurer position and Ken requested to not be assigned a position as yet. Roiann reminded members of the Board terms: Up for election- 2014 Roiann and Julie, 2015 Daria, and 2016 Joe and Ken. Roiann also informed members she will not be returning to the board, so the Registered Agent and other specific things will need to be transferred to another board member of the next Secretary.
- 5. Board of Directors election and proxy voting-** Joe is elected for a 3 year term and Ken Kerfoot was appointed due to his name not being on the proxy in time for voting.
- 6. Modify AR guidelines for RV enclosures and parking policy-** Modifying the parking policy was approved by all members. The change of the RV enclosure in the AR guidelines will need to be addressed at the next meeting. The RV enclosure wording has been removed from the website until we can agree on better wording.
- 7. Status of Compliance Administrator training and AR project form-** Craig met with Bob and delivered all past AR records. They discussed a format for Bob distributing the forms through the Board. Roiann did not have time to report on Bob's CC & R training.
- 8. Quarterly reports for Common Area, Architectural Review & CC & R Activities**
 - Common area- Will need to report in follow-up meeting.
 - ARC Reports- Bob brought several project forms to go over and we run out of time.
 - CC & R report- same as above.

A motion to adjourn was made and seconded. Meeting adjourned at 6:00 pm.

Next meeting will need to be a follow-up. Date and time TBD.