

RUSH PUBLIC LIBRARY BOARD OF TRUSTEES
Meeting Minutes
September 17, 2018

PRESENT: K. Kirk, C. Raymond, B. Herman, J. Lederman, H. Carter, L. Laskowski, K. Flass (Director), R. McCarthy (Town Board)

ABSENT: T. Shearn, K. Pruden

APPROVAL OF JULY 17, 2018 MINUTES: Motion by H. Carter and seconded by J. Lederman to approve the minutes. Motion passed.

NEXT MEETING: October 16, 2018

OLD BUSINESS: Review of the annual appeal letter draft submitted by B. Herman. Minor edits were proposed. Motion by C. Raymond and seconded by H. Carter to approve the letter with suggested changes. The letter is to be mailed to Town of Rush residents by mid-October.

NEW BUSINESS: None

TREASURER'S REPORT: L. Laskowski reviewed the Bank Accounts Register. Motion made by J. Lederman and seconded by C. Raymond to approve the register. Motion passed.

FRIEND'S REPORT: K. Flass reported on behalf of the Friends group. A sign-up sheet was distributed requesting volunteers to work the library booth at the Rush Fall Festival on 10/6/18 from 8 a.m.-4 p.m. Jewelry, scarfs, and purses will be sold with proceeds to benefit the Rush Public Library. Cornerstone Services sent a letter outlining support services such as discounted printing, graphic design, mailing and fundraising software for NYS Library organizations. B. Herman to contact the organization for additional information.

DIRECTOR'S REPORT: K. Flass reviewed the August and September Director's reports. The library received \$5,000 in Bullet Aid for 2018/2019.

The library was also awarded \$34,340 (90% of the grant to be used for the covered walkway project. The remaining 10% will be awarded upon completion of the project). K. Flass will work with Dan Klimak and the new town building inspector in regards to the creation of a special account, bid specs and supporting documents needed to submit for RFP's.

A new library website is in the design phase following completion of the network cabling project on 9/14/18 by LAS and Hewitt-Young.

Town Supervisor, C. Frank has hired QPK Engineers to evaluate the town hall roof on 9/20/18 to address the ongoing roof leak issues.

Narcan training for staff is in progress.

A motion was made by H. Carter and seconded by C. Raymond to approve vouchers #112-128 totaling \$4,434.19 for August 2018. A motion was made by J. Lederman and seconded by H. Carter to approve vouchers #129-147 totaling \$4,566.35 for September 2018 expenses. Both motions were passed.

TOWN BOARD LIAISON REPORT: R. McCarthy reported that a new building inspector was hired by the town. The Flag Pole dedication and veterans luncheon held on 9/15/18 was a success.

ADJOURNMENT: Motion by H. Carter and seconded by C. Raymond to adjourn the meeting. Motion was passed and the meeting was adjourned.

Respectfully submitted,
Becky Herman, Vice President (in Kelly Pruden's absence)

Rush Public Library, a community resource for over 100 years.