

RUSH PUBLIC LIBRARY BOARD OF TRUSTEES
Meeting Minutes
October 16, 2018

PRESENT: K. Kirk, K. Pruden, C. Raymond, B. Herman, J. Lederman, T. Shearn, L. Laskowski, H. Carter, K. Flass, Director

ABSENT: R. McCarthy (Town Board)

APPROVAL OF SEPTEMBER 18, 2018 MINUTES: Motion by J. Lederman and seconded by C. Raymond to approve the minutes. Motion passed.

NEXT MEETING: November 20, 2018

OLD BUSINESS: Board folded, stuffed and sealed fundraising appeal letters.

B. Herman discussed the viability of hiring a mailing service for future fundraising endeavors. Cornerstone Services assists entities with mailings, including printing, folding, etc. at a very reasonable cost. The Board may consider hiring such a service for a future annual appeal.

NEW BUSINESS: T. Shearn nominated B. Herman as President. Nomination was seconded by C. Raymond. J. Lederman nominated H. Carter for Vice President. Nomination was seconded by C. Raymond. K. Pruden remains as Board secretary and L. Laskowski remains as treasurer. L. Laskowski and J. Lederman are reappointed to the Board.

TREASURER'S REPORT: L. Laskowski reviewed the treasurer's report. Motion made by T. Shearn and seconded by J. Lederman to approve the treasurer's report. Motion passed. Board discussed rolling over the CD. Motion made by H. Carter to not renew the CD and to put the funds into savings. Motion seconded by B. Herman. Motion passed.

FRIEND'S REPORT: K. Flass updated the Board as to Friends' activities. No future meeting date is set. The booth at the Fall Festival was a success and raised \$300.

DIRECTORS' REPORT: K. Flass reviewed her report submitted to the Board. Circulation was down significantly – 16 percent. Door count was also down - 18 percent. C. Raymond made a motion to carry over K. Flass' vacation time of 38.5 hours, seconded by K. Pruden. Motion passed. Motion made by J. Lederman and seconded by C. Raymond for K. Flass to carry over 10 hours of sick time. Motion passed.

Motion made by T. Shearn and seconded by B. Herman to approve vouchers #148-158 in the amount of \$2,608.16. Motion passed.

Legislative "thank you" breakfast is set for October 26, 2018, at 8:30 a.m. at the Henrietta Library. No update on roof leak. New website is in the research and design phase. New Trustee Handbook was distributed to the Board members. K. Kirk requests that board members review pages 1 through 37 before the next board meeting.

TOWN BOARD LIAISON REPORT: No town report.

ADJOURNMENT: Motion by T. Shearn and seconded by J. Lederman to adjourn the meeting. Motion was passed and the meeting was adjourned.

Respectfully submitted,
Kelly Pruden, Board Secretary

Rush Public Library, a community resource for over 100 years.