

BOARD OF TRUSTEES

Meeting Minutes

May 21, 2019

ROLE CALL AND DETERMINATION OF A QUORUM: The meeting was called to order by Becky Herman, President, who determined that a quorum was present.

Trustees Present: Becky Herman, Hal Carter, Karin Kirk, Cindy Raymond, Steven Neumaier

Trustees Absent: Julia Lederman

Others Present: Kirsten Flass, Director; Rita McCarthy, Town Board Liaison

APPROVAL OF MINUTES: On motion of Karin Kirk, seconded by Cindy Raymond, the Board Meeting Minutes of April 16, 2019 were unanimously approved.

TREASURER'S REPORT: Ms. Flass, in Ms. Laskowski absence, reviewed the Bank Accounts Register. On motion of Hal Carter, seconded by Karin Kirk, the Treasurer's Report was unanimously approved with the direction that a copy of the Bank Accounts Register be maintained in the Library records.

DIRECTORS' REPORT: Ms. Flass presented the monthly Director's Report. On motion of Cindy Raymond, seconded by Karin Kirk, the Director's Report, including the vouchers for \$6926.56, was accepted and approved by unanimous vote with the direction that a copy of the Director's Report be maintained in the Library records.

Ms. Flass provided the Working Copy of the 2019 budget January through April. The projection is that the Library will finish the year at or below budget.

OLD BUSINESS: The May 6, 2019 Game Night was cancelled to honor Jim Bucci. No more Game Nights are currently scheduled but may resume in the fall.

NEW BUSINESS:

- Three applications have been received from individuals wishing to fill the board vacancy. The committee will review the applications and interview the applicants as they determine. The committee will consist of Becky Herman, Cindy Raymond, and Karin Kirk.
- The Board Reviewed the Annual State Report prepared and submitted by Ms. Flass. On motion of Karin Kirk, seconded by Cindy Raymond, the Board approved the State Report.

FRIENDS OF THE LIBRARY COMMITTEE REPORT:

- The High Tea Event was held on May 11, 2019. About 24 people were in attendance. The final financial report will be presented at the next meeting.

LIBRARY POLICY COMMITTEE REPORT:

- The committee held its second meeting and agreed upon a number of additional changes and additions to propose to the Library Patron Policy Handbook. The revised version incorporating those changes and additions will be reviewed at the next committee meeting. It is anticipated that the proposed revised Policy Handbook will be available for full Board review in August.
- The committee also agreed on additional proposed changes to the Bylaws and the proposed revised Bylaws should also be available for full Board review in August.
- Finally, the committee discussed a Board Self-Evaluation Document and agreed that substantial changes are needed to the first draft. A second draft will be reviewed at the next committee meeting.

TOWN BOARD LIAISON REPORT: Rita McCarthy provided an update on the Horseshoe Solar Project.

CALENDAR:

The next regular Board of Trustees' meeting will be on June 18, 2019 at 7:15 pm. Other upcoming events include:

- Home Fest – June 1, 2019
- Mandatory Safety Training – June 20, 2019
- Library Policy Committee - July 23, 2019 at 6:00 PM.

ADJOURNMENT: There being no further matters to come before the Board, the meeting was adjourned on motion of Karin Kirk, seconded by Cindy Raymond.

Respectfully submitted,

Hal Carter,
Vice President