

# RUSH PUBLIC LIBRARY

*Growing Readers Since 1914*

## BOARD OF TRUSTEES

### Meeting Minutes

July 16, 2019

**ATTENDANCE: Trustees:** Becky Herman, Hal Carter Karin Kirk, Steven Neumaier, Julia Lederman, Cindy Raymond, Sharon Mason. **Others Present:** Kirsten Flass, Director; Rita McCarthy, Town Board Liaison; Letty Laskowski, Treasurer

**APPROVAL OF MINUTES:** On motion by Karin Kirk, seconded by Steve Neumaier, the Meeting Minutes of June 16, 2019 were unanimously approved.

**TREASURER'S REPORT:** Letty Laskowski reviewed the Bank Accounts Register. On motion by Cindy Raymond, seconded by Karen Kirk, the Treasurer's Report was unanimously approved.

Letty Laskowski discussed her investigation of a TIAA investment option. TIAA had a number of questions, most importantly the amount to be invested. Letty pointed out the benefit of having a checking account with a local bank. Steve Neumaier will check with M&T Bank to determine what other options they may have.

### **OLD BUSINESS:**

**Budget** – Ms. Flass submitted three options for the Budget. The current budget with no changes would go up 1% primarily because of the mandatory increase in the minimum wage.

A second option is to increase the salary for Senior Clerks, who did not get an increase last year. Kirsten compared our Senior Clerks' salaries with those in other libraries considering population size. Those salaries are currently in the middle. If we were to increase the Senior Clerk salary by 3% the overall budget would go up by 1.5%. That could increase depending on what the Town decides with respect to cost of living increases.

The third option is to increase the materials budget by \$1,000. That would increase the overall budget by 1.5%.

On motion of Hal Carter, seconded by Karin Kirk, the Board unanimously approved the second option to increase the Senior Clerk salary by 3% with the overall budget going up by 1.5%.

**Fund Raising** - Discussion occurred about various fundraising options. Becky will come back to us in September with ideas.

**Budget Status Report** - Kirsten will bring a report to the Board Meeting in August that will show the relationship between the approved 2019 budget and actual expenditures.

**Town Hall Roof Project** – No update.

### **NEW BUSINESS:**

#### **Library Trustees Association Membership**

Last year the Board voted to renew its membership in the Association but the check was never cashed and was eventually voided. Based on that, the Board elected not to renew its membership.

**DIRECTORS' REPORT:** Ms. Flass presented the monthly Director's Report. Due to the discovery of additional resources for Summer Reading Prizes, Ms. Flass withdrew the request of Book Nook funds. On motion of Cindy Raymond, seconded by Julia Lederman, the Director's Report, including the vouchers for \$2,574.75, was accepted and approved by unanimous vote with the direction that a copy of the Director's Report be maintained in the Library records.

**FRIENDS OF THE LIBRARY COMMITTEE REPORT:** Becky and Kirsten will be meeting with a potential chairperson.

**LIBRARY POLICY COMMITTEE REPORT:** The Policy Committee will meet on July 23 to continue work on revising the Policy Handbook.

**TOWN BOARD LIAISON REPORT:** Rita McCarthy reported that the solar project is still being addressed. A workshop on solar is being held. Budget workshops are also coming up. Flooding plan was still a problem but the Town is working on a solution.

**CALENDAR:** On motion of Steven Neumaier, seconded by Karin Kirk, the Board meeting in August is canceled. The next regular Board of Trustees meeting will be on September 17, 2019 at 7:15 pm.

**ADJOURNMENT:** There being no further matters to come before the Board, the meeting was adjourned.

Respectfully submitted,  
Hal Carter, Vice President