

RUSH PUBLIC LIBRARY

Growing Readers Since 1914

BOARD OF TRUSTEES

Meeting Minutes

September 17, 2019

ROLE CALL AND DETERMINATION OF A QUORUM: The meeting was called to order by Becky Herman, President, who determined that a quorum was present.

Trustees Present: Becky Herman, Hal Carter, Karin Kirk, Julia Lederman, Steven Neumaier, Sharon Mason

Trustees Absent: Cindy Raymond

Others Present: Kirsten Flass, Director; Rita McCarthy, Town Board Liaison

APPROVAL OF MINUTES: On motion of Karin Kirk, seconded by Julia Lederman, the Board Meeting Minutes of July 16, 2019 were amended to state that Kirsten Flass will send information to the Board in August that shows the relationship between the budget and the actual expenditures and, as amended, the minutes were unanimously approved.

TREASURER'S REPORT: Kirsten Flass, in Letty Laskowski's absence, reviewed the Bank Account Registers for August and September 2019. On motion of Hal Carter, seconded by Karin Kirk, the Treasurer's Reports were approved with the direction that a copy of the Bank Accounts Registers be maintained in the Library records.

DIRECTORS' REPORT: Kirsten Flass presented the monthly Director's Reports for August and September 2019. On motion of Karin Kirk, seconded by Hal Carter, the Director's Reports, including payment of Vouchers 105 through 130 were accepted and approved by unanimous vote, with the direction that a copy of the Director's Reports be maintained in the Library records. Ms. Flass reported that sixty-two children participated in the Summer Reading Program, an increase over last year.

OLD BUSINESS:

Steven Neumaier provided an update concerning M&T Bank. Steve met with them and M&T is working on options for our investments.

Budget Update: The preliminary Town budget is contemplating a 4% increase for all employees who are not receiving a raise due to the increased minimum wage; however, no final decision has been made.

NEW BUSINESS:

Secretary Position: Cindy Raymond was unanimously elected to be the Secretary.

The Board reviewed and considered Joan Celantano's request for additional funding for Library programs since the amount budgeted for programming for fiscal year 2019 from public funds has been fully expended. Upon motion of Julia Lederman seconded by Steven Neumaier, the Board unanimously voted to provide \$400 of Board funds (non-public funds) to pay for programs through the end of the year.

Becky Herman gave an update on the annual campaign planning. Last year, the campaign netted about \$4,000. The Board deemed this to be a worthwhile effort and one to be repeated. Ms. Herman has received quotes from two companies for doing the mailing using letters with a return envelope. Becky also got quotes for postcard mailings. Quotes for mailings with possible small thank you gifts were also obtained. The possibility of a digital donation option on the website was suggested. There may be a benefit in applying for a postal not-for-profit authorization to reduce the mailing costs. Becky will send the Board a summary of her findings for discussion at the October Board meeting.

FRIENDS OF THE LIBRARY COMMITTEE REPORT: No report at this time.

LIBRARY POLICY COMMITTEE REPORT: The Library Policy Committee has completed suggested revisions to the Bylaws. A comparison copy of the proposed Bylaws was distributed to the Board members and several significant proposed changes were discussed. A vote on whether to approve some or all of the suggested changes will occur at the November 2019 Board Meeting. The Library Policy Committee will next meet on October 25, 2019.

TOWN BOARD LIAISON REPORT: Budget information is expected to be available in October and the budget process is going well. The Solar issue continues.

CALENDAR: On motion of Karin Kirk, seconded by Steven Neumaier, next regular Board of Trustees' meeting will be moved to October 15, 2019 at 8:00 pm. The next Game Night will be at Creekside on October 7, 2019 at 6:00.

ADJOURNMENT: There being no further matters to come before the Board, the meeting was adjourned on motion of Hal Carter, seconded by Steven Neumaier.

Respectfully submitted,

Hal Carter, Vice President