

# Application Form



**CHASE**  
A L L I A N C E

All information contained in this form is strictly Private and Confidential  
and is held for Chase Alliance Sec Ltd Records only

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To assist us please ensure you answer each section, either by answering the question or ticking the appropriate box provided. Chase Alliance has a policy of employment on an equal opportunities basis to ensure no discrimination takes place in respect of age, nationality, sex, race, color, religion, ethnic origin, or marital status.

The facts that you provide on this form will help us ensure that this policy is upheld.

\*\*Please note that failure to attach a passport photograph will result in your application being rejected

### Application for Employment

(please complete this form in BLOCK CAPITALS using black ink)

Position applied for: \_\_\_\_\_

How did you hear about this vacancy? \_\_\_\_\_

Title: \_\_\_\_\_ First Name: \_\_\_\_\_ Middle Name(s): \_\_\_\_\_ Surname: \_\_\_\_\_

Address: \_\_\_\_\_ Postcode: \_\_\_\_\_

#### Bank Account Details

Name of Bank: \_\_\_\_\_ Account Number: \_\_\_\_\_ Sort Code: \_\_\_\_\_

Home Telephone Number: \_\_\_\_\_ Mobile Telephone Number: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Place of Birth: \_\_\_\_\_

National Insurance Number: 

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 E-mail Address: \_\_\_\_\_

How long have you lived at your current address? \_\_\_\_\_ Years \_\_\_\_\_ Months

Do you currently hold an SIA license? *(if so please state the following:)*

SIA license Number: \_\_\_\_\_ Expiry Date: \_\_\_\_\_

What sector are you licensed for? \_\_\_\_\_

Do you hold a current driving license Yes or No: \_\_\_\_\_

Do you have your own transport for travel to work: \_\_\_\_\_

Do you require a work permit to take up employment in the UK, Yes or No: \_\_\_\_\_

Have you applied to Chase Alliance before Yes or No: \_\_\_\_\_

*If yes please give details:* \_\_\_\_\_

**EMPLOYMENT RECORD**

The BS7858 screening process requires that we are able to verify your personal employment history for a period of five years or to the date of leaving school. Please give all details of your employment/educational history for the last five years, including your reasons for leaving e.g. redundancy, resigned, dismissed etc. (these reasons will be verified) and details of periods of self-employment and military service. For any period of unemployment, give the address of the benefit office to which you reported and the dates. If you were unemployed or unregistered, please supply details of what you were doing. Start with your PRESENT/MOST RECENT EMPLOYER and work backwards ensuring there are no gaps.

Employers name, address, telephone number, and your job title	Dates <small>(including month and year)</small>	Reasons for leaving
(1) Employers Name: Address: Tel No: Your Job Title: Payroll No:	FROM:   TO:	
(2) Employers Name: Address: Tel No: Your Job Title: Payroll No:	FROM:   TO:	
(3) Employers Name: Address: Tel No: Your Job Title: Payroll No:	FROM:   TO:	
(4) Employers Name: Address: Tel No: Your Job Title: Payroll No:	FROM:   TO:	

<b><u>EDUCATION AND TRAINING (in the last five years)</u></b>		
Secondary school name, address, & telephone number	Dates <small>(including month and year)</small>	Exams taken / Qualifications gained
(1) Name:  Address:  Tel No:	FROM:  TO:	
(2) Name:  Address:  Tel No:	FROM:  TO:	
(3) Name:  Address:  Tel No:	FROM:  TO:	
<b>OTHER TRAINING COURSES</b>	Dates <small>(including month and year)</small>	Exams taken / Qualifications gained
1):	Date:	1):
2):	Date:	2):
3):	Date:	3):
4):	Date:	4):

**PERSONAL REFERENCES**

Please provide details of two referees who have known you for at least two years and who can confirm that you have been employed/unemployed at the dates you have provided. These referees cannot be blood related, related by marriage or by civil partnership, or live at the same address as you.

Name: _____ Address: _____ _____ Occupation: _____ Tel No: _____ How long have you known this person: From: _____ To: _____	Name: _____ Address: _____ _____ Occupation: _____ Tel No: _____ How long have you known this person: From: _____ To: _____
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**PROFESSIONAL REFERENCES**

If you have been self-employed please provide details of your accountant, solicitor or tax office who can verify these dates.

Name: _____ Address: _____ _____ Occupation: _____ Tel No: _____ How long have you known this person: From: _____ To: _____	Name: _____ Address: _____ _____ Occupation: _____ Tel No: _____ How long have you known this person: From: _____ To: _____
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