



California Employees Charitable Assistance & Relief Efforts (C.A.R.E.)

(Assistance/Relief Application)

C.A.R.E.'s goal is to provide short-term Assistance or Relief to employees or their dependents, experiencing severe financial need due to an unexpected tragedy.

Recipients Personal Information: (Please Type or Print)

Information can be provided by the recipient or a fellow employee.

Maximum of 1 application per family, per incident!

Employees Name:	
Is Employee a C.A.R.E. Member (Contributing at least \$10 monthly)	Yes: () No: ()
Name & Relationship of Recipients if not Employee:	
Employees work Information:	Facility: Department:
Employees Home Address:	Address: City: State: Zip:
Employees Contact Info:	Home Phone: Cell Phone: Work Ext:
Employees email Address:	

Requested Monetary Amount:	\$
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LIST ANY OTHER ASSISTANCE YOU ARE RECEIVING FOR THIS TRAGEDY

(Fund Raisers, etc.)

**DESCRIBE YOUR TRAGEDY AND SPECIFIC NEEDS, IN DETAIL
ATTACH SUPPORTING DOCUMENTATION**

DECLARATION:

By signing below, under penalty of perjury, I declare that to the best of my knowledge and belief, the information I provided is true and correct. Additionally, I authorize C.A.R.E. to disclose any confidential or financial information needed so that the California Employees, Charitable Assistance & Relief Efforts (C.A.R.E.) Board of Directors, can make an informed decision as to the level of assistance to grant or deny for this tragedy.

Signature: _____ Date: _____

The C.A.R.E. Board of Directors will not consider incomplete applications. If you have not received a response to your application within seven (7) business days or if your tragedy requires immediate attentions (i.e. 24 hours), please contact Patrick Gifford at: 831-455-6465.

NOTE: For all approved requests, C.A.R.E. will make funds payable to the organization(s) whose services you need (i.e. funeral home, Mortgage Company, utility company, hotel, etc.). In most instances checks will be mailed directly to the recipient or their designee. In the event of an extenuating circumstance, the C.A.R.E. Board of Directors reserves the right to distribute funds as best fits the situation.



C.A.R.E. Foundation

Types Of Events Eligible for Assistance

1. Home Catastrophe / Natural Disaster

- Employee's personal residence is destroyed or rendered unlivable by a localized natural disaster (fire, flood, tornado, mudslide, etc.) or federally/state declared natural disaster or terrorist attack.
- **Amount of Assistance:** Up to \$2,000 depending on financial hardship.
- **Required Documentation:** Proof of home ownership or copy of lease agreement, photograph of damaged residence, insurance claim, fire, police or insurance report, lodging receipts/bill, repair estimates, furniture bill, etc.

2. Funeral Expense / Emergency Travel

- Assistance available to help with financial obligations related to the death of an employee or qualified dependent family member. Recipients may also receive assistance for emergency travel to attend the funeral of a qualified dependent.
- Assistance may also be provided for an employee or qualified dependent who is suffering from a tragic illness or when there is travel cost associated with the illness.
- **Amount of Assistance:** Up to \$2,000 for the direct funeral expenses, depending on your financial hardship.
- **Required Documentation:** Copy of death certificate, a statement from the funeral home indicating financial responsibility of employee and a copy of the funeral bill, or documentation of the illness/medical condition.

3. Military Deployment

- To assist employee's family when they or their qualified dependent has been called to active duty and an imminent financial hardship can be justified.
- **Amount of Grant:** Up to \$500, dependent upon the C.A.R.E. Board of Directors decision of assistance needed.
- **Required Documentation:** Official documentation from the military, copies of utility bills, rent/mortgage statement or other bills where assistance is needed.

4. Personal or Medical Emergency

- Funds available to assist employees or their qualified dependents who have encountered financial hardships for reasons beyond their control (illness, injury, spouse/domestic partner loss of job, etc.).
- **Amount of Grant:** Up to \$1,000 for household necessities (rent/mortgage, utilities, etc.), depending on qualified financial hardship.
- **Required Documentation:** Copy of lease agreement, mortgage statement, utility bills, medical bills, unemployment application, etc. Items that will not be considered include: credit card debt, other discretionary or elective bills, bills related to car repairs, child support, attorney fees or garnishments of an employee's paycheck due to past debt or employment disciplinary actions.

Note: Due to United States' Internal Revenue Code (IRS) regulations, all supporting documents must be in English.

**A Qualified Dependent family member is defined as: The spouse or Dependent Children of a qualified employee.*