

Clifton Management, Inc.

Licensed Community Association Management Firm

1326 S. Ridgewood Ave. #14, Daytona Beach, FL. 32114 TEL (386) 767-5575 * (386) 255-5234 FAX
www.cliftonmanagement.com

STATUS OF ASSESSMENT (ESTOPPEL)/APPROVAL OF TRANSFER

(Complete Top Portion of Form and Return to ashley@cliftonmanagement.com)

Date: _____ Association: _____ Unit: _____

Property Address: _____ City: _____ (if applicable) Zip Code: _____

Seller/Refi Name: _____ Buyer Name: _____

Buyers Cellular #: _____ Buyers Email Address: _____

This Information Requested For (check one): _____ Sale _____ Refinance _____ Other _____

Is Buyer in receipt of the Governing Documents? _____ Yes _____ No

Is purchaser aware this is an HOA/COA and for residential usage only? _____ Yes _____ No
(i.e. no AIRBNB, dorm residential, businesses)

Estimated Settlement Date: _____ Requested By: _____

Company: _____ Phone: _____
(Settlement Company Name)

FAX: _____ Email Address: _____

Current Assessment: \$ _____ Per: _____ Month _____ Quarter _____ Year

Total Balance Due: \$ _____ Paid Through: _____
(Information correct through this date only if total balance is paid)

Special Assessment Pending: _____ Yes _____ No Amount Due: _____

Insurance Information: _____
(Agent Name & Telephone Number)

Is there an ARC Committee in this community: _____ Yes _____ No

Are there any violations on this property _____ yes _____ no

Who is responsible for water payments: _____

Statement of charges attached: _____ Yes _____ No Estoppel Fee: \$ 250.00
(Payable to "Clifton Management")

Does the association need to approve of Transfer of Title: _____ Yes _____ No _____ Additional forms required

Master Association : _____
(If applicable; Contact Information)

Disclosures signed by buyer: _____ Yes _____ No / _____ Required _____ Not Required

Other: _____

**MAKE ASSOCIATION DUES CHECKS PAYABLE TO THE HOMEOWNER /
CONDOMINIUM ASSOCIATION NAMED ABOVE. ALL ESTOPPEL FEES ARE
PAYABLE TO "CLIFTON MANAGEMENT, INC." MAIL CHECK(S) AND
DISCLOSURES (IF APPLICABLE) ALONG WITH A COPY OF THE DEED To:**

CLIFTON MANAGEMENT, INC. 1326 S. RIDGEWOOD AVE. SUITE 14; DAYTONA BEACH, FL. 32114. The association and or its management company will not perform lender risk analysis assessment in the form of Condominium/PUD Questionnaires without payment not to exceed \$150.00 as per Florida Statutes. The responses herein are made in good faith and to the best of my ability as to their accuracy. * Please note that the total dues owed to the Association DO NOT include the Estoppel Fee.

Verified By: _____ Date: _____