

IF YOU ARE CHOSEN TO SERVE ON STAFF

IF YOU BECOME UNABLE TO SERVE - and you have been confirmed as a staff member for any director, please immediately let the director know so that he can fill your position early. **DO NOT WAIT UNTIL CHECK-IN DAY TO ADVISE US.**

BY 2:00 PM ALL STAFF MEMBERS – are to be at Camp Wiregrass on Sunday afternoon, (check-in day) the first day of their director’s camp week. **Most** directors now have a meeting with their staff, at 2:00 or 2:30 PM, before campers begin arriving. At that time, cabin leaders and counselors will be given their camper lists and instructions. After the meeting, staff members are to go to their cabins and be ready to meet and assist parents and campers as they begin arriving at 3:00 P.M. Parents want to **SEE** the faces of those who will be caring for their child so it is vital that parents have the opportunity to speak with and share information with you at this time. If you have an emergency on check-in day and will be late, please phone your director or call the camp office at 334-684-2118.

Nurse/Medical Professions FOR THE WEEK - will need to come to the dining hall as soon as you have been excused from the director’s staff meeting so that you can be on point and available to parents when **camper check-in begins at 3:00 PM**. You will be receiving medications and speaking with parents concerning campers’ medical needs during the check-in process. Please remember, we require a copy of license/certification for all nurse/medical volunteers who come on staff at Camp Wiregrass.

ALL STAFF MEMBERS SHOULD Bring a copy of your health insurance card or insurance information with you in case of any medical emergencies during the week.

CHAIN OF COMMAND begins with the Director followed by the Village Leaders (Chief and Queen) who assist the director; followed by nurse/medical professionals, cabin leaders and counselors. Jointly, staff members are responsible for the safety, well-being and best interest of our campers.

STAFF MEMBERS ARE TO BE EXAMPLES to our campers in speech, actions and manner of dress. Please view the **“Things to Pack”** link on the Camper Info page and plan to pack with the dress code in mind as this information **does apply to staff** as well as campers. In general, modest clothing; not tightly fitting with hemlines just above the knee, clean wording/graphics with waist/tummies covered.

REMEMBER, YOU REPRESENT Camp Wiregrass and the mission we live for every day you are here. Your conduct, your attitude and your cooperation skills are not only being seen by the director, other staff members, campers and parents; they are also being reviewed from above (WWJD).

PREPARE A WEEK IN ADVANCE by getting plenty of rest before you come and by praying for a successful week. Resolve to be a good role model and team member for campers and other staff members alike.

CHECK YOUR EMAIL INBOX REGULARLY for instructions and information from the camp office and your director. The email address you provide on your application will be the main way we contact you regarding camp. Many people check texts, Instagram, Facebook, etc. and forget about email but **PLEASE WATCH YOU INBOX FOR UPDATES AND INSTRUCTIONS.**

If you have any questions or concerns, please email us at info@campwiregrass.info or campwiregrass2006@yahoo.com or call us at 334-347-0111.

THANK YOU IN ADVANCE FOR YOUR SERVICE!