



# STEINHAUER PRODUCTIONS



## CONTRACT FOR 2020 EXHIBIT SPACE

PRINT NAME \_\_\_\_\_ FIRM NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_ PHONE ( ) \_\_\_\_\_ CELL ( ) \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_ EMAIL \_\_\_\_\_

TYPE OF ARTS & CRAFTS \_\_\_\_\_

SPECIALTY PRODUCTS \_\_\_\_\_

IS YOUR MERCHANDISE PRODUCED BY YOU? YES \_\_\_ NO \_\_\_ EXPLAIN \_\_\_\_\_

APPLICATIONS AND INFORMATION MAY BE PRINTED FROM OUR WEBSITE  
[www.steinhauerproductions.com](http://www.steinhauerproductions.com)

**IMPORTANT! IMPORTANT! IMPORTANT!**  
A DEADLINE FOR EACH SHOW IS 20 DAYS PRIOR TO THE SHOW DATE. A LATE FEE OF \$25.00 WILL BE APPLIED TO BOOTH FEE AFTER THE DATE. IMMEDIATE CONTRACT COMMITMENT WOULD BE GREATLY APPRECIATED.

1. Each show requires a separate deposit and balance checks.
  2. Each booth requires a \$100 deposit to be paid by money order or personal check.
  3. All booths in indoor shows will be piped and draped in red & white.
  4. You are allowed 20% commercial only if it complements your mainline.
  5. This contract is a commitment between Steinhauer and you on booth reservations.
- (We must be notified of any emergency situation that would void booth space contract.)**

**30TH ANNUAL Christmas Magic In July Market**  
*Beautifully Revised, Doubled in Size*  
July 11-12 (New Orleans Area)  
Pontchartrain Convention Center, Kenner, LA

10X10 \$295.00 \_\_\_\_\_ Dep. \$ \_\_\_\_\_ Bal. \$ \_\_\_\_\_ Ck # \_\_\_\_\_ Pd. \_\_\_\_\_  
10X15 \$443.00 \_\_\_\_\_ Electricity \$50.00 \_\_\_ Tab \$13.00 \_\_\_ Ch \$1.00 \_\_\_  
10X20 \$590.00 \_\_\_\_\_ **All Booths are corners.**

**5TH ANNUAL Christmas Magic In July**  
July 25-26 (Indoor Show, Covington, LA)  
Coquille Park and Recreational Center

10X10 \$200.00 \_\_\_\_\_ Dep. \$ \_\_\_\_\_ Bal. \$ \_\_\_\_\_ Ck # \_\_\_\_\_ Pd. \_\_\_\_\_  
10X15 \$300.00 \_\_\_\_\_ Electricity \$40.00 \_\_\_ **Table/Chairs Not Available**  
10X20 \$400.00 \_\_\_\_\_ **FREE ADM. • ALL GIRL TEAM TOURNAMENTS**  
**GREAT HIGH TRAFFIC WEEKEND!**  
\$10 Occupational License Fee Pd. \_\_\_\_\_

**4TH ANNUAL Lamar Dixon Expo**  
September 12-13 (Indoor Show)  
Lamar Dixon Expo Center, Gonzales, LA

10X10 \$295.00 \_\_\_\_\_ Dep. \$ \_\_\_\_\_ Bal. \$ \_\_\_\_\_ Ck # \_\_\_\_\_ Pd. \_\_\_\_\_  
10X20 \$590.00 \_\_\_\_\_ Electricity \$50.00 \_\_\_ Tab \$13.00 \_\_\_ Ch \$1.00 \_\_\_  
10X30 \$885.00 \_\_\_\_\_

**3RD ANNUAL Fallin' For Madisonville Festival**  
*Pumpkin Patch Festival!*  
October 24-25 (Outdoors)  
Madisonville Park, Madisonville, LA

10X10 \$200.00 \_\_\_\_\_ Dep. \$ \_\_\_\_\_ Bal. \$ \_\_\_\_\_ Ck # \_\_\_\_\_ Pd. \_\_\_\_\_  
10X15 \$300.00 \_\_\_\_\_ Electricity \$40.00 \_\_\_ **Tables/Chairs Not Available**  
10X20 \$400.00 \_\_\_\_\_ **COMMUNITY INVOLVEMENT • Canopies required.**  
**1,000 PUMPKINS FOR KIDS.**

**35TH ANNUAL Christmas Extravaganza Expo**  
December 4-5-6 (FRI-SAT-SUN)  
Covington Fairgrounds, Covington, LA  
**ALL COVERED SHOW**

10X10 \$420.00 \_\_\_\_\_ Dep. \$ \_\_\_\_\_ Bal. \$ \_\_\_\_\_ Ck # \_\_\_\_\_ Pd. \_\_\_\_\_  
10X20 \$810.00 \_\_\_\_\_ Electricity \$50.00 \_\_\_ **Dedicated Electricity \$80**  
10X30 \$1210.00 \_\_\_\_\_  
10X40 \$1610.00 \_\_\_\_\_

<b>COMMERCIAL PRODUCTS</b>	10X10	\$500.00	_____
These products are related to boutique, healthcare, beauty products, home products, and specialty gifts, etc.	10X20	\$970.00	_____
<b>Discounted \$30.00 off</b>	10X30	\$1450.00	_____
<b>Discounted \$50.00 off</b>	10X40	\$1930.00	_____
<b>Discounted \$70.00 off</b>			

Occupational License Fee of \$10 is to be paid prior to the show with booth fee. \_\_\_\_\_ Paid.

**Our Premier Show 500 Booths**

• A three-sided display forming an "Individual setting" is required for all booths. We do not supply a side and backdrop for this show. You must supply your own sides and backdrop. Canopies may be used for this to create your own setting and to secure your booth at night.

★ **Booths are not all corners.**

<b>Prices for Outdoor Booth</b>	10X10	\$370.00	_____	10X20	\$710.00	_____
<i>Must supply own canopy</i>		<b>Discounted \$30.00 off</b>				

<b>FOOD BOOTH - CHRISTMAS EXTRAVAGANZA</b>	10X10	\$790.00	_____
3 different food items • No duplications.			

### MONEY ORDERS OR CHECKS MUST BE PAYABLE TO SUNDRA STEINHAUER.

**BOOTH DISPLAY MUST BE ATTRACTIVE WITH SKIRTED TABLES AND COMPLY WITH BOOTH QUALIFICATIONS • 2 PHOTOS REQUIRED**  
Sales tax will be collected one hour before the show ends of the last day. Electricity charge for booths range from \$40.00 to \$80.00 depending on the show and type of electricity needed. The Producer (STEINHAUER Productions) will not be liable for refunds and/or any other liabilities whatsoever for the failure to fulfill this contract due to reasons of the enclosure in which the show to be produced being before or during the show is destroyed by fire or other calamity or by any act of God public enemy strikes statues ordinances or any legal authority or any other cause beyond the producers control. If Exhibitor cancels 21 days prior to a show, 50% of the deposit will be refunded or total of deposit will be transferred to another show if Exhibitor cancels after that period 100% of deposit is nonrefundable. Exhibitors are asked (not mandatory) to donate a small door prize when asked. A small admission fee will be charged at all shows. Show management reserves the right to restrict, modify or expel any exhibit that is deemed undesirable without refund. I have read and understood the terms of this contract and agree to apply fully with all rules and regulations. Covington, LA shows will require a \$10.00 occupational license. *Thank you for selecting our shows please sign and date contract.*

Signature \_\_\_\_\_ *Thank You!* Date \_\_\_\_\_



## *Booth Display*

We encourage having attractive three-sided lighted displays. This will enhance your product and improve the overall show appearance. **No lawn chairs** are to be used in your booth. An attractive display can improve your location and overall sales.

## *Show Hours*

Spring and Summer hours are 10:00 a.m. to 5:00 p.m.

Fall hours may differ.

Christmas Extravaganza Show hours are 9:00 a.m. to 5:00 p.m.

All event information and hours will be mailed in an information packet prior to each show.

## **OUR PLEDGE**

There is no other company that appreciates their vendors more than we do. Entering our 35th year of producing successful shows, we pledge on the highest in advertising and professionally produced shows. Thank you for considering us.



## *Deposit*

Each show requires separate deposit checks of \$100.00. Booth balance is to be paid in full, twenty-one (21) days prior to each Show. Each requires a money order or check for the balance of each show. If late, please notify our office. A late fee of \$25.00 will be charged to the booth balance. We try to be courteous to you by holding your booth as long as possible. Please ALWAYS contact us if you must cancel. THANK YOU.

## *Rules and Regulations*

1. Eligibility - 20% commercial may be added to compliment your 80% handcrafted mainline items.
2. Tables must be covered to the floor on exposed sides with table skirting and attractive top or overlay (**a must**).
3. Entire display and chairs must be kept inside lines of their space.
4. Exhibitor's space must be kept clean and orderly at all times. (No garbage exposed.)
5. All vehicles are to be parked in designated area.
6. Sales tax will be turned in one hour before the show ends on the last day or picked up. Some shows require taxes to be mailed.
7. Occupational license fee must be sent in with booth fee. (Both Covington Shows.)
8. All booths must remain open and set up for the full duration of the Show. Positively **NO** early breakdowns.
9. Failure to occupy booth space may forfeit all future reservations and application acceptance for future shows.

*Thank you, Sundra & Herman*