


iPage 2.0 User Guide

I. User Info

A user profile should be created which will be used to sign each of your messages.


To set the profile:

1. Tap the Settings  tab at bottom
2. Tap 'User Name' to see the input view for the user's profile.
3. Input first and last name string fields
4. Select 'As Prefix' or 'As Suffix' to determine how it will be appended to each message.

II. Assigning Carriers


Each contact needs to have an associated carrier so the app knows to which server the message should be sent.

To set up a carrier:

1. Tap the Settings  tab at the bottom.
2. Tap 'Carrier List' under Carriers section which will navigate to a list of current carriers available to add to any particular contact. The app comes pre-populated with American Messaging and USA Mobility. Tapping a particular carrier will bring up a view allowing you to edit any of its settings.
3. To add a different/custom carrier, tap the '+' at the top right and enter the information for the carrier you wish to add.

This app uses Simple Network Paging Protocol (SNPP) which generally uses port 444. The SNPP address should be obtained from the carrier to which you want to send pages. At the end of this guide is a table with common carriers and their information. The 'Name' can be any string which will show up in the carrier lists. The 'Code' is used for bulk importing contacts from a CSV file. It is suggested to use a 4-character code such as 'AMSG' for American Messaging. To import contacts in bulk, see section V.

To Assign one carrier to all contacts:


1. Tap the Settings  tab at the bottom right of the app.
2. Tap 'Manage' under Carriers section
3. Tap '[Assign Carrier to Contacts](#)' and pick a carrier option that you have previously entered or pick a default carrier.

You can also remove the carriers from all of your contacts and restore your carrier list to the default which will be American Messaging or USA Mobility.

Note: If you restore, your custom carriers will be removed and all of the contacts with that custom carrier will have no carrier associated and will need to be reassigned again.

III. Sending Pages



To send a new message/page to someone in your contact list:

1. Tap the Contacts  tab at the bottom left which will bring up your contacts saved.
2. Scroll to the name of the contact to whom you want to send a message and tap the name
 - A. You can scroll through the whole list by swiping from the top or bottom
 - B. You can jump to a particular alphabetical section by tapping the respective letter in the index view on the right side of the screen.
 - C. You can search for a particular contact by scrolling to the top of the table and entering the contact into the search field just under the 'Contacts' heading. If the search field is not visible when at the top of the table then swipe down from the top to display it. Also,


if you have scrolled away from the top of the table, you can tap the very top of the view where the phone camera or speaker is located and the table will automatically scroll to the top.

3. Enter the message you wish to send and tap 'Send' in the upper right of the view.
4. You can add a pre-entered or custom message by tapping the 'Custom Text' button and adding one from the list. To add or edit these messages, see section entitled: Custom Messages.
5. If 'Send' is grayed out either there is nothing in the message field or there is no carrier assigned to that particular contact. Just under the message field on the left will show which carrier is assigned to this contact. If there is none, 'No carrier selected!' will be shown in red. Simply tap 'Select Carrier' that is to the right which will bring up a method to assign a carrier. Only the carriers that have been entered into the app as described in section II above will be available to assign. Once this has been assigned it will be saved to that contact and will not need to be assigned again. If you pick the wrong carrier, this can be changed by selecting 'Change Carrier' showing in blue.



To send a new message/page to someone NOT in your contact list (ad hoc)

1. Tap the Ad Hoc  tab in the middle bottom of the screen.
2. Enter the pager number you wish to page
3. Tap the Action  button in the top right
4. Enter your message.
5. Select a carrier as described above in Section III.5.
6. Tap 'Send'
7. Tap the 'Return' key or tap above the keyboard to dismiss the keyboard.


IV. Custom Messages

iPage will now accept custom or pre-made messages. Custom messages can be added or edited from the Settings tab  or at the time of sending a page.

To add a custom message:

1. Tap the Settings tab .
2. Tap Message List from the Custom Messages section
3. Tap the '+' at the top to add a new message.
4. To edit an existing message, tap the  button associated with that message
5. Messages are saved when you return from that screen.


To add a custom message at the time of sending a page:

1. Tap 'Custom Text' at the bottom which will bring up a list of custom messages.
2. Tap '+' in upper left to add a new message or tap the  button to edit that message.
3. The message is automatically saved when returning to the previous screen.
4. Tapping the message itself will insert it into the message field at the time of sending a page.

Custom messages can be deleted from the list by swiping the message to the left and tapping 'Delete'.


V. Adding, Importing, Editing Contacts

To add contacts individually:



1. Tap the Contacts  tab at the bottom.
2. Tap the '+' in the upper right.

3. Enter the contact information: first and last name as well as pager number
4. You can assign a carrier to the contact at this time by tapping the carrier text field. If you don't assign one at this time, you can assign it at the time of sending the page as described above in section III.

To add contacts by importing:


1. You will need to create a Comma Separated Variable (CSV) file.
 - A. Open your favorite spreadsheet application and create a 4-column table.
 - Column 1 = first name
 - Column 2 = last name
 - Column 3 = pager number
 - Column 4 = carrier code
 - B. Be sure that the code in Column 4 matches whatever code you put in the 'Code' field for that particular carrier within the app under Settings -> Carrier. See section II.
 - C. Save or export the file as a csv file and if there is a question about encoding you can use UTF-8.
2. The CSV file can be sent via email or posted on a server within your group where you can open it on your iOS device and import it to iPage. Once the file is open tap the Action  button and select iPage in the list. The contacts in that CSV file will be imported and saved to the app.

To edit contacts:



1. Tap the Contacts  tab at the bottom left to show a list of contacts
2. Scroll or search for the contact you want to edit
3. Tap the Info  button.
4. Edit the contact and tap 'Save' when finished.

VI. Deleting Contacts

To delete a contact individually:

1. Tap the Contacts  tab at the bottom.
2. Scroll or search for the contact you want to edit
3. Swipe from the right to left on that contact and a delete option will show.
4. Tap 'Delete'


To delete all contacts:

1. Tap the Contacts  tab at the bottom.
2. Tap the Delete button  on the upper left.
3. Confirm the delete.

Note: Deleting all contacts is permanent and cannot be undone. You can reimport your contacts via a previously saved CSV file. See below, section VII.



VII. Exporting Contacts (Backup Contact list)

To export all of the contacts in your list:



1. Tap the Settings  tab at the bottom right of the app.
2. Tap 'Export Contacts'
3. There must be email set up on your device to export contacts. They will be saved as a CSV file that can be used as a backup or shared with other users.

VIII. Mark Favorites

To mark a contact as a favorite:

1. Tap the Contacts  tab at the bottom.
2. Scroll to the contact that you want to add as a favorite.
3. Tap the Info button  for that contact
4. Turn on 'Make Favorite' and then Save.

To remove a favorite individually:

1. Tap the Favorites  tab at the bottom of the app.
2. Scroll to the contact you want to remove as favorite.
3. Tap the Info button  for that contact
4. Turn off 'Make Favorite' and then Save.


To remove all favorites:

1. Tap the Favorites  tab at the bottom of the app.
2. Tap the Delete button  at the top left
3. Confirm removing all favorites.


Note: This will only remove all the contacts as favorites. The contacts will still be in the contact list.

Appendix I. Import Contacts from iPage v1 to iPage 2

To import contacts from iPage (version 1):


1. Make sure you have installed iPage 2 on your device.
2. Open iPage (version 1) and export all of your contacts by tapping on the Action  button on the top left from the contacts tab. This will email your contact list as a CSV attachment file. Make sure that you can open the email on your device.
3. Determine which carrier(s) you'll need for your contacts.
4. Open iPage 2. Navigate to 'Settings' tab, then Carriers->Carrier List. Make sure the carriers you want are in the list. American Messaging and USA Mobility come pre-populated. If you need a different carrier then tap '+' in the upper right and add the carrier that you need. See appendix II for other carrier settings.

If all your contacts are with the same carrier:

1. Open the attachment exported (from above) and then tap the Action  button.
2. Find and tap iPage 2 icon. All of your contacts will import, however, they will not have carriers associated.
3. Navigate to 'Settings' tab, Carriers->Manage. Tap 'Assign Carrier to Contacts'.
4. Select the carrier and tap 'Assign'. All contacts will now have that carrier associated.

If your contact list requires more than one carrier:

1. You'll need to edit the CSV file that you exported above. Open the CSV file in your favorite spreadsheet.
2. Add a fourth column to the file and add the appropriate carrier code in that column for each contact.

- a. The carrier code is a 4 character code from Settings->Carriers->Carrier List->*Your Carrier*->Code. For American Messaging it's 'AMSG' and USA Mobility it's 'USAM'.
 - b. Each contact needs to have a 4 character code associated with it.
3. Export edited file as a CSV file via email or save to appropriate place on your device.
4. Open the exported file and tap the Action  button.
5. Find and tap iPage 2 icon. All of your contacts will import with appropriate carriers attached.

Appendix II. Other Carrier Settings

Name	SNPP Address	Port	Code
American Messaging*	snpp.americanmessaging.net	444	AMSG
AT&T Enterprise	snpp.att.net	444	ATTE
Contact Communications	encry.contactbeep.com	444	CTCM
Critical Alert - TeleTouch Paging	pageme.teletouchpaging.com	444	CATT
Critical Alert - UCom Paging	snpp.ucom.com	444	CAUC
Electronic Engineering	snpp.connectingyou.com	444	EENG
Indiana Paging Network	www.ipnpaging.com	444	INPN
Page Plus Oklahoma	mail.pageplus.net	444	PPOK
RF Demand Solutions	snpp.rfdemandsolutions.com	444	RFDS
USA Mobility*	snpp.usamobility.net	444	USAM

* = defaults installed in app