

## BCTV STUDIO PROGRAM OUTLINE

MUST BE COMPLETED FOR EACH STUDIO PROGRAM, LIVE OR TAPED.

Producers: Please complete ALL Drop-Boxes/Info Boxes below,  
then hit SUBMIT to send the information to BCTV.

NOTE: This outline MUST be submitted TWO WEEKS in advance for a single-episode show,  
or ONE WEEK in advance for a series show.

PRODUCER NAME

HOME TEL. NUMBER      MOBILE TEL. NUMBER      FAX NUMBER

PRODUCER'S HOME STREET ADDRESS

TOWN or CITY      STATE      ZIP CODE

PROGRAM LENGTH (30 or 60 MINUTES)      STUDIO DATE      START TIME      END TIME

PROGRAM NAME       LIVE  TAPED

LIST EXACT STUDIO SET-UP (including number & type of chairs, tables, set props, signs, etc.).

LIST EXACT STUDIO SET-UP (including number & type of chairs, tables, set props, signs, etc.).

Accepting Calls     Not Accepting Calls

Chromakey     No Chromakey

Background TV Monitor     NO Background TV Monitor

DESCRIPTION OF WHAT WILL BE DISPLAYED ON BACKGROUND MONITOR

PLEASE PROVIDE AS MUCH INFORMATION ABOUT THE FORMAT OF THE SHOW IN BOX BELOW. Indicate pre-taped segments (B-Roll), length of footage, format (DVD/MPEG2, etc.) and give a general timeline of all elements to be included within show.

SHOW FORMAT/OUTLINE

**NOTE: This outline MUST be submitted TWO WEEKS in  
advance for a single-episode show,  
or ONE WEEK in advance for a series show.**